

**Local Evaluation of *CLLO***

**Chilton Literacy and Library Opportunities (CLLO)**

**Two Years of Implementation and Measured Success**

September 15, 2015 to September 14, 2017

Chilton Independent School District  
Board of Education  
905 Durango Avenue  
Chilton TX 76632-3149  
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## Executive Summary

The Chilton Independent School District in Chilton, Texas, (CISD) proposes the Chilton Literacy and Library Opportunities (CLLO) program to improve school readiness and subsequent academic success in language arts and literacy for children and youth. The CLLO meets the Absolute Priority set forth for the Innovative Approaches to Literacy (IAL) Initiative as described below which encompasses innovative approaches to literacy that include book distribution, childhood literacy activities, or both, and that is supported, at a minimum, by evidence of strong theory (as defined in 34 CFR 77.1 (c)). The proposed program falls within three of the IAL Initiative Competitive Preference Priorities. The CLLO includes a significant technology component (Priority 2); seeks to improve early learning outcomes for very young children (Priority 3); and it will be implemented in a rural area (Priority 4). We will focus on achieving the following objectives: *1) To increase oral language and pre-literacy skills for children age 0-5; 2) To increase the performance of students in grades K-2 on early reading assessments; 3) To increase the percentage of students who meet or exceed the proficiency level on the Texas STAAR language arts assessment for grades 3-12; 4) To increase the percentage of parents who engage in literacy activities, such as ESL and studying to take their GEDs, both to improve their*

*own literacy and to improve the literacy of their children; and 5) To expand the capacity of the district to address language learning needs of Spanish speaking families.*

### **Program Objectives**

*1) Each year of the program, 80% of all participating infants, toddlers, and three-year-old's will show gains in oral language skills as measured on pre- and post-tests utilizing the Circle Assessment (a valid research-based assessment tool).*

*2) Each year of the program, 80% of participating four-year-old's will show significant gains in oral language skills as measured on pre- and post-assessments of early reading skills, utilizing the Circle Assessment.*

*3) Each year of the program, 80% of participating students in grades K-2 will show significant gains in oral language skills as measured using the Texas Primary Reading Inventory Assessment (a valid research-based assessment tool).*

*4) Each year of the program, 80% of participating students in grades 3-12 will meet or exceed proficiency on the language arts portion of the Texas STAAR test.*

*5) During year one of the program, the percentage of parents who engage in literacy- related activities offered by the program will*

*increase by 70% compared to participation in the previous academic year, and this level will be maintained in year two of the program.*

*6) During each year of the program, at least 25 Spanish-speaking parents will attend at least 70% of LEP classes (in a session/series offered) for adults.*

The entire body of CISD 560 students will be served and all activities will take place on the Chilton ISD campus in Chilton, Texas.

## Evaluation Methods

The District Site-Based Committee (DSC), which meets monthly, will serve as the advisory committee to this program. The DSC will provide the mechanism for ongoing performance feedback, assessment, and program improvement. The DSC already includes representation from almost all key stakeholders, including program participants (parents and students). Currently Head Start does not send a representative to DSC meetings. We will invite Head Start to send a representative so that all stakeholders are represented. CISD Elementary Principal Gladys Graves convenes DSC meetings. Additionally, the Campus Leadership Team meets monthly and includes administrators from the Pre-K, elementary, middle, and high school that share the campus. Grade level staff meetings also occur monthly. Administrators and teachers will discuss CLLO implementation at all of these meetings to ensure the quality of CLLO products and services. The project director will submit monthly written reports to Ms. Graves and quarterly written reports to the DSC. Ms. Graves will ensure that the evaluation team at Maberry Consulting receives the project director's monthly reports as well as the data necessary to produce accurate and timely quarterly and annual written reports for the DSC and the Campus Leadership Team. The Campus Leadership Team and the DSC will

review the evaluation reports and will make recommendations to Ms. Graves for program improvement if deemed necessary.

### **GPRA Measures for Data Evaluation**

**Objective 1)** To increase oral language and pre-literacy skills for children age 0-5.

GPRA 1: The percentage of 4-year old children participating in the project who achieve significant gains in oral language skills.

Measurement Tool: CIRCLE test

Frequency of Measurement: Quarterly

**Objective 2)** To increase the performance of students in grades K-2 on early reading assessments.

Measurement tool: TPRI (Texas Primary Reading Inventory) test

Frequency of Measurement: Quarterly

**Objective 3)** To increase the percentage of students who meet or exceed the proficiency level on the Texas STAAR language arts assessment for grades 3-12.

GPRA 2: The percentage of participating 3rd grade students who meet or exceed proficiency on State reading or language arts assessments under section 1111(b)(3) of the ESEA.

GPRA 3: The percentage of participating 8th grade students who meet or exceed proficiency on State reading or language arts assessments under section 1111(b)(3) of the ESEA.

Measurement tool: STAAR language arts assessment; STAR Literacy Test

GPRA 4: The percentage of participating high school students who meet or exceed proficiency on State reading or language arts assessments under section 1111(b)(3) of the ESEA.

Frequency of Measurement: Annually (STAAR), Quarterly (STAR)

**Objective 4**) Parents will be surveyed about whether they are involved in ESL or GED at the beginning and end of each project year.

Measurement tool: Surveys

Frequency of Measurement: Bi-annually

If the CLLO fails to meet expected goals, objectives, and intended outcomes, as determined by the quarterly assessments of progress, then Ms. Graves will work with the project director to develop an action plan for program improvement and will submit this to the DSC and the Campus Leadership Team for approval and comment. In this way, the advisory committee will monitor progress of the project; we will utilize evaluation efforts to enable more data-driven decision-

making; and we will have the ability to make timely adjustments to the program to maintain quality and to improve service delivery to youth, and families.

### *CLLO LOGIC MODEL*

The project design and evaluation were guided by the Logic Model, which can be viewed on the following pages.

**LOGIC MODEL**



## Findings and Conclusions

Analyses of the data collected during this second project year provide interesting findings regarding the participants, direction for greater emphasis within the programming and avenues for further study are recommended. Interpretation of these findings cannot be extrapolated beyond this setting.

1) (Project 7a) Each year of the program, 80% of all participating infants, toddlers, and three-year- old's will show gains in oral language skills as measured on pre- and post-tests utilizing the Circle Assessment (a valid research-based assessment tool). (Actual gain 62.5%)

2) (GPRA 1) Each year of the program, 80% of participating four-year-old's will show significant gains in oral language skills as measured on pre- and post-assessments of early reading skills, utilizing the Circle Assessment. (Actual gain 48%)

3) (Project 5) Each year of the program, 80% of participating students in grades K-2 will show significant gains in oral language skills as measured using the Texas Primary Reading Inventory Assessment (a valid research-based assessment tool). (Actual gain 65.3%)

4) (GRPA 2 – 3 - 4) Each year of the program, 80% of participating students in grades 3-12 will meet or exceed proficiency on the

language arts portion of the Texas STAAR test. (All grades actual 208/308 or 67.5% scored satisfactory or above)

GPRA 2 – 3<sup>rd</sup> graders Actual 28/40 or 70% scored satisfactory or above

GPRA 3 – 8<sup>th</sup> graders Actual 35/40 or 87.5% scored satisfactory or above

GPRA 4 – High schoolers Actual 32/98 or 32.6% scored satisfactory or above

5) (Project 6a) During year one of the program, the percentage of parents who engage in literacy- related activities offered by the program will increase by 70% compared to participation in the previous academic year, and this level will be maintained in year two of the program. (Actual attendance/participation was 2.7 events per parent)

6) (Project 6b) During each year of the program, at least, 25 Spanish-speaking parents will attend at least 70% of LEP classes (in a session/series offered) for adults. (Actual 3 of 9 attended 70% of classes)

Parents overall are satisfied with the programming being provided, though many did not seem to be as well informed of all the activities

being provided by the grant. Those who were aware and made use of the project and its programming, were satisfied with outcomes of increased services and greater access to reading materials and technology tools.

The evaluation team makes the following recommendations (not prioritized) based upon the findings:

1. Move information regarding the project name and funding agency from the footer of every promotional document to a more prominent place at the top of the document in order to better enable the parents to make the connection between the CLLO brand and the literacy activities being offered.
2. Increase promotion/marketing among Spanish-speaking families of English language learning opportunities in order to increase participation at these sessions.
3. Provide additional training in and classroom modeling of iPad literacy best practices for teachers to increase classroom usage of technology tools with students.
4. Increase promotion among all parents regarding literacy events in order to increase participation at said events.
5. Provide greater opportunities for dialog about literature and factual reading materials (such as greater emphasis on the student book talks

currently being initiated, reading circles that allow students to discuss their leisure reading, etc.)

## Appendix

**Appendix A** APR Section A 1 – 7

**Appendix B** Parent CLLO Project Evaluation Survey Complete Results

**Appendix C** CLLO Promotional Materials Evidence

**Appendix D** Project Director Reports 2017



**U.S. Department of Education  
Grant Performance Report (ED 524B)  
Project Status Chart**

OMB No. 1894-0003

PR/Award # (11 characters): S215G150075

**SECTION A - Performance Objectives Information and Related Performance Measures Data** (See Instructions. Use as many pages as necessary.)

**1. Project Objective**      Check if this is a status update for the previous budget period.

1.a. Performance Measure	Measure Type	Quantitative Data					
The percentage of 4-year-old children participating in the project who achieve significant gains in oral language skills.	GPRA 1	Target			Actual Performance Data		
		Raw Number	Ratio	%	Raw Number	Ratio	%
		25 / 36	70		12 /25	48%	

Year One: The CIRCLE Assessment, a valid research-based tool, was administered in the Fall 2015 and the Spring 2016. In the Fall 2015. At that time, 34 four-year old’s were tested. Nine of the 34 four-year old’s (26.5%) scored satisfactory. In the Spring 2016, 33 four-year old’s were tested. Twenty-five of the 33 four-year- old’s (73.5%) scored satisfactory. Everyone who tested twice, improved or stayed at Emerging 4.

