



UNITED STATES DEPARTMENT OF EDUCATION  
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES



November 2, 2016

Ms. Jeana Ross  
Secretary of Early Childhood Education  
Alabama Department of Early Childhood Education  
P.O. Box 302755  
Montgomery, AL 36130

Dear Ms. Ross,

This letter is in response to Alabama's request to amend its approved Preschool Development Grant - (PDG - D). The U.S. Department of Education and the U.S. Department of Health and Human Services (the Departments) approved Alabama's grant projects and scope of work on August 10, 2015. On May 31, 2016, the Alabama Department of Early Childhood Education submitted an amendment request, proposing to make an amendment to Alabama's Preschool Development Grant application.

As you are aware, the Departments have the authority to approve amendments provided that such a change does not alter the scope or objectives of the approved proposal. On September 14, 2015, the Departments sent a document to Project Directors describing the process by which amendments would be reviewed and approved or denied. To determine whether approval could be granted, the Departments have applied the conditions noted in that document and compared it with PDG program requirements and conditions.

Alabama has made a request to make a Category Three amendment to the State's Preschool Development application. A Category Three Request involves a budget revision of more than \$500,000 across categories, projects or years. The proposal demonstrates that the grantee is conducting meaningful activities, staying within scope of application, and is able to meet goals on performance measures and outcomes. Alabama's budget request does not impact reductions in performance goals.

Alabama requested this budget amendment due to the fact that the total of all the necessary budget adjustments they are proposing is greater than \$500,000.00. We understand that the rapid growth of Alabama's state pre-K program has led to a larger than expected number of requests for improving existing pre-K programs. This amendment will allow Alabama to add to the number of improved classrooms using PDG-D funds to exceed the goals established in its original application. Alabama proposes to move the funds from the contractual category to subgrantees in order to support and improve the quality of existing classrooms and increase the number of improved classroom slots. The budget amendment requested includes a decrease in the amount of the Contractual (line item 6) by \$958,033 for a line item total of \$1,947,373.00.

This amendment request will not impact Alabama's overall PDG-D goals, but will ensure Alabama can continue to make progress on its PDG-D scope of work activities. The Departments agree to approve this amendment based on the rationale provided by the State that this amendment will not result in a change in Alabama's PDG performance measures, outcomes, or participation rates.

Please note that this letter will be posted on the Department of Education's website as a record of the amendment request and our approval. Any budget changes are recorded in the GRADS 360 system and the detailed budget request is saved in the official grant file.

We are confident that Alabama will continue its comprehensive efforts towards building successful state systems of early learning. If you need any assistance regarding PDG-D, please do not hesitate to contact your Project Officer, Tanesha Hembrey, at (202) 260-1719 or Tanesha.Hembrey@ed.gov.

Sincerely,

/s/

Libby Doggett  
Deputy Assistant Secretary  
Office of Early Learning  
Office of Elementary and Secondary Education  
U.S. Department of Education