

## Handout H1.5

# Data Team Responsibilities

Typical responsibilities for Data Team members include:

- Collect and analyze a variety of types of school data
- Develop or adapt common assessment instruments
- Commit to norms of collaboration and to examining data from an equity perspective
- Use the processes and tools in this guide to identify student-learning problems, verify causes, generate solutions, monitor and achieve results for students
- Consult research to investigate problems, causes, and best practice
- Develop data-supported action plans
- Communicate with staff and key stakeholders about the findings and the plans
- Oversee the implementation of the plan (schoolwide or vertical team) and/or implement instructional improvement in their own classrooms (grade, course, or subject teams)
- Share successes and challenges from their own classrooms and/or at the school level
- Engage a broader group of stakeholders to gain their input, involvement, and commitment
- Coordinate with other school or district initiatives and leaders
- Develop their knowledge and skills in data literacy and collaborative inquiry, content knowledge, pedagogical content knowledge, and generic pedagogical knowledge, cultural proficiency, and leadership and facilitation

# The Data Pyramid