Year Two: The CIRCLE Assessment was also given in the Fall 2016 and the Spring 2016. At that time, 27 four-year old’s were tested. Eight of the 27 four-year old’s (30%) scored satisfactory. In the Spring 2016, 25 four-year old’s were tested. Twelve of the 25 four-year- old’s (48%) scored satisfactory. Everyone who tested twice, improved or stayed at Emerging 4.



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**2. Project Objective**      Check if this is a status update for the previous budget period.

2.a. Performance Measure	Measure Type	Quantitative Data					
		Target			Actual Performance Data		
		Raw Number	Ratio	%	Raw Number	Ratio	%
The percentage of participating 3 <sup>rd</sup> grade students who meet or exceed proficiency on State reading or language arts assessments under section 1111(b)(3) of the ESEA.	<u>GPRA 2</u>						
			27 /39	70		27 /36	75%

Explanation of Progress (Include Qualitative Data and Data Collection Information)

Year One: 2.a. Based on STAAR results from the Spring 2016, 36 third graders were tested, of which 27 scored satisfactory. Of those 27 scoring satisfactory, 8 scored at advanced.

Year Two: 2.a. Based on STAAR test results from the Spring 2017, 40 third graders were tested, of which 28 scored satisfactory. Of those 28 scoring satisfactory, 4 scored at advanced.



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**3. Project Objective**      Check if this is a status update for the previous budget period.

3.a. Performance Measure	Measure Type	Quantitative Data					
		Target			Actual Performance Data		
		Raw Number	Ratio	%	Raw Number	Ratio	%
The percentage of participating 8 <sup>th</sup> grade students who meet or exceed proficiency on State reading or language arts assessments under section 1111(b)(3) of the ESEA.	<u>GPR3</u>						
			26 /37	70		31 /40	83.8%

Year One: 3.a. Based on STAAR test results from the Spring 2016, 37 eighth graders were tested, of which 31 scored satisfactory. Of those 31 scoring satisfactory, 3 scored at advanced.

Year Two: 3.a. Based on STAAR test results from the Spring 2016, 40 eighth graders were tested, of which 35 scored satisfactory (88%). Of those 35-scoring satisfactory, 7 scored at advanced/masters.



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4.a. Performance Measure	Measure Type	Quantitative Data					
<b>The percentage of high school students who meet or exceed proficiency on State reading or language arts assessments under section 1111(b)(3) of the ESEA.</b>	<u><b>GPR4</b></u>	<b>Target</b>			<b>Actual Performance Data</b>		
		<b>Raw Number</b>	<b>Ratio</b>	<b>%</b>	<b>Raw Number</b>	<b>Ratio</b>	<b>%</b>
			<b>101 /144</b>	<b>70</b>		<b>32 /98</b>	<b>32.6%</b>

Explanation of Progress (Include Qualitative Data and Data Collection Information)

Year One: 4.a. The reporting of this measure reflects a test change at the state level. STARR now tests at the English I and English II levels which while it does include only high school students, it is not grade level specific. In theory, English I would represent freshman and English II sophomores. Beginning in 2017, there will be an English III exam. At the English I level there were 43 students tested. Of those tested, 22 or 51.2% scored satisfactory. At the English II level 44 students were tested. Of those tested, 26 or 60.5% scored satisfactory. Collectively, 87 students were tested and 48 or 55.2% scored satisfactory.

Year Two: 4.a. At the English I level there were 49 students tested. Of those tested, 15 or 31% scored satisfactory. At the English II level 49 students were tested. Of those tested, 17 or 35% scored satisfactory. Collectively, 98 students were tested and 32 or 32.6% scored satisfactory.



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**5. Project Objective**       Check if this is a status update for the previous budget period.

5.a. Performance Measure	Measure Type	Quantitative Data					
		Target			Actual Performance Data		
		Raw Number	Ratio	%	Raw Number	Ratio	%
By the end of the 24-month program period, 70% of participating K-2 students will demonstrate gains on the TPRI test.	<u>Project 5</u>						
			69 /99	70		62/95	65.3%

Year One: 5.a. The first round of Texas Primary Reading Inventory (TPRI) testing occurred in the Fall 2015. 99 K-2<sup>nd</sup> grade students were tested. At that time, only 1 of the 99 students tested scored developed. The second round of testing occurred in the Spring 2016. At that time, 95 K-2<sup>nd</sup> grade students were tested. At this time, 62 students scored developed. This represents a 65.3% gain.

Year Two: 5.a. For year two, the first round of Texas Primary Reading Inventory (TPRI) occurred in the Fall 2016. 108 K-2<sup>nd</sup> grade students were tested. At that time, zero (0) of the 108 students tested scored developed. The second round of testing occurred in the Spring 2017. At that time, 101 K-2<sup>nd</sup> grade students were tested. At this time, 53 students scored developed. This represents a 52.4% gain.



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**SECTION A - Performance Objectives Information and Related Performance Measures Data** (See Instructions. Use as many pages as necessary.)

**6. Project Objective**      Check if this is a status update for the previous budget period.

6.a. Performance Measure	Measure Type	Quantitative Data					
Parents engaged in literacy activities will increase 70% from previous year.	<u>Project 6a</u>	Target			Actual Performance Data		
		Raw Number	Ratio	%	Raw Number	Ratio	%
		999			2.7		

6.b. Performance Measure	Measure Type	Quantitative Data					
25 Spanish-speaking parents will attend at least 70% of the English classes.	<u>Project 6b</u>	Target			Actual Performance Data		
		Raw Number	Ratio	%	Raw Number	Ratio	%
		25			0	3/9	33%

Explanation of Progress (Include Qualitative Data and Data Collection Information)

Year One: 6.a. Parent engagement records were not maintained during the year prior to the grant. Year one engagement will be used as a baseline. The average parent engagement for year one is 2.7 events/opportunities per parent. All but two parent had one

encounter, and the high number of encounters was 44. The total parent engagement opportunities were 49. The parental engagement rate 291/293 is 99.3%. For Year Two, we will look to increase the average to 4.5 encounters to reflect a 70% increase.

Year Two: 6.a. The average parent engagement for year two is 2.7 events/opportunities per parent. All but one parent had one encounter, and the high number of encounters was 44. The total parent engagement opportunities were 47. The parental engagement rate 292/293 is 99.6%.

Year One: 6.b Nine Spanish speaking parents attended English classes. Of those nine, four attended 70% or more class offerings. There were 24 classes offered.

Year Two: 6.b. Nine Spanish speaking parents attended English classes. Of those nine, three attended 70% or more class offerings. There were 18 classes offered.



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**SECTION A - Performance Objectives Information and Related Performance Measures Data** (See Instructions. Use as many pages as necessary.)

7.a. Performance Measure	Measure Type	Quantitative Data					
Each year of the program, 80% of all participating infants, toddlers and three-year-olds will show gains in oral language skills as measured on pre- and post-tests utilizing the CIRCLE Assessment.	<u>Project 7a</u>	Target			Actual Performance Data		
		Raw Number	Ratio	%	Raw Number	Ratio	%
			74/92	80		15 /24	62.5%

7.b. Performance Measure	Measure Type	Quantitative Data					
Each year of the program, 80% of participating students in grades 3 – 12 will meet or exceed proficiency on the language arts portion of the Texas STAAR test.	<u>Project 7b</u>	Target			Actual Performance Data		
		Raw Number	Ratio	%	Raw Number	Ratio	%
			286/358	80		208/308	67.5%

Explanation of Progress (Include Qualitative Data and Data Collection Information)

Year One: 7.a. The CIRCLE Assessment, a valid and reliable research-based tool commonly used throughout early childhood education, was administered in the Fall 2015 and the Spring 2016. While the number tested in the fall (93) and spring (80) represented program attrition, the scores for those with two assessments (BOY and EOY) show a 63.8% gain in oral language skills. 51 of the 80 three-year-olds with two assessment showed level “met” or “satisfactory”.

Year Two: 7.a. While the number tested in the fall 2016 (26) and spring 2017 (24) represented program attrition, the scores for those with two assessments (BOY and EOY) show a 62.5% gain in oral language skills. 4 of the 13 three-year-olds with two assessment showed level “met” or “satisfactory”.

Year One: 7.b. Based on STAAR test results from the Spring 2016, 308 students in grades 3 – 12 were tested in English/Language Arts. Of those tested, 208 or 67.5% scored satisfactory and/or advanced.

Year Two: 7.b. Based on STAAR test results from the Spring 2017, 326 students in grades 3 – 12 were tested in English/Language Arts. Of those tested, 140 or 42.9% scored satisfactory and/or advanced.

## Appendix B Parent Evaluation Survey

Chart CLLO Parent Evaluation Survey						
<b>Question 1</b>	<b>Responses</b>					
This school year, I received information about the <b>Chilton Literacy &amp; Library Opportunities</b> project. Select one response.	about once a week	about once every 2 weeks	about once every month	about once a semester		
	27 [33.8%]	14 [17.5%]	33 [41.3%]	6 [7.5%]		
<b>Question 2</b>	<b>Responses</b>					
About how many <b>Parent Literacy Workshops</b> did you attend this school year? Circle one response.	<b>Number [Percent]</b>					
	None	Only 1 workshop	Only 2 workshops	More than 2 workshops		
	36 [42.4%]	17 [20.0%]	18 [21.2%]	14 [16.5%]		
<b>Question 3</b>	<b>Responses</b>					
How often did you read to your child <b>this school year compared to last school year?</b>	<b>Number [Percent]</b>					
	I read to my child <b>less</b> this school year than last school year	I read to my child <b>about the same</b> this school year than last school year	I read to my child <b>more</b> this school year than last school year			
	13 [15.5%]	28 [33.3%]	42 [51.2%]			
<b>Question 4</b>	<b>Responses</b>					
How often this school year did you use the school library during its extended hours?	<b>Number [Percent]</b>					
	About two or more times every week	About once every week	About two times every month	About once every month	About once every school quarter	Not at all
	9 [10.6%]	8 [9.4%]	2 [2.4%]	4 [4.7%]	10 [11.8%]	52 [61.2%]

