**U.S. Department of Education**

Office of Elementary and Secondary Education

**Native Hawaiian Education (NHE) Program**

**PEER REVIEWER INFORMATION CHECKLIST**

Thank you for your interest in serving as a peer reviewer for the Native Hawaiian Education (NHE) program. By completing this checklist, you will help the NHE program team ensure that relevant information which may not be included or easily gleaned from your résumé is appropriately highlighted. This will assist us in making quality selections and assignments for review panels. To be considered as a peer reviewer for NHE program, you must complete this checklist and send it with your résumé in an email to OESE.NHEPeerReview@ed.gov no later than June 14, 2017.

# GENERAL INFORMATION

Full Name:

Mailing Address (include city and state):

Current Employer:

Email Address:

Cell Phone: Work Phone:

# ELIGIBILITY

Education – from Early Childhood to Postsecondary

Mentoring and Life-skills Development

Program Management

Project Evaluation

At-risk youth and young adults

 Other (please specify):

# CONFLICT OF INTEREST

Please be aware that any individual selected as a peer reviewer for the FY 2017 NHE competition will be reviewed for possible, apparent, and/or actual conflicts of interest. All potential peer reviewers are required to respond to the following intial conflict of interest questions. The U.S. Department of Education (Department) may contact potential peer reviewers with additional questions as appropriate.

The questions generally seek to obtain information about your professional experience(s), including any finacial interest that you may have in any NHE application. If a potential conflict of interest is identified, the Department will consider whether you can participate as a peer reviwer in full compliance with all applicable Department policies and procedures. In this way, the Department is able to ensure the objective and efficient management and administration of the NHE program, which ultimately ensures the intergrity of the Department’s functions and the public’s confidence in that integrity.

1. Are you currently employed by a local education agency (LEA)?

 Yes

 No

 If yes, what is the name of your employer?

1. Have you agreed to serve as an employee or consultant, or otherwise provide assistance or advice, on any project for which funding is being sought in an application that will be submitted in the NHE grant competition, or have you been offered the opportunity to do so and not yet accepted or declined, based on whether a grant is awarded?

 Yes

 No

If yes, please briefly explain:

1. Will your personal financial interests be affected by the outcome of the NHE grant competition?

 Yes

 No

If yes, please briefly explain:

1. Did you help to prepare, or do you plan on helping to prepare, one or more applications that will be submitted in the NHE grant competition, even if you do not have a financial interest in the outcome of the competition ?

 Yes

 No

If yes, please briefly explain:

1. Do you have a relationship with an entity or individual that has a financial interest in the outcome of the competition. Please check all that apply.

Spouse, child, a member of your household, or any relative with whom you have a

 close relationship;

Any employer you have served within the last 12 months, a business partner, an

 organization you have served as an officer, director, or trustee within the last 12

 months, or organization that you serve as an active volunteer;

Any person or organization with whom the reviewer is negotiagting for or has an

 arrangement concerning future employment;

Any professional associate – including any collegue, scientific mentor, or student –

 with whom your are currently conducting research or other professional activities or

 with whom you have conducted such activities within the last 12 months; or

Any individual with whom you have , or have had, a personal relatiohsnip where the

 nature, duration, or recentness of that relationship would impair your ability to

 impartially review any application in the competition.

1. Please use the space provided to specify potential conflict of interest not covered above or any concerns you may have.

# AVAILABILITY

 At this time, I am available to serve as a reviewer for NHE in late-June/early-July 2017.