

**Scope of Work**  
**2013 - Wisconsin Department of Children and Families**  
**PR Award #: S412A130037**

**Project Plan Version:** Version (1/14/2014 3:31:12 PM)

**Effective Date:** 1/14/2014

Code	Project and Task Name	Start Date	End Date
1	<b>Grant Management</b>		

**Narrative:** The WI Department of Children and Families (DCF), as the lead agency, has ultimate accountability for achieving grant outcomes and is responsible for all fiscal, policy and program decisions specific to this application. DCF will facilitate a leadership team, consisting of designated executives from DCF and the Participating State Agencies (DPI and DHS), which will meet regularly to ensure cross-agency coordination and planning efforts are coordinated, facilitate decision making and engage stakeholders via regular updates to the Governor's Early Childhood Advisory Council (ECAC) and other constituencies. A grant manager is responsible for ensuring the implementation of this reform agenda; providing grant leadership across the participating state agencies to ensure the Scope of Work as approved is effectively implemented; and acting as the formal liaison to the ECAC. The GM will ensure the effective allocation of resources; manage ongoing activities necessary to meet all federal program and fiscal reporting requirements; convene the project implementation team; staff the leadership team; develop and implement a plan for a public-private partnership to build long term sustainability, and develop and implement a communications plan for stakeholders. The project implementation team, consisting of project leads, will meet regularly to assess progress on timelines and milestones, identify decision items for Leadership Team consideration, and ensure activities are coordinated. See attached Organization Chart. Under the Grant Manager's leadership, the state will develop a public-private partnership to enhance resources available to enhance and sustain the activities of this grant. A tribal consultant, retained under the leadership of the Department of Public Instruction, will work to ensure tribal children and tribal programs benefit from the state's grant.

**Selection Criterion Addressed:** A(3) Aligning & coordinating early learning and development across the State.

1	<b>Grant Management</b>	<b>1/1/2013</b>	<b>12/31/2016</b>
1.1	Implement Governance & Infrastructure as proposed.	1/1/2013	12/31/2016
1.1.1	Deliverable: Executive decision-making and strategic planning venue in place.	1/1/2013	12/31/2016
1.1.2	Confirm participating state agencies (PSAs) & Lead Agency sponsors (leadership team).	1/1/2013	1/31/2013
1.1.3	Hold leadership team meetings every two months for oversight purposes.	1/1/2013	12/31/2013
1.1.4	Hold monthly meetings of the RTT program implementation team to provide additional opportunities for cross-sector communication and discussion of implementation achievements and challenges.	1/1/2013	12/31/2016
1.1.5	Hire Grant Manager.	1/1/2013	4/30/2013
1.1.6	Deliverable: Grant manager hired.	1/1/2013	4/30/2013
1.1.7	Draft interagency agreements governing transfer of federal funds from DCF to DPI and DHS and route for needed approvals.	1/1/2013	3/29/2013
1.1.8	Deliverable: Signed Interagency Agreements.	1/1/2013	3/29/2013
1.1.9	Develop communications plan to engage key stakeholders.	1/1/2013	9/1/2013
1.1.10	Deliverable: Communications plan.	1/1/2013	9/1/2013
1.1.11	Present to stakeholders representing statewide constituencies including professional associations, early childhood professionals, community leaders, and business leaders about Race to the Top, its activities, and its intended outcomes.	1/1/2013	12/1/2013
1.1.12	Deliverable: Informed stakeholders.	1/1/2013	12/1/2013
1.1.13	Designated staff complete GRADS360 training.	1/1/2013	7/1/2013
1.1.14	Deliverable: Staff meet federal program reporting requirements.	1/1/2013	7/1/2013
1.1.15	Set up appropriations and funding codes.	1/1/2013	3/1/2013
1.1.16	Deliverable: Staff able to expend federal funds.	1/1/2013	3/1/2013
1.1.17	Participate in monthly federal officer calls with selected state team members.	1/1/2013	12/31/2016
1.1.18	Participate in annual grantee meeting with selected state team members.	2/1/2013	5/1/2016
1.1.19	Develop and implement training and technical assistance plan with state team and federal TTA provider.	5/1/2013	11/1/2013
1.1.20	Deliverable: TTA Plan to guide state use of federal and grant resources.	5/1/2013	11/1/2013
1.2	Establish a structure for communication and resource sharing among the state early childhood programs and professional development efforts and the Tribal Nations.	1/1/2013	12/31/2016
1.2.1	Deliverable: Structure for communication.	1/1/2013	12/31/2016
1.2.2	Convene initial start up planning group.	1/1/2013	6/30/2013
1.2.3	Deliverable: Process to begin contacts with tribal nations.	1/1/2013	6/30/2013
1.2.4	Work with Great Lakes Inter-Tribal Council to create a central point for coordination among tribal nations, state staff across multiple departments, and other cross-sector professionals.	1/1/2013	6/30/2013
1.2.5	Deliverable: Regular coordination meetings held.	1/1/2013	6/30/2013
1.2.6	Develop contract tasks and budget for first year.	1/1/2013	8/31/2013
1.2.7	Deliverable: Contract in Place.	1/1/2013	8/31/2013
1.2.8	Hire individual to fill tribal consultant position.	1/1/2013	9/30/2013
1.2.9	Deliverable: Tribal consultant position filled.	1/1/2013	9/30/2013
1.2.10	Draft report providing recommendations to increase tribal trainers and determine other ways to improve access.	2/1/2013	10/1/2014
1.2.11	Deliverable: Report.	2/1/2013	10/1/2014
1.2.12	Hold tribal listening session in coordination with ECAC to seek input from tribal communities on direction for project work and to start identifying state and tribal services for young children and families, access and utilization of state professional development opportunities, potential gaps and areas for improvement.	5/1/2013	5/31/2013
1.2.13	Deliverable: Input from tribal communities on direction for project.	5/1/2013	5/31/2013
1.2.14	Work with the Professional Development Initiative to incorporate tribal professional development processes into the Professional Development Implementation Portfolio.	5/28/2013	12/31/2013
1.2.15	Deliverable: Changes documented in Professional Development Implementation Portfolio.	5/28/2013	12/31/2013

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1.2.16	Work in coordination with tribal leadership to draft a plan for enhanced professional development training and more access by each tribal nation to Race to the Top professional development activities for tribal childcare professionals.	9/20/2013	12/31/2013
1.2.17	Deliverable: Increased tribal participation in professional development activities and training.	9/20/2013	12/31/2013
1.2.18	Develop year 1 and 2 work plan.	6/1/2013	9/1/2013
1.2.19	Deliverable: Further activities developed for communication and monitoring.	6/1/2013	9/1/2013
1.2.20	Develop strategy for improving access to and coordination of data systems and sources including those from the project, tribal data sources, the EC LDS, and the Registry.	6/1/2013	12/31/2016
1.2.21	Deliverable: 6 month reports.	6/1/2013	12/31/2016
1.2.22	Support Tribal involvement in the state wide community of practice events including WMELS/Pyramid trainers by increasing communication to tribes about these events and providing scholarships and other incentives to participate.	6/1/2013	12/28/2016
1.2.23	Deliverable: Increased tribal participation in state wide training and technical assistance networking event.	6/1/2013	12/28/2016
1.2.24	Track increase in access to professional development offerings and identify gaps for response through other project activities.	6/1/2013	12/28/2013
1.2.25	Deliverable: 6 month report.	6/1/2013	12/28/2013
1.2.26	Develop an ongoing communication process between tribal early childhood professionals and trainers who serve them and define shared priorities in collaboration with the Professional Development Initiative to assure an consolidated approach within and among related grant defined sectors.	6/30/2013	12/31/2013
1.2.27	Deliverable: Tribal professional development structure more closely connected to PDI structure.	6/30/2013	12/31/2013
1.2.28	Draft first semester report giving overview of achievements and challenges in enhanced professional development work.	6/1/2014	7/1/2014
1.2.29	Deliverable: First semester report complete.	6/1/2014	7/1/2014
1.2.30	Review first semester report drafted by tribal coordinator and provide feedback to improve coordination with statewide professional development process.	7/1/2014	8/1/2014
1.2.31	Deliverable: Recommendations provided to tribal coordinator.	7/1/2014	8/1/2014
1.2.32	Develop work plan for 3rd and 4th year.	6/30/2014	12/31/2014
1.2.33	Deliverable: Further activities developed for communication and monitoring.	6/30/2014	12/31/2014
1.2.34	Develop and implement a process to review and update WMELS and other professional development modules to ensure they are culturally responsive.	8/1/2013	2/28/2014
1.2.35	Deliverable: Draft of CRP review process.	8/1/2013	2/28/2014
1.2.36	Draft a report that catalogs and describes the early childhood service and professional development structures accessed by individuals or collectively by tribal communities.	8/1/2013	2/1/2014
1.2.37	Deliverable: Draft report.	8/1/2013	2/1/2014
1.2.38	Update Professional Development Implementation Portfolio to reflect changes or additions to tribal professional development as a result of project activities and other factors during year 1.	1/1/2014	7/31/2014
1.2.39	Deliverable: Changes documented in Professional Development Implementation Portfolio.	1/1/2014	7/31/2014
1.2.40	Draft first year-end report giving overview of achievements and challenges in enhanced professional development work.	12/1/2014	12/31/2014
1.2.41	Deliverable: First year-end report complete.	12/1/2014	12/31/2014
1.2.42	Review first year-end report drafted by tribal coordinator and provide feedback to improve coordination with statewide professional development process.	1/1/2015	2/1/2015
1.2.43	Deliverable: Recommendations provided to tribal coordinator.	1/1/2015	2/1/2015
1.2.44	Update Professional Development Implementation Portfolio to reflect changes or additions to tribal professional development as a result of project activities and other factors during year 2.	1/1/2015	3/31/2015
1.2.45	Deliverable: Changes documented in Professional Development Implementation Portfolio.	1/1/2015	3/31/2015
1.2.46	Draft third semester report giving overview of achievements and challenges in enhanced professional development work.	6/1/2015	7/1/2015
1.2.47	Deliverable: Third semester report complete.	6/1/2015	7/1/2015
1.2.48	Review third semester report drafted by tribal coordinator and provide feedback to improve coordination with statewide professional development process.	7/1/2015	8/1/2015
1.2.49	Deliverable: Recommendations provided to tribal coordinator.	7/1/2015	8/1/2015
1.2.50	Draft second year-end report giving overview of achievements and challenges in enhanced professional development work.	12/1/2015	12/31/2015
1.2.51	Deliverable: Second year-end report complete.	12/1/2015	12/31/2015
1.2.52	Review second year-end report drafted by tribal coordinator and provide feedback to improve coordination with statewide professional development process.	1/1/2016	2/1/2016
1.2.53	Deliverable: Recommendations provided to tribal coordinator.	1/1/2016	2/1/2016
1.2.54	Update Professional Development Implementation Portfolio to reflect changes or additions to tribal professional development as a result of project activities and other factors during year 3.	1/1/2016	3/31/2016
1.2.55	Deliverable: Changes documented in Professional Development Implementation Portfolio.	1/1/2016	3/31/2016
1.2.56	Create plan to ensure sustainability of communication structure and access to culturally responsive state resources after completion of project.	6/1/2016	12/31/2016
1.2.57	Deliverable: Sustainability plan.	6/1/2016	12/31/2016
1.2.58	Update Professional Development Implementation Portfolio to reflect changes or additions to tribal professional development as a result of project activities and other factors during year 4.	11/1/2016	12/31/2016
1.2.59	Deliverable: Changes documented in Professional Development Implementation Portfolio.	11/1/2016	12/31/2016
1.2.60	Draft fifth semester report giving overview of achievements and challenges in enhanced professional development work.	6/1/2016	7/1/2016



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Code	Project and Task Name	Start Date	End Date
<b>2</b>	<b>Project 1 - B(1)</b>	<b>1/1/2013</b>	<b>12/31/2016</b>

**Project Goals/Desired Outcomes:**

- Expand child care provider knowledge of comprehensive child screening and communication with parents about screening findings.
- Strengthen family engagements standards in YoungStar.
- Strengthen training and technical assistance for providers serving special populations of children with high needs.

**Narrative:**

- The project will identify and link providers to existing child screening training opportunities and those trained will be targeted for coaching to put content into practice. The project will follow up with LAUNCH sites. This will provide training sessions to improve child screening skills in the provider community.
- Provide training sessions to improve child screening skills in the provider community.
- Provide training sessions to support Strengthening Families Protective Factors Training.
- Provide training sessions to coordinate with MECA inclusive practices training and other training.
- Expand opportunities for onsite consultation, coaching and mentoring on child screening practice and parent communication.
- Provide training for technical consultants on family engagement standards.
- Plan for a mandatory family engagement point for YoungStar rating criteria.
- Hire staff at DCF. A Program Assistant will be hired to provide administrative support to process, track and help with administering rapid ramp up of YoungStar. The Program and Planning Analyst will be an Inclusion Coordinator to provide more targeted and effective training to providers to serve children with disabilities and their families.
- The project will coordinate with DPI and DHS programs – Birth to 3, Early Childhood Special education and the Regional Centers for Children with Special Health Care Needs.
- Target additional technical assistance for providers to support inclusive child care settings.

**Key Performance Measures:** Table (B) (2) C , Increasing the number and percentage of Early Learning and Development Programs participating in the statewide Tiered Quality Rating and Improvement System

**Selection Criterion Addressed:** B1. Developing and adopting a common, statewide Tiered Quality Rating and Improvement System.

**Cross-reference to other projects:** C1,C4, D1, A3

<b>2</b>	<b>Project 1 - B(1)</b>	<b>1/1/2013</b>	<b>12/31/2016</b>
2.1	Identify and link providers to existing child screening training opportunities; identify new training opportunities and work with the ECAC Healthy Children Committee.	7/1/2013	6/30/2014
2.1.1	Deliverable: Expanded awareness of training opportunities.	7/1/2013	6/30/2014
2.1.2	Use the YoungStar data to identify programs that need child screening training opportunities in 2013.	7/1/2013	9/30/2013
2.1.3	Deliverable: Programs Identified.	7/1/2013	9/30/2013
2.1.4	Write RFP for additional training or determine if training should be done through the Supporting Families Together Association/ WECA Consortium membership.	8/1/2013	9/30/2013
2.1.5	Deliverable: RFP.	8/1/2013	9/30/2013
2.1.6	RFP release.	9/1/2013	3/30/2014
2.1.7	Select Vendor.	12/1/2013	4/30/2014
2.1.8	Deliverable: Vendor Selected.	12/1/2013	4/30/2014
2.1.9	Provide additional training assistance as needed.	4/30/2014	6/30/2014
2.1.10	Deliverable: Training Event.	4/30/2014	6/30/2014
2.2	Use the YoungStar data warehouse to identify programs that need child screening training opportunities in 2014.	4/1/2014	12/31/2014
2.2.1	Provide additional training assistance as needed.	4/1/2014	12/31/2014
2.2.2	Deliverable: Training Event.	4/1/2014	12/31/2014
2.3	Use the YoungStar data warehouse to identify programs that need child screening training opportunities in 2015.	4/1/2015	12/31/2015
2.3.1	Provide additional training assistance as needed.	4/1/2015	12/31/2015
2.3.2	Deliverable: Training Event.	4/1/2015	12/31/2015
2.4	Use the YoungStar data warehouse to identify programs that need child screening and assessment training opportunities in 2016.	4/1/2016	12/31/2016
2.4.1	Provide additional training assistance as needed.	4/1/2016	12/31/2016
2.4.2	Deliverable: Training Event.	4/1/2016	12/31/2016
2.5	Identify Milwaukee Early Childhood Administration (MECA) Inclusive Practices training and other training opportunities to delivery on a wider scale.	12/1/2013	12/31/2014
2.5.1	Develop and deliver Inclusive Practices training in coordination with MECA.	12/1/2013	12/31/2014
2.5.2	Deliverable: Training Events.	12/1/2013	12/31/2014
2.5.3	Monitor training delivery.	4/1/2014	12/31/2014
2.6	Expand opportunities for onsite coaching and mentoring on child screening.	1/1/2014	12/31/2014
2.6.1	Identify what programs have been trained with Project Launch. Deliver on-site technical assistance.	1/1/2014	12/31/2014
2.6.2	Deliverable: Providers using screening in programs.	1/1/2014	12/31/2014
2.7	Support the roll out of the required family engagement standards in YoungStar.	9/1/2013	12/31/2016
2.7.1	Research mandatory family engagement point in YoungStar rating.	9/1/2013	1/31/2014
2.7.2	Convene a work group of cross department and cross sector external stakeholders and families.	9/1/2013	3/31/2014
2.7.3	Deliverable: Plan for implementation.	9/1/2013	3/31/2014

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2.7.4	Provide training for technical consultants on family engagement standards.	1/1/2014	7/1/2014
2.7.5	Provide training at training events, provide technical assistance through monthly phone calls for Consortium, deliver training for providers and other stakeholder opportunities.	1/1/2014	12/31/2016
2.7.6	Develop outreach strategies.	1/1/2014	2/28/2014
2.7.7	Deliverable: Specific strategies for outreach.	1/1/2014	2/28/2014
2.7.8	Deliver outreach strategies.	3/31/2014	12/31/2016
2.8	Develop and deliver training opportunities related to Strengthening Families.	1/1/2014	12/31/2016
2.8.1	Develop training program to help trainers use the Strengthening Families framework as part of their work on family resources/parent relationships.	1/1/2014	5/30/2014
2.8.2	Deliver training opportunities to trainers on the Strengthening Families family engagement model.	6/1/2014	12/31/2016
2.9	Hire key staff to strengthen training and technical assistance for providers serving special populations of children with high needs.	1/1/2013	12/31/2013
2.9.1	Deliverable: Program Assistant and Inclusion Analyst position filled.	1/1/2013	12/31/2013
2.9.2	Hire and train a DCF Program Assistant.	1/1/2013	9/30/2013
2.9.3	Deliverable: Successful hire.	1/1/2013	9/30/2013
2.9.4	Hire and train a DCF YoungStar Inclusion Coordinator/Early Intervention Consultant ("YS Inclusion Analyst").	4/1/2013	12/31/2013
2.9.5	Deliverable: Successful hire.	4/1/2013	12/31/2013
2.10	Coordinate with DPI and DHS programs – Birth to 3, Early Childhood Special Education and the Regional Centers for Children with Special Health Care Needs.	1/1/2014	12/31/2016
2.10.1	Develop a work plan.	1/1/2014	3/31/2014
2.10.2	Deliverable: Work plan.	1/1/2014	3/31/2014
2.10.3	Work plan activities.	4/1/2014	12/31/2014
2.10.4	Target additional technical assistance for providers.	5/1/2014	12/31/2014
2.10.5	Deliverable: Technical assistance for providers.	5/1/2014	12/31/2014
2.10.6	Evaluate methods of technical assistance.	1/1/2015	12/31/2016

<b>3</b>	<b>Project 3 - B(2)</b>	<b>1/1/2013</b>	<b>12/31/2016</b>
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**Project Goals/Desired Outcomes:** This project will focus its efforts on providing guidance for further collaboration and coordination with the Department of Public Instruction (DPI) Superintendent's 4 Year-Old Kindergarten (4K) Task Force, as the stakeholder group focused on building quality 4K programs. to review alignment of community approaches to 4K programming with YoungStar.

**Narrative:** This project will focus its efforts on guidance for aligning and including collaborative community based 4K programs participation in YoungStar, in collaboration with existing child care partnerships. Wisconsin will work with the DPI Superintendent's 4K Task Force, as the stakeholder group. DCF will continue to participate in the DPI Superintendent's 4K Task Force and provide information on YoungStar service delivery and it's relationship and coordination to collaborative 4K programming. YoungStar training and technical assistance opportunities will be available to 4K programming that provides wrap around child care services. Local YoungStar offices will encourage and support collaborative 4K programming to participate in YoungStar.

**Key Performance Measures:** (B) (2)(c) Increasing the number and percentage of Early Learning and Development Programs in the Quality Rating and Improvement System.