<b>Question 5</b> How often this school year have you used the literacy activities you learned from this project with your child/children at home?	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Every day	About 2 or 3 times a week	About 2 or 3 times a month	Rarely	Does not apply to me	
	12 [14.5%]	21 [5.3%]	11 [13.3%]	12 [14.5%]	27 [32.5%]	
<b>Question 6</b> How often did you use a computer <u>this school year compared to last school year?</u>	<b>Responses</b>					
	<b>Number [Percent]</b>					
	I used a computer <u>less</u> this school year than last school year	I used a computer <u>about the same</u> this school year than last school year	I used a computer <u>more</u> this school year than last school year			
	17 [20.7%]	41 [50.0%]	24 [29.3%]			
<b>Question 7</b> Parent Literacy Workshops	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
	3 [3.7%]	4 [4.9%]	31 [37.8%]	19 [23.2%]	25 [30.5%]	
<b>Question 8</b> English language lessons	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
	3 [3.7%]	2 [2.5%]	20 [24.7%]	17 [21.0%]	39 [48.1%]	
<b>Question 9</b> Family Literacy Events	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
	2 [2.5%]	3 [3.7%]	26 [32.1%]	25 [30.9%]	25 [30.9%]	

<b>Question 10</b> Using the Rosetta Stone English language program	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
6 [7.4%]	1 [1.2%]	10 [12.3%]	13 [16.0%]	51 [63.0%]		
<b>Question 11</b> Using the e-books	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
7 [8.6%]	4 [4.9%]	14 [17.3%]	12 [14.8%]	44 [54.3%]		
<b>Question 12</b> Using the computers at the school library during the evening hours	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
4 [4.9%]	3 [3.7%]	18 [22.0%]	20 [24.4%]	37 [45.1%]		
<b>Question 13</b> Using the school library during the evening hours	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
1 [1.2%]	5 [6.1%]	20 [24.4%]	23 [28.0%]	33 [40.2%]		
<b>Question 14</b> Receiving books for my child from the school	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
0 [0.0%]	6 [7.3%]	24 [29.3%]	47 [57.3%]	5 [6.1%]		
<b>Question 15</b> Having extended library hours	<b>Responses</b>					
	<b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	

	All	Helpful				
	1 [1.2%]	3 [3.7%]	18 [22.0%]	31 [37.8%]	29 [35.4%]	
<b>Question 16</b> Using iPads in the classroom	<b>Responses</b> <b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
	3 [3.6%]	2 [2.4%]	15 [18.1%]	34 [41.0%]	29 [34.9%]	
<b>Question 17</b> Having students give book talks in class	<b>Responses</b> <b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
	1 [1.3%]	4 [5.1%]	22 [27.8%]	24 [30.4%]	28 [35.4%]	
<b>Question 18</b> Having the Accelerated Reader program available to use in the library after school	<b>Responses</b> <b>Number [Percent]</b>					
	Not Helpful at All	Only a Little Helpful	Helpful	Very Helpful	Not Applicable	
	2 [2.4%]	4 [4.9%]	11 [13.4%]	37 [45.1%]	28 [34.1%]	
<b>Question 19</b> Overall, rate your level of satisfaction with the <b>Chilton Literacy &amp; Library Opportunities Project.</b>	<b>Responses</b> <b>Number [Percent]</b>					
	very satisfied	satisfied	only a little satisfied	not satisfied at all		
	51 [63.0%]	23 [28.4%]	7 [8.6%]	0 [0.0%]		
<b>Question 20</b> If you have any other comments you would like to share with us regarding the <b>Chilton Literacy &amp; Library Opportunities Project</b> , please write them in the box below	<b>Responses</b>					
	Great Program!					
	I hope this workshops is giving next year also, it has help my kid to read better this year Thank you					
	I loved all the events that were planned for the kids, they loved them ALL! :)					
	I love that books are given to my child at least once a month. Great way to put books in the hands of every child. :)					

Just came to school here haven't participated.
Sorry to say this year I didn't have a chance to get to the school as I would have like to.
The Chilton Literacy & Library Project was a great help to my family this year. Thank you for all the help you have given to my children and family.
Thank you for all the helpful stuff to help me help my girls in school.
Great program to motivate students to read!
I wish we had been able to make the events. They looked great!
I really don't remember getting any information about the Chilton Literacy & Library Opportunities Project, but if I did I would say it's a very great project to have.
My children have really enjoyed the program.
I am so glad that the project was available to those that do not have access at home to needed resources and tools. We are all on a path/journey and we help ourselves when we help others. I have only wonderful things to say about the the employees of CISD! Thank you Ms Graves, Ms Hoff and to all the staff at CISD. Sincerely, Sharron Humbert
I love how all the teacher are very involved with the children and that yall do so many added activities for the children to keep parents and children up to date and involved and keep learning. Thank ya'll
My child has really enjoyed the program
Have more parent involved events
My child has really enjoyed the program

## Appendix C

**Creating Teachers at Home  
INVITES YOU TO Come Join the  
Fun:**



**Planting Seeds of Knowledge**

**Elementary Library**

**Saturday, April 1<sup>st</sup>**

**10:00am to 12:00pm**

**We will be building a birchhouse and reading a fun book about springtime.  
Every student will get to keep their birchhouse and also receive a free book  
for their attendance.**

**Sponsored By: Chilton Literacy and Library Opportunities Program  
Funded By: United States Department of Education**

Little Pirates Listen & Learn

INVITES YOU TO Come Join the Fun:



Story Time

Elementary Library

Saturday, May 20<sup>th</sup>

10:00am to 11:00am

Come join us for our last craft activity and story hour.

Sponsored By: Chilton Literacy and Library Opportunities Program  
Funded By: United States Department of Education

# CLLO AND ACE

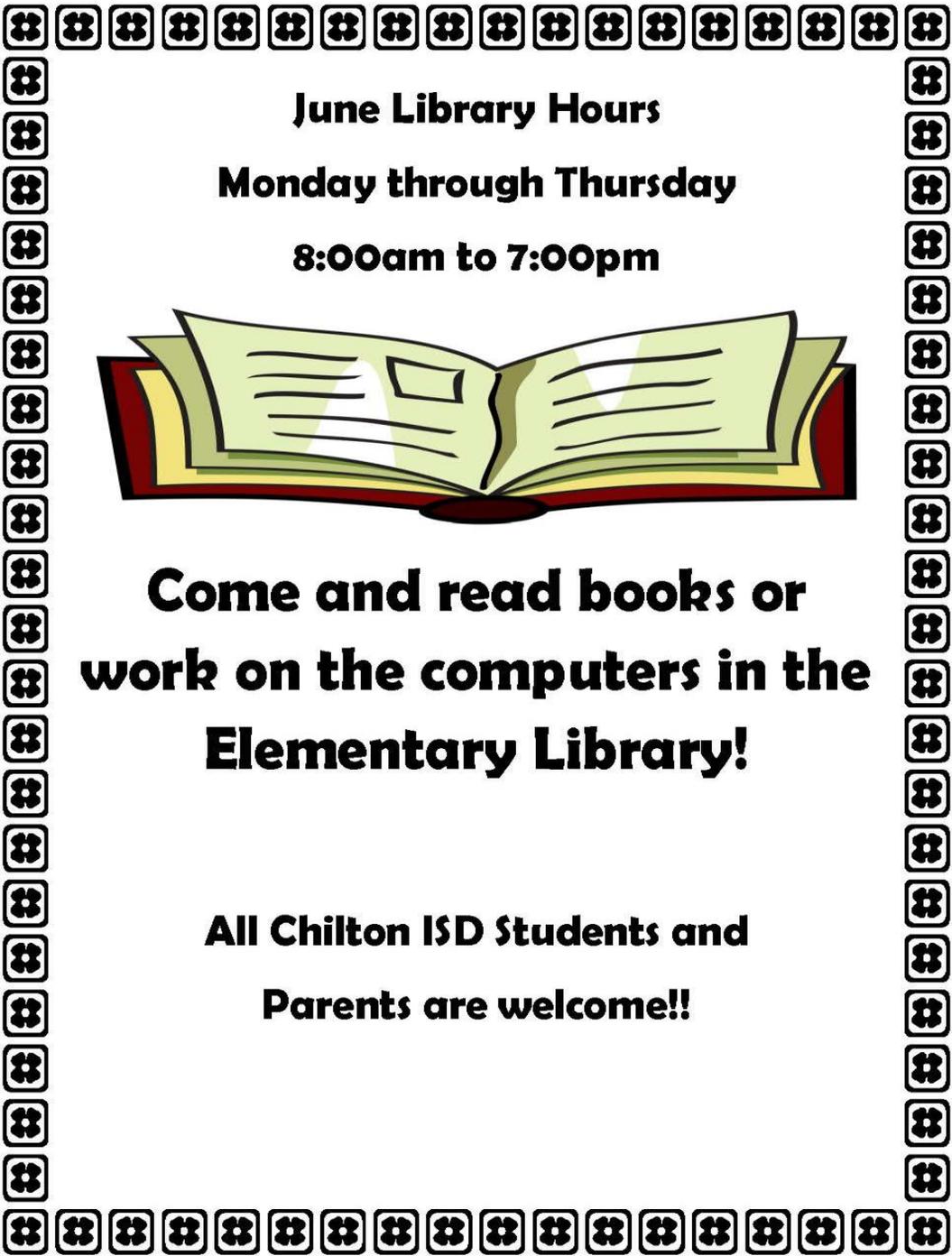
## Creative Summer Snacks & Summer Reading Activities for Home

May 2<sup>nd</sup> 2017

6:00 to 7:30pm



COME AND JOIN US FOR SOME  
SUMMER FUN!!!



