



UNITED STATES DEPARTMENT OF EDUCATION  
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES



June 10, 2016

Mary Anne Snyder  
Director, Office of Early Childhood  
Colorado Department of Human Services  
1575 Sherman Street  
Denver, CO 80203

Dear Ms. Snyder:

This letter is in response to Colorado's request to amend its approved Race to the Top – Early Learning Challenge (RTT-ELC) grant projects. The U.S. Department of Education and the U.S. Department of Health and Human Services (the Departments) approved Colorado's grant projects and scope of work on September 8, 2014. On April 29, 2016, Colorado's Office of Early Childhood submitted an amendment request, to redistribute unspent Fiscal Year (FY) 2015 grant funds within all six projects, as well as transferring funds across three projects resulting in a fiduciary shift greater than \$500,000.

As you are aware, the Departments have the authority to approve amendments provided that such a change does not alter the scope or objectives of the approved proposal. On July 18, 2012, the Departments sent a document to Project Directors describing the process by which amendments would be reviewed and approved or denied. To determine whether approval could be granted, the Departments have applied the conditions noted in that document and compared it with RTT-ELC program requirements and conditions.

Colorado is making significant progress completing its scope of work across its six projects in the RTT-ELC grant. The State has carefully assessed its expenditures and anticipated resource needs, and determined that in order for the State to accomplish its goals and objectives this budget amendment is needed. To complete Colorado's scope of work by the end of the grant period, December 2016, the State requests RTT-ELC grant funds to be shifted within the State's approved budget as outlined below.

The State has the Departments' approval to move a total of \$8,135,735.57 of unspent funds within all projects and to transfer \$97,145.05 across projects as follows:

FY 2015

\$ 208,889.39	Shift of Project 1 FY 2015 funds to other budget line items in FY 2015 (\$) and to
FY 2016 (\$)	
\$ 78,058.83	Transfer of Project 2 funds to Project 1 and Project 3
\$ 19,086.22	Transfer of Project 2 funds to Project 3
\$ 5,319,335.96	Shift of Project 3 FY 2015 funds to FY 2016
\$ 1,291,595.95	Shift of Project 4 FY 2015 funds FY 2016
\$ 603,568.86	Shift of Project 5 FY 2015 funds to FY 2016
\$ 712,345.41	Shift Project 6 FY 2015 funds to FY 2016

Colorado may transfer \$97,145.05 of unspent FY 2015 funds from Project 2 to Project 1 and Project 3 to support activities and tasks associated with the RTT-ELC scope of work. The sum of \$8,135,735.57 may be transferred between fiscal years to support ongoing work in the following projects: Project 1—Grant Management and Administration; Project 3—Quality Rating and Improvement System; Project 4—Developing a Great Early Childhood Education Workforce; Project 5—Results Matter Expansion; and Project 6—Kindergarten Readiness.

We understand that this amendment request will not impact Colorado's overall RTT-ELC goals, plans, outcomes, or performance measures, but will ensure Colorado can continue to make progress on its RTT-ELC scope of work activities.

Please note that this letter will be posted on the Department of Education's website as a record of the amendment request and our approval. All budget changes are recorded in the GRADS 360 system and the detailed budget request is saved in the official grant file.

We are confident that Colorado will continue its comprehensive efforts towards building successful state systems of early learning. If you need any assistance regarding RTT-ELC, please do not hesitate to contact your U.S. Department of Education Project Officer, Miriam Lund, at (202) 401-2871 or [Miriam.Lund@ed.gov](mailto:Miriam.Lund@ed.gov) or your U.S. Department of Health and Human Services co-project officer Karen Knoll-Moran, at (303) 844-1164 or [Karen.Knoll-Moran@acf.hhs.gov](mailto:Karen.Knoll-Moran@acf.hhs.gov)

Sincerely,

/s/

Libby Doggett  
Deputy Assistant Secretary  
Office of Early Learning  
Office of Elementary and Secondary Education  
U.S. Department of Education

/s/

Linda K. Smith  
Deputy Assistant Secretary for Early Childhood  
Development  
Administration for Children and Families  
U.S. Department of Health and Human Services