**Selection Criterion Addressed:** B2 Promoting Participation in the State's Tiered Quality Rating and Improvement System

**Cross-reference to other projects:** D1 Developing a Workforce Knowledge and Competency Framework and a Progression of Credentials

<b>3</b>	<b>Project 3 - B(2)</b>	<b>1/1/2013</b>	<b>12/31/2016</b>
3.1	Work with DPI to establish a process to involve the State Superintendent's Advisory Committee (4K Task Force) on 4-year old kindergarten and community approaches as well as other stakeholders in providing guidance on YoungStar alignment to Four-Year-Old kindergarten and Community Approach with YoungStar.	1/1/2013	12/31/2016
3.1.1	Deliverable: Minimum of annual meetings of the Superintendent's Advisory and as needed meetings of stakeholder groups.	1/1/2013	12/31/2016
3.1.2	Review state education statues, other state models, DCF rules, and DCF policies to compare the current rules and policies with requirements for 4K, 4KCA, and YoungStar.	1/1/2013	9/30/2013
3.1.3	Deliverable: Review complete.	1/1/2013	9/30/2013
3.1.4	Using input from DPI's regulatory review, draft report comparing current DPI and DCF policies and rules with other state models and requirements for 4K, 4KCA, and YoungStar.	6/1/2013	12/31/2013
3.1.5	Deliverable: Comparison Document Presented.	6/1/2013	12/31/2013
3.1.6	Draft options paper by DCF and DPI to consider options for future involvement of 4K in YoungStar.	9/30/2013	12/31/2013
3.1.7	Deliverable: Report on considerations for future involvement.	9/30/2013	12/31/2013
3.1.8	Draft annual collaborative report between DCF and DPI compiling key data on 4K and 4KCA (year 1).	11/1/2013	12/31/2013
3.1.9	Deliverable: Year end report.	11/1/2013	12/31/2013
3.1.10	Draft annual collaborative report between DCF and DPI compiling key data on 4K and 4KCA (year 2).	11/1/2014	12/31/2014
3.1.11	Deliverable: Year end report.	11/1/2014	12/31/2014
3.1.12	Draft annual collaborative report between DCF and DPI compiling key data on 4K and 4KCA (year 3).	11/1/2015	12/31/2015
3.1.13	Deliverable: Year end report.	11/1/2015	12/31/2015

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3.1.14	Draft annual collaborative report between DCF and DPI compiling key data on 4K and 4KCA (year 4).	11/1/2016	12/31/2016
3.1.15	Deliverable: Year end report.	11/1/2016	12/31/2016
3.2	Work with DPI and the Professional Development Initiative Leadership team to incorporate district and community 4K content into professional development activities into the developing state structure.	1/1/2013	12/31/2016
3.2.1	Deliverable: PDI meeting participation.	1/1/2013	12/31/2016
3.2.2	Hold as-needed meetings of the stakeholder workgroup to guide alignment between YoungStar and 4-year-old kindergarten community approaches (year 1).	1/1/2013	12/31/2013
3.2.3	Deliverable: Meetings held (as needed).	1/1/2013	12/31/2013
3.2.4	Ensure 4K community approach districts have access to YoungStar Quality improvement resource materials and TIPS and Tools page.	9/1/2013	6/30/2014
3.2.5	Deliverable: Community mechanism defined.	9/1/2013	6/30/2014
3.2.6	Improve opportunities for child care programs in 4KCA districts to participate in local professional opportunities by creating a coordination and communication strategy between CESAs, school districts, and YoungStar trainers to assess existing local experience and training capacity, improve deployment of YoungStar training capacity, and avoid duplication of services.	9/1/2013	6/30/2014
3.2.7	Deliverable: Annual reports on access and implementation.	9/1/2013	6/30/2014
3.2.8	Provide YoungStar related support for annual regional meeting to provide regional networking opportunities for 4KCA programs and their childcare/ Head Start partners (year 1).	9/1/2013	12/31/2013
3.2.9	Deliverable: 3rd quarter regional meetings.	9/1/2013	12/31/2013
3.2.10	Hold as-needed meetings of the stakeholder workgroup to guide alignment between YoungStar and 4-year-old kindergarten community approaches (year 2).	1/1/2014	12/31/2014
3.2.11	Deliverable: Meetings held (as needed).	1/1/2014	12/31/2014
3.2.12	Provide YoungStar related support for year 2 state-level networking opportunity for 4KCA districts and their child care and Head Start partners.	3/1/2014	5/31/2014
3.2.13	Deliverable: 1st quarter state wide meeting.	3/1/2014	5/31/2014
3.2.14	Provide YoungStar related support for annual regional meeting to provide regional networking opportunities for 4KCA programs and their childcare/ Head Start partners (year 2).	9/1/2014	12/31/2014
3.2.15	Deliverable: 3rd quarter regional meetings.	9/1/2014	12/31/2014
3.2.16	Hold as-needed meetings of the stakeholder workgroup to guide alignment between YoungStar and 4-year-old kindergarten community approaches (year 3).	1/1/2015	12/31/2015
3.2.17	Deliverable: Meetings held (as needed).	1/1/2015	12/31/2015
3.2.18	Provide YoungStar related support for year 3 state-level networking opportunity for 4KCA districts and their child care and Head Start partners.	3/1/2015	5/31/2015
3.2.19	Deliverable: 1st quarter state wide meeting.	3/1/2015	5/31/2015
3.2.20	Provide YoungStar related support for annual regional meeting to provide regional networking opportunities for 4KCA programs and their childcare/ Head Start partners (year 3).	9/1/2015	12/31/2015
3.2.21	Deliverable: 3rd quarter regional meetings.	9/1/2015	12/31/2015
3.2.22	Hold as-needed meetings of the stakeholder workgroup to guide alignment between YoungStar and 4-year-old kindergarten community approaches (year 4).	1/1/2016	12/31/2016
3.2.23	Deliverable: Meetings held (as needed).	1/1/2016	12/31/2016
3.2.24	Provide YoungStar related support for year 4 state-level networking opportunity for 4KCA districts and their child care and Head Start partners.	3/1/2016	5/31/2016
3.2.25	Deliverable: 1st quarter state wide meeting.	3/1/2016	5/31/2016
3.2.26	Provide YoungStar related support for annual regional meeting to provide regional networking opportunities for 4KCA programs and their childcare/ Head Start partners (year 4).	9/1/2016	12/31/2016
3.2.27	Deliverable: 3rd quarter regional meetings.	9/1/2016	12/31/2016

<b>4</b>	<b>Project 3 - B(2)</b>	<b>4/1/2013</b>	<b>12/31/2016</b>
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**Project Goals/Desired Outcomes:** Increase the number of high needs families informed about and understanding the importance of high quality child care programming and selecting 3, 4 and 5 Star rated YoungStar child care settings.

**Narrative:** This project will promote participation of high needs families in YoungStar through a communication outreach effort. The communication campaign will target high needs families including families using W-2, Wisconsin Shares Child Care Subsidy families, families with children with special needs, families in Child Welfare and families at risk of being involved in the child welfare system. It will also promote Head Star participation in the state QRIS.

**Key Performance Measures:** (B)(2) C Increasing the number and percentage of Early Learning and Development Programs participating in the statewide Tiered Quality Rating and Improvement System

**Selection Criterion Addressed:** B3 Providing Quality Rating and Licensing Information to parents

**Cross-reference to other projects:** 2.7.5

<b>4</b>	<b>Project 3 - B(2)</b>	<b>4/1/2013</b>	<b>12/31/2016</b>
4.1	Targeted Outreach to high needs families.	4/1/2013	12/31/2016

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Code	Project and Task Name	Start Date	End Date
4.1.1	Develop a communication plan for nontraditional, targeted methods to reach this target population.	4/1/2013	2/1/2014
4.1.2	Deliverable: Select a vendor.	4/1/2013	2/1/2014
4.1.3	Research communication outreach.	12/15/2013	3/1/2014
4.1.4	Issue RFP and select a vendor.	12/15/2013	9/1/2014
4.1.5	Deliverable: Contract Awarded.	12/15/2013	9/1/2014
4.1.6	Develop & implement the communications plan.	12/1/2013	12/31/2016
4.1.7	Deliverable: Monitor scope of services for outcomes.	12/1/2013	12/31/2016
4.1.8	Develop methodology for evaluating the success of outreach efforts.	1/1/2015	3/1/2015
4.1.9	Evaluate outreach efforts according to selected methodologies.	3/1/2015	9/1/2015
4.1.10	Modify and improve communications outreach based on evaluation results.	9/1/2015	6/1/2016
4.1.11	Deliverable: Increased family participation in 3-5 star programs.	9/1/2015	6/1/2016
4.2	Disseminate information through cross department and cross sector stakeholders.	5/1/2014	12/31/2016
4.2.1	Plan for distribution using target demographics and other data on where the high needs families are located.	5/1/2014	12/31/2014
4.2.2	Deliverable: Increased number of families in 3,4,5 star programs.	5/1/2014	12/31/2014
4.2.3	Distribute information.	1/1/2015	12/31/2016
4.3	Increase granularity and speed of YoungStar Environment Rating Scales (ERS) rating by providing raters with online Data System for the entry of data and subsequent writing of reports via PC tablet.	10/1/2013	12/31/2016
4.3.1	Talk with Race to the Top states that are currently using such software, and gather recommendations for Wisconsin in the use of data systems for the entry and analysis of YoungStar ratings data and the writing of reports.	12/1/2013	1/31/2014
4.3.2	Deliverable: Recommendations outlined.	12/1/2013	1/31/2014
4.3.3	Work with DCF Purchasing to develop a contract to purchase rights to the software, PC tablets, three-day training for up to 14 staff, and ongoing costs of using the online data system.	12/1/2013	12/31/2013
4.3.4	Deliverable: Contract developed.	12/1/2013	12/31/2013
4.3.5	Contract to purchase the online data system.	1/1/2014	1/31/2014
4.3.6	Deliverable: Contract signed and into effect.	1/1/2014	1/31/2014
4.3.7	Work with DCF BITS (Bureau of Information Technology Services) to make connections between the Online Data System and the YoungStar Case Management System (CMS), so that data can be shared between the two systems and can be migrated into the YoungStar datamart.	1/1/2014	6/30/2014
4.3.8	Deliverable: Connections plan and structure developed; connections made.	1/1/2014	6/30/2014
4.3.9	Work with the YoungStar Consortium to develop a process of using the online data system to enter data during formal ratings, write formal rating reports, conduct the review / edit process between rater and supervisor, and upload the data elements into the YoungStar Case Management System for future analysis.	1/1/2014	1/31/2014
4.3.10	Deliverable: Process developed.	1/1/2014	1/31/2014
4.3.11	Train YoungStar staff to use the online data system.	3/1/2014	5/31/2014
4.3.12	Deliverable: Up to 14 YoungStar staff trained.	3/1/2014	5/31/2014
4.3.13	Implement online data system (year 2).	6/1/2014	12/31/2014
4.3.14	Deliverable: Online data system implemented (year 2).	6/1/2014	12/31/2014
4.3.15	Provide ongoing technical assistance to YoungStar staff (year 2).	3/1/2014	12/31/2014
4.3.16	Deliverable: Ongoing technical assistance provided (year 2).	3/1/2014	12/31/2014
4.3.17	Anticipate and pay ongoing technology costs (annual charge for individual licenses, charge for each assessment completed, and a real-time data exchange costs between the ERS data system and DCF's BITS system) and technical assistance costs of using the online data system (year 2).	1/1/2014	12/31/2014
4.3.18	Deliverable: Ongoing costs are anticipated and paid (year 2).	1/1/2014	12/31/2014
4.3.19	Implement online data system (year 3).	1/1/2015	12/31/2015
4.3.20	Deliverable: Online data system implemented (year 3).	1/1/2015	12/31/2015
4.3.21	Provide ongoing technical assistance to YoungStar staff (year 3).	1/1/2015	12/31/2015
4.3.22	Deliverable: Ongoing technical assistance provided (year 3).	1/1/2015	12/31/2015
4.3.23	Anticipate and pay ongoing technology costs (annual charge for individual licenses, charge for each assessment completed, and a real-time data exchange costs between the ERS data system and DCF's BITS system) and technical assistance costs of using the online data system (year 3).	1/1/2015	12/31/2015
4.3.24	Deliverable: Ongoing costs are anticipated and paid (year 3).	1/1/2015	12/31/2015
4.3.25	Implement online data system (year 4).	1/1/2016	12/31/2016
4.3.26	Deliverable: Online data system implemented (year 4).	1/1/2016	12/31/2016
4.3.27	Provide ongoing technical assistance to YoungStar staff (year 4).	1/1/2016	12/31/2016
4.3.28	Deliverable: Ongoing technical assistance provided (year 4).	1/1/2016	12/31/2016
4.3.29	Anticipate and pay ongoing technology costs (annual charge for individual licenses, charge for each assessment completed, and a real-time data exchange costs between the ERS data system and DCF's BITS system) and technical assistance costs of using the online data system (year 4).	1/1/2016	12/31/2016
4.3.30	Deliverable: Ongoing costs are anticipated and paid (year 4).	1/1/2016	12/31/2016
4.4	Increase validity and reliability of formal YoungStar raters through intensive training contract with expert trainers.	12/1/2013	6/30/2014
4.4.1	Deliverable: Training delivered, and validity / reliability increased.	1/1/2014	6/30/2014
4.4.2	Collaborate with the YoungStar Consortium and other statewide partners to develop a contract with expert trainers to provide Wisconsin-based Environment Rating Scale (ERS) training to Formal Raters in the YoungStar Consortium and to providers.	12/1/2013	2/28/2014
4.4.3	Deliverable: Contract developed.	12/1/2013	2/28/2014
4.4.4	Schedule the venue and related logistic tasks for the additional days of ERS training for Technical Consultants.	1/1/2014	2/28/2014
4.4.5	Deliverable: Scheduling completed for additional days of ERS training.	1/1/2014	2/28/2014

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4.4.6	Schedule the venue and related logistic tasks for the ERS overview training for 4K Community Collaboration Sites, other School District personnel, and interested child care directors / providers.	2/1/2014	2/28/2014
4.4.7	Deliverable: Scheduling completed for ERS overview training.	2/1/2014	2/28/2014
4.4.8	Invite Formal Raters and providers to the intensive ERS training.	2/1/2014	2/28/2014
4.4.9	Deliverable: Formal Raters and providers invited.	2/1/2014	2/28/2014
4.4.10	Invite Technical Consultants to the additional days of ERS training.	2/1/2014	2/28/2014
4.4.11	Deliverable: Technical Consultants invited.	2/1/2014	2/28/2014
4.4.12	Invite 4K Community Collaboration Sites, other School District personnel, and interested child care directors / providers to the ERS overview training.	2/1/2014	2/28/2014
4.4.13	Deliverable: 4K Community Collaboration Sites, other School District personnel, and interested child care directors / providers invited.	2/1/2014	2/28/2014
4.4.14	Deliver specific, intensive ERS training to Formal Raters and providers (including reliability training for Formal Raters).	4/1/2014	4/30/2014
4.4.15	Deliverable: Intensive ERS training delivered.	4/1/2014	4/30/2014
4.4.16	Deliver additional days of ERS training to full YoungStar Consortium staffing for Technical Consultants to better understand their roles in preparing child care providers / programs for ERS visits.	4/1/2014	4/30/2014
4.4.17	Deliverable: Additional days of ERS training delivered.	4/1/2014	4/30/2014
4.4.18	Deliver ERS overview training for 4K Community Collaboration Sites and other School District personnel (and opened up to interested child care directors / providers), to increase understanding of the role of an ERS in quality improvement.	4/1/2014	4/30/2014
4.4.19	Deliverable: ERS overview training delivered.	4/1/2014	4/30/2014
4.4.20	Evaluate intensive ERS training to Formal Raters and providers against the following criteria: 1) all trainees understand ERS indicators and scoring practices, 2) 100% of Formal Rater trainees assign ratings with reliability, and 3) the system supports the valid assignment of formal ratings to programs.	5/1/2014	6/30/2014
4.4.21	Deliverable: Evaluation completed, and results disseminated to stakeholders.	5/1/2014	6/30/2014

<b>5</b>	<b>Project 5 - B(4)</b>	<b>1/1/2013</b>	<b>12/31/2016</b>
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**Project Goals/Desired Outcomes:** The project will expand TEACH scholarships, training and technical assistance to expand competencies of the early care workforce in YoungStar and provide incentives to providers that progress to higher YoungStar QRIS levels.

**Narrative:** More accurate data has allowed Wisconsin to better understand emerging patterns of programs by star levels. A clear pattern in 2011-2012 is that there are more two star providers than anticipated, reinforcing the need for increased access to education and support to move providers up the star levels. DCF will increase the number of participating family child care providers, and teachers and directors from 2 Star programs to access credit based instruction opportunities, and will target resources to providers serving at risk and high needs children. Increased funding will eliminate the projected 2013 TEACH scholarship waiting list, and will limit the effect of a waiting list possibility in calendar years 2014-2016. Increased participation of the child care workforce to receive TEACH scholarships will support movement of 2 Star programs over time to reach the 3 Star educational qualifications. It will expand availability of T.E.A.C.H. © scholarships to diverse providers. Funding will support increased opportunities for the child care workforce to access credit based instruction available in non-traditional formats including evening, weekend, accelerated, hybrid and on-line delivery and that the vast majority of programs are caring for Wisconsin Shares children. The project will expand training and technical assistance and provide incentives to providers that progress to higher YoungStar QRIS levels. The project will provide incentives to providers that progress to higher YoungStar QRIS levels.

**Key Performance Measures:** (B) (2) C Increasing the number and percentage of Early Learning and Development Programs participating in the statewide Tiered Quality Rating and Improvement System.

