



Personnel Development to Improve Services and Results for Children with Disabilities

Preservice Development Grants at Historically Black Colleges and Universities, Tribally Controlled Colleges and Universities, and Other Minority Serving Institutions to Diversify Personnel Serving Children with Disabilities (**84.325X**)

FY2024 84.325X Grant Competition Applicant Resource



This document is a brief summary of the 84.325X program priorities, requirements, and definitions. Do not rely solely on the information in this document for guidance. Please refer to the Notice Inviting Applications (NIA) and the final priorities, requirements, and definitions published in the Federal Register for additional information, as these are the official documents governing the competition.

Personnel Development 325X Grant Program



This program provides grants to help address State-identified needs for **personnel preparation** in special education, early intervention, related services, and regular education **to work with children with disabilities**; and ensure that those personnel have the necessary skills and knowledge to be successful in serving those children.

Eligible: Historically Black Colleges and Universities (HBCUs), Tribally Controlled Colleges and Universities (TCCUs), and Other Minority Serving Institutions (MSIs) and private nonprofit organizations.

Funding: The Department estimates making 16 awards in FY 2024. The maximum award is \$750,000 for a total of 60 months.





Absolute Priority



The Personnel Development program (84.325X) has one absolute priority. Applications must meet this priority to be considered for funding.



Absolute Priority: This grant competition plans to award grants to HBCUs, TCCUs, and MSIs to develop new associate's, bachelor's, master's, educational specialist, and clinical doctorate degrees, and certifications in early intervention, early childhood special education, special education, and related services.

Purpose

The purpose of this priority is to increase the number of programs that prepare personnel who are fully credentialed and licensed to enter the field to serve children with disabilities and their families, including multilingual personnel and personnel from racially and ethnically diverse background.

Expected Outcomes

Within this absolute priority, projects are expected to achieve, at a minimum, the following expected outcomes:

Increased number of early intervention, early childhood special education, special education, or related services personnel who are multilingual and from racially and ethnically diverse backgrounds

A



Increased variety of degrees and certifications in early intervention, early childhood special education, special education, and related services

B



Increased faculty capacity at HBCUs, TCCUs, and MSIs to design and deliver programs of study in early intervention, early childhood special education, special education, and related services

C



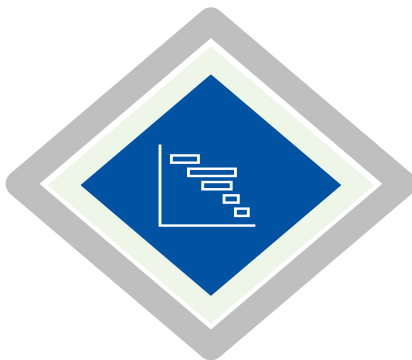


Key Project Elements - Timing



To respond to the Absolute Priority, applicants must demonstrate how the project will successfully complete the key milestones listed below:

Years 1-2



Develop a Plan

Develop a plan to create a new degree or certification program in the first 24 months of the project

Year 3



Infrastructure in Place

By the end of the third year, put the infrastructure in place to be able to deliver the new degree or certification program.

Year 4



Enroll Students

By the end of the fourth year the project must enroll students and begin courses in the new degree or certification program.



Selection Criteria

 The application will be awarded based on applicants responding to the absolute priority requirements, and five selection criteria, described below.

Selection Criteria



Significance: The extent to which the proposed project will prepare personnel for fields in which shortages have been demonstrated and the importance or magnitude of the results or outcomes likely to be attained by the proposed project, especially improvements in teaching and student achievement. **10 points**



Project Services: the quality and sufficiency of strategies for ensuring equal access and treatment for eligible project participants who are members of groups that have traditionally been underrepresented and the extent to which: (i) the goals, objectives, and outcomes to be achieved are clearly specified and measurable (ii) the services to be provided reflect up-to-date knowledge from the research and effective practice and (iii) the training or professional development services to provided are of sufficient quality, intensity, and duration to lead to improvements in practice among the recipients of the services **45 points**



Project Personnel & Management Plan: extent to which the applicant encourages applications for employment from persons who are members of groups that have traditionally been underrepresented, as well as the qualifications of key project personnel, the adequacy of the management plan to achieve objectives on time and within budget, extent to which the time commitments of key personnel are appropriate and adequate to meet the objectives of the proposed project, and adequacy of mechanism for ensuring high quality products and services from the proposed project. **20 points**



Adequacy of Resources: the adequacy of support, including facilities, equipment, supplies, and other resources, from the applicant organization and the extent to which the costs are reasonable in relation to the objectives, design, and potential significance of the proposed project. **20 points**



Project Evaluation: extent to which the methods of evaluation are thorough, feasible, and appropriate to the goals, objectives, and outcomes of the proposed project and the extent to which the methods of evaluation will provide performance feedback and permit periodic assessment of progress toward achieving intended outcomes. **15 points**





FAQs & Resources



Common Questions

When is the application due?

The application is due **April 4, 2024**.

The application must be fully uploaded and submitted in the Grants.gov system no later than 11:59:59 p.m., Eastern Time, on the application date.

Where can I find the application package?

You may access the electronic grant applications at www.grants.gov. You may search for the downloadable application package for this competition using 84.325X.

Is there a webinar available to provide additional information?

A prerecorded webinar is available to provide technical assistance to interested applicants. Links to the webinars may be found [here](#).



Resources & Contact



[Program Website](#)



[Notice Inviting Applications \(NIA\)](#)

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