



## Fall 2011 SLCP Project Directors Meeting

### ***HIGH-IMPACT COLLABORATIVE PLANNING: TEACHER-DRIVEN PROFESSIONAL DEVELOPMENT TO ACHIEVE SLCP GOALS***

**Presenters:** Karissa Schafer, US DOE; Pam Fisher, GSP

Building upon the premise that “the wisdom is in the room,” participants will engage in conversations and activities to maximize the opportunity to learn from each other. While grantees may be at various levels of implementation, we know that high-impact collaborative planning pays off in improved student achievement, increased graduation rates, and stronger college readiness particularly among struggling learners. Session activities, tailored to meet the needs of the cohort groups and the role and influence of the project director, include addressing grantee implementation challenges, strategies to help schools allocate resources for effective implementation, and resources that established the conditions and support for high-impact CPT to occur. In each session, grantees will share and discuss issues and questions raised by their colleagues.

#### **Outcomes:**

1. Identify and address the implementation challenges they face *in their role* as SCLP project director.
2. Increase their capacity to influence the design, implementation and evaluation of high quality collaborative planning at the school level.
3. Identify those strategies that will build the capacity of their district or school to sustain collaborative planning after the funded period has ended.

#### **Agenda**

<b>Time</b>			
5 mins.	<b>Welcome, Introductions, and Session Outcomes</b>	Pam Fisher and Karissa Schafer	None
10 mins.	Warm-up Activity: Thinking about your work over the past year. <i>What have you learned over this past year regarding your role in implementing collaborative planning among your SLC grantees?</i> <i>What new insights do you have regarding the meaning of CPT for your project and the purpose of bringing teachers together?</i> Think, pair, share; quick whip around to share out. (7-10 minutes)	Pam	
5	<b>Common Planning Time: What We Know</b> Understanding the role and influence of the project director.	Pam and Karissa	Keynote <i>Missing Link</i> article

15 mins.	<p><b>Harnessing the Knowledge in the Room</b>  <i>Using the five dimensions in the HTK rubric to prompt your thinking, from your role as Project Director, what struggles and challenges do you face in implementing high quality CPT? What do you need? What questions do you have? (Focus on your role in making CPT work.)</i></p> <p><i>Post these questions under the appropriate dimension from the tool.</i></p>		<i>Harnessing Teacher Knowledge</i>
25-30 mins.	<p><b>Learning from Colleagues</b>  <i>Invited Project Directors will respond to specific issues posted on the wall and share how they are addressing various situations in their districts that directly respond to the questions and challenges that have been posted. They will note where they, as PDs, had the most influence and how they are using their role to impact implementation.</i></p>	<p>Glenn Baete  Cleo Protopapas</p> <p>Anne Beaton  Michael Martin</p> <p>Ruby Byers  Joe Halli</p> <p>Brad Brubaker</p>	
7-10 mins.	<p><b>Next Steps for Project Directors</b>  <i>Planning in small groups. Share any “aha’s,” next steps, what you need to do to support this work in the district from your position as a Project Director. How will you use your role to move school leaders in a direction that will make best use of resources for achieving sustainable implementation? (record on 3x5 card)</i>  <i>Share major ideas from small groups .</i></p>		
	<p><i>Complete the evaluation form, note additional resources; wrap-up</i></p>		

**Resources:**

*Harnessing Teacher Knowledge and Facilitator’s Guide*  
[www2.ed.gov/programs/slcp/commonplntimetool.pdf](http://www2.ed.gov/programs/slcp/commonplntimetool.pdf)

The Missing Link in School Reform, C. R. Leana  
[http://www.ssireview.org/articles/entry/the\\_missing\\_link\\_in\\_school\\_reform](http://www.ssireview.org/articles/entry/the_missing_link_in_school_reform)

Learning in Action  
[www2.ed.gov/programs/slcp/resources.html](http://www2.ed.gov/programs/slcp/resources.html)