**Selection Criterion Addressed:** B (4) Promoting access to high-quality Early Learning and Development Programs for Children with High Needs

**Cross-reference to other projects:** 7.2, 7.3, 7.4, 8.3, 9.4, 9.5

5	Project 5 - B(4)	1/1/2013	12/31/2016
5.1	Increase access to credit based education for family child care providers and group center lead teaching staff/directors of programs.	1/1/2013	1/31/2016
5.1.1	Deliverable: More scholarships available.	1/1/2013	1/31/2016
5.1.2	Develop an addendum to the current TEACH scholarship contract to support increased opportunities to credit based instruction and eliminate the need for a waiting list previously planned to be implemented in February 2013.	1/1/2013	3/31/2013
5.1.3	Deliverable: Addendum Awarded.	1/1/2013	3/31/2013
5.1.4	Develop a plan with the Wisconsin Technical College System (WTCS) and the Wisconsin Association of Independent Colleges and Universities to identify innovative opportunities for coursework delivery that are accessible to the child care workforce and provides additional supports including coaching/mentoring supports to increase student success.	1/1/2013	12/31/2013
5.1.5	Deliverable: Implementation Plan.	1/1/2013	12/31/2013
5.1.6	Develop an addendum to the TEACH two year scholarship contract to support increased opportunities for credit based instruction in 2014 and 2015.	10/1/2013	1/31/2014
5.1.7	Deliverable: Addendum Awarded.	10/1/2013	1/31/2014

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5.1.8	Develop a one year addendum to the TEACH one year scholarship contract to support increased opportunities to credit based instruction for 2016.	10/1/2015	1/31/2016
5.1.9	Deliverable: Addendum Awarded.	10/1/2015	1/31/2016
5.2	Expand DCF capacity to provide training and technical assistance to expand competencies of the early care workforce in YoungStar.	1/1/2013	6/30/2013
5.2.1	Deliverable: Training and Technical Assistance Opportunities Expanded.	1/1/2013	5/31/2013
5.2.2	Hire and train DCF Professional Development Supervisor.	1/1/2013	2/28/2013
5.2.3	Deliverable: Successful hire.	1/1/2013	2/28/2013
5.2.4	Hire and train DCF Professional Development Analyst.	3/1/2013	6/30/2013
5.2.5	Deliverable: Successful hire.	3/1/2013	6/30/2013
5.3	Ensure expanded training, technical assistance, coaching and mentoring efforts to support provider access to WMELS training, Pyramid model training and family engagement competencies.	5/1/2013	12/31/2016
5.3.1	Deliverable: Training and Technical Assistance Opportunities.	5/1/2013	12/31/2016
5.3.2	Coordinate scope of service activities with The Consortium for 2013 training opportunities coupled with targeted coaching, mentoring to support putting training content into practice.	5/1/2013	7/1/2013
5.3.3	Deliverable: Development and award of contract or addendum to YoungStar contract for training and mentoring.	5/1/2013	7/1/2013
5.3.4	Develop work plan for increased technical assistance for on-site mentoring, coaching and targeted supports, including self-assessment, career counseling, quality improvement programming, environment and curriculum, business practices, health and wellness, and related training and technical assistance needs.	9/1/2013	3/1/2014
5.3.5	Deliverable: Work plan.	9/1/2013	3/1/2014
5.3.6	Issue RFP to identify organization to implement work plan.	3/1/2014	9/1/2014
5.3.7	Deliverable: Scope of service and budget, RFP.	3/1/2014	9/1/2014
5.3.8	Select vendor to implement work plan.	9/1/2014	10/1/2014
5.3.9	Deliverable: Vendor selected.	9/1/2014	10/1/2014
5.3.10	Implement work plan.	10/1/2014	12/31/2016
5.3.11	Deliverable: Increased technical assistance.	10/1/2014	12/31/2016
5.4	Provide Incentives to providers that progress to higher YoungStar QRIS levels.	9/1/2013	12/31/2016
5.4.1	Run YoungStar Case Management Reports for 3, 4 and 5 Star Programs, including original approval dates of rating.	9/1/2013	9/1/2015
5.4.2	Develop policies and procedures for application process and bonus administration.	1/1/2014	3/31/2014
5.4.3	Deliverable: Annually capture the number of programs receiving bonuses at each Star Level, including type of provider, and geographic area, and number of WI Shares authorized children served.	1/1/2014	3/31/2014
5.4.4	Implement incentive program for emerging 3,4, and 5 star providers.	1/1/2014	12/31/2016
5.4.5	Deliverable: Bonuses provided to emerging providers.	1/1/2014	12/31/2016
5.5	Contract with Wisconsin membership organizations to provide accreditation support, encourage application to YoungStar, promote participation in training and professional development, and facilitate accreditation projects.	12/1/2013	12/31/2016
5.5.1	Deliverable: Accreditation support plan developed and implemented.	1/1/2014	12/31/2016
5.5.2	Work with the PDI Leadership team to establish parameters for "accreditation support".	1/1/2014	2/28/2014
5.5.3	Deliverable: "Accreditation support" defined and the general structure / process outlined.	1/1/2014	2/28/2014
5.5.4	Develop methodologies for evaluating the success of accreditation support.	1/1/2014	8/31/2014
5.5.5	Deliverable: Methodologies developed.	1/1/2014	8/31/2014
5.5.6	Develop RFP for membership organizations.	1/1/2014	1/31/2014
5.5.7	Deliverable: RFP developed and distributed.	1/1/2014	1/31/2014
5.5.8	Compile a list of membership organizations (Wisconsin Child Care Administrators Association, Wisconsin Family Child Care Association, Wisconsin Afterschool Network, etc).	12/1/2013	12/31/2013
5.5.9	Deliverable: List developed.	12/1/2013	12/31/2013
5.5.10	Distribute RFP to membership organizations.	1/1/2014	1/15/2014
5.5.11	Deliverable: RFP developed and distributed.	1/1/2014	1/15/2014
5.5.12	Award contract(s) to partner organization(s).	6/1/2014	6/30/2014
5.5.13	Deliverable: Contracts awarded. Partner organization has developed and implement accreditation support program.	6/1/2014	6/30/2014
5.5.14	Evaluate accreditation support according to selected methodologies in coordination with partner organization.	11/1/2014	11/30/2014
5.5.15	Deliverable: Support evaluated (year 2).	11/1/2014	11/30/2014
5.5.16	Provide recommendations to partner organization to modify and improve accreditation support for remaining contract years.	12/1/2014	12/31/2014
5.5.17	Deliverable: Support modified and improved for remaining contract years.	12/1/2014	12/31/2014
5.5.18	Develop recommendations to sustain accreditation support for future years, using evaluation results and support from partner organization.	12/1/2016	12/31/2016
5.5.19	Deliverable: Recommendations developed.	12/1/2016	12/31/2016
5.6	Recruit 1,500 2 Star-rated YoungStar providers across 15 sites for community-based, multi-format, credit based instruction to help them achieve educational points and reach 3 star rating.	10/1/2013	12/31/2016
5.6.1	Deliverable: Providers recruited, instruction received, and 1) 40% of the recruited providers from group settings earn 6 or more related credits, 2) 40% of the recruited providers from family child care settings earn an Infant/Toddler or Inclusion Credential, and 3) IHEs deliver the coursework in a timeframe that allows the completion of this coursework by December 31, 2016.	10/1/2013	12/31/2016
5.6.2	Work with the YoungStar Consortium to write an RFP for Institutes of Higher Education ("IHEs") interested in developing a September 2014 (year 2) statewide pilot based on the Milwaukee Area Technical College free course offerings for 2 Star providers (year 1).	10/1/2013	11/30/2013
5.6.3	Deliverable: RFP developed for 2014 (year 1).	10/1/2013	11/30/2013

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5.6.4	Compile a list of IHEs in Wisconsin (year 1).	11/15/2013	11/30/2013
5.6.5	Deliverable: List developed (year 1).	11/15/2013	11/30/2013
5.6.6	Distribute RFP to IHEs (year 2).	12/1/2013	12/15/2013
5.6.7	Deliverable: RFP distributed (year 2).	12/1/2013	12/15/2013
5.6.8	Award contract to IHEs, to fund 6 projects in different regions of the State (year 2).	4/1/2014	4/30/2014
5.6.9	Deliverable: Contracts awarded; 6 project regions chosen and funded (year 2).	4/1/2014	4/30/2014
5.6.10	Create coordination plan with The Registry for commission processing and fees.	1/1/2014	3/30/2014
5.6.11	Deliverable: Coordination plan developed.	1/1/2014	3/30/2014
5.6.12	Coordination plan implemented.	9/1/2014	12/31/2016
5.6.13	Deliverable: Coordination plan implemented.	9/1/2014	12/31/2016
5.6.14	Conduct needs assessment to determine the specific staffing supports necessary.	5/1/2014	8/31/2014
5.6.15	Deliverable: Allocate IHE staffing for: instruction, coaching, tutoring, and language translation services. Staff hired (or re-assigned) and trained.	5/1/2014	8/31/2014
5.6.16	Plan how best to utilize WECA supports to provide Professional Development Counseling.	5/1/2014	8/31/2014
5.6.17	Deliverable: Plan developed, and WECA Professional Development Counselors selected and trained.	5/1/2014	8/31/2014
5.6.18	Contract with IHEs to support a "case manager" position to provide hands-on support to individuals through counseling and advisement.	5/1/2014	8/31/2014
5.6.19	Deliverable: Position description developed, and Case Manager hired and trained.	5/1/2014	8/31/2014
5.6.20	Coordinate with IHEs to develop / adapt curriculum to address the following quality indicators and provider competencies: 1) Credit for Prior Learning Opportunities, 2) Infant & Toddler Development, 3) Child Development, 4) Family & Community Relationships, and 5) Guiding Child Behavior.	5/1/2014	8/31/2014
5.6.21	Deliverable: Curriculum developed.	5/1/2014	8/31/2014
5.6.22	Coordinate with IHEs to develop multiple formats for delivering the curriculum, including specific bilingual materials to support the implementation of the pilot.	5/1/2014	8/31/2014
5.6.23	Deliverable: 1) Needs assessment conducted to determine the delivery formats that would best meet the needs of the students participating in this pilot project (including targeted coursework offered in Spanish); 2) Multiple formats developed; 3) Bilingual materials developed.	5/1/2014	8/31/2014
5.6.24	Coordinate with IHEs to design a system of delivery of credit-based coursework that is 1) based in community settings/organizations throughout the State and 2) follows the cohort model.	5/1/2014	8/31/2014
5.6.25	Deliverable: Delivery system designed.	5/1/2014	8/31/2014
5.6.26	Coordinate with IHEs to develop processes to support students throughout their plan of study, including: 1) Orientation, 2) Intake Plan / Assessment Process, 3) Individualized Life Plan / Advisement and Enrollment, and 4) Follow-Up and Retention.	5/1/2014	8/31/2014
5.6.27	Deliverable: Processes developed.	5/1/2014	8/31/2014
5.6.28	Contract with specific staff at IHEs to coordinate outreach and marketing to 2 Star programs / providers (year 2).	5/1/2014	8/31/2014
5.6.29	Deliverable: Marketing plan contracted and developed (year 2).	5/1/2014	8/31/2014
5.6.30	Create a list of 2 Star providers who could benefit from participation (year 2).	5/1/2014	8/31/2014
5.6.31	Deliverable: List created (year 2).	5/1/2014	8/31/2014
5.6.32	Recruit 125 students among these 2 Star providers (year 2).	5/1/2014	8/31/2014
5.6.33	Deliverable: Outreach targeted to the list of 2 Star providers, with resulting successful recruitment (year 2).	5/1/2014	8/31/2014
5.6.34	Deploy system personnel and implement system components (year 2).	9/1/2014	12/15/2014
5.6.35	Deliverable: Personnel deployed, and components implemented (year 2).	9/1/2014	12/15/2014
5.6.36	Evaluate pilot project according to selected methodologies (year 2).	11/1/2014	12/15/2014
5.6.37	Deliverable: Project evaluated (year 2).	11/1/2014	12/15/2014
5.6.38	Modify and improve pilot project for year 3 based on evaluation results (year 2).	12/16/2014	1/15/2015
5.6.39	Deliverable: Project modified and improved for year 3 (year 3).	12/16/2014	1/15/2015
5.6.40	Work with the YoungStar Consortium to write an RFP for Institutions of Higher Education (IHEs) interested in developing a 2015 (year 3) statewide pilot based on the Milwaukee Area Technical College free course offerings for 2 Star providers (year 2).	1/1/2014	1/31/2014
5.6.41	Deliverable: RFP developed for 2015 (year 2).	1/1/2014	1/31/2014
5.6.42	Compile a list of IHEs in Wisconsin (year 2).	1/1/2014	1/15/2014
5.6.43	Deliverable: List developed (year 2).	1/1/2014	1/15/2014
5.6.44	Distribute RFP to IHEs (year 2).	2/1/2014	2/15/2014
5.6.45	Deliverable: RFP distributed (year 2).	2/1/2014	2/15/2014
5.6.46	Award contract to IHEs, to fund 6 projects in different regions of the State (year 2).	6/1/2014	6/30/2014
5.6.47	Deliverable: Contracts awarded; 6 project regions chosen and funded (year 2).	6/1/2014	6/30/2014
5.6.48	Contract with specific staff at IHEs to coordinate outreach and marketing to 2 Star programs / providers (year 2).	7/1/2014	12/31/2014
5.6.49	Deliverable: Marketing plan contracted and developed (year 2).	7/1/2014	12/31/2014
5.6.50	Create a list of 2 Star providers who could benefit from participation (year 2).	7/1/2014	12/31/2014
5.6.51	Deliverable: List created (year 2).	7/1/2014	12/31/2014
5.6.52	Recruit 125 students among these 2 Star providers (year 2).	7/1/2014	12/31/2014
5.6.53	Deliverable: Outreach targeted to the list of 2 Star providers, with resulting successful recruitment (year 2).	7/1/2014	12/31/2014
5.6.54	Deploy system personnel and implement system components (year 3).	1/16/2015	12/15/2015
5.6.55	Deliverable: Personnel deployed, and components implemented (year 3).	1/16/2015	12/15/2015
5.6.56	Evaluate pilot project according to selected methodologies (year 3).	11/1/2015	12/15/2015
5.6.57	Deliverable: Project evaluated (year 3).	11/1/2015	12/15/2015
5.6.58	Modify and improve pilot project for year 3 based on evaluation results (year 3).	12/16/2015	1/15/2016





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7	<b>Project 7 - C(1)</b>	1/1/2013	12/31/2016

**Project Goals/Desired Outcomes:** To assure the state has early learning standards and a system to provide professional development to the early childhood workforce.

**Narrative:** This project addresses the Wisconsin Model Early Learning Standards (WMELS), our state's structure to ensure the state has early learning standards and a system to provide professional development to the early childhood workforce. The WMELS address five developmental domains; apply to programs serving children from birth to first grade; utilize a train-the-trainer module for professional development; utilize a regional implementation structure with coaches, coordinators, and trainers; and has cross sector alignment and braided funding which is the foundation. The WMELS are aligned with the state's K-12 education standards, outline what children need to know and be able to do across the key domains of early childhood development and across the infant/toddler and preschool years. In YoungStar, providers earn points in the Learning Environment and Curriculum category for completing WMELS training and aligning their curricula with these standards. The Pyramid Model for Social and Emotional Competence is an important content being supported to promote the social and emotional domain. The Pyramid Model also allows childcare programs to earn points through staff participation in Pyramid Model training. The project is housed in the Office of Early Learning (OEL) that has held a coordinating function and fiscal agent for the braided funding initiative that has allowed the three state departments to jointly fund common structures and/or initiatives. The project focuses on 4 areas: 1. early learning standards training access and alignment with Common Core State Standards (CCSS); 2. Pyramid Model training and technical assistance access; 3. creating training on early literacy and 4. structures to support coaches and trainers including evidence based coaching, mentoring, and community of practice. There is a close connection between sections C1 and D1.

**Key Performance Measures:**

**Selection Criterion Addressed:** C1 Early Learning Standards

**Cross-reference to other projects:** A3, B4,C4, 5.2, 5.3, c4, D1

7	<b>Project 7 - C(1)</b>	1/1/2013	12/31/2016
7.1	House a Wisconsin Model Early Learning Standards WMELS Statewide Coordinator in the DPI Office of Early Learning (OEL) to coordinate the cross department and cross sector alignment.	1/1/2013	4/30/2014
7.1.1	Deliverable: Project Operational.	1/1/2013	4/30/2014
7.1.2	Develop years 1 - 2 contract (including work plan, budget, and position descriptions) to retain a WMELS Statewide Coordinator in the DPI Office of Early Learning (OEL) to coordinate the cross department and cross sector alignment.	1/1/2013	7/30/2013
7.1.3	Deliverable: Signed contract.	1/1/2013	7/30/2013
7.1.4	Develop statewide WMELS coordination work plan for years 1 - 2.	1/1/2013	9/1/2013
7.1.5	Deliverable: WMELS work plan.	1/1/2013	9/1/2013
7.1.6	Change contract status of WMELS coordinator role to provide more consistency with other coordinator roles and have increased time to oversees development of training materials, oversee regional trainer approval processes, coordinate with the regional coaches for implementation of communities of practice, work directly with DPI on CCSS alignment, and coordinate with Pyramid model coordinators.	10/1/2013	3/1/2014
7.1.7	Deliverable: Coordinator positions converted from LTE to project.	10/1/2013	3/1/2014
7.1.8	Evaluate success of contracting process from years 1 and 2 and determine contracting process for years 3-4.	12/1/2013	12/31/2014
7.1.9	Deliverable: Contracting process/strategy determined.	12/1/2013	12/31/2014
7.1.10	Develop contract for years 3-4 based on evaluation results.	1/1/2015	3/1/2015
7.1.11	Deliverable: Signed contract.	1/1/2015	3/1/2015
7.1.12	Evaluate program outcomes and opportunities from years 1 -2 of implementation.	1/1/2015	2/28/2015
7.1.13	Deliverable: Evaluation results.	1/1/2015	2/28/2015
7.1.14	Develop WMELS statewide coordination work plan for years 3-4.	2/1/2015	3/28/2015
7.1.15	Deliverable: WMELS work plan.	2/1/2015	3/28/2015
7.2	Refine and strengthen the structure for WMELS implementation, resource development, and communication among stakeholders to assure the workforce has skills, knowledge, competencies, and resources.	1/1/2013	12/31/2016
7.2.1	Deliverable: WMELS structure included in 9.9 foundation document .	1/1/2013	12/31/2016
7.2.2	Review and document existing WMELS structure, funding, training, and implementation practices and tools to create the Professional Development Implementation Portfolio.	1/1/2013	8/1/2013
7.2.3	Deliverable: Professional Development Implementation Portfolio.	1/1/2013	8/1/2013
7.2.4	Work with key personnel from Professional Development Initiative (PDI) and WMELS workgroups to create a joint framework consisting of common goals, reporting through to common structure (PDI), and coordinated membership, workgroups, and events to assure consistency and reduce duplication.	1/1/2013	8/31/2013
7.2.5	Deliverable: Joint PDI and WMELS workgroup framework.	1/1/2013	8/31/2013
7.2.6	Provide year-one mini-grants to support professional development proposals from regional WMELS and Pyramid Model (combined) communities of practice (through existing Regional Action Team Fiscal Agents).	1/1/2013	12/31/2013
7.2.7	Deliverable: Regional mini grants support regional/local PD.	1/1/2013	12/31/2013
7.2.8	Improve the data sharing process to make WMELS data available to the participating departments (DCF, DPI, DHS).	3/1/2013	7/1/2014
7.2.9	Deliverable: Improved data reporting.	3/1/2013	7/1/2014
7.2.10	Hold year 1 statewide WMELS community of practice event for trainers to assure training consistency and share state-level information, updated material, evidence-based practices, and related resources.	5/1/2013	6/1/2013

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7.2.11	Deliverable: WMELS State Community of Practice event.	5/1/2013	6/1/2013
7.2.12	Develop improved strategies for recruiting and deploying WMELS model trainers to assure that training capacity is available and accessible to providers.	9/1/2013	6/14/2014
7.2.13	Deliverable: Strategy developed to increase access to trainers.	9/1/2013	6/14/2014
7.2.14	Implement strategy for recruiting and deploying WMELS trainers.	1/1/2014	12/31/2015
7.2.15	Deliverable: Increase in training.	1/1/2014	12/31/2015
7.2.16	Update the Professional Development Implementation Portfolio to reflect advances in professional development processes and methods from year 1 of Project 9.	9/30/2013	12/31/2013
7.2.17	Deliverable: Changes documented in Professional Development Implementation Portfolio.	9/30/2013	12/31/2013
7.2.18	Provide year-two mini-grants to support professional development proposals from regional WMELS and Pyramid Model (combined) communities of practice (through existing Regional Action Team Fiscal Agents).	12/15/2013	12/31/2014
7.2.19	Deliverable: Regional mini grants support regional/local PD.	12/15/2013	12/31/2014
7.2.20	Hold year 2 statewide WMELS community of practice event for trainers to assure training consistency and share state-level information, updated material, evidence-based practices, and related resources.	4/1/2014	8/31/2014
7.2.21	Deliverable: WMELS State Community of Practice event.	4/1/2014	8/31/2014
7.2.22	Update the Professional Development Implementation Portfolio to reflect advances in professional development processes and methods from year 2 of Project 9.	9/30/2014	12/31/2014
7.2.23	Deliverable: Changes documented in Professional Development Implementation Portfolio.	9/30/2014	12/31/2014
7.2.24	Provide year-three mini-grants to support professional development proposals from regional WMELS and Pyramid Model (combined) communities of practice (through existing Regional Action Team Fiscal Agents).	1/1/2015	12/31/2015
7.2.25	Deliverable: Regional mini grants support regional/local PD.	1/1/2015	12/31/2015
7.2.26	Hold year 3 statewide WMELS community of practice event for trainers to assure training consistency and share state-level information, updated material, evidence-based practices, and related resources.	4/1/2015	8/31/2015
7.2.27	Deliverable: WMELS State Community of Practice event.	4/1/2015	8/31/2015
7.2.28	Update the Professional Development Implementation Portfolio to reflect advances in professional development processes and methods from year 3 of Project 9.	9/30/2015	12/31/2015
7.2.29	Deliverable: Changes documented in Professional Development Implementation Portfolio.	9/30/2015	12/31/2015
7.2.30	Provide year-four mini-grants to support professional development proposals from regional WMELS and Pyramid Model (combined) communities of practice (through existing Regional Action Team Fiscal Agents).	1/1/2016	12/31/2016
7.2.31	Deliverable: Regional mini grants support regional/local PD.	1/1/2016	12/31/2016
7.2.32	Hold year 4 statewide WMELS community of practice event for trainers to assure training consistency and share state-level information, updated material, evidence-based practices, and related resources.	4/1/2016	8/31/2016
7.2.33	Deliverable: WMELS State Community of Practice event.	4/1/2016	8/31/2016
7.2.34	Update the Professional Development Implementation Portfolio to reflect advances in professional development processes and methods from year 4 of Project 9.	9/30/2016	12/31/2016
7.2.35	Deliverable: Changes documented in Professional Development Implementation Portfolio.	9/30/2016	12/31/2016
7.3	Develop consistent WMELS overview content and training modules to ensure the work force has the resources needed to apply WMELS in practices.	1/1/2013	12/31/2016
7.3.1	Deliverable: New WMELS modules.	1/1/2013	12/31/2016
7.3.2	Design new domain specific training module to assist school districts alignment of WMELS, Common Core State Standards ("CCSS"), Common Core Essential Elements, YoungStar, and Head Start Outcome framework in order establish community learning targets or benchmarks that align with CCSS.	1/1/2013	10/1/2014
7.3.3	Deliverable: Model for CESA and district process for districts and communities.	1/1/2013	10/1/2014
7.3.4	Hold first year 1 regional community of practice event (Southern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2013	6/30/2013
7.3.5	Deliverable: Regional Community of Practice event.	1/1/2013	6/30/2013
7.3.6	Hold first year 1 regional community of practice event (Southeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2013	6/30/2013
7.3.7	Deliverable: Regional Community of Practice event.	1/1/2013	6/30/2013
7.3.8	Hold first year 1 regional community of practice event (Milwaukee Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2013	6/30/2013
7.3.9	Deliverable: Regional Community of Practice event.	1/1/2013	6/30/2013
7.3.10	Hold first year 1 regional community of practice event (Northern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2013	6/30/2013
7.3.11	Deliverable: Regional Community of Practice event.	1/1/2013	6/30/2013
7.3.12	Hold first year 1 regional community of practice event (Northeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2013	6/30/2013
7.3.13	Deliverable: Regional Community of Practice event.	1/1/2013	6/30/2013
7.3.14	Hold first year 1 regional community of practice event (Western Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2013	6/30/2013
7.3.15	Deliverable: Regional Community of Practice event.	1/1/2013	6/30/2013