**June Library Hours**  
**Monday through Thursday**  
**8:00am to 7:00pm**



**Come and read books or  
work on the computers in the  
Elementary Library!**

**All Chilton ISD Students and  
Parents are welcome!!**

## Appendix D Project Director Reports

Chilton IAL CLLO Monthly Project Director Report

				<ol style="list-style-type: none"> <li>2. Little Pirates Listen and Learn</li> <li>3. Family Literacy Night</li> <li>4. Chili Cook-off/Chromebooks</li> <li>5. Renaissance Readers</li> </ol>
1-9-17	45 minutes	Professional Learning Communities: Instructional Leader Meeting	Jaime Glenn Brande Burns	<p style="text-align: center;"><u>AGENDA</u></p> <ol style="list-style-type: none"> <li>1. Set Agenda/Time for next Team Meeting</li> <li>2. Set time for next Instructional Leader Meeting</li> <li>3. Teach Like a Champion Chapter 5</li> <li>4. Quick Checks for Understanding</li> <li>5. 3<sup>rd</sup>-5<sup>th</sup> Grade Math MOY STAAR Benchmarks</li> </ol>
1-11-17	45 minutes	Instructional Leadership Team	Brande Burns Jaime Glenn Gladys Graves	<p style="text-align: center;"><u>AGENDA</u></p> <p style="text-align: center;">Review 2015-2016 School Report Card</p>
1-19-17	1 hour	Instructional Leadership Team	Brande Burns Jaime Glenn Gladys Graves	<p style="text-align: center;"><u>AGENDA</u></p> <p style="text-align: center;">2015-2016 Texas Performance Reporting System</p>
1-23-16	2 hours	Accountability 101 Prep	Brandon Hubbard Gladys Graves Leslie Harris Leon Darden Jaime Glenn	<p style="text-align: center;"><u>Agenda</u></p> <ol style="list-style-type: none"> <li>1. Index 1 calculations and data tables</li> <li>2. Index 2 calculations and data tables</li> <li>3. Index 3 calculations and data tables</li> <li>4. Index 4 calculations and data tables</li> <li>5. Accountability Rating Index Data Overview Report</li> <li>6. System Safeguards</li> <li>7. Distinction Designation Report</li> <li>8. Campus Comparison Group</li> </ol>
1-25-16	1 hour	Professional Learning Communities: Teacher Leader Meeting	Jaime Glenn Brande Burns Brandie Jones Lindsey Pick Brooke Buhl	<p style="text-align: center;"><u>AGENDA</u></p> <ol style="list-style-type: none"> <li>1. Check for Understanding</li> <li>2. Teach Like a Champion</li> <li>3. Leaders will meet with their groups</li> </ol>

Chilton IAL CLLO Monthly Project Director Report

1-2-17	40 minutes	Professional Learning Communities: Leader Brandie Jones	Joan Bigbee Andrea Martinez Amber Lipsey Mrs. McKee Brandie Burns Brandie Jones	<u>Agenda</u> 1. Exit Tickets 2. Chapter 4 Teach Like a Champion 3. No interruption in 90 minute blocks
1-2-17	1 hour	Professional Learning Communities: Teacher Leader Meeting	Jaime Glenn Brandie Burns Brandie Jones Lindsey Pick Brooke Buhl Gloria Nehring	<u>Agenda</u> 1. Dyslexia Indicators by Grade Level 2. Exit Tickets 3. Teach Like a Champion Chapter 4 4. Time and date for next meeting
1-3-17	1 hour	Instructional Leadership Team	Brandie Burns Jaime Glenn Gladys Graves	<u>AGENDA</u> 1. Stretch Learning a. Expanding Horizons b. Reinvention of CATE Programming c. Future Problem solving Elective Club 2. Personal Skill Development a. Incentive Trips b. Attendance c. Mentor Mondays 3. Community Engagement a. Service Learning Projects b. First Monday Meetings c. Positive/Proactive Communication
1-6-17	45 minutes	Instructional Leadership Team	Brandie Burns Jaime Glenn Gladys Graves	<u>AGENDA</u> Performance Standards Discussion
1-9-17	1 hr 30 min	Grant Director's Meeting	Andrea Martinez Jaime Glenn Ruth Coker	<u>Agenda</u> 1. Discuss January Literacy activities and events planned for parent engagement

Chilton IAL CLLO Monthly Project Director Report

						for the month of January. Still waiting on Detailed Transaction Sheets from Main Office to complete January Budget Tables.
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Directions: List below the PROJECT TEAM MEETINGS/Trainings accomplished for this month by the project director and/or project team members. Please, describe only one PROJECT TEAM MEETING per line.

Meeting Date	Meeting Length	Meeting Topic or Purpose	Personnel Present	Additional Comments
1-2-17	1 hour	Chilton ISD Vision 2020	ALL STAFF	<p style="text-align: center;"><u>AGENDA</u></p> <ol style="list-style-type: none"> <li>1. District Crest</li> <li>2. District Vision Re-Defined</li> <li>3. Mission Re-Defined</li> <li>4. 3M Philosophy</li> <li>5. Excellence in Mindset</li> <li>6. Excellence in Method</li> <li>7. Core Values</li> </ol>
1-2-17	1 hour	Instructional Leadership Team	Brande Burns Jaime Glenn Gladys Graves	<p style="text-align: center;"><u>AGENDA</u></p> <ol style="list-style-type: none"> <li>1. Core Instruction               <ol style="list-style-type: none"> <li>a. Focused PLC Meetings</li> <li>b. Explicit Instruction</li> <li>c. Vertically Assigned Scope and Sequence Documents</li> <li>d. Formative Cycle Assessments</li> <li>e. MOY and MOY STAAR released</li> <li>f. Rigor and Relevance</li> </ol> </li> </ol>
1-2-17	40 minutes	Professional Learning Communities: Leader Lindsey Pick	Lindsey Pick Tiffany Campbell Chelsea Wuebker Kezia Page Johari Curtis Amanda Salas	<p style="text-align: center;"><u>Agenda</u></p> <ol style="list-style-type: none"> <li>1. Dyslexia Characteristics</li> <li>2. Exit Tickets</li> <li>3. Chapter 4 Notes for Teach Like a Champion</li> </ol>

Chilton IAL CLLO Monthly Project Director Report

			Bobo's records for draw downs. All documentation is filed in Project Directors Budget Notebook.
Completed Activities Calendar for February	1-18-17 1-19-17 1-20-17	Jaime Glenn Gladys Graves Brandon Hubbard Ruth Coker	Program Director worked with ACE Site Coordinator to plan family events for February. Program Director then made a calendar of CLLO events for parents and staff. Calendar sent for admin approval.
Completed Library Aide Schedule for February	1-25-17	Jaime Glenn Nancy Childers Elsa Wylie	Program Director created Library Aide Calendar for February. Hours and dates approved for staffing library after hours and on weekends.
Prepare for Family Literacy Night and Chilton Chili Cook-off	1-20-17 1-23-17 1-24-17	Jaime Glenn Ruth Coker	Program Director works with ACE Site Coordinator to prepare for <i>Family Literacy Night</i> . Technology Technician prepared a Google Slide Presentation for Parents and Students demonstrating the many ways a Chromebook can be used in the classroom. A Chili Cook-off is also planned for after the presentation. Local community members/parents/Chilton staff entered their famous chili recipes in the Cook-off. Winner received a certificate for the Yummiest Chili Ever.
Updates to Attendance Records	1-26-17	Jaime Glenn Gloria Nehring Nancy Childers	Project Director and CLLO Clerk updated attendance records for GED, ESL, Family Literacy Night, Renaissance Readers, Little Pirates Listen and Learn, and Creating Teachers at Home.
Completed Program Director Monthly Checklist	1-30-17	Jaime Glenn	Program Director checked folders for proper documentation needed for all programs and events. Program Director checks that all items on monthly checklist have been accomplished

Chilton IAL CLLO Monthly Project Director Report

			Chromebook is and what it can do. She discussed the differences between Google Chromebooks with its operating systems and a regular laptop. She had samples of different technology used in the district for parents to explore.
Prepare and setup for Family Literacy Night	1-13-17	Jaime Glenn Ruth Coker	Project Director worked with ACE Site Coordinator to prepare sign-in sheets and newsletters to go home with students informing parents of the event. ACE is hosting a Chili Cook-off in addition to our <i>Family Literacy Night</i> presentation.
School Holiday  <b>Martin Luther King Jr. Day</b>	1-16-17	All Staff	Martin Luther King Day
Completed <i>Parent Coordinator</i> Calendar for February	1-19-17	Jaime Glenn	Program Director created a schedule/rotation for teachers to work as <i>Parent Coordinators</i> for CLLO. This calendar includes Renaissance Readers, Family Literacy Night events, Little Pirates Listen and Learn, and Creating Teachers at Home.
Monthly Budget Tables	1-18-17 1-19-17 1-20-17	Jaime Glenn Gloria Nehring	Program Director works with CLLO Budget Clerk to create December Budget Table. A Detailed Transaction Sheet for the month of December is also created. Then all records are checked and balanced with School Superintendent, Benny

prepare Chromebook presentation for Family Literacy Night	1-10-17 1-8-17 1-8-17	Andrea Martinez	Website for Education. The highlighted what a program was entitled "Recommended Apps and presentation for Family Literacy Night. The Technology Technician worked to put together a
January Time Sheets	1-2-17	Jaime Glenn	for Parent Coordinator events. Project Director prepared January time sheets
sent home CGO Monthly Activities Calendar	1-3-17	Clara Mething Jaime Glenn	calendars with all Chilton ISD students. CGO Clerk copied and sent home January
pushed out Chromebook Extensions for the district	1-3-17	Andrea Martinez	everything was working great. Google slides. She tested the extensions and Chromebooks. Google Docs, Google sheets and Google Extensions needed for students to use Technology Technician pushed out some of the
Time and Effort Sheets	1-3-17	Jaime Glenn	papers filed for proper documentation. December. Staff signatures acquired and then sheets for all CGO staff for the month of Project Director completed Time and Effort
Task Accomplished	ed accomplish Date	Project Member Responsible	Additional Comments

per line.

