PROJECT NARRATIVE

1. PROJECT TITLE				
2a. FEDERAL PROGRAM	Select a Federal Program			
2b. SEA OR LEA SERVICES	Identify the level where services will be implemented.			
2c. ALLOWABLE USE(S) OF FUNDS				
3. PROJECT BUDGET ALLOCATION	**3a. FY 2016 FUNDS**	**3b. FY 2015 CARRYOVER FUNDS**	**3c. TOTAL BUDGET ALLOCATION**	
4. POPULATION and NUMBERS to RECEIVE SERVICES	**4a. GRADE LEVEL(S) & NUMBER of STUDENTS to RECEIVE SERVICES**		**4b. PARTICIPANT TYPE(S) & NUMBER of PARTICIPANTS to RECEIVE SERVICES**	
	Grade Level(s)	**Number of Students**	**Participant Type(s)**	**Number of Participants**
5. NEED(S) for PROJECT	*(Limit words to 200 or less)*			

6. PROJECT DESCRIPTION	**6a. CORE PROGRAM:** *(Limit words to 150 or less)*
	6b. SUPPLEMENTAL PROJECT: *(Limit words to 700 or less)*

7. **GOALS/OBJECTIVES/ACTIVITIES**
7a. Goal(s): *(Limit words to 200 or less)*
7b. Objective(s): *(Limit words to 150 or less)*

7c. Means of Evaluating Project Outcomes and Project Performance Measures: *(Limit words to 200 or less)*	
8. PERSONNEL NEEDS	*(Limit words to 200 or less)*

BUDGET NARRATIVE

1.PROJECT TITLE:					
BUDGET SUMMARY PAGE					
BUDGET CATEGORIES		**INDIRECT COSTS**	**FY 2015 CARRYOVER FUNDS SUBTOTALS**	**FY 2016 FUNDS SUBTOTALS**	**TOTALS**
2. Personnel Salaries					$0.00
3. Fringe Benefits					$0.00
4. Travel					$0.00
5. Equipment					$0.00
6. Supplies					$0.00
7. Contractual (Purchased Services)					$0.00
8. Other					$0.00
Indirect Cost Rate 0.00%	**Subtotals**	$0.00	$0.00	$0.00	$0.00
				Grand Total:	$0.00

2. PERSONNEL SALARIES & 3. FRINGE BENEFITS										
Personnel		FY 2015 Carryover Funds			FY 2016 Funds			Total Funds for the Project		
Position Titles	% of Time	Salary	Fringe	FY 2015 Totals	Salary	Fringe	FY 2016 Totals	Salary	Fringe	Totals
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
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				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
				$ 0.00			$ 0.00	$ 0.00	$ 0.00	$ 0.00
	Subtotals	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
									Grand Total	$ 0.00

PROJECT TITLE:			
4. TRAVEL			
Travel Activity	**Itemized Budget –** *Airfare, Hotel, Per-Diem, Local Travel, Conference Fees, Etc.*	**FY 2015 Carryover**	**FY 2016 Funds**
	Travel Subtotals	$0.00	$0.00

PROJECT TITLE:			
5. EQUIPMENT			
Equipment Type	**Itemized Budget –** *Machinery/Equipment, Information Technology Equipment, Computer Hardware, Computer Software, Etc.*	**FY 2015 Carryover**	**FY 2016 Funds**
	Equipment Subtotals	$0.00	$0.00

PROJECT TITLE:			
5. EQUIPMENT (continued)			
Equipment Type	**Itemized Budget –** *Machinery/Equipment, Information Technology Equipment, Computer Hardware, Computer Software, Etc.*	**FY 2015 Carryover**	**FY 2016 Funds**
	Equipment Subtotals	$0.00	$0.00

PROJECT TITLE:			
6. SUPPLIES			
Supply Type	**Itemized Budget –** *Office Supplies, Repair and Maintenance Supplies, Computers, Cameras, Software, Books, E-Books, Periodicals, Etc.*	**FY 2015 Carryover**	**FY 2016 Funds**
	Supply Subtotals	$0.00	$0.00

PROJECT TITLE:			
7. CONTRATUAL (PURCHASED SERVICES)			
Contractual Product or Service	**Itemized Budget –** *Contractual/Professional Services; Communication Services; Training/Professional Development Services, Etc.*	**FY 2015 Carryover**	**FY 2016 Funds**
	Contractual Subtotals	$ 0.00	$ 0.00

PROJECT TITLE:			
8. OTHER			
Other Direct Costs	**Itemized Budget –** *Space Rental, Required Fees, Honoraria and Travel, Printing Costs (where a contract is not in place for services), Stipends, Etc.*	**FY 2015 Carryover**	**FY 2016 Funds**
	Other Direct Costs Subtotals	$0.00	$0.00