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7.3.16	Design new training module including "Tip Sheets" to inform and engage families in understanding how the WMELS are used with children at home and in child care, home visiting, Head Start, 4K, and all programs serving children birth to first grade.	2/1/2013	12/1/2013
7.3.17	Deliverable: Module piloted and available.	2/1/2013	12/1/2013
7.3.18	Hold second year 1 regional community of practice event (Southern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2013	12/31/2013
7.3.19	Deliverable: Regional Community of Practice event.	7/1/2013	12/31/2013
7.3.20	Hold second year 1 regional community of practice event (Southeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2013	12/31/2013
7.3.21	Deliverable: Regional Community of Practice event.	7/1/2013	12/31/2013
7.3.22	Hold second year 1 regional community of practice event (Milwaukee Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2013	12/31/2013
7.3.23	Deliverable: Regional Community of Practice event.	7/1/2013	12/31/2013
7.3.24	Hold second year 1 regional community of practice event (Northern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2013	12/31/2013
7.3.25	Deliverable: Regional Community of Practice event.	7/1/2013	12/31/2013
7.3.26	Hold second year 1 regional community of practice event (Northeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2013	12/31/2013
7.3.27	Deliverable: Regional Community of Practice event.	7/1/2013	12/31/2013
7.3.28	Hold second year 1 regional community of practice event (Western Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2013	12/31/2013
7.3.29	Deliverable: Regional Community of Practice event.	7/1/2013	12/31/2013
7.3.30	Milestone: Provided 10 stipends to mentors of high-quality WMELS trainer candidates.	12/1/2013	12/31/2013
7.3.31	Deliverable: Yearly report on the number of mentorship.	12/1/2013	12/31/2013
7.3.32	Hold first year 2 regional community of practice event (Southern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2014	6/30/2014
7.3.33	Deliverable: Regional Community of Practice event.	1/1/2014	6/30/2014
7.3.34	Hold first year 2 regional community of practice event (Southeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2014	6/30/2014
7.3.35	Deliverable: Regional Community of Practice event.	1/1/2014	6/30/2014
7.3.36	Hold first year 2 regional community of practice event (Milwaukee Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2014	6/30/2014
7.3.37	Deliverable: Regional Community of Practice event.	1/1/2014	6/30/2014
7.3.38	Hold first year 2 regional community of practice event (Northern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2014	6/30/2014
7.3.39	Deliverable: Regional Community of Practice event.	1/1/2014	6/30/2014
7.3.40	Hold first year 2 regional community of practice event (Northeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2014	6/30/2014
7.3.41	Deliverable: Regional Community of Practice event.	1/1/2014	6/30/2014
7.3.42	Hold first year 2 regional community of practice event (Western Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2014	6/30/2014
7.3.43	Deliverable: Regional Community of Practice event.	1/1/2014	6/30/2014
7.3.44	Hold second year 2 regional community of practice event (Southern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2014	12/31/2014
7.3.45	Deliverable: Regional Community of Practice event.	7/1/2014	12/31/2014
7.3.46	Hold second year 2 regional community of practice event (Southeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2014	12/31/2014
7.3.47	Deliverable: Regional Community of Practice event.	7/1/2014	12/31/2014
7.3.48	Hold second year 2 regional community of practice event (Milwaukee Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2014	12/31/2014
7.3.49	Deliverable: Regional Community of Practice event.	7/1/2014	12/31/2014

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7.3.50	Hold second year 2 regional community of practice event (Northern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2014	12/31/2014
7.3.51	Deliverable: Regional Community of Practice event.	7/1/2014	12/31/2014
7.3.52	Hold second year 2 regional community of practice event (Northeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2014	12/31/2014
7.3.53	Deliverable: Regional Community of Practice event.	7/1/2014	12/31/2014
7.3.54	Hold second year 2 regional community of practice event (Western Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2014	12/31/2014
7.3.55	Deliverable: Regional Community of Practice event.	7/1/2014	12/31/2014
7.3.56	Milestone: Provided 15 stipends to mentors of high-quality WMELS trainer candidates.	12/31/2014	12/31/2014
7.3.57	Deliverable: Yearly report on the number of mentorship.	12/31/2014	12/31/2014
7.3.58	Update regional training kits for trainers with new materials developed or identified during year one and replace any missing materials.	12/31/2014	5/31/2015
7.3.59	Deliverable: Updated and relevant trainer kits available.	12/31/2014	5/31/2015
7.3.60	Hold first year 3 regional community of practice event (Southern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2015	6/30/2015
7.3.61	Deliverable: Regional Community of Practice event.	1/1/2015	6/30/2015
7.3.62	Hold first year 3 regional community of practice event (Southeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2015	6/30/2015
7.3.63	Deliverable: Regional Community of Practice event.	1/1/2015	6/30/2015
7.3.64	Hold first year 3 regional community of practice event (Milwaukee Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2015	6/30/2015
7.3.65	Deliverable: Regional Community of Practice event.	1/1/2015	6/30/2015
7.3.66	Hold first year 3 regional community of practice event (Northern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2015	6/30/2015
7.3.67	Deliverable: Regional Community of Practice event.	1/1/2015	6/30/2015
7.3.68	Hold first year 3 regional community of practice event (Northeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2015	6/30/2015
7.3.69	Deliverable: Regional Community of Practice event.	1/1/2015	6/30/2015
7.3.70	Hold first year 3 regional community of practice event (Western Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2015	6/30/2015
7.3.71	Deliverable: Regional Community of Practice event.	1/1/2015	6/30/2015
7.3.72	Hold second year 3 regional community of practice event (Southern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2015	12/31/2015
7.3.73	Deliverable: Regional Community of Practice event.	7/1/2015	12/31/2015
7.3.74	Hold second year 3 regional community of practice event (Southeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2015	12/31/2015
7.3.75	Deliverable: Regional Community of Practice event.	7/1/2015	12/31/2015
7.3.76	Hold second year 3 regional community of practice event (Milwaukee Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2015	12/31/2015
7.3.77	Deliverable: Regional Community of Practice event.	7/1/2015	12/31/2015
7.3.78	Hold second year 3 regional community of practice event (Northern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2015	12/31/2015
7.3.79	Deliverable: Regional Community of Practice event.	7/1/2015	12/31/2015
7.3.80	Hold second year 3 regional community of practice event (Northeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2015	12/31/2015
7.3.81	Deliverable: Regional Community of Practice event.	7/1/2015	12/31/2015
7.3.82	Hold second year 3 regional community of practice event (Western Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2015	12/31/2015
7.3.83	Deliverable: Regional Community of Practice event.	7/1/2015	12/31/2015
7.3.84	Milestone: Provided 20 stipends to mentors of high-quality WMELS trainer candidates.	12/31/2015	12/31/2015
7.3.85	Deliverable: Yearly report on the number of mentorship.	12/31/2015	12/31/2015

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7.3.86	Update regional training kits for trainers with new materials developed or identified during year two and replace any missing materials.	12/31/2015	5/31/2016
7.3.87	Deliverable: Updated and relevant trainer kits available.	12/31/2015	5/31/2016
7.3.88	Hold first year 4 regional community of practice event (Southern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2016	6/30/2016
7.3.89	Deliverable: Regional Community of Practice event.	1/1/2016	6/30/2016
7.3.90	Hold first year 4 regional community of practice event (Southeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2016	6/30/2016
7.3.91	Deliverable: Regional Community of Practice event.	1/1/2016	6/30/2016
7.3.92	Hold first year 4 regional community of practice event (Milwaukee Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2016	6/30/2016
7.3.93	Deliverable: Regional Community of Practice event.	1/1/2016	6/30/2016
7.3.94	Hold first year 4 regional community of practice event (Northern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2016	6/30/2016
7.3.95	Deliverable: Regional Community of Practice event.	1/1/2016	6/30/2016
7.3.96	Hold first year 4 regional community of practice event (Northeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2016	6/30/2016
7.3.97	Deliverable: Regional Community of Practice event.	1/1/2016	6/30/2016
7.3.98	Hold first year 4 regional community of practice event (Western Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	1/1/2016	6/30/2016
7.3.99	Deliverable: Regional Community of Practice event.	1/1/2016	6/30/2016
7.3.100	Hold second year 4 regional community of practice event (Southern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2016	12/31/2016
7.3.101	Deliverable: Regional Community of Practice event.	7/1/2016	12/31/2016
7.3.102	Hold second year 4 regional community of practice event (Southeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2016	12/31/2016
7.3.103	Deliverable: Regional Community of Practice event.	7/1/2016	12/31/2016
7.3.104	Hold second year 4 regional community of practice event (Milwaukee Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2016	12/31/2016
7.3.105	Deliverable: Regional Community of Practice event.	7/1/2016	12/31/2016
7.3.106	Hold second year 4 regional community of practice event (Northern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2016	12/31/2016
7.3.107	Deliverable: Regional Community of Practice event.	7/1/2016	12/31/2016
7.3.108	Hold second year 4 regional community of practice event (Northeastern Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2016	12/31/2016
7.3.109	Deliverable: Regional Community of Practice event.	7/1/2016	12/31/2016
7.3.110	Hold second year 4 regional community of practice event (Western Region) for trainers to support consistency of regional coordination, improve coordination of training delivery, provide networking opportunities, and share information, updated material, evidence-based practices, and related resources.	7/1/2016	12/31/2016
7.3.111	Deliverable: Regional Community of Practice event.	7/1/2016	12/31/2016
7.3.112	Milestone: Provided 20 stipends to mentors of high-quality WMELS trainer candidates.	12/31/2016	12/31/2016
7.3.113	Deliverable: Yearly report on the number of mentorship.	12/31/2016	12/31/2016
7.3.114	Update regional training kits for trainers with new materials developed or identified during year three and replace any missing materials.	12/31/2016	12/31/2016
7.3.115	Deliverable: Updated and relevant trainer kits available.	12/31/2016	12/31/2016
7.4	Expand the number of programs/providers who receive content specific and targeted training on social emotional development and applications to practice through implementation of the Pyramid Model training and technical assistance structure.	1/1/2013	12/31/2014
7.4.1	Deliverable: Increased training and technical assistance through the Pyramid Model structure.	1/1/2013	12/31/2014
7.4.2	Develop contract for years 1 and 2 (including work plan, budget, and position descriptions) with Pyramid trainers to expand on-site training and support in high needs areas.	1/1/2013	6/30/2013
7.4.3	Deliverable: Signed contract.	1/1/2013	6/30/2013
7.4.4	Develop specific Pyramid Model work plan for years 1-2.	1/1/2013	7/30/2013
7.4.5	Deliverable: Pyramid Model detailed work plan.	1/1/2013	7/30/2013

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7.4.6	Review and update Professional Development Implementation Portfolio to include materials related to the Pyramid Model to help assure that workforce has skills, knowledge, and competencies related to social and emotional development.	1/1/2013	11/1/2013
7.4.7	Deliverable: Pyramid Model structure included in Professional Development Implementation Portfolio.	1/1/2013	11/1/2013
7.4.8	Work with key personnel from Professional Development Initiative (PDI) and Pyramid workgroups to create a joint framework consisting of common goals, reporting through to common structure (PDI), and coordinated membership, workgroups, and events to assure consistency and reduce duplication.	1/1/2013	12/31/2013
7.4.9	Deliverable: Pyramid model workgroup structures aligned with PDI.	1/1/2013	12/31/2013
7.4.10	Support Response to Intervention/PBIS Center's attendance at early childhood meetings and events to increased involvement with early child system development (Year 2).	6/1/2014	8/1/2014
7.4.11	Deliverable: RtI/PBIS more aligned with Pyramid model activities.	6/1/2014	8/1/2014
7.4.12	Evaluate outcomes and opportunities from first two years of implementation.	10/1/2014	11/15/2014
7.4.13	Deliverable: Evaluation results.	10/1/2014	11/15/2014
7.4.14	Support Response to Intervention/PBIS Center's attendance at early childhood meetings and events to increased involvement with early child system development (Year 3).	6/1/2015	8/1/2015
7.4.15	Deliverable: RtI/PBIS more aligned with Pyramid model activities.	6/1/2015	8/1/2015
7.4.16	Develop contract for years 3 and 4 (including work plan, budget, and position descriptions) with Pyramid trainers to expand on-site training and support in high needs areas.	11/15/2014	12/31/2014
7.4.17	Deliverable: Contracting process/strategy determined.	11/15/2014	12/31/2014
7.4.18	Develop Pyramid Model work plan for years 3 and 4.	11/15/2014	12/31/2014
7.4.19	Deliverable: Pyramid Model detailed work plan.	11/15/2014	12/31/2014
7.4.20	Support Response to Intervention/PBIS Center's attendance at early childhood meetings and events to increased involvement with early child system development (Year 4).	6/1/2016	8/1/2016
7.4.21	Deliverable: RtI/PBIS more aligned with Pyramid model activities.	6/1/2016	8/1/2016
7.5	Ensure the work force has the resources needed to apply social emotional evidence based practices through implementation of the Pyramid Model training and technical assistance structure.	3/1/2013	12/31/2016
7.5.1	Deliverable: Increased participation in Pyramid Model training and technical assistance.	3/1/2013	12/31/2016
7.5.2	Add one Pyramid Model implementation site in the high-need area of Milwaukee.	3/1/2013	9/1/2014
7.5.3	Deliverable: Increase of one Milwaukee demonstration site to new cadre.	3/1/2013	9/1/2014
7.5.4	Facilitate the introduction of Pyramid model training content into existing introductory and non-credit courses given by trainers, technical colleges, technical assistance systems, and other professional development programs.	12/1/2013	6/1/2015
7.5.5	Deliverable: Pyramid model content more widely available.	12/1/2013	6/1/2015
7.5.6	Develop improved strategies for recruiting and deploying Pyramid model trainers to assure that training capacity is available and accessible to providers.	12/1/2013	6/14/2014
7.5.7	Deliverable: Strategy developed to increase access to trainers.	12/1/2013	6/14/2014
7.5.8	Implement strategy for recruiting and deploying Pyramid model trainers.	1/1/2014	12/31/2015
7.5.9	Deliverable: Increase in training.	1/1/2014	12/31/2015
7.5.10	Create a data sharing process to make Pyramid model data available to the participating departments (DCF, DPI, DHS).	12/1/2013	7/31/2016
7.5.11	Deliverable: Improved data reporting.	12/1/2013	7/31/2016
7.5.12	Solicit communities interested in becoming a Pyramid Model demonstration site (year 2).	1/1/2014	2/1/2014
7.5.13	Deliverable: Applications received from interested communities.	1/1/2014	2/1/2014
7.5.14	Work with regional coaches and applicant communities to identify location for Pyramid Model implementation site (year 2).	2/1/2014	3/1/2014
7.5.15	Deliverable: Pyramid site identified.	2/1/2014	3/1/2014
7.5.16	Add one Pyramid Model implementation site in selected community (year 2).	3/1/2014	9/1/2014
7.5.17	Deliverable: Increase of one demonstration site to cadre.	3/1/2014	9/1/2014
7.5.18	Solicit communities interested in becoming a Pyramid Model demonstration site (year 3).	1/1/2015	2/1/2015
7.5.19	Deliverable: Applications received from interested communities.	1/1/2015	2/1/2015
7.5.20	Work with regional coaches and applicant communities to identify location for Pyramid Model implementation site (year 3).	2/1/2015	3/1/2015
7.5.21	Deliverable: Pyramid site identified.	2/1/2015	3/1/2015
7.5.22	Add one Pyramid Model implementation site in selected community (year 3).	3/1/2015	9/1/2015
7.5.23	Deliverable: Increase of one demonstration site to cadre.	3/1/2015	9/1/2015
7.5.24	Solicit communities interested in becoming a Pyramid Model demonstration site (year 4).	1/1/2016	2/1/2016
7.5.25	Deliverable: Applications received from interested communities.	1/1/2016	2/1/2016
7.5.26	Work with regional coaches and applicant communities to identify location for Pyramid Model implementation site (year 4).	2/1/2016	3/1/2016
7.5.27	Deliverable: Pyramid site identified.	2/1/2016	3/1/2016
7.5.28	Add one Pyramid Model implementation site in selected community (year 4).	3/1/2016	9/1/2016
7.5.29	Deliverable: Increase of one demonstration site to cadre.	3/1/2016	9/1/2016
7.6	Develop domain specific content on early literacy and train the workforce on early literacy evidence based practices.	1/1/2013	12/31/2016
7.6.1	Deliverable: Early Literacy content template and module.	1/1/2013	12/31/2016
7.6.2	Determine project leadership.	1/1/2013	4/1/2013

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7.6.3	Convene cross department committee to explore existing resources, current efforts, and make a plan for early literacy training (CCSS, Libraries, Cross Department, Response to Intervention workgroup, PALs, YoungStar, Tribal).	3/1/2013	3/1/2014
7.6.4	Deliverable: Survey of current early literacy training and resources.	3/1/2013	3/1/2014
7.6.5	Research and constituency input on evidence based practices and strategies for trainers and technical assistance.	4/1/2013	9/1/2013
7.6.6	Deliverable: Content template.	4/1/2013	9/1/2013
7.6.7	Develop literacy training resources and strategy for disseminating resources and providing training.	4/1/2013	6/1/2014
7.6.8	Deliverable: Early literacy training materials and dissemination and training strategy.	4/1/2013	6/1/2014
7.6.9	Create implementation work plan for year 2 that addresses resource sharing and training and technical assistance structure.	11/1/2013	12/31/2013
7.6.10	Deliverable: Work plan created.	11/1/2013	12/31/2013
7.6.11	Develop plan to expand use certain key concepts and practices to help communities statewide align with statewide process including expanding WMELS CCSS early literacy concepts to new districts, providing more resources on WMELS and CCSS alignment and practices for math, and expanding the use of the "live binder" technology.	11/1/2013	12/31/2014
7.6.12	Deliverable: Plan developed.	11/1/2013	12/31/2014
7.6.13	Contract with consultants to expand use of WMELS CCSS as per plan.	1/1/2014	12/31/2015
7.6.14	Deliverable: Districts align WMELS and CCSS.	1/1/2014	12/31/2015
7.6.15	Create implementation plan for years 3-4.	11/1/2014	12/31/2014
7.6.16	Deliverable: Work plan created.	11/1/2014	12/31/2014
7.6.17	Draft year-end report giving overview of achievements and challenges in expansion of WMELS and CCSS literacy concepts and related issues.	12/1/2014	1/1/2015
7.6.18	Deliverable: Annual report complete.	12/1/2014	1/1/2015
7.6.19	Review first year report drafted and provide feedback to improve statewide expansion efforts.	1/1/2015	2/1/2015
7.6.20	Deliverable: Recommendations provided to tribal coordinator.	1/1/2015	2/1/2015
7.6.21	Draft year 2 report detailing module access and utilization data.	1/1/2015	3/1/2015
7.6.22	Deliverable: Report on utilization.	1/1/2015	3/1/2015
7.6.23	Draft year 3 report detailing module access and utilization data.	1/1/2016	3/1/2016
7.6.24	Deliverable: Report on utilization.	1/1/2016	3/1/2016
7.6.25	Draft year 4 report detailing module access and utilization data.	11/1/2016	12/31/2016
7.6.26	Deliverable: Report on utilization.	11/1/2016	12/31/2016

<b>8</b>	<b>Project 8 - C(4)</b>	<b>1/1/2013</b>	<b>12/31/2016</b>
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**Project Goals/Desired Outcomes:** 1) Develop a progression of standards for family engagement to determine mandatory point in YoungStar; 2) Provide training and technical assistance on YoungStar family engagement standards; 3) Target a media outreach campaign to hard to reach families; 4) integrate family engagement strategies into other early learning and development programs

**Narrative:** A progression of standards for family engagement will be developed to be used to determine mandatory points in YoungStar on family engagement across star levels. The standards will be aligned, as appropriate with the Head Start family engagement standards and the Strengthening Families framework. Training curricula and implementation resources will be developed for the early learning programs. Regional Communities of Practice will be established to integrate family engagement into services. A targeted media campaign to engage hard to reach families will be developed. DPI will develop initiatives to support families during the transition from early care and education to kindergarten.