Directions: List below the MAJOR TASKS accomplished for this month by the project director and/or project team members. Please describe only one TASK

Month: JANUARY

Year: 2017

Name of person completing report: JAIME GLENN

Project Director Monthly Report

CGO Project

Chilton ISD

Chilton IA1 CGO Monthly Project Director Report

Chilton IAL CLLO Monthly Project Director Report

			Brandie Jones Brooke Buhl	
2-21-17	1 hr 30 min	Site Base Decision Meeting	Jaime Glenn Janet Ramos Tanya Graves Joan Bigbee Brandie Burns Robert Judie Wanda Judie Ruth Coker Amber Lipsey William deGraffenried Julian Keggins Brandon Hubbard	<u>Agenda</u> 1. Approve Agenda 2. Minutes from Last Meeting 3. Old Business 4. New Business ❖ Elect new committee officers ❖ Review District Wellness Plan ❖ 2017-2018 Calendar ❖ Other 5. Other Concerns/Business
2-23-17	3 hrs	TELPAS Calibration Testing Session	Jaime Glenn Brandie Burns Joan Urbis Gladys Graves	<u>TESTING SCHEDULE</u> 1. Kindergarten and Grade 1 Calibration 2. Grade 2 Calibration 3. Grades 3-5 Calibration
2-24-17	1 hr	Texas Test Administrator Online Training	Jaime Glenn	Module 1- Active Monitoring
2-24-17	1 hr	Texas Test Administrator Online Training	Jaime Glenn	Module 2- Distribution of Test Materials
2-24-17	1 hr	Texas Test Administrator Online Training	Jaime Glenn	Module 3- Proper Handling of Secure Materials

Directions: List below the project sponsored EVENTS, ACTIVITIES, AND/OR SESSIONS accomplished for this month by the project director and/or project team members. Please, describe only one project sponsored EVENT, ACTIVITY, AND/OR SESSION per line.

Meeting Date	Meeting Length	Title, Topic or Purpose	Personnel Present	Additional Comments
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Chilton IAL CLO Monthly Project Director Report

2-13-17	45 min	Professional Learning Community: Instructional Leadership	Brandie Burns Jaime Glenn	<u>Agenda</u> 1. Fun Class Cheers and Claps 2. Chapter 6: Teach Like a Champion 3. CIRCLE Testing-MOY 4. MCLASS Math-MOY 5. Renaissance STAR Math-MOY
2-13-17	1 hr	Professional Learning Community: PreK/Daycare Group	<u>Facilitator:</u> Gloria Nehring  <u>Members</u> Griselda Delreal Marlisa Salazar	<u>Agenda</u> 1. Chapter 5: Teach Like a Champion 2. CIRCLE Results
2-14-17	1 hr	Quarterly Call	Jaime Glenn Beth Yeh	<u>Agenda</u> 1. Progress on Goals 2. Grant Activities 3. Professional Development 4. Project Timelines and scope 5. Status of Project Evaluation 6. Staffing 7. Internal Controls/Budget 8. Next Steps
2-20-17	45 min	Family Literacy Night Planning February Ideas	Jaime Glenn Ruth Coker Gladys Graves Jennifer Drummond Teresa Fischer	<u>MEETING AGENDA</u> 1. Time 2. Set-up 3. Refreshments 4. Clean-up
2-21-17	1 hr 30 min	Professional Learning Community: Team Leaders	<u>Meeting Facilitators:</u> Jaime Glenn & Brande Burns  <u>Members Present:</u> Gloria Nehring Lindsey Pick	<u>Agenda</u> 1. Fun Class Cheers and Claps 2. Chapter 6: Teach Like a Champion 3. CIRCLE Testing-MOY 4. MCLASS Math-MOY 5. Renaissance STAR Math-MOY

Chilton IAL CLLO Monthly Project Director Report

			Andrea Martinez	
2-8-17	2 hrs	TCEA Convention	Jaime Glenn Andrea Martinez	Wednesday Opening Session: 21 <sup>st</sup> Century Learners
2-8-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	The Power of Google Sites
2-8-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Managing and Using Android Apps on Chromebooks
2-8-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Top Apps, Websites, and Tools for Your Classroom
2-8-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Story Making: Creativity for Any and All Curriculum
2-9-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Adobe Gone Mobile
2-9-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	You Tube Can Do That?
2-9-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Digital Tools that Inspire Storytelling and Creativity
2-9-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Using Badges in Google Sheets
2-9-17	1 hr 30 min	TCEA Convention	Jaime Glenn Andrea Martinez	App Smackdown
2-10-17	3 hrs	TCEA Convention	Jaime Glenn Andrea Martinez	Closing Session/ Door Prizes/Vendor Showcases

Chilton IAL CLLO Monthly Project Director Report

Directions: List below the PROJECT TEAM MEETINGS accomplished for this month by the project director and/or project team members. Please, describe only one PROJECT TEAM MEETING per line.

Meeting Date	Meeting Length	Meeting Topic or Purpose	Personnel Present	Additional Comments
2-2-17	1 hr 30 min	Professional Learning Community: Team Leaders	Meeting Facilitators: Jaime Glenn & Brande Burns  Members Present: Gloria Nehring Lindsey Pick Brandie Jones Brooke Buhl	<u>Agenda</u> 1. Gather Student Data ❖ TPRI ❖ STAR Renaissance ❖ STAAR Benchmarks  2. Analyze Student Data ❖ Establish areas of improvement ❖ Create data template to better see breakdown of skills or objectives for individual students.
2-6-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Registration/Welcome/ Opening Session
2-6-17	3 hrs	TCEA Convention	Jaime Glenn Andrea Martinez	Google Educator Level 1 Mini-Bootcamp
2-7-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Leadership Academy/ iPad Academy
2-7-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Power Up Your Professional Development
2-7-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Creating PD that Teachers will Actually Attend
2-7-17	1 hr	TCEA Convention	Jaime Glenn Andrea Martinez	Lunch/Guest Speaker: Campus Leadership
2-7-17	1 hr	TCEA Convention	Jaime Glenn	Becoming a Digital School Leader with Google Apps

Chilton IAL CLLO Monthly Project Director Report

			enjoying the student displays.
Completed Parents Coordinator Calendar for March	2-23-17	Jaime Glenn Ruth Coker	Program Director completed a schedule/rotation for teachers to work as Parent Coordinators for CLLO. This calendar included Renaissance Readers, Family Literacy Night events, Little Pirates Listen and Learn, and Creating Teachers at home.
Completed Activities Calendar for March	2-24-17	Jaime Glenn Gladys Graves	Program Director worked with ACE Site Coordinator to plan family events for March. Program director then made a calendar of CLLO Events for parents and staff. Calendar was sent to Mrs. Graves and Mr. Bobo for approval.
Completed Library Aide Calendar for March	2-24-17	Jaime Glenn	Program Director completed Library aide calendar for March. Hours and dates approved for staffing library after hours and on weekends.
Updates to Parent/ESL/GED Attendance Records	2-24-17	Jaime Glenn Gloria Nehring Nancy Childers	CLLO Clerk updates GED and ESL Attendance Records for the month.
File Papers in notebooks for Monthly Report Preparation	2-27-17	Jaime Glenn	Project Director makes sure all papers for the month are filed in the proper notebooks for program documentation.
Completed Program Director Monthly Checklist	2-28-17	Jaime Glenn	Program Director checked folders for proper documentation needed for all programs and events. Program Director checks that all items on monthly checklist have been accomplished for the month of February. Still waiting on monthly detailed transaction sheets from Main Office to complete February Budget Tables.

Chilton IAL CLLO Monthly Project Director Report

Student Data Updates	2-10-17	Jaime Glenn Gloria Nehring	Data clerk looks and evaluates student data for improvement. Project Director and clerk document MOY scores to monitor student performance data.
Prepare for Creating Teachers at Home	2-09-17 2-10-17	Jaime Glenn Gloria Nehring	Parent Coordinators train parents to use research based literacy activities at home.
Monthly Budget Tables for January	2-13-17	Jaime Glenn Gloria Nehring	Program Director works with CLLO Budget Clerk to create January Budget Table. A Detailed Transaction Sheet for the month is also created. Then all records are checked and balanced with School Superintendent, Benny Bobo's records for draw downs. All documentation is then files in the Project Directors Budget Notebook.
Prepare for Book Distribution: Elementary Campus Wide Daycare- 5 <sup>th</sup> Grades	2-13-17	Jaime Glenn Nancy Haynes Elsa Wylie	Every student is brought to the library during their scheduled ELA class to receive a free book of their choice.
Prepare for Book Distribution: Secondary Campus Wide 6 <sup>th</sup> -12 <sup>th</sup> Grades	2-16-17	Jaime Glenn Nancy Haynes Elsa Wylie	Every student is brought to the library during their scheduled ELA class to receive a free book of their choice.
Prepare for Little Pirates Listen and Learn	2-16-17 2-17-17	Jaime Glenn Gloria Nehring	Parent Coordinators read Valentine's Day books and prepare a holiday craft for students.
Prepare for Family Literacy Night	2-16-17 2-17-17 2-20-17 2-21-17	Jaime Glenn Ruth Coker Jennifer Drummond Teresa Fischer	Jennifer Drummond and Teresa Fischer presented STAAR materials to parents explaining STAAR Reading and History state expectations. She discussed activities that parents can do at home with little effort to help improve the students comprehension and state assessment scores. Junior High Students then lined the hallways for to display their reports and projects centering on "February's Famous Faces." Parents and teachers walked around

Chilton IAL CLLO Monthly Project Director Report

Chilton ISD  
 CLLO Project  
 Project Director Monthly Report

Name of Person completing report: **Jaime Glenn**  
 Month: **February** Year: **2017**

Directions: List below the **MAJOR TASKS** accomplished for this month by the project director and/or project team members. Please, describe only one TASK per line.

Task Accomplished	Date accomplished	Responsible Project Member	Additional Comments
CLLO Monthly Events Calendar Sent Home	2-1-17	Jaime Glenn Gloria Nehring	CLLO Clerk copied and sent home February Calendars with all Chilton ISD students.
January Monthly Report	2-1-17 2-2-17	Jaime Glenn	Project Director completed the monthly report for January and added it to the Dropbox for program evaluator.
Time and Effort Sheets	2-3-17	Jaime Glenn	Project Director Completed Time and Effort Sheets for all CLLO staff for the month of January.
February Time Sheets	2-6-17	Jaime Glenn	Project Director completes timesheets for parent coordinator events.
Update Teacher Training Attendance Records	2-8-17	Jaime Glenn	Project Director and CLLO Clerks update attendance records for GED, ESL, Family Literacy, Renaissance Readers, Little Pirates Listen and Learn, and Creating Teachers at Home.
Prepare for Teacher TELPAS Training	2-9-17	Jaime Glenn	Project Director created training presentation and made copies of training slides for all staff professional development day on Feb. 15 <sup>th</sup> .

