

Race to the Top – Panelist Checklist

Thank you for your continued interest in serving as a peer reviewer for the Race to the Top grant competition. **Please provide all of the information requested below and return this form to racetothetoppreview@ed.gov by 6:00pm (EST) on Friday, December 11, 2009.**

Name: First	Last
Primary Phone Number:	Secondary Phone Number:
Email:	
Primary Address:	

- Are you currently employed by a state educational agency (SEA) or local educational agency (LEA)?
 - Yes
 - No
 - a. If yes,
 - i. What is the name of the agency you currently work for:

 - ii. What is your job title:

- If no, have you ever been employed by an SEA or LEA?
 - If yes,
 - What is the name of the agency, or agencies, you worked for:

- When was the last date (mm/dd/yyyy) you were employed by any SEA or LEA listed above?
- Have you agreed to serve as an employee or consultant, or otherwise provide assistance or advice, on any project for which funding is being sought in an application that will be submitted in the Race to the Top grant competition, or have you been offered the opportunity to do so and not yet accepted or declined, based on whether a grant is awarded?

Yes

No

If yes, please briefly explain:

- Will your personal financial interests be affected by the outcome of the Race to the Top grant competition?

Yes

No

If yes, please briefly explain:

- Did you help to prepare, or do you plan on helping to prepare, one or more applications that will be submitted in the Race to the Top grant competition, even if you do not have a financial interest in the outcome of the competition?

Yes

No

If yes, please briefly explain:

- Are you available to serve as a reviewer for Phase 1 or Phase 2 of the Race to the Top grant competition? Please see below for details on the dates of each phase. (If you anticipate being available to serve during either phase and would prefer that we place you according to the Department's scheduling needs, please check both.)

I am available for Phase 1 (January – March, 2010)

I am available for Phase 2 (June – August, 2010)

Race to the Top Competition Dates

Phase 1

January 23 (Saturday) – Reviewer Training in Washington, DC

- Plan to travel to DC on Friday, January 22

January 25-February 7 – Application Review and Scoring at home

- Reviewers will review applications at home on their own schedule throughout this two week period

February 15-19 – Tier 1 Application Screening in Washington, DC

- Reviewers must be available to review and discuss the entire time they are onsite

March 15-19 – Tier 2 State Presentations in Washington, DC

- Reviewers must be available to review and discuss the entire time they are onsite

Phase 2

The dates for Phase 2 have not been finalized, but the time commitment will be the same as outlined above. Phase 2 will occur throughout June, July and the early part of August 2010. We are not asking you to make a firm commitment to Phase 2 at this time, but please indicate if you anticipate being available to serve as a reviewer during that timeframe.