**Key Performance Measures:**

**Selection Criterion Addressed:** C 4 Engaging and supporting families

**Cross-reference to other projects:** Project 2 (2.7 & 2.8); Project 3 (3.1); Project 4 (4.1); Project 5 (5.3); Project 7 (7.3); Project 9 (9.5 & 9.7)

8	Project 8 - C(4)	1/1/2013	12/31/2016
8.1	Hire Staff.	3/1/2013	12/31/2013
8.1.1	Deliverable: Successful hires.	3/1/2013	12/31/2013
8.1.2	Hire and train a DCF DCF Family Engagement Analyst.	3/1/2013	9/30/2013
8.1.3	Deliverable: Successful hire.	3/1/2013	9/30/2013
8.1.4	Hire and train a DPI Parent/Family/Community Partnership Consultant.	3/1/2013	12/31/2013
8.1.5	Deliverable: Successful hire.	3/1/2013	12/31/2013
8.2	Develop a progression of standards for family engagement used to determine a mandatory point in YoungStar.	8/1/2013	12/1/2015
8.2.1	Deliverable: A Progression of Standards for Family Engagement in YoungStar.	8/1/2013	12/1/2015
8.2.2	Establish the scope of work for the group of cross department and cross sector stakeholders.	8/1/2013	9/1/2013
8.2.3	Deliverable: Scope of Work paper.	8/1/2013	9/1/2013
8.2.4	Recruit cross department and cross sector members for the workgroup.	9/1/2013	11/1/2013
8.2.5	Deliverable: Membership List for Work group.	9/1/2013	11/1/2013
8.2.6	Recruit parent representatives for the cross sector workgroup.	9/1/2013	2/1/2014
8.2.7	Deliverable: Membership List for Work group.	9/1/2013	2/1/2014
8.2.8	Provide Stipends to parents to participate in workgroup.	12/1/2013	12/1/2014
8.2.9	Deliverable: Membership List for Work group.	12/1/2013	12/1/2014

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8.2.10	Draft YoungStar family engagement standards to align with the Head Start Parent, Family, Community Engagement Framework and Strengthening Families Framework, when appropriate.	12/1/2013	6/1/2014
8.2.11	Deliverable: Draft of Family Engagement Standards.	12/1/2013	6/1/2014
8.2.12	Create a progression of standards for mandated family engagement point in YoungStar.	2/1/2014	7/1/2014
8.2.13	Deliverable: Draft of a progression of standards for family engagement in YoungStar.	2/1/2014	7/1/2014
8.2.14	Circulate draft of YoungStar family engagement standards for comments to a cross department and cross sector group of stakeholders.	7/1/2014	9/1/2014
8.2.15	Discuss comments and incorporate as appropriate.	9/1/2014	12/1/2014
8.2.16	Release YoungStar family engagement standards.	12/1/2014	1/31/2015
8.2.17	Deliverable: A Progression of Standards for a mandatory point on Family Engagement in YoungStar.	12/1/2014	1/31/2015
8.2.18	Disseminate information on the family engagement standards at annual conferences.	1/31/2015	12/31/2015
8.3	Implement family engagement standards for YoungStar.	6/1/2014	12/31/2016
8.3.1	Draft the training curricula for the YoungStar family engagement standards.	6/1/2014	2/28/2015
8.3.2	Deliverable: Draft of family engagement curricula for YoungStar.	6/1/2014	2/28/2015
8.3.3	Provide roundtable discussion on implementing the YoungStar family engagement standards in each region of the state.	1/31/2015	5/1/2015
8.3.4	Deliverable: FAQ report posted to the DCF YoungStar web site.	1/31/2015	5/1/2015
8.3.5	Pilot three trainings of the curricula.	3/1/2015	5/15/2015
8.3.6	Make necessary adjustments from feedback of the pilots to the curricula.	5/1/2015	6/1/2015
8.3.7	Deliverable: Training Curricula on Family Engagement.	5/1/2015	6/1/2015
8.3.8	Train the cadre of trainers approved through the Registry Professional Development Approval System and include monthly meetings for trainers to provide coaching and mentoring.	6/1/2015	12/30/2015
8.3.9	Cadre of trainers will provide regional trainings on YoungStar family engagement standards delivered through the Registry.	1/1/2016	12/31/2016
8.3.10	Provide technical assistance through coaching and mentoring to the child care providers and Head Start.	1/1/2016	12/31/2016
8.3.11	Establish five regional Communities of Practice with monthly meetings scheduled for child care providers and Head Start.	1/1/2016	12/31/2016
8.3.12	Deliverable: Five Communities of Practice throughout the state.	1/1/2016	12/31/2016
8.4	Create a communication plan for hard to reach families.	4/1/2013	12/31/2016
8.4.1	Deliverable: Media campaign for hard to reach families.	4/1/2013	12/31/2016
8.4.2	Contact other states who have implemented media campaigns directed at hard to reach families.	4/1/2013	10/1/2013
8.4.3	Conduct formative research on the hard to reach families in Wisconsin.	4/1/2013	10/1/2013
8.4.4	Deliverable: profile of areas of need in the state.	4/1/2013	10/1/2013
8.4.5	Develop focus group questions that include indicators that will provide possible message and means to disseminate the message.	10/1/2013	12/1/2013
8.4.6	Deliverable: focus group questions.	10/1/2013	12/1/2013
8.4.7	Solicit members for the focus groups by door to door campaigns in hard to reach neighborhoods.	11/1/2013	1/1/2014
8.4.8	Deliverable: focus groups members.	11/1/2013	1/1/2014
8.4.9	Conduct focus groups with the help of community leaders.	12/1/2013	2/1/2014
8.4.10	Deliverable: Report on findings of focus group.	12/1/2013	2/1/2014
8.4.11	Research advertising firms in WI who have conducted campaigns directed at hard to reach families.	12/1/2013	2/1/2014
8.4.12	Select a vendor.	2/1/2014	4/1/2014
8.4.13	Develop contract.	4/1/2014	7/1/2014
8.4.14	Deliverable: Contract.	4/1/2014	7/1/2014
8.4.15	Develop the communication campaign.	7/1/2014	10/1/2014
8.4.16	Deliverable: Media campaign for hard to reach families.	7/1/2014	10/1/2014
8.4.17	Translate the communication campaign into languages of identified groups.	9/1/2014	12/1/2014
8.4.18	Deliverable: media campaign for hard to reach families in several languages.	9/1/2014	12/1/2014
8.4.19	Vet the translated campaign with parent/provider groups that are native speakers.	10/1/2014	12/31/2014
8.4.20	Deliverable: media campaign in various languages with approval of native speakers.	10/1/2014	12/31/2014
8.4.21	Execute the communication campaign.	10/1/2014	12/31/2016
8.4.22	Evaluate the effectiveness of the communication campaign.	1/1/2015	12/31/2016
8.4.23	Deliverable: Quarterly reports on findings of the evaluation.	1/1/2015	12/31/2016
8.5	Develop an aligned approach within DPI to parent outreach and family engagement from birth through kindergarten for educators.	12/31/2013	12/31/2016
8.5.1	Deliverable: Foundational guidance document and resource.	12/31/2013	12/31/2016
8.5.2	Milestone: Family/Community Partnership Consultant hired to join the Office of Early Learning at the Department of Public Instruction.	12/31/2013	12/31/2013
8.5.3	Deliverable: Position filled.	12/31/2013	12/31/2013
8.5.4	Develop a work plan for year 2.	12/31/2013	1/31/2014
8.5.5	Deliverable: Work plan completed.	12/31/2013	1/31/2014
8.5.6	Develop online resource center for providers containing practical tools, best-practice recommendations, and information to help them strengthening parent outreach and family engagement in early childhood programs.	2/1/2014	2/1/2015
8.5.7	Deliverable: Resources available.	2/1/2014	2/1/2015
8.5.8	Evaluate progress and develop a work plan for years 3 and 4.	7/31/2014	12/31/2014
8.5.9	Deliverable: Work plan completed.	7/31/2014	12/31/2014
8.5.10	Establish a framework for 4K parent outreach and 5K family engagement.	1/1/2015	12/31/2016



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<b>9</b>	<b>Task 9 - D(2)</b>	<b>1/1/2013</b>	<b>12/31/2016</b>

**Project Goals/Desired Outcomes:** The goal of the project is to better align state early childhood professional development and technical assistance efforts to create greater access to professional development opportunities in order to improve the quality early learning programming by:

- Developing a common, statewide early learning workforce knowledge and competency framework designed to promote children's learning and development and improve child outcomes.
- Maximizing resources to support cross-sector system professional development.
- Working through the OEL as a hub to support the alignment and coordination of cross-department efforts, funding, and focusing special attention on programs and services for children and families with highest needs.

**Narrative:** This project defines the State's Workforce Knowledge and Competency Framework and works to ensure the state's early childhood professional development structure is designed to promote children's learning and development and improve outcomes. The project builds on Wisconsin's strong workforce knowledge and training systems. Over the last two decades, Wisconsin developed a strong, cross-sector early childhood professional development system, based on a continuum of standards, core knowledge areas, competencies, qualifications, credentials, career pathways, incentives, and quality assurances to improve services to young children and families.

The focus for this section is based upon the foundational position of an Aligned Professional Development Coordinator who will be the primary implementation of strategies. The project also used NAEYC's Policy Blueprint as a guide in the identification of emerging opportunities in each policy area as well as a list of recommendations as discussed in the grant applications. The project addresses these recognized professional development foundations:

- Core Knowledge & Competencies
- Qualification, Licensure, & Certification
- Pathways & Progression
- Professional Development Structure
- Postsecondary Engagement
- Incentives, Rewards, and Data
- Evidence-based professional development approaches including: coaching, mentoring, consultation, and communities of practice

**Key Performance Measures:** Increase in skills, knowledge, and competency of those working with young children from birth to first grade

**Selection Criterion Addressed:** D1. Professional Development - Workforce Knowledge and Competency Framework

**Cross-reference to other projects:** A3-Tribal, B1, C1, C4, and E

9	Task 9 - D(2)	1/1/2013	12/31/2016
9.1	House a Professional Development Statewide Coordinator in the DPI Office of Early Learning to coordinate the cross department and cross sector alignment of professional development for the early childhood community birth to first grade.	1/1/2013	2/28/2015
9.1.1	Deliverable: Professional Development Position filled.	1/1/2013	2/28/2015
9.1.2	Develop contract (including work plan, budget, and position descriptions for years 1 and 2) to retain a Professional Development Statewide Coordinator in the DPI Office of Early Learning to coordinate the cross department and cross sector alignment of professional development for the early childhood community birth to first grade.	4/1/2013	7/30/2013
9.1.3	Deliverable: Signed contract.	4/1/2013	7/30/2013
9.1.4	Develop statewide professional development coordination work plan for years 1-2.	4/1/2013	9/1/2013
9.1.5	Deliverable: Pyramid Model detailed work plan.	4/1/2013	9/1/2013
9.1.6	Evaluate outcomes and opportunities from first and second years of implementation.	11/1/2014	2/28/2015
9.1.7	Deliverable: Evaluation results.	11/1/2014	2/28/2015
9.1.8	Evaluate success of contracts from years 1 and 2 and determine contracting process for 3rd year and 4th year.	12/1/2013	12/31/2014
9.1.9	Deliverable: Contracting process/strategy determined.	12/1/2013	12/31/2014
9.1.10	Develop contract for years 3-4 based on evaluation results.	1/1/2015	3/1/2015
9.1.11	Deliverable: Signed contract.	1/1/2015	3/1/2015
9.1.12	Develop statewide professional development coordination work plan for years 3-4.	1/1/2015	3/30/2015
9.1.13	Deliverable: Pyramid Model detailed work plan.	1/1/2015	3/30/2015
9.2	Refine and strengthen the communication and implementation infrastructure for cross department and cross sector alignment of professional development for the early childhood community from birth to first grade.	1/1/2013	12/31/2016
9.2.1	Deliverable: A Professional Development Implementation Portfolio describing components of the WI professional development system.	1/1/2013	12/31/2016
9.2.2	Work with the WI Early Childhood Cross Sector Professional Development Initiative (PDI) to establish a working infrastructure for communication and implementation.	1/1/2013	6/30/2013
9.2.3	Deliverable: Professional Development Implementation Portfolio section: Cross Sector Professional Development Snapshot.	1/1/2013	6/30/2013
9.2.4	Develop a Professional Development Implementation Portfolio that describes and collects the components of the WI professional development system, the foundation of the system, and impacts made over the course of the project.	1/1/2013	8/31/2013
9.2.5	Deliverable: Preliminary document showing status as of 12/2012 and using the narratives and appendices from the original Race to the Top Application.	1/1/2013	8/31/2013
9.2.6	Work within and among programs to build data systems to better track information on cross department and cross sector professional development and align with LDS.	6/1/2013	6/30/2016
9.2.7	Deliverable: Increase in available data.	6/1/2013	6/30/2016

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9.2.8	Submit mid-year report for year 1 on the program-wide number of participants in all Pyramid Model trainings and the status of state-wide implementation.	6/1/2013	7/30/2013
9.2.9	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	6/1/2013	7/30/2013
9.2.10	Submit mid-year report for year 1 on the program-wide number of WMELS training implementation statewide including the number of participants in WMELS training.	6/1/2013	7/30/2013
9.2.11	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	6/1/2013	7/30/2013
9.2.12	Compile and submit consolidated mid-year professional development implementation report (year 1).	7/1/2013	8/30/2013
9.2.13	Deliverable: Consolidated mid-year professional development report.	7/1/2013	8/30/2013
9.2.14	Submit year-end report for year 1 on the program-wide number of participants in all Pyramid Model trainings and the status of state-wide implementation.	12/1/2013	1/31/2014
9.2.15	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	12/1/2013	1/31/2014
9.2.16	Submit year-end report for year 1 on the program-wide number of WMELS training implementation statewide including the number of participants in WMELS training.	12/1/2013	1/31/2014
9.2.17	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	12/1/2013	1/31/2014
9.2.18	Compile and submit consolidated professional development implementation report for year 1.	12/1/2013	2/28/2014
9.2.19	Deliverable: Consolidated professional development report.	12/1/2013	2/28/2014
9.2.20	Update the Professional Development Implementation Portfolio to reflect year 1 changes and project developments including results from Higher Education Scans, Career Guide updates, and Alignment Workgroup.	12/1/2013	2/28/2014
9.2.21	Deliverable: Updated Professional Development Implementation Portfolio.	12/1/2013	2/28/2014
9.2.22	Submit mid-year report for year 2 on the program-wide number of participants in all Pyramid Model trainings and the status of state-wide implementation.	6/1/2014	7/30/2014
9.2.23	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	6/1/2014	7/30/2014
9.2.24	Submit mid-year report for year 2 on the program-wide number of WMELS training implementation statewide including the number of participants in WMELS training.	6/1/2014	7/30/2014
9.2.25	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	6/1/2014	7/30/2014
9.2.26	Compile and submit consolidated mid-year professional development implementation report (year 2).	7/1/2014	8/30/2014
9.2.27	Deliverable: Consolidated mid-year professional development report.	7/1/2014	8/30/2014
9.2.28	Evaluate outcomes and opportunities from first and second years of implementation.	11/1/2014	2/1/2015
9.2.29	Deliverable: Evaluation results.	11/1/2014	2/1/2015
9.2.30	Submit year-end report for year 2 on the program-wide number of participants in all Pyramid Model trainings and the status of state-wide implementation.	12/1/2014	1/31/2015
9.2.31	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	12/1/2014	1/31/2015
9.2.32	Submit year-end report for year 2 on the program-wide number of WMELS training implementation statewide including the number of participants in WMELS training.	12/1/2014	1/31/2015
9.2.33	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	12/1/2014	1/31/2015
9.2.34	Develop work plan for years 3-4 based on evaluation results.	1/1/2015	3/30/2015
9.2.35	Deliverable: Completed work plan.	1/1/2015	3/30/2015
9.2.36	Update the Professional Development Implementation Portfolio to reflect year 2 changes and project developments including results from Higher Education Scans, Career Guide updates, and Alignment Workgroup.	1/1/2015	2/28/2015
9.2.37	Deliverable: Updated Professional Development Implementation Portfolio.	1/1/2015	2/28/2015
9.2.38	Compile and submit consolidated professional development implementation report for year 2.	1/1/2015	2/28/2015
9.2.39	Deliverable: Consolidated professional development report.	1/1/2015	2/28/2015
9.2.40	Submit mid-year report for year 3 on the program-wide number of participants in all Pyramid Model trainings and the status of state-wide implementation.	6/1/2015	7/30/2015
9.2.41	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	6/1/2015	7/30/2015
9.2.42	Submit mid-year report for year 3 on the program-wide number of WMELS training implementation statewide including the number of participants in WMELS training.	6/1/2015	7/30/2015
9.2.43	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	6/1/2015	7/30/2015
9.2.44	Compile and submit consolidated mid-year professional development implementation report (year 3).	7/1/2015	8/30/2015
9.2.45	Deliverable: Consolidated mid-year professional development report.	7/1/2015	8/30/2015
9.2.46	Submit year-end report for year 3 on the program-wide number of participants in all Pyramid Model trainings and the status of state-wide implementation.	12/1/2015	1/31/2016
9.2.47	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	12/1/2015	1/31/2016
9.2.48	Submit year-end report for year 3 on the program-wide number of WMELS training implementation statewide including the number of participants in WMELS training.	12/1/2015	1/31/2016