Directions: The text box below is for any additional comments or notes the Project Director wishes to make regarding the efforts and activities put forth during this month.

All activities are in full swing and parent attendance is great for Family Literacy Night events. Renaissance Readers has our regular families in attendance every week. We still don't have the participation on the Saturday morning events like I would love. We have tried different strategies to encourage more parents and students participate. GED and ESL attendance remain low as well. Only 6 to 7 parents attended weekly. The chili cook-off and "Apps for Education" Presentation were a huge hit this month and our Renaissance Reader attendance is up form year 1.



The collage features three distinct images. On the left is a photograph of a long table covered with a green cloth, displaying several books and pamphlets, including one titled 'STEP BY STEP CONCEPT'. In the top center is an icon of a black pot on a fire with yellow and orange flames and three wavy lines representing steam. On the right is an icon of two red chili peppers with green stems. At the bottom center is a photograph of a person in a blue shirt standing behind a table in a room with other tables and chairs.

Chilton IAL CLLO Monthly Project Director Report

				Certificate for the Yummiest Chili Ever.
1-30-17	2 hours	ESL CLASSES	Gloria Nehring Jaime Glenn	Parents use Rosetta Stone to help learn the English Language. Staff was present to support all participants with using the program.
1-30-17	2 hours	GED CLASSES	Gloria Nehring Jaime Glenn	Teacher helps prepare adult learners for GED Testing (Reading, Science, Social Studies, and Math).
1-31-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Childers Andrea Martinez Tiffany Campbell	Teachers and parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.

Chilton IAL CLLO Monthly Project Director Report

			Gloria Nehring Elsa Wylie Nancy Childers Andrea Martinez Chelsea Wuebker	students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
1-21-17	1 hour	Little Pirates Listen and Learn	Jaime Glenn Gloria Nehring Brandie Burns Nancy Childers	Local Reading Coach read fun winter books to the students. Students discussed snow and all the fun activities they can do outside in the snow. Students then used Elmer's glue and shaving cream mixed together in a cup and made puffed paint snowmen. This was a fun and creative activity that both students and parents enjoyed. This program coincides with the local food pantry one Saturday a month.
1-23-17	2 hours	ESL CLASSES	Gloria Nehring Jaime Glenn	Parents use Rosetta Stone to help learn the English Language. Staff was present to support all participants with using the program.
1-23-17	2 hours	GED CLASSES	Gloria Nehring Jaime Glenn	Teacher helps prepare adult learners for GED Testing (Reading, Science, Social Studies, and Math).
	1 hr 30 min	Family Literacy Night	Jaime Glenn Andrea Martinez Gladys Graves Gloria Nehring Elsa Wylie Nancy Childers	Andrea Martinez set up an "Information Station" explaining what a Chromebook is and what are some instructional uses within the classroom. She shared excellent apps that students can use for education. As the parent coordinator for this event she had individual apps listed for each grade level that also supported the state of Texas testing standards. (TEKS) Then a Chili Cook-off was planned for after the presentation. Local community members/parents/Chilton Staff entered their famous chili recipes in a Cook-off. Winner received a

Chilton IAL CLLO Monthly Project Director Report

				<p>2. Analyze student Assessment Data and establish areas of improvement for each grade level and create template to see breakdown of skills</p> <p>3. Set agenda/times for next Team Leader Meet</p>
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Directions: List below the project sponsored EVENTS, ACTIVITIES, AND/OR SESSIONS accomplished for this month by the project director and/or project team members. Please, describe only one project sponsored EVENT, ACTIVITY, AND/OR SESSION per line.

Meeting Date	Meeting Length	Title, Topic or Purpose	Personnel Present	Additional Comments
1-3-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Childers Kezia Pagel Brittney Haynes	Teachers and parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
1-9-17	2 hours	ESL CLASSES	Gloria Nehring Jaime Glenn	Parents use Rosetta Stone to help learn the English Language. Staff was present to support all participants with using the program.
1-9-17	2 hours	GED CLASSES	Gloria Nehring Jaime Glenn	Teacher helps prepare adult learners for GED Testing (Reading, Science, Social Studies, and Math).
1-10-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Childers Brooke Buhl Kaycie Smith	Teachers and parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
1-16-17		No GED: Holiday	ALL STAFF	School closed for Martin Luther King Day
1-16-17		NO ESL: Holiday	ALL STAFF	School closed for Martin Luther King Day
1-17-17	1 hour	Renaissance Readers	Jaime Glenn	Teachers and parents join together to read with

Chilton IAL CLLO Monthly Project Director Report

			Gloria Nehring	
1-26-17	45 minutes	Professional Learning Communities: Brooke Buhl Team (K-2 <sup>nd</sup> )	Brooke Buhl Kaycie Smith Tanya Graves Suzie Reed Kendra Rabroker Brittney Haynes	<p style="text-align: center;"><u>Agenda</u></p> <ol style="list-style-type: none"> <li>1. Chapter 5 effectively checking for understanding</li> <li>2. key assessment for learning techniques</li> <li>3. exit tickets</li> <li>4. check for understanding strategies</li> <li>5. 53 ways to check for understanding</li> <li>6. 5 principals of classroom culture</li> <li>7. Techniques that can help in the classroom</li> </ol>
1-26-17	45 minutes	Family Literacy Night: Parent Coordinator Planning Meeting	Jaime Glenn Ruth Coker Jennifer Drummond Theresa Fischer	<p style="text-align: center;"><u>AGENDA</u></p> <ol style="list-style-type: none"> <li>1. Presentation or Information Station/Timesheets</li> <li>2. Time/Location of Event</li> <li>3. Supplies Needed</li> <li>4. Book Distribution/Sign-in Sheet</li> <li>5. Setup/Cleanup</li> </ol>
1-30-17	4 hours	Language Proficiency and Assessment Committee (LPAC): Decision Making	Jaime Glenn Brande Burns Amber Lipsey Leslie Harris Region 12 ESC	<p style="text-align: center;"><u>Agenda</u></p> <ol style="list-style-type: none"> <li>1. STAAR <ul style="list-style-type: none"> <li>• 2017 STAAR Decision Making Guide</li> <li>• 2017 Linguistic Accommodations for ELL's Participating in the STAAR Program</li> <li>• Suggested Documentation forms</li> </ul> </li> <li>2. TAKS <ul style="list-style-type: none"> <li>• TAKS Decision Making Guide for LPAC's</li> <li>• Suggested Documentation</li> </ul> </li> <li>3. TELPAS <ul style="list-style-type: none"> <li>• 2017 TELPAS Decision Making Guide</li> <li>• Spring Data Collection Information</li> </ul> </li> </ol>
1-31-17	45 min	Professional Learning Communities: Instructional Leader Meeting	Jaime Glenn Brande Burns	<p style="text-align: center;"><u>Agenda</u></p> <ol style="list-style-type: none"> <li>1. Gather student data for grades Pre-K through 5<sup>th</sup> For TPRI, STAR Renaissance, and STAAR Benchmarks</li> </ol>

**Directions: The text box below is for any additional comments or notes the Project Director wishes to make regarding the efforts and activities put forth during this month.**

This is a busy time of year with state testing in full swing. We have all pulled together to work with and encourage the students at Chilton ISD to do their best on the STAAR. This is the time of year when teachers and students have to put the pedal to the medal and push to accelerate the learning process because the finish line is in sight. Fifth and Eighth Graders tested their abilities on STAAR Reading and Math this month already. Fourth Graders were required to test on the fourth grade writing STAAR assessment as well. All other assessment will be given the second week in May. It's hard to believe that May is just around the corner and summer will be here before we know it.....CLLO is currently working on a summer library schedule for students and their parents.

CLLO staff worked hard to plan for the March Family Night Event. Keeping the up and coming STAAR Assessments in mind, we planned our Family Literacy Night around this theme. Working with the ACE Site Coordinator, CLLO prepared a STAAR Family Night explaining the importance of the state assessment results and how parents can help their children prepare at home. We wanted parents to feel a connection to the school system and we feel it will benefit the students to know we are all working toward one goal THEIR SUCCESS!!! Parents rotated between three small sessions viewing an actual released test in reading, and math, writing, and science (5<sup>th</sup> grade). Parent will have the opportunity to work on Study Island with their students in one of the 20 min rotations as well. Hopefully, parents left with a better understanding of what students are expected to know and learn on their grade level, as well as creating opportunities for rapport with parents, teachers, and the Chilton School District. Just like all CLLO events, books will be given away at the end of this evening as well.

Renaissance Readers is still going strong with a growing number of students and parents in attendance. Students love to come and read with their teachers and their parents. The students have either completed 100 Accelerator Reader Points are they are well on their way. Students are excited about the upcoming trip to a university library. The exact location has not been pinpointed just yet but arrangements will be made in April so the time for this decision is fast approaching. Woohoo!!! I love to see our students excited about reading. Students who attend every Tuesday evening are creating a home library for all their family and friends to enjoy. CLLO gives all the children in attendance books at every event we sponsor. I love to hear the children talk about the growing number of books they have at home and the excitement in their eyes is nothing less than heartwarming. There is just no other way to describe this feeling, heartwarming.....I LOVE IT!!

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			Johari Curtis Kezia Pagel Amanda Salas Tiffany Campbell Andrea Martinez Brandie Burns Brandie Jones Lindsey Pick	
3-24-17	2 hours	STAAR State Assessment Book Distribution Event	Jaime Glenn Gloria Nehring	Fourth and Fifth grade students received 2 books to read for after their state testing next week. Students were allowed to browse a book selection to pick a book of interest to them.
3-27-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker Nancy Childers Elsa Wylie	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
3-27-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker Nancy Childers Elsa Wylie	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.
3-28-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Childers Joan Bigbee	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.