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9.2.49	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	12/1/2015	1/31/2016
9.2.50	Compile and submit consolidated professional development implementation report for year 3.	1/1/2016	2/28/2016
9.2.51	Deliverable: Consolidated professional development report.	1/1/2016	2/28/2016
9.2.52	Update the Professional Development Implementation Portfolio to reflect year 3 changes and project developments including results from Higher Education Scans, Career Guide updates, and Alignment Workgroup.	1/1/2016	2/28/2016
9.2.53	Deliverable: Updated Professional Development Implementation Portfolio.	1/1/2016	2/28/2016
9.2.54	Submit mid-year report for year 4 on the program-wide number of participants in all Pyramid Model trainings and the status of state-wide implementation.	6/1/2016	7/30/2016
9.2.55	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	6/1/2016	7/30/2016
9.2.56	Submit mid-year report for year 4 on the program-wide number of WMELS training implementation statewide including the number of participants in WMELS training.	6/1/2016	7/30/2016
9.2.57	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	6/1/2016	7/30/2016
9.2.58	Compile and submit consolidated mid-year professional development implementation report (year 4).	7/1/2016	8/30/2016
9.2.59	Deliverable: Consolidated mid-year professional development report.	7/1/2016	8/30/2016
9.2.60	Submit year-end report for year 4 on the program-wide number of participants in all Pyramid Model trainings and the status of state-wide implementation.	11/1/2016	11/30/2016
9.2.61	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	11/1/2016	11/30/2016
9.2.62	Submit year-end report for year 4 on the program-wide number of WMELS training implementation statewide including the number of participants in WMELS training.	11/1/2016	11/30/2016
9.2.63	Deliverable: Share program level, teacher level and child level composite data from program wide implementation sites.	11/1/2016	11/30/2016
9.2.64	Update the Professional Development Implementation Portfolio to reflect year 4 changes and project developments including results from Higher Education Scans, Career Guide updates, and Alignment Workgroup.	11/1/2016	12/31/2016
9.2.65	Deliverable: Updated Professional Development Implementation Portfolio.	11/1/2016	12/31/2016
9.2.66	Compile and submit consolidated professional development implementation report for year 4.	12/1/2016	12/31/2016
9.2.67	Deliverable: Consolidated professional development report.	12/1/2016	12/31/2016
9.3	Work with the PDI Pathways Workgroup to refine and strengthen early childhood career pathways and structures among departments, higher education, and professional development partners.	3/31/2013	6/30/2014
9.3.1	Deliverable: Increase in educational level of workforce.	3/31/2013	6/30/2014
9.3.2	Define pathways and licensing strategies that could improve the progression of credentials and degrees.	3/31/2013	6/30/2014
9.3.3	Deliverable: Report to PDI and include in Professional Development Implementation Portfolio.	3/31/2013	6/30/2014
9.3.4	Revise the Aligned Workforce Knowledge and Competency Framework.	3/31/2013	1/31/2014
9.3.5	Deliverable: Competency revisions included in Professional Development Implementation Portfolio.	3/31/2013	1/31/2014
9.3.6	Evaluate outcomes and opportunities from first and second year of implementation.	11/1/2014	2/1/2015
9.3.7	Deliverable: Evaluation results.	11/1/2014	2/1/2015
9.3.8	Review priorities and develop work plan for years 3-4 to strengthen pathways among teacher licensing, credentials, program review, revision and preparation.	1/1/2015	3/30/2015
9.3.9	Deliverable: Completed work plan.	1/1/2015	3/30/2015
9.4	Work with the PDI Cross Sector Alignment Workgroup to refine and strengthen the alignment of core content, evidence based practices, and system partners.	2/28/2013	6/30/2015
9.4.1	Deliverable: Consistent cross department training and technical assistance structure.	2/28/2013	6/30/2015
9.4.2	Develop consensus on the components of the system's core content, partners, and supported practices.	2/1/2013	9/1/2013
9.4.3	Deliverable: Professional Development Implementation Portfolio Section: Cross Sector Professional Development Snapshot.	2/1/2013	9/1/2013
9.4.4	Develop shared consensus and agreement on the components of a state structure for training and technical assistance that is cross department and cross sector.	2/1/2013	6/1/2013
9.4.5	Deliverable: Professional Development Implementation Portfolio Revision to training and technical assistance structure in RTT application (Triangle and TA structure chart).	2/1/2013	6/1/2013
9.4.6	Work with C1 to continue to frame WI Model Early Learning Standards (WMELS) and social emotional domain content modules to define how they would be individually reflected in the structure.	6/30/2013	12/31/2014
9.4.7	Deliverable: Updated Professional Development Implementation Portfolio.	6/30/2013	12/31/2014
9.4.8	Work with B1 and C4 to continue to frame a comprehensive and consistent approach to standards/domain supporting areas including: early learning, classroom environment, inclusive practices for children with disabilities, homelessness, dual language learners, and screening/assessment.	6/30/2013	6/30/2015
9.4.9	Deliverable: Content templates  New modules defined and/or added to Professional Development Implementation Portfolio.	6/30/2013	6/30/2015
9.5	DCF, DHS, and DPI collaborate to refine and strengthen structures that support consistent and knowledgeable trainers and technical assistance providers with the defined framework.	2/28/2013	12/1/2015
9.5.1	Deliverable: Assure access to trainers and technical assistance.	2/28/2013	12/1/2015
9.5.2	Collaborate with the Regional Coaches to support communication, system development, data collection, and reporting.	2/28/2013	12/31/2014
9.5.3	Deliverable: Activities reflected in coaches work plans reviewed quarterly.	2/28/2013	12/31/2014

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9.5.4	Work through the Professional Development Initiative and National Project BUILD's technical assistance initiative to establish more effective and efficient competencies for coaching, mentoring, and consultation.	2/28/2013	12/1/2015
9.5.5	Deliverable: Coaching, mentoring, and consultation competencies.	2/28/2013	12/1/2015
9.5.6	Support annual community of practice event for the Training and Technical Assistance network to ensure knowledgeable content trainers and maximizing state, regional, and local resources (year 1).	3/1/2013	6/1/2013
9.5.7	Deliverable: 2nd quarter annual event held.	3/1/2013	6/1/2013
9.5.8	Support annual community of practice event for the Training and Technical Assistance network to ensure knowledgeable content trainers and maximizing state, regional, and local resources (year 2).	12/1/2013	6/1/2014
9.5.9	Deliverable: 2nd quarter annual event held.	12/1/2013	6/1/2014
9.5.10	Survey stakeholders and share information on the types of communities of practice occurring within the system and consider models for effective community of practices on the state, regional, and local levels.	4/30/2014	12/31/2014
9.5.11	Deliverable: Regional Communities of Practice minutes and oversight.	4/30/2014	12/31/2014
9.5.12	Support annual community of practice event for the Training and Technical Assistance network to ensure knowledgeable content trainers and maximizing state, regional, and local resources (year 3).	3/1/2015	6/1/2015
9.5.13	Deliverable: 2nd quarter annual event held.	3/1/2015	6/1/2015
9.5.14	Support annual community of practice event for the Training and Technical Assistance network to ensure knowledgeable content trainers and maximizing state, regional, and local resources (year 4).	3/1/2016	6/1/2016
9.5.15	Deliverable: 2nd quarter annual event held.	3/1/2016	6/1/2016
9.6	DPI will collaborate with DCF's YoungStar program to promote school district implementation of 4-year-old kindergarten community approaches (4KCA) as a means to improve quality and increase number of 4K classrooms rated highly by YoungStar Activity.	1/1/2013	12/31/2016
9.6.1	Deliverable: Increase in number of districts with 4KCA that are YoungStar rated.	1/1/2013	12/31/2016
9.6.2	Work with DCF to facilitate the Professional Development Initiative Leadership team's incorporation of professional development activities in the developing state PD infrastructure.	1/1/2013	8/1/2013
9.6.3	Deliverable: PDI meeting participation.	1/1/2013	8/1/2013
9.6.4	Review state education statues, DPI rules, and DPI policies to compare the current rules and policies with requirements for 4K, 4KCA, and YoungStar.	1/1/2013	9/30/2013
9.6.5	Deliverable: Comparison document presented.	1/1/2013	9/30/2013
9.6.6	Hire or contract with a DPI 4K Community Approaches Coordinator to help increase the number of school districts utilizing community approaches to 4K.	3/1/2013	9/1/2013
9.6.7	Deliverable: Lead hired, contracted, or assigned.	3/1/2013	9/1/2013
9.6.8	DCF advises annual meeting between, DCF, DPI, the State Superintendent's Advisory Committee on 4-year-old kindergarten and community approaches (4K Task Force), and other stakeholders to guide alignment between YoungStar and 4-year-old kindergarten community approaches (year 1).	3/1/2013	5/30/2013
9.6.9	Deliverable: Annual meeting.	3/1/2013	5/30/2013
9.6.10	Provide year 1 state-level networking opportunity for 4KCA districts and their child care and Head Start partners.	3/1/2013	3/30/2013
9.6.11	Deliverable: 1st quarter state wide meeting.	3/1/2013	3/30/2013
9.6.12	Revise the DPI Policy Statement on 4-year-old kindergarten to include the new policy on YoungStar and 4K community approaches.	4/1/2013	12/31/2013
9.6.13	Deliverable: Revised DPI Policy and Procedure Question and Answer.	4/1/2013	12/31/2013
9.6.14	DCF and DPI will collaborate to establish strategies for sharing information and resources with CESAs and school districts about YoungStar to encourage quality measures, community approaches, and participation in YoungStar.	6/1/2013	6/30/2016
9.6.15	Deliverable: More 4K districts learn about YoungStar.	6/1/2013	6/30/2016
9.6.16	Create data system within and among programs that can be incorporated into the EC LDS, including data for unique identification of community approach partners, locations, classrooms, models, enrollment, YoungStar status, and other data.	6/1/2013	6/30/2016
9.6.17	Deliverable: Increase in available data.	6/1/2013	6/30/2016
9.6.18	Improve opportunities for child care programs to participate in local and regional professional opportunities by creating a coordination and communication strategy between regional coaches, CESAs, school districts, and YoungStar trainers to assess existing local experience and training capacity, improve deployment of YoungStar training capacity, and avoid duplication of services.	9/1/2013	6/30/2014
9.6.19	Deliverable: Communication and coordination strategy in place.	9/1/2013	6/30/2014
9.6.20	Create information sharing and communication strategy to assist sharing of information and resources between DCF/DPI, CESAs, and school districts about YoungStar.	9/1/2013	6/30/2014
9.6.21	Deliverable: Information sharing and communication strategy in place.	9/1/2013	6/30/2014
9.6.22	Hold annual regional meeting to provide regional networking opportunities for 4KCA programs and their childcare/ Head Start partners (year 1).	9/1/2013	12/31/2013
9.6.23	Deliverable: 4th quarter regional meeting.	9/1/2013	12/31/2013
9.6.24	DCF advises annual meeting between, DCF, DPI, the State Superintendent's Advisory Committee on 4-year-old kindergarten and community approaches (4K Task Force), and other stakeholders to guide alignment between YoungStar and 4-year-old kindergarten community approaches (year 2).	12/1/2013	5/30/2014
9.6.25	Deliverable: Annual meeting.	12/1/2013	5/30/2014
9.6.26	Provide year 2 state-level networking opportunity for 4KCA districts and their child care and Head Start partners.	12/1/2013	5/31/2014
9.6.27	Deliverable: 1st quarter state wide meeting.	12/1/2013	5/31/2014
9.6.28	Hold annual regional meeting to provide regional networking opportunities for 4KCA programs and their childcare/ Head Start partners (year 2).	9/1/2014	12/31/2014
9.6.29	Deliverable: 4th quarter regional meeting.	9/1/2014	12/31/2014

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9.6.30	Update (collaboratively between DPI and DCF) the DPI Policy Statement on 4-year-old kindergarten and YoungStar to reflect any recommended changes to the policy on YoungStar and 4K community approaches sites based on work achieved in years 1-3.	1/1/2015	3/28/2016
9.6.31	Deliverable: Revised Policy and Procedure Documents.	1/1/2015	3/28/2016
9.6.32	DCF advises annual meeting between, DCF, DPI, the State Superintendent's Advisory Committee on 4-year-old kindergarten and community approaches (4K Task Force), and other stakeholders to guide alignment between YoungStar and 4-year-old kindergarten community approaches (year 3).	3/1/2015	5/30/2015
9.6.33	Deliverable: Annual meeting.	3/1/2015	5/30/2015
9.6.34	Provide year 3 state-level networking opportunity for 4KCA districts and their child care and Head Start partners.	3/1/2015	5/31/2015
9.6.35	Deliverable: 1st quarter state wide meeting.	3/1/2015	5/31/2015
9.6.36	Hold annual regional meeting to provide regional networking opportunities for 4KCA programs and their childcare/ Head Start partners (year 3).	9/1/2015	12/31/2015
9.6.37	Deliverable: 4th quarter regional meeting.	9/1/2015	12/31/2015
9.6.38	DCF advises annual meeting between, DCF, DPI, the State Superintendent's Advisory Committee on 4-year-old kindergarten and community approaches (4K Task Force), and other stakeholders to guide alignment between YoungStar and 4-year-old kindergarten community approaches (year 4).	3/1/2016	5/30/2016
9.6.39	Deliverable: Annual meeting.	3/1/2016	5/30/2016
9.6.40	Provide year 4 state-level networking opportunity for 4KCA districts and their child care and Head Start partners.	3/1/2016	5/31/2016
9.6.41	Deliverable: 1st quarter state wide meeting.	3/1/2016	5/31/2016
9.6.42	Hold annual regional meeting to provide regional networking opportunities for 4KCA programs and their childcare/ Head Start partners (year 4).	9/1/2016	12/31/2016
9.6.43	Deliverable: 4th quarter regional meeting.	9/1/2016	12/31/2016
9.7	Work with DCF YoungStar staff and the Healthy Children Committee to align and expand child screening and assessment training activities.	1/1/2013	1/1/2016
9.7.1	Deliverable: Comprehensive screening and assessment plan.	1/1/2013	1/1/2016
9.7.2	Contract or assign days to Response to Intervention Coordinator.	1/1/2013	12/31/2013
9.7.3	Deliverable: Days contracted or assigned.	1/1/2013	12/31/2013
9.7.4	Develop two-year work plan in conjunction with the Professional Development Initiative Leadership team to develop screening and assessment training related to ongoing assessment and the utilization of the most common tools.	1/1/2013	5/1/2013
9.7.5	Deliverable: Two year work plan.	1/1/2013	5/1/2013
9.7.6	Determine lead contacts for other state department and continue to work through the Healthy Children Committee to expand the blueprint document with critical time period schedule assessment by purpose, current status, and proposed recommendations.	1/1/2013	9/1/2013
9.7.7	Deliverable: Blueprint updated.	1/1/2013	9/1/2013
9.7.8	Draft a report in conjunction with the Healthy Children Committee exploring what it would take for Wisconsin to move to a comprehensive KEA.	1/1/2013	1/15/2015
9.7.9	Deliverable: Draft KEA report.	1/1/2013	1/15/2015
9.7.10	Survey assessment practices to determine most utilized assessment tools and include results in expanded initial screening report.	9/1/2013	12/31/2013
9.7.11	Deliverable: Survey of assessment tools.	9/1/2013	12/31/2013
9.7.12	Provide mini-grants to support the development of comprehensive assessment demonstration site(s) and related proposals from regional communities of practice (Year 2).	1/1/2014	6/1/2014
9.7.13	Deliverable: Demonstration site(s) created.	1/1/2014	6/1/2014
9.7.14	Expand and improve the Response to Intervention Practices website to include information and tools on early childhood screening assessment practices that align with other statewide screening and assessment practices.	12/1/2013	1/1/2016
9.7.15	Deliverable: Early Childhood addressed on Rtl website.	12/1/2013	1/1/2016
9.7.16	Provide mini-grants to support the development of comprehensive assessment demonstration site(s) and related proposals from regional communities of practice (Year 3).	1/1/2015	6/1/2015
9.7.17	Deliverable: Demonstration site(s) created.	1/1/2015	6/1/2015
9.7.18	Provide mini-grants to support the development of comprehensive assessment demonstration site(s) and related proposals from regional communities of practice (Year 4).	1/1/2016	6/1/2016
9.7.19	Deliverable: Demonstration site(s) created.	1/1/2016	6/1/2016
9.8	Research on kindergarten entry assessment best practices nationwide and work with regional coaches and the state team to develop a best practice plan for for future KEA implementation in Wisconsin.	6/1/2014	12/31/2015
9.8.1	Deliverable: Written report and best practice recommendations vetted by regional coaches.	6/1/2014	12/31/2015
9.8.2	Develop plan for engaging regional coaches in KEA research process to assure that research on theory is melded with Wisconsin-specific practice realities and professional development process.	6/1/2014	8/1/2014
9.8.3	Deliverable: Coach engagement plan.	6/1/2014	8/1/2014
9.8.4	Develop research expectations and draft outcome requirements including connection to ECLDS and legal issues around KEA data usage.	7/1/2014	8/1/2014
9.8.5	Deliverable: Research requirements.	7/1/2014	8/1/2014
9.8.6	Create KEA workgroup by contracting with researchers and coordinator with experience appropriate to developing KEA study.	7/1/2014	12/1/2014
9.8.7	Deliverable: KEA workgroup formed.	7/1/2014	12/1/2014
9.8.8	Provide information to field stakeholders on best practices in screening and assessment through printed materials, webcast, videoconference, and/or statewide conferences (Year 2).	9/1/2014	11/1/2014
9.8.9	Deliverable: Stakeholders informed on latest learning about screening and assessment best practices.	9/1/2014	11/1/2014

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9.8.10	Present KEA workgroup update to regional coaches and ECLDS team for feedback and exchange.	1/1/2015	12/31/2015
9.8.11	Deliverable: Coaches and ECLDS team informed and feedback provided.	1/1/2015	12/31/2015
9.8.12	Provide information to field stakeholders on best practices in screening and assessment through printed materials, webcast, videoconference, and/or statewide conferences (Year 3).	9/1/2015	11/1/2015
9.8.13	Deliverable: Stakeholders informed on latest learning about screening and assessment best practices.	9/1/2015	11/1/2015
9.8.14	Review draft report, best practice guidelines, and recommendations for next steps prepared by researcher(s) and provide feedback for improvement.	1/1/2016	2/1/2016
9.8.15	Deliverable: Written feedback on draft report.	1/1/2016	2/1/2016
9.8.16	Make final report and recommendations available to interested stakeholders.	4/1/2016	12/31/2016
9.8.17	Provide information to field stakeholders on best practices in screening and assessment through printed materials, webcast, videoconference, and/or statewide conferences (Year 3).	9/1/2016	11/1/2016
9.8.18	Deliverable: Stakeholders informed on latest learning about screening and assessment best practices.	9/1/2016	11/1/2016

10	Task 10 - E(2)	1/1/2013	12/31/2016
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**Project Goals/Desired Outcomes:** The State of Wisconsin will develop a federated Early Childhood Longitudinal Data System (EC LDS) that supports regular data exchanges as well as ad hoc research requests.

The State of Wisconsin will realize the following outcomes as a result of this project's completion:

- High quality information about young children and the services they receive
- Ability to measure children's progress across programs and over time
- Ability to document which services are effective for which children and target resources accordingly
- Increased cross-agency collaboration and communication
- Increased accountability

**Narrative: Project Overview:** This project will enhance existing early childhood data collection efforts and design the architecture to link key early childhood care and education data collections. The project will create Early Childhood (EC) (birth through age 5) data linkages between the Department of Public Instruction (DPI), the Department of Health Services (DHS) and the Department of Children and Families (DCF). The goal of the eventual data linkage effort is to broaden the base of shared information about children from birth through age 5 and to link that EC data to the existing K-12 Longitudinal Data System (LDS) data.

Note the variance below from the application statement: Employ contracted and internal IT staff (at levels indicated in budget narrative) at each partnering agency to respond to project requirements. Note: This is a variance in the plan as compared to the proposal. Where the proposal indicates contracted staff, a small percentage of the work previously to be assigned to contracted staff may be carried out by internal IT staff. Reason for change: specific skill set, knowledge or experience needed and available to be performed by internal IT staff. For DPI, DHS and DCF, this will not impact the original plan budget as the hourly rate billed to other Divisions within DPI, DHS and DCF for internal IT staff is the same hourly rate billed for external contractors.

**Key Performance Measures:** N/A

**Selection Criterion Addressed:** E Measuring Outcomes and Progress, specifically (E) (2) Building or enhancing an early learning data system.

**Cross-reference to other projects:** N/A Immediately. However, as other projects within this grant are completed, the storage and analysis of outcomes from those projects may one day be available in the EC LDS. Program representatives would become involved in EC LDS Data Governance to initiate conversations.

10	Task 10 - E(2)	1/1/2013	12/31/2016
10.1	Staff Development.	1/1/2013	6/2/2016
10.1.1	Identify full-time Contracted EC LDS Project Manager (EC LDS State Lead).	1/1/2013	1/15/2013
10.1.2	Deliverable: Contractor Secured.	1/1/2013	1/15/2013
10.1.3	Identify Contracted Data Governance Specialist.	1/1/2013	1/15/2013
10.1.4	Deliverable: Contractor Secured.	1/1/2013	1/15/2013
10.1.5	Identify IS Project Manager (Scrum Master) for ERT Selection/Implementation (year 1).	5/1/2013	6/15/2013
10.1.6	Deliverable: Staff and/or Contractors Secured.	5/1/2013	6/15/2013
10.1.7	Identify IS Product Owner for ERT Selection/Implementation.	3/1/2013	3/5/2013
10.1.8	Deliverable: Staff and/or Contractors Secured.	3/1/2013	3/5/2013
10.1.9	Identify and/or Recruit and Hire Business Analyst for ERT Selection/Implementation (year 1).	5/1/2013	6/15/2013
10.1.10	Deliverable: Staff and/or Contractors Secured.	5/1/2013	6/15/2013
10.1.11	Identify DPI IS Data Matching Analysts/Developers for ERT Selection/Implementation (year 1).	5/1/2013	6/15/2013
10.1.12	Deliverable: Staff and/or Contractors Secured.	5/1/2013	6/15/2013
10.1.13	Identify DHS IS Data Matching Analysts/Developers for ERT Selection/Implementation (year 1).	5/1/2013	10/1/2013
10.1.14	Deliverable: Staff and/or Contractors Secured.	5/1/2013	10/1/2013
10.1.15	Identify DCF IS Data Matching Analysts/Developers for ERT Selection/Implementation (year 1).	5/1/2013	6/15/2013
10.1.16	Deliverable: Staff and/or Contractors Secured.	5/1/2013	6/15/2013
10.1.17	Identify IS Project Manager (Scrum Master) for ERT Selection/Implementation (year 2).	11/1/2013	12/31/2013
10.1.18	Deliverable: Staff and/or Contractors Secured.	11/1/2013	12/31/2013
10.1.19	Identify DPI IS Data Matching Analysts/Developers for ERT Selection/Implementation (year 2).	11/1/2013	12/31/2013
10.1.20	Deliverable: Staff and/or Contractors Secured.	11/1/2013	12/31/2013
10.1.21	Identify DHS IS Data Matching Analysts/Developers for ERT Selection/Implementation (year 2).	11/1/2013	12/31/2013
10.1.22	Deliverable: Staff and/or Contractors Secured.	11/1/2013	12/31/2013

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Code	Project and Task Name	Start Date	End Date
10.1.23	Identify DCF IS Data Matching Analysts/Developers for ERT Selection/Implementation (year 2).	11/1/2013	12/31/2013
10.1.24	Deliverable: Staff and/or Contractors Secured.	11/1/2013	12/31/2013
10.1.25	Identify IS Project Manager (Scrum Master) for EC Data Added To WISEdash (year 2).	8/16/2014	11/16/2014
10.1.26	Deliverable: Staff and/or Contractors Secured.	8/16/2014	11/16/2014
10.1.27	Identify IS Data Modeler/Data Mapping for EC Data Added To WISEdash (year 2).	8/16/2014	11/16/2014
10.1.28	Deliverable: Staff and/or Contractors Secured.	8/16/2014	11/16/2014
10.1.29	Identify Contracted IS ETL Developers for EC Data Added To WISEdash (year 2).	8/16/2014	11/16/2014
10.1.30	Deliverable: Staff and/or Contractors Secured.	8/16/2014	11/16/2014
10.1.31	Identify IS Dashboard Developers for EC Data Added To WISEdash (year 2).	8/16/2014	11/16/2014
10.1.32	Deliverable: Staff and/or Contractors Secured.	8/16/2014	11/16/2014
10.1.33	Identify IS Project Manager (Scrum Master) for EC Data Added To WISEdash (year 3).	3/2/2015	6/2/2015
10.1.34	Deliverable: Staff and/or Contractors Secured.	3/2/2015	6/2/2015
10.1.35	Identify IS Data Modeler/Data Mapping for EC Data Added To WISEdash (year 3).	3/2/2015	6/2/2015
10.1.36	Deliverable: Staff and/or Contractors Secured.	3/2/2015	6/2/2015
10.1.37	Identify IS ETL Developers for EC Data Added To WISEdash (year 3).	3/2/2015	6/2/2015
10.1.38	Deliverable: Staff and/or Contractors Secured.	3/2/2015	6/2/2015
10.1.39	Identify IS Dashboard Developers for EC Data Added To WISEdash (year 3).	3/2/2015	6/2/2015
10.1.40	Deliverable: Staff and/or Contractors Secured.	3/2/2015	6/2/2015
10.1.41	Identify IS Project Manager (Scrum Master) for EC Data Added To WISEdash (year 4).	3/2/2016	6/2/2016
10.1.42	Deliverable: Staff and/or Contractors Secured.	3/2/2016	6/2/2016
10.1.43	Identify IS Data Modeler/Data Mapping for EC Data Added To WISEdash (year 4).	3/2/2016	6/2/2016
10.1.44	Deliverable: Staff and/or Contractors Secured.	3/2/2016	6/2/2016
10.1.45	Identify IS ETL Developers for EC Data Added To WISEdash (year 4).	3/2/2016	6/2/2016
10.1.46	Deliverable: Staff and/or Contractors Secured.	3/2/2016	6/2/2016
10.1.47	Identify IS Dashboard Developers for EC Data Added To WISEdash (year 4).	3/2/2016	6/2/2016
10.1.48	Deliverable: Staff and/or Contractors Secured.	3/2/2016	6/2/2016
10.1.49	Identify members of Advisory Team (program people and managers at DCF, DHS, DPI).	2/15/2013	4/15/2013
10.1.50	Deliverable: members invited to participate.	2/15/2013	4/15/2013
10.1.51	Recruit and Hire FTE Research Analyst - DPI.	6/1/2013	2/2/2014
10.1.52	Deliverable: FTE Secured.	6/1/2013	2/2/2014
10.1.53	Recruit and Hire FTE Research Analyst - DHS.	6/1/2013	2/2/2014
10.1.54	Deliverable: FTE Secured.	6/1/2013	2/2/2014
10.1.55	Recruit and Hire FTE Research Analysts - DCF.	6/1/2013	2/2/2014
10.1.56	Deliverable: FTE Secured.	6/1/2013	2/2/2014
10.1.57	Identify and/or Recruit and Hire Contracted Training Specialist.	6/1/2014	2/2/2015
10.1.58	Deliverable: Contractor Secured.	6/1/2014	2/2/2015
10.1.59	Identify and/or Recruit and Hire Contracted Training Facilitators.	6/1/2014	2/2/2015
10.1.60	Deliverable: Contractor Secured.	6/1/2014	2/2/2015
10.1.61	Identify up to 20 data use leaders (training).	6/1/2015	2/2/2016
10.1.62	Deliverable: data use leaders secured.	6/1/2015	2/2/2016
10.1.63	Identify up to 5 data experts (CESA and others) (training).	6/1/2015	2/2/2016
10.1.64	Deliverable: data experts secured.	6/1/2015	2/2/2016
10.2	Select, Build, Test and Implement Open-Source Entity Resolution Solution (Matching Tool) (ERT).	4/1/2013	6/30/2014
10.2.1	Finalize program selection for testing of ERT.	4/1/2013	6/15/2013
10.2.2	Deliverable: list of programs participating in testing.	4/1/2013	6/15/2013
10.2.3	Set goals for what is needed for a ERT for EC LDS.	4/1/2013	6/15/2013
10.2.4	Deliverable: written goals.	4/1/2013	6/15/2013
10.2.5	Create Project Charter and IT Project Request.	4/1/2013	6/15/2013
10.2.6	Deliverable: Project Charter and IT Project Request Signed Off and Accepted.	4/1/2013	6/15/2013
10.2.7	Analysis: Based on requirements specified in the Charter, compare and evaluate open-source Entity Resolution Tools.	6/15/2013	9/1/2013
10.2.8	Deliverable: ERT Selected or Decision made to build ERT within DPI.	6/15/2013	9/1/2013
10.2.9	Based on decision in 10.2.7, server purchase/data space secured in virtual DPI private cloud, if necessary.	9/1/2013	10/1/2013
10.2.10	Deliverable: Space Secured.	9/1/2013	10/1/2013
10.2.11	Design.	9/1/2013	1/31/2014
10.2.12	Deliverable: Ready for Build.	9/1/2013	1/31/2014
10.2.13	Build.	9/1/2013	1/31/2014
10.2.14	Deliverable: Ready for Testing and Analysis.	9/1/2013	1/31/2014
10.2.15	Testing and Analysis of ERT.	2/1/2014	6/1/2014
10.2.16	Deliverable: Ready for Implementation.	2/1/2014	6/1/2014
10.2.17	Implementation.	6/2/2014	6/30/2014
10.2.18	Deliverable: Successful Implementation: Tool in place and working for data sharing to begin later in year 2.	6/2/2014	6/30/2014
10.3	Build and Implement DPH Customer Hub.	3/11/2013	12/31/2015
10.3.1	Assemble Team.	3/11/2013	3/22/2013
10.3.2	Deliverable: All tasks in plan resourced.	3/11/2013	3/22/2013
10.3.3	Create and adopt Charter, SOW, WBS and schedule.	3/11/2013	3/29/2013
10.3.4	Deliverable: Charter, statement of work and workplan documents produced and signed off.	3/11/2013	3/29/2013
10.3.5	Define Hub data contents.	4/1/2013	4/26/2013

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10.3.6	Deliverable: Hub content reviewed and signed off.	4/1/2013	4/26/2013
10.3.7	Define authentication and authorization for Hub access.	4/1/2013	7/15/2013
10.3.8	Deliverable: Access Management Plan produced and signed off.	4/1/2013	7/15/2013
10.3.9	Define ETL logic and establish DUAs for 3 candidate Hub feeder systems.	4/1/2013	4/26/2013
10.3.10	Deliverable: Export Specification and Data Use Agreements produced and signed off.	4/1/2013	4/26/2013
10.3.11	Create logical and physical data model for Hub.	4/1/2013	7/15/2013
10.3.12	Deliverable: Data Model documents signed off.	4/1/2013	7/15/2013
10.3.13	Define data management and audit functions for Hub.	4/26/2013	5/17/2013
10.3.14	Deliverable: Data management and audit manuals signed off.	4/26/2013	5/17/2013
10.3.15	Design, build and test feeder system exports.	4/15/2013	7/15/2013
10.3.16	Deliverable: Export software and verified test results.	4/15/2013	7/15/2013
10.3.17	Create and load Hub tables.	5/20/2013	8/16/2013
10.3.18	Deliverable: Converted data and verified Hub database reports.	5/20/2013	8/16/2013
10.3.19	Implement and test access mechanisms.	8/19/2013	10/18/2013
10.3.20	Deliverable: Successful queries for each defined data access type.	8/19/2013	10/18/2013
10.3.21	Implement and test matching software.	2/1/2014	6/1/2014
10.3.22	Deliverable: Successful test results.	2/1/2014	6/1/2014
10.3.23	Coordinate and test external system queries.	2/1/2014	6/1/2014
10.3.24	Deliverable: Successful test results.	2/1/2014	6/1/2014
10.3.25	Identify 2 additional data sets to be included into Hub.	4/1/2014	6/1/2014
10.3.26	Deliverable: Two additional data sets identified.	4/1/2014	6/1/2014
10.3.27	Assemble Team related to 2 additional data sets.	6/1/2014	6/30/2014
10.3.28	Deliverable: All tasks in plan resourced.	6/1/2014	6/30/2014
10.3.29	Update and adopt Charter, SOW, WBS and schedule related to 2 additional data sets.	7/1/2014	8/1/2014
10.3.30	Deliverable: Charter, statement of work and workplan documents produced and signed off.	7/1/2014	8/1/2014
10.3.31	Define Hub data contents related to 2 additional data sets.	8/1/2014	9/1/2014
10.3.32	Deliverable: Hub content reviewed and signed off.	8/1/2014	9/1/2014
10.3.33	Verify authentication and authorization for Hub access related to 2 additional data sets.	8/1/2014	11/1/2014
10.3.34	Deliverable: Access Management Plan produced and signed off.	8/1/2014	11/1/2014
10.3.35	Define ETL logic and establish DUAs for 2 additional candidate Hub feeder systems.	8/1/2014	10/1/2014
10.3.36	Deliverable: Export Specification and Data Use Agreements produced and signed off.	8/1/2014	10/1/2014
10.3.37	Update logical and physical data model for Hub for 2 additional candidate Hub feeder systems.	8/1/2014	11/1/2014
10.3.38	Deliverable: Data Model documents signed off.	8/1/2014	11/1/2014
10.3.39	Define data management and audit functions for Hub for 2 additional candidate Hub feeder systems.	9/1/2014	11/1/2014
10.3.40	Deliverable: Data management and audit manuals signed off.	9/1/2014	11/1/2014
10.3.41	Design, build and test feeder system exports for 2 additional candidate Hub feeder systems.	8/15/2014	10/1/2014
10.3.42	Deliverable: Export software and verified test results.	8/15/2014	10/1/2014
10.3.43	Create and load Hub tables for 2 additional candidate Hub feeder systems.	9/15/2014	10/31/2014
10.3.44	Deliverable: Converted data and verified Hub database reports.	9/15/2014	10/31/2014
10.3.45	Implement and test access mechanisms for 2 additional candidate Hub feeder systems.	9/15/2014	11/15/2014
10.3.46	Deliverable: Successful queries for each defined data access type.	9/15/2014	11/15/2014
10.3.47	Implement and test matching software for 2 additional candidate Hub feeder systems.	9/15/2014	11/15/2014
10.3.48	Deliverable: Successful test results.	9/15/2014	11/15/2014
10.3.49	Coordinate and test external system queries for 2 additional candidate Hub feeder systems.	11/16/2014	12/31/2014
10.3.50	Deliverable: Successful test results.	11/16/2014	12/31/2014
10.3.51	Identify 1-2 additional data sets to be included into Hub.	1/1/2015	3/1/2015
10.3.52	Deliverable: Two additional data sets identified.	1/1/2015	3/1/2015
10.3.53	Assemble Team related to 1-2 additional data sets.	3/2/2015	5/1/2015
10.3.54	Deliverable: All tasks in plan resourced.	3/2/2015	5/1/2015
10.3.55	Update and adopt Charter, SOW, WBS and schedule related to 1-2 additional data sets.	4/1/2015	5/1/2015
10.3.56	Deliverable: Charter, statement of work and workplan documents produced and signed off.	4/1/2015	5/1/2015
10.3.57	Define Hub data contents related to 1-2 additional data sets.	5/1/2015	6/1/2015
10.3.58	Deliverable: Hub content reviewed and signed off.	5/1/2015	6/1/2015
10.3.59	Update authentication and authorization for Hub access related to 1-2 additional data sets.	5/1/2015	7/1/2016
10.3.60	Deliverable: Access Management Plan produced and signed off.	5/1/2015	7/1/2016
10.3.61	Define ETL logic and establish DUAs for 1-2 additional candidate Hub feeder systems.	5/1/2015	8/1/2015
10.3.62	Deliverable: Export Specification and Data Use Agreements produced and signed off.	5/1/2015	8/1/2015
10.3.63	Update logical and physical data model for Hub related to 1-2 additional data sets.	5/1/2015	7/15/2015
10.3.64	Deliverable: Data Model documents signed off.	5/1/2015	7/15/2015
10.3.65	Define data management and audit functions for Hub related to 1-2 additional data sets.	5/1/2015	7/15/2015
10.3.66	Deliverable: Data management and audit manuals signed off.	5/1/2015	7/15/2015
10.3.67	Design, build and test feeder system exports related to 1-2 additional data sets.	7/1/2015	9/1/2015
10.3.68	Deliverable: Export software and verified test results.	7/1/2015	9/1/2015
10.3.69	Create and load Hub tables related to 1-2 additional data sets.	7/1/2015	9/1/2015
10.3.70	Deliverable: Converted data and verified Hub database reports.	7/1/2015	9/1/2015
10.3.71	Implement and test access mechanisms for 2 additional candidate Hub feeder systems.	9/1/2015	11/1/2015
10.3.72	Deliverable: Successful queries for each defined data access type.	9/1/2015	11/1/2015

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10.3.73	Implement and test matching software for 2 additional candidate Hub feeder systems.	7/1/2015	8/1/2015
10.3.74	Deliverable: Successful test results.	7/1/2015	8/1/2015
10.3.75	Coordinate and test external system queries for 1- 2 additional candidate Hub feeder systems.	10/15/2015	12/31/2015
10.3.76	Deliverable: Successful test results.	10/15/2015	12/31/2015
10.4	Enhanced DCF Enterprise Warehouse.	1/1/2013	12/31/2016
10.4.1	Deliverable: Enhanced DCF Enterprise Warehouse.	1/1/2013	12/31/2016
10.4.2	Establish intradepartmental project governance structure and personnel.	1/1/2013	2/26/2013
10.4.3	Deliverable: Executive Sponsor, Project Manager, and EC LDS-DCF Work Group named.	1/1/2013	2/26/2013
10.4.4	Hold EC LDS-DCF Build kick-off meeting.	2/26/2013	3/5/2013
10.4.5	Deliverable: Meeting held.	2/26/2013	3/5/2013
10.4.6	Develop EC LDS-DCF Build Project Charter.	3/5/2013	5/30/2013
10.4.7	Deliverable: Signed Project Charter.	3/5/2013	5/30/2013
10.4.8	Develop initial EC LDS-DCF Build Business Requirements (first round of enhancements).	3/5/2013	6/30/2013
10.4.9	Deliverable: Signed Business Requirements.	3/5/2013	6/30/2013
10.4.10	Identify and/or Recruit and Hire Contracted/Staffed DCF IT team needed for initial requirements.	3/5/2013	8/31/2013
10.4.11	Deliverable: Staff secured.	3/5/2013	8/31/2013
10.4.12	Design initial EC LDS-DCF Build Business Requirements.	7/1/2013	12/31/2013
10.4.13	Deliverable: Ready for build.	7/1/2013	12/31/2013
10.4.14	Build initial Business Requirements.	7/1/2013	12/31/2013
10.4.15	Deliverable: Ready for testing and analysis.	7/1/2013	12/31/2013
10.4.16	Test initial Business Requirements.	7/1/2013	12/31/2013
10.4.17	Deliverable: Ready for implementation.	7/1/2013	12/31/2013
10.4.18	Implement initial Business Requirements.	7/1/2013	12/31/2013
10.4.19	Deliverable: Successful Implementation.	7/1/2013	12/31/2013
10.4.20	Develop Year 2 EC LDS-DCF Build Business Requirements (second round of enhancements).	1/2/2014	2/28/2014
10.4.21	Deliverable: Signed Business Requirements.	1/2/2014	2/28/2014
10.4.22	Identify and/or Recruit and Hire Contracted/Staffed DCF IT team needed for Year 2 requirements.	1/2/2014	4/30/2014
10.4.23	Deliverable: Staff secured.	1/2/2014	4/30/2014
10.4.24	Design Year 2 EC LDS-DCF Build Business Requirements.	3/1/2014	12/31/2014
10.4.25	Deliverable: Ready for build.	3/1/2014	12/31/2014
10.4.26	Build Year 2 Business Requirements.	3/1/2014	12/31/2014
10.4.27	Deliverable: Ready for testing and analysis.	3/1/2014	12/31/2014
10.4.28	Test Year 2 Business Requirements.	3/1/2014	12/31/2014
10.4.29	Deliverable: Ready for implementation.	3/1/2014	12/31/2014
10.4.30	Implement Year 2 Business Requirements.	3/1/2014	12/31/2014
10.4.31	Deliverable: Successful Implementation.	3/1/2014	12/31/2014
10.4.32	Develop Year 3 EC LDS-DCF Build Business Requirements (third round of enhancements).	1/2/2015	2/28/2015
10.4.33	Deliverable: Signed Business Requirements.	1/2/2015	2/28/2015
10.4.34	Identify and/or Recruit and Hire Contracted/Staffed DCF IT team needed for Year 3 requirements.	1/2/2015	4/30/2015
10.4.35	Deliverable: Staff secured.	1/2/2015	4/30/2015
10.4.36	Design Year 3 EC LDS-DCF Build Business Requirements.	3/1/2015	12/31/2015
10.4.37	Deliverable: Ready for build.	3/1/2015	12/31/2015
10.4.38	Build Year 3 Business Requirements.	3/1/2015	12/31/2015
10.4.39	Deliverable: Ready for testing and analysis.	3/1/2015	12/31/2015
10.4.40	Test Year 3 Business Requirements.	3/1/2015	12/31/2015
10.4.41	Deliverable: Ready for implementation.	3/1/2015	12/31/2015
10.4.42	Implement Year 3 Business Requirements.	3/1/2015	12/31/2015
10.4.43	Deliverable: Successful Implementation.	3/1/2015	12/31/2015
10.4.44	Develop Year 4 EC LDS-DCF Build Business Requirements (fourth round of enhancements).	1/2/2016	2/28/2016
10.4.45	Deliverable: Signed Business Requirements.	1/2/2016	2/28/2016
10.4.46	Identify and/or Recruit and Hire Contracted/Staffed DCF IT team needed for Year 4 requirements.	1/2/2016	4/30/2016
10.4.47	Deliverable: Staff secured.	1/2/2016	4/30/2016
10.4.48	Design Year 4 EC LDS-DCF Build Business Requirements.	3/1/2016	12/31/2016
10.4.49	Deliverable: Ready for build.	3/1/2016	12/31/2016
10.4.50	Build Year 4 Business Requirements.	3/1/2016	12/31/2016
10.4.51	Deliverable: Ready for testing and analysis.	3/1/2016	12/31/2016
10.4.52	Test Year 4 Business Requirements.	3/1/2016	12/31/2016
10.4.53	Deliverable: Ready for implementation.	3/1/2016	12/31/2016
10.4.54	Implement Year 4 Business Requirements.	3/1/2016	12/31/2016
10.4.55	Deliverable: Successful Implementation.	3/1/2016	12/31/2016
10.5	Data Governance Orientation Workshop Planning.	2/20/2013	6/26/2013
10.5.1	Identify participating agencies, programs, individuals.	2/20/2013	4/23/2013
10.5.2	Deliverable: Identification Documented.	2/20/2013	4/23/2013
10.5.3	Develop Agenda.	3/15/2013	6/14/2013
10.5.4	Deliverable: Agenda In Place.	3/15/2013	6/14/2013
10.5.5	Select date for Workshop.	3/18/2013	4/15/2013
10.5.6	Deliverable: Date Selected.	3/18/2013	4/15/2013

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10.5.7	Secure hotel space and lunch arrangements.	4/16/2013	5/6/2013
10.5.8	Deliverable: Contract signed.	4/16/2013	5/6/2013
10.5.9	Invite attendees and monitor communications.	5/6/2013	6/18/2013
10.5.10	Deliverable: Attendees registering.	5/6/2013	6/18/2013
10.5.11	Complete documents for discussion at workshop and PowerPoint presentation.	1/15/2013	6/14/2013
10.5.12	Deliverable: Presentation ready and Documents ready.	1/15/2013	6/14/2013
10.5.13	Prepare materials and handouts for workshop day.	6/15/2013	6/26/2013
10.5.14	Deliverable: materials ready.	6/15/2013	6/26/2013
10.6	Milestone: Off-Sight Data Governance Orientation Workshop Day.	6/27/2013	6/27/2013
10.6.1	Registration Desk.	6/27/2013	6/27/2013
10.6.2	Deliverable: set up and functioning on day.	6/27/2013	6/27/2013
10.6.3	Milestone: Workshop sessions held per agenda.	6/27/2013	6/27/2013
10.6.4	Deliverable: Take-away homework assignments for EC LDS Data Governance members.	6/27/2013	6/27/2013
10.7	Establish and Implement WI EC LDS Sustainable Data Governance.	6/27/2013	12/31/2016
10.7.1	Establish regular Data Governance Committee Meeting schedule.	6/27/2013	8/1/2013
10.7.2	Deliverable: Meetings scheduled for 2013.	6/27/2013	8/1/2013
10.7.3	Establish regular Data Governance Committee Meeting schedule.	12/15/2013	1/15/2014
10.7.4	Deliverable: Meetings scheduled for 2014.	12/15/2013	1/15/2014
10.7.5	Establish regular Data Governance Committee Meeting schedule.	12/15/2014	1/15/2015
10.7.6	Deliverable: Meetings scheduled for 2015.	12/15/2014	1/15/2015
10.7.7	Establish regular Data Governance Committee Meeting schedule.	12/15/2015	1/15/2016
10.7.8	Deliverable: Meetings scheduled for 2016.	12/15/2015	1/15/2016
10.7.9	Finalize EC LDS Data Governance committee structure, roles & responsibilities and members.	8/2/2013	10/1/2013
10.7.10	Deliverable: Structure and members in place.	8/2/2013	10/1/2013
10.7.11	Get separate testing MOU in place for Testing of Entity Resolution Tool.	10/2/2013	1/31/2014
10.7.12	Deliverable: document vetted with agency lawyers and signed off.	10/2/2013	1/31/2014
10.7.13	Determine common Data Governance collaboration tools and infrastructure to be agreed to and used across DPI, DCF and DHS.	10/2/2013	12/1/2013
10.7.14	Deliverable: tool(s) selected.	10/2/2013	12/1/2013
10.7.15	Establish collaboration tool/infrastructure and provide training for Data Governance Committee members in collaboration tool.	12/2/2013	12/31/2014
10.7.16	Deliverable: members trained and collaborating.	12/2/2013	12/31/2014
10.7.17	Complete Universal Interagency Agreement (Universal MOU), Technical Service Agreement, Service Level Agreements.	2/1/2014	6/1/2014
10.7.18	Deliverable: document vetted with agency lawyers and signed off.	2/1/2014	6/1/2014
10.7.19	Create and adopt Data Governance Charter.	12/1/2013	6/1/2014
10.7.20	Deliverable: document signed off.	12/1/2013	6/1/2014
10.7.21	Set Initial Data Governance Policies.	2/1/2014	6/1/2014
10.7.22	Deliverable: initial policies signed off.	2/1/2014	6/1/2014
10.7.23	Consider underlying questions for EC LDS year two, include ECAC Indicator questions.	4/15/2014	6/15/2014
10.7.24	Deliverable: prioritized list of underlying question for data sharing in year two.	4/15/2014	6/15/2014
10.7.25	Year 2 Data Sharing: Identify necessary data sets, specific elements to answer defined questions and metrics to measure success.	6/16/2014	8/15/2014
10.7.26	Deliverable: data sets, elements and metrics defined for year two data sharing.	6/16/2014	8/15/2014
10.7.27	Get MOU addendum in place for second year data sharing.	8/16/2014	10/15/2014
10.7.28	Deliverable: document vetted with agency lawyers and signed off.	8/16/2014	10/15/2014
10.7.29	Year 2 Data Sharing: Finalize plans for shared dashboard (presentation layer) to include data from all 3 agencies and define/develop plan. Consider secured dashboard, public dashboard, DHS/DPI/DCF focus and common "launch" webpage.	8/16/2014	10/15/2014
10.7.30	Deliverable: year 2 data sharing site and software selected, plan in place.	8/16/2014	10/15/2014
10.7.31	Consider underlying questions for EC LDS year three, include ECAC Indicator questions.	10/16/2014	12/31/2014
10.7.32	Deliverable: prioritized list of underlying question for data sharing in year three.	10/16/2014	12/31/2014
10.7.33	Year 3 Data Sharing: Identify necessary data sets, specific elements to answer defined questions and metrics to measure success.	1/2/2015	3/1/2015
10.7.34	Deliverable: data sets, elements and metrics defined for year three data sharing.	1/2/2015	3/1/2015
10.7.35	Get MOU addendum in place for third year data sharing.	3/2/2015	5/1/2015
10.7.36	Deliverable: document vetted with agency lawyers and signed off.	3/2/2015	5/1/2015
10.7.37	Year 3: Continuous Improvement of Data Governance processes, structure, policies.	10/16/2014	5/1/2015
10.7.38	Deliverable: enhancements in place.	10/16/2014	5/1/2015
10.7.39	Consider underlying questions for EC LDS year four, include ECAC Indicator questions.	9/15/2015	12/31/2015
10.7.40	Deliverable: prioritized list of underlying question for data sharing in year four.	9/15/2015	12/31/2015
10.7.41	Year 4 Data Sharing: Identify necessary data sets, specific elements to answer defined questions and metrics to measure success.	1/2/2016	3/1/2016
10.7.42	Deliverable: data sets, elements and metrics defined for year four data sharing.	1/2/2016	3/1/2016
10.7.43	Get MOU addendum in place for fourth year data sharing.	3/2/2016	5/1/2016
10.7.44	Deliverable: document vetted with agency lawyers and signed off.	3/2/2016	5/1/2016
10.7.45	Year 4: Continuous Improvement of Data Governance processes, structure, policies.	9/15/2015	5/1/2016

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10.7.46	Deliverable: enhancements in place.	9/15/2015	5/1/2016
10.8	Build Research Agenda, Reporting Processes and Analytic Capacity, to answer key policy questions.	4/15/2014	12/15/2016
10.8.1	Year 2: EC LDS Governance Committee(s) will work closely with designated staff in each department to define intra- and inter-departmental research agenda (define and prioritize key policy and research questions to be answered using EC LDS) and to address data gaps.	4/15/2014	10/15/2014
10.8.2	Deliverable: written research agendas.	4/15/2014	10/15/2014
10.8.3	Year 2: Carry out analysis needed to answer agenda questions.	10/16/2014	1/31/2015
10.8.4	Deliverable: analysis complete.	10/16/2014	1/31/2015
10.8.5	Year 2: Develop and implement reporting processes to disseminate findings to appropriate stakeholders.	2/1/2015	5/31/2015
10.8.6	Deliverable: findings published.	2/1/2015	5/31/2015
10.8.7	Year 3: EC LDS Governance Committee(s) will work closely with designated staff in each department to define intra- and inter-departmental research agenda (define and prioritize key policy and research questions to be answered using EC LDS) and to address data gaps.	10/16/2014	5/1/2015
10.8.8	Deliverable: written research agendas.	10/16/2014	5/1/2015
10.8.9	Year 3: Carry out analysis needed to answer agenda questions.	5/2/2015	9/1/2015
10.8.10	Deliverable: analysis complete.	5/2/2015	9/1/2015
10.8.11	Year 3: Disseminate findings to appropriate stakeholders.	9/2/2015	12/15/2015
10.8.12	Deliverable: findings published.	9/2/2015	12/15/2015
10.8.13	Year 4: EC LDS Governance Committee(s) will work closely with designated staff in each department to define intra- and inter-departmental research agenda (define and prioritize key policy and research questions to be answered using EC LDS) and to address data gaps.	9/15/2015	5/1/2016
10.8.14	Deliverable: written research agendas.	9/15/2015	5/1/2016
10.8.15	Year 4: Carry out analysis needed to answer agenda questions.	5/2/2016	9/1/2016
10.8.16	Deliverable: analysis complete.	5/2/2016	9/1/2016
10.8.17	Year 4: Disseminate findings to appropriate stakeholders.	9/2/2016	12/15/2016
10.8.18	Deliverable: findings published.	9/2/2016	12/15/2016
10.9	Implement programming and infrastructure upgrades needed to align data collection standards and create efficient and reliable interoperability between PSA data systems, as a result of developing research agenda.	5/1/2015	12/31/2016
10.9.1	Year 3: Identify any infrastructure and programming upgrades needed as a result of 10.7 and 10.8 year 3 tasks.	5/1/2015	12/31/2015
10.9.2	Deliverable: Upgrades Identified.	5/1/2015	12/31/2015
10.9.3	Year 3: Develop Project Workplan, Project Charter and other Project Monitoring/Control Documents.	5/1/2015	12/31/2015
10.9.4	Deliverable: Documents signed off.	5/1/2015	12/31/2015
10.9.5	Year 3: Execute plan to realize infrastructure and programming upgrades.	5/1/2015	12/31/2015
10.9.6	Deliverable: Upgrades in place.	5/1/2015	12/31/2015
10.9.7	Year 4: Identify any infrastructure and programming upgrades needed as a result of 10.7 and 10.8 year 4 tasks.	5/1/2016	12/31/2016
10.9.8	Deliverable: Upgrades Identified.	5/1/2016	12/31/2016
10.9.9	Year 4: Develop Project Workplan, Project Charter and other Project Monitoring/Control Documents.	5/1/2016	12/31/2016
10.9.10	Deliverable: Documents signed off.	5/1/2016	12/31/2016
10.9.11	Year 4: Execute plan to realize infrastructure and programming upgrades.	5/1/2016	12/31/2016
10.9.12	Deliverable: Upgrades in place.	5/1/2016	12/31/2016
10.10	Add Early Childhood Data to Data Model, WISEdash Development.	10/16/2014	12/31/2016
10.10.1	Year 2: Create Project Charter and IT Project Request.	10/16/2014	11/15/2014
10.10.2	Deliverable: Project Charter and IT Project Request Signed Off and Accepted.	10/16/2014	11/15/2014
10.10.3	Year 2: ETL Design, Data Mapping, Data Alignment with CEDS.	11/16/2014	2/15/2015
10.10.4	Deliverable: Design Complete.	11/16/2014	2/15/2015
10.10.5	Year 2: Dashboard Design.	11/16/2014	2/15/2015
10.10.6	Deliverable: Design Complete.	11/16/2014	2/15/2015
10.10.7	Year 2: ETL Build.	11/16/2014	2/15/2015
10.10.8	Deliverable: Build Complete.	11/16/2014	2/15/2015
10.10.9	Year 2: Dashboard Build.	11/16/2014	2/15/2015
10.10.10	Deliverable: Build Complete.	11/16/2014	2/15/2015
10.10.11	Year 2: ETL Testing and Data Analysis.	11/16/2014	2/15/2015
10.10.12	Deliverable: Test Results signed off.	11/16/2014	2/15/2015
10.10.13	Year 2: Dashboard Testing.	11/16/2014	2/15/2015
10.10.14	Deliverable: Test Results signed off.	11/16/2014	2/15/2015
10.10.15	Year 2: ETL Implementation.	2/16/2015	2/28/2015
10.10.16	Deliverable: ETL Operational.	2/16/2015	2/28/2015
10.10.17	Year 2: Dashboard Implementation.	2/16/2015	2/28/2015
10.10.18	Deliverable: Dashboard Operational.	2/16/2015	2/28/2015
10.10.19	Year 3: Create Project Charter and IT Project Request.	5/2/2015	6/1/2015
10.10.20	Deliverable: Project Charter and IT Project Request Signed Off and Accepted.	5/2/2015	6/1/2015
10.10.21	Year 3: ETL Design, Data Mapping, Data Alignment with CEDS.	6/2/2015	12/15/2015
10.10.22	Deliverable: Design Complete.	6/2/2015	12/15/2015
10.10.23	Year 3: Dashboard Design.	6/2/2015	12/15/2015
10.10.24	Deliverable: Design Complete.	6/2/2015	12/15/2015
10.10.25	Year 3: ETL Build.	6/2/2015	12/15/2015
10.10.26	Deliverable: Build Complete.	6/2/2015	12/15/2015

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Code	Project and Task Name	Start Date	End Date
10.10.27	Year 3: Dashboard Build.	6/2/2015	12/15/2015
10.10.28	Deliverable: Build Complete.	6/2/2015	12/15/2015
10.10.29	Year 3: ETL Testing and Data Analysis.	6/2/2015	12/15/2015
10.10.30	Deliverable: Test Results signed off.	6/2/2015	12/15/2015
10.10.31	Year 3: Dashboard Testing.	6/2/2015	12/15/2015
10.10.32	Deliverable: Test Results signed off.	6/2/2015	12/15/2015
10.10.33	Year 3: ETL Implementation.	12/16/2015	12/31/2015
10.10.34	Deliverable: ETL Operational.	12/16/2015	12/31/2015
10.10.35	Year 3: Dashboard Implementation.	12/16/2015	12/31/2015
10.10.36	Deliverable: Dashboard Operational.	12/16/2015	12/31/2015
10.10.37	Year 4: Create Project Charter and IT Project Request.	5/2/2016	6/1/2016
10.10.38	Deliverable: Project Charter and IT Project Request Signed Off and Accepted.	5/2/2016	6/1/2016
10.10.39	Year 4: ETL Design, Data Mapping, Data Alignment with CEDS.	6/2/2016	12/15/2016
10.10.40	Deliverable: Design Complete.	6/2/2016	12/15/2016
10.10.41	Year 4: Dashboard Design.	6/2/2016	12/15/2016
10.10.42	Deliverable: Design Complete.	6/2/2016	12/15/2016
10.10.43	Year 4: ETL Build.	6/2/2016	12/15/2016
10.10.44	Deliverable: Build Complete.	6/2/2016	12/15/2016
10.10.45	Year 4: Dashboard Build.	6/2/2016	12/15/2016
10.10.46	Deliverable: Build Complete.	6/2/2016	12/15/2016
10.10.47	Year 4: ETL Testing and Data Analysis.	6/2/2016	12/15/2016
10.10.48	Deliverable: Test Results signed off.	6/2/2016	12/15/2016
10.10.49	Year 4: Dashboard Testing.	6/2/2016	12/15/2016
10.10.50	Deliverable: Test Results signed off.	6/2/2016	12/15/2016
10.10.51	Year 4: ETL Implementation.	12/16/2016	12/31/2016
10.10.52	Deliverable: ETL Operational.	12/16/2016	12/31/2016
10.10.53	Year 4: Dashboard Implementation.	12/16/2016	12/31/2016
10.10.54	Deliverable: Dashboard Operational.	12/16/2016	12/31/2016
10.11	Provide training for State-Level system users.	1/2/2015	12/31/2015
10.11.1	State level agency training: develop training modules.	1/2/2015	6/30/2015
10.11.2	Deliverable: Training Created.	1/2/2015	6/30/2015
10.11.3	State level agency training provided for appropriate personnel in DHS, DCF and DPI.	7/1/2015	12/31/2015
10.11.4	Deliverable: Training Delivered.	7/1/2015	12/31/2015
10.12	Increase access to and usefulness of data at local/public level (outside of DCF, DHS and DPI), and provide training for system users.	1/2/2016	12/31/2016
10.12.1	In-person planning and development meetings for modules on using data to inform decisions.	1/2/2016	6/30/2016
10.12.2	Deliverable: Modules Created.	1/2/2016	6/30/2016
10.12.3	Dashboard and guided analysis workbook planning and design sessions.	1/2/2016	6/30/2016
10.12.4	Deliverable: Workbook Created.	1/2/2016	6/30/2016
10.12.5	Training via four regionally-based two-day Webinar PD trainings for administrators in districts and appropriate county agency personnel to build content knowledge related to using district and EC state data to inform decisions and planning.	7/1/2016	12/31/2016
10.12.6	Deliverable: Training Delivered.	7/1/2016	12/31/2016