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3-14-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Childers Kaycie Smith Kezia Pagel	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
3-18-17	1 hour	Little Pirates Listen and Learn	Jaime Glenn Gloria Nehring Nancy Childers Elsa Wylie Brittney Haynes	Local Reading Coach read fun spring book about seeds. The moral of the story was about controlling fears and not being afraid. Students discussed their fears and why it is important not to let fear take over your life. Students then painted a flower pot and planted seeds. Parents and students alike enjoyed this activity.
3-18-17	2 hours	Chilton Pirate Food Pantry	Chilton Community Churches	Little Pirates Listen and Learn coincides with the local food pantry located on Chilton ISD campus. Local Churches staff the food pantry and CLLO staff recruits children while they are with their parents waiting to get their food and monthly supplies.
3-20-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker Nancy Childers Elsa Wylie	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
3-20-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker Nancy Childers Elsa Wylie	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.
3-21-17	1 hr 30 min	Family Literacy Night	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Childers	

Chilton IAL CLLO Monthly Project Director Report

3-29-17	4 hrs	STAAR Testing: 5 <sup>th</sup> and 8 <sup>th</sup> Grade Reading	ALL STAFF	State Testing
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Directions: List below the project sponsored EVENTS, ACTIVITIES, AND/OR SESSIONS accomplished for this month by the project director and/or project team members. Please, describe only one project sponsored EVENT, ACTIVITY, AND/OR SESSION per line.

Meeting Date	Meeting Length	Title, Topic or Purpose	Personnel Present	Additional Comments
3-3-17	6 hours	Spring Book Distribution	Jaime Glenn Andrea Martinez Gloria Nehring Elsa Wylie Nancy Childers	All elementary students daycare through 5 <sup>th</sup> grade received a free book. Students came to the elementary library and browsed book selections. Every student received a book to read over spring break.
3-6-17 3-7-17 3-8-17 3-9-17 3-10-17	8 hours	Spring Break: Library Closed	ALL STAFF	Library Closed
3-13-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker Nancy Childers Elsa Wylie	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
3-13-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker Nancy Childers Elsa Wylie	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.

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3-21-17	1 hr	STAFF MEETING: STAAR TRAINING	ALL STAFF	<u>AGENDA</u> 1. Test Security 2. Procedures 3. Allowable/Non-Allowable Practices 4. Staff Requirements 5. Cell Phone Policy 6. Lunch and Restroom Break Procedures 7. STAAR Manuals 8. Documenting Student Time Testing 9. Oaths 10. Emergency Contact
3-22-17	1 hr 30 min	STAFF MEETING: STAAR TRAINING	ALL STAFF	<u>AGENDA</u> 1. Test Security 2. Procedures 3. Allowable/Non-Allowable Practices 4. Staff Requirements 5. Cell Phone Policy 6. Lunch and Restroom Break Procedures 7. STAAR Manuals 8. Documenting Student Time Testing 9. Oaths 10. Emergency Contact
3-27-17	6 hrs	Rate TEPAS Writing Samples/Verify TEPAS Writing Samples	Brandie Burns Joan Bigbee Jaime Glenn	Read and rate English Language Learners Writing Samples for TEPAS.  Verify English Language Learner's Wring Collections are complete.
3-28-17	4 hrs	STAAR Testing: 4 <sup>th</sup> and 7 <sup>th</sup> Grade Writing	ALL STAFF	State Testing
3-28-17	4 hrs	STAAR Testing: 5 <sup>th</sup> and 8 <sup>th</sup> grade Math	ALL STAFF	State Testing

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			Amanda Salas	
3-13-17	45 min	CLLO TEAM MEETING: Little Pirates Listen and Learn	Jaime Glenn Brittney Haynes Gloria Nehring Andrea Martinez Nancy Childers Elsa Wylie	<u>AGENDA</u> 1. Books about spring and growing plants 2. Painting a flowerpot 3. Increasing Attendance 4. Schedule for Staff/Food Pantry Times
3-16-17	45 min	FLN Planning	Ruth Coker Jaime Glenn Gladys Graves Gloria Nehring Andrea Martinez Lindsey Pick Tiffany Campbell Johari Curtis Amanda Salas Kezia Pagel Brande Burns	<u>AGENDA</u> 1. STAAR Family Night Rotations 2. Ideas for teacher presentations 3. Decorations 4. Refreshments 5. Staff Schedule 6. Timesheets
3-21-17	1 hr 45 min	Site Base Committee Meeting	Ruth Coker William D Teresa Fisher Julian Keggins Leon Darden Melissa Bobo Brandon Hubbard Gladys Graves Jaime Glenn Brande Burns Amber Lipsey Tanya Graves Wanda Judie	<u>AGENDA</u> 1. Approve Agenda 2. Minutes from last meeting 3. Old Business-Calendar 4. Concerns 5. Schedule next meeting 6. Adjourn

Chilton IAL CLLO Monthly Project Director Report

			for the month of March. Still waiting on detailed transaction information from the Main Office to complete March Budget Tables.
File Papers in Notebooks for Monthly Report Preparation	3-30-17	Jaime Glenn	Program Director makes sure all papers for the month are filed in the proper notebooks for program documentation.
Complete and Submit March Monthly Report	3-31-17	Jaime Glenn Gladys Graves Shelly Maberry Brandon Hubbard	Complete March MR/Add to Dropbox for Evaluator/ Email Building Level Supervisor and Superintendent.

Directions: List below the PROJECT TEAM MEETINGS accomplished for this month by the project director and/or project team members. Please, describe only one PROJECT TEAM MEETING per line.

Meeting Date	Meeting Length	Meeting Topic or Purpose	Personnel Present	Additional Comments
3-1-17	1 hour	Grant Directors Meeting	Ruth Coker Jaime Glenn	<u>AGENDA</u> Organize and plan March activities
3-2-17	45 min	Professional Learning Communities: Buhl's Group	Brooke Buhl Kaycie Smith Suzy Reed Tanya Graves Brittney Haynes Kendra Rabroker	<u>Agenda</u> 1. Claps, Cheers, and Chants 2. Google Communities: Paperless PLC's 3. TELPAS Rating Levels 4. Appropriate Writing Samples
3-2-17	40 min	Professional Learning Communities: Pick's Group	Lindsey Pick Tiffany Campbell Pam Parcus Kezia Pagel Johari Curtis	<u>Agenda</u> 1. Claps, Cheers, and Chants 2. Google Communities: Paperless PLC's 3. TELPAS Rating Levels 4. Appropriate Writing Samples

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Create April 2017 Parent Coordinator Calendar	3-21-17	Jaime Glenn	Program Director completed schedule/rotation for teachers and staff to work as Parent Coordinators for CLLO Family Events. This calendar includes Renaissance Readers, Family Literacy Night Events, Little Pirates Listen and Learn, and Creating Teachers at Home.
Time and Effort Sheets	3-22-17	Jaime Glenn ALL STAFF	Program Director Completed Time and Effort Sheets for all CLLO Staff for the month of March.
Completed April Library Aide Calendar	3-22-17	Jaime Glenn	Program Director completed Library Aide calendar for April. Hours and dates approved for staffing library after hours and on Saturday mornings.
Tally Parent Satisfaction Surveys for Family Literacy Events	3-23-17	Jaime Glenn	Program Director tallied parent surveys from March Family Literacy Night Event. Parent responses were great.
STAAR Testing Book Give-a-way	3-24-17	Jaime Glenn Andrea Martinez Gloria Nehring	4 <sup>th</sup> and 5 <sup>th</sup> grade students received 2 new books to read after STAAR testing next week.
Updates to Parent/ESL/GED/ Attendance Records	3-27-17	Jaime Glenn Gloria Nehring	CLLO clerk updates GED and ESL Attendance Records for the month of March.
STAAR TESTING: 4 <sup>th</sup> and 7 <sup>th</sup> Grade Writing 5 <sup>th</sup> and 8 <sup>th</sup> Grade Math and Reading	3-28-17 3-29-17	ALL STAFF	Students and staff work hard to prepare for the state assessments. Hallways are quiet and students are intensely focused on the STAAR.
Completed Program Directors Monthly Checklist	3-30-17	Jaime Glenn	Program Director checked monthly folders for documentation needed for all programs and events. Program Director checks that all items on monthly checklist have been accomplished

Chilton IAL CLLO Monthly Project Director Report

February Monthly Report Finished/Added to Dropbox for Evaluator	3-13-17 3-14-17	Jaime Glenn Gladys Graves	Program Director completed Monthly Report for February and added it to the Dropbox for program evaluator.
Monthly Budget Tables/Sheets for February	3-15-17	Jaime Glenn Gloria Nehring Lahoma Taylor	Program Director works with CLLO Budget Clerk to create February Budget Tables. A detailed Transaction Sheet for the month is also created. Then all records are checked and balanced with School Superintendents records for draw downs. All documentation is then filed in the Project Directors Budget Notebook.
Update Attendance Records for Annual Performance Report (APR)	3-17-17	Jaime Glenn Gloria Nehring	Program Director and CLLO Clerk update attendance records for Family Literacy Events.
Prepare for Little Pirates Listen and Learn/Send Home Notes to Parents	3-17-17	Jaime Glenn Gloria Nehring Nancy Childers Brittney Haynes Elsa Wylie	Program Director created flyers and sign in sheet for LPLL. CLLO Clerks passed out flyers to graders Daycare through Second Grade. Students will read a spring time book and will paint flower pots in the library Saturday morning. Parent Coordinator will discuss the process from seeds to plants. Then students will plant seeds in their freshly painted pots.
Completed April 2017 Activities Calendar	3-20-17	Jaime Glenn Brandon Hubbard Gladys Graves Ruth Coker	Program Director worked with ACE Site Coordinator to plan events for April. Program Director then made a calendar of events for parents and staff. Calendar was then sent to Mrs. Graves and Mr. Hubbard for approval.
Prepare for Family Literacy Night/March 2017	3-20-17 3-21-17	Jaime Glenn Ruth Coker Andrea Martinez Gloria Nehring	Prepare for STAAR Family Night Event

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Chilton ISD  
 CLLO Project  
 Project Director Monthly Report

Name of Person completing report: Jaime Glenn

Month: March Year: 2017

Directions: List below the MAJOR TASKS accomplished for this month by the project director and/or project team members. Please, describe only one TASK per line.

Task Accomplished	Date accomplished	Responsible Project Member	Additional Comments
Send Home CLLO March Activity Calendars	3-1-17	Jaime Glenn Gloria Nehring Nancy Childers	Program Clerks copied and sent home March CLLO Activity Calendar with all Chilton ISD students. Calendar is a detailed list of all literacy events for the month.
Prepare for Elementary Book Distribution Event	3-3-17	Jaime Glenn Gloria Nehring Andrea Martinez Nancy Childers Elsa Wylie	Program Director organized school wide book distribution event. Every student Daycare through 5 <sup>th</sup> grades received a free book from CLLO.
March Time Sheets	3-3-17	Jaime Glenn Lahoma Taylor	Program Director completes timesheets for parent coordinator events for March. PC's are assigned to Renaissance Readers, Little Pirates Listen and Learn, Family Literacy Night, or Creating Teachers at Home.
SPRING BREAK	3-6-17 3-7-17 3-8-17 3-9-17 3-10-17	ALL STAFF	Library Closed

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			<p>Gloria Nehring Nancy Childers Elsa Wylie Joan Bigbee Andrea Martinez Kaycie Smith</p>	<p>students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading Tests from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.</p>
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**Directions: The text box below is for any additional comments or notes the Project Director wishes to make regarding the efforts and activities put forth during this month.**

February is over....bring on March!! Spring is coming in full bloom. We have some amazing activities planned for the upcoming month. The next few months will be heavily focused on the state testing, STAAR. The first round of testing will be the end of March and the last round of testing will be the first of May. The next few months will include a lot of intervention and preparing for the STAAR. Student benchmark scores will be analyzed and students put into appropriate groups for intervention. Student progress will be tracked and intervention tailored to their individual needs.

February was fun and full of many exciting literacy events. Family Literacy Night with our junior high students was very successful and we had an amazing turnout. Our Saturday events continue to have poor attendance, as well as, ESL and GED classes. Many efforts have been made to combat both. Moving the time up an hour did bring in a few more students for our Saturday morning events. We will continue to try different options to get our attendance up for these parts of the CLLO program.

Ms. Martinez, CLLO's Technology Technician, and I attended the most amazing conference this month. Texas Computer Education Association (TCEA) hosted a convention in the capitol of Austin, Texas. We learned even more about Google Apps for education. As the project director, I attended The Leadership Academy as well. Ms. Martinez attended the iPad and Google Academies. We learned about Google Plus, Google Hangouts, Google Communities, and so much more. We have actually started utilizing Google Communities in our Professional Learning Communities. As one of the instructional leaders I can say with complete confidence that this is a very helpful tool. I am able to upload documents and put into a cluster to share with teachers and administrators in the PLC. No paper required. Google slides and spreadsheets can be added to clusters as well. Very helpful App that will save us a tremendous amount of time needed for student success.

It is crazy to think we only have a two six weeks left and then summer time will be here. SO much is happening in the next few months. It's time to pull up our boots and hold on to our hats because the end of the school year is flying by.

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			Elsa Wylie Nancy Childers	free book of their choice.
2-18-17	1 hr	Little Pirates Listen and Learn	Jaime Glenn Gloria Nehring Nancy Childers Tiffany Campbell	Local Reading Teacher read fun Valentines story to the little pirate students. Students discussed hearts and the colors red, pink and white. Students then used two pink plates and made "Hugs and Kisses Valentines." This was a fun creative activity that both students and parents enjoyed. This program coincides with the local food pantry one Saturday a month.
2-20-17	2 hrs	GED Classes	Jaime Glenn Gloria Nehring	Teacher helps prepare adult learners for GED Testing (Reading, Science, Social Studies, and Math)
2-20-17	2 hrs	Parent ESL Classes	Jaime Glenn Gloria Nehring	Parents use Rosetta Stone to help learn the English Language. Staff was present to support all participants with using the program.
2-21-17	1 hr	Family Literacy Night	Jaime Glenn Gloria Nehring Teresa Fischer Elsa Wylie Nancy Childers Ruth Coker Jennifer Drummond	Jennifer Drummond and Teresa Fischer presented STAAR materials to parents explaining STAAR Reading and History state expectations. She discussed activities that parents can do at home with little effort to help improve the students comprehension and state assessment scores. Junior High Students then lined the hallways for to display their reports and projects centering on "February's Famous Faces." Parents and teachers walked around enjoying the student displays.
2-27-17	2 hrs	GED Classes	Jaime Glenn Gloria Nehring	Teacher helps prepare adult learners for GED Testing (Reading, Science, Social Studies, and Math)
2-27-17	2 hrs	Parent ESL Classes	Jaime Glenn Gloria Nehring	Parents use Rosetta Stone to help learn the English Language. Staff was present to support all participants with using the program.
2-28-17	1 hr	Renaissance Readers	Jaime Glenn	Teachers and Parents join together to read with

Chilton IAL CLLO Monthly Project Director Report

Chilton ISD  
 CLLO Project  
 Project Director Monthly Report

Name of Person completing report: Jaime Glenn

Month: **April** Year: **2017**

Directions: List below the MAJOR TASKS accomplished for this month by the project director and/or project team members. Please, describe only one TASK per line.

Task Accomplished	Date accomplished	Responsible Project Member	Additional Comments
Prepare for Creating Teachers at Home	4-1-17	Andrea Martinez Jaime Glenn Gloria Nehring	Set up library, books for distribution, student activities, and read aloud stations. Program Director created flyers describing activities for CTAH. CLLO Clerks passed out flyers to CISD students. Students came to the library with their parents to learn pre-literacy skills.
Send Home CLLO April Activity Calendars	4-3-17	Jaime Glenn Gloria Nehring	Program Clerks copied and sent home April CLLO Activity Calendar with all Chilton ISD students. Calendar is a detailed list of all literacy events for the month.
April Time Sheets	4-4-17	Jaime Glenn Lahoma Taylor	Program Director completes timesheets for parent coordinator events for April. PC's are assigned to Renaissance Readers, Little Pirates Listen and Learn, Family Literacy Night, or Creating Teachers at Home.
Plan for 100 Point Club Field Trip	4-3-17 4-4-17 4-5-17	Jaime Glenn Gladys Graves	Program Director worked to plan a trip to Texas Museum of Science and Technology. Students will visit planetarium, time walk, explore Egypt and some of its ancient treasures and

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2-6-17	2 hrs	GED Classes	Jaime Glenn Gloria Nehring	Teacher helps prepare adult learners for GED Testing (Reading, Science, Social Studies, and Math)
2-6-17	2 hrs	Parent ESL Classes	Jaime Glenn Gloria Nehring	Parents use Rosetta Stone to help learn the English Language. Staff was present to support all participants with using the program.
2-7-17	1 hr	Renaissance Readers	Jaime Glenn Gloria Nehring Nancy Childers Elsa Wylie Tiffany Campbell Kezia Pagel	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading Tests from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
2-11-17	1 hr	Creating Teachers at Home	Jaime Glenn Gloria Nehring Nancy Childers Elsa Wylie Brandie Burns Andrea Martinez	Parent Coordinators train parents to use research based literacy activities at home. Parents make materials with supplies from parent coordinators. Then parents are trained along with the student on how to best practice the literacy or pre-literacy skills at home.
2-13-17	2 hrs	GED Classes	Jaime Glenn Gloria Nehring	Teacher helps prepare adult learners for GED Testing (Reading, Science, Social Studies, and Math)
2-13-17	2 hrs	Parent ESL Classes	Jaime Glenn Gloria Nehring	Parents use Rosetta Stone to help learn the English Language. Staff was present to support all participants with using the program.
2-14-17	6 hrs	Book Distribution	Jaime Glenn Andrea Martinez Elsa Wylie Nancy Childers	Every student Daycare through 5 <sup>th</sup> grade is brought to the library during their scheduled ELA class to receive a free book of their choice.
2-17-17	6 hrs	Book Distribution	Jaime Glenn Andrea Martinez	Every student 6 <sup>th</sup> through 12 <sup>th</sup> grade is brought to the library during their scheduled ELA class to receive a

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			experiment mummifying an apple. Trip is scheduled for 4-25-17. Purchase orders, bus and driver requests, and quotes from museum are all underway.
Planning for June Events/Summer Time Activities	5-6-17 5-7-17	Jaime Glenn Brande Burns	Program Director spends time searching for program activities to add on literacy night and Saturday morning events.
Send Home Parent Flyers about Little Pirates Listen and Learn	5-7-17	Jaime Glenn Andrea Martinez Gloria Nehring	Program Director created flyers and sign in sheet for LPLL. CLLO Clerks passed out flyers to graders Daycare through Second grade.
April Monthly Report Finished/Added to Dropbox for Evaluator	5-7-17 5-10-17	Jaime Glenn	Program Director reported on all CLLO activities for the month of March. Program Director then added monthly report to Dropbox for program evaluator and sent a copy to Mr. Hubbard (superintendent) and Mrs. Graves (principal).
Completed June 2016 Activities Calendar	5-19-17	Jaime Glenn Benny Bobo Gladys Graves Ruth Coker	Program Director worked with ACE Site Coordinator to plan events for May. Program Director then made a calendar of events for parents and staff. Calendar was then sent to Mrs. Graves and Mr. Bobo for approval.
Create June 2016 Parent Coordinator Calendar	5-19-17	Jaime Glenn	Program Director completed schedule/rotation for teachers and staff to work as Parent Coordinators for CLLO Family Events. This calendar includes Renaissance Readers, Family Literacy Night Events, Little Pirates Listen and Learn, and Creating Teachers at Home.
Send Home Family Literacy Night Letters to Parents	5-20-17 5-21-17 5-24-17	Jaime Glenn Gloria Nehring Ruth Coker	Program Director created letter to inform parents of Family Literacy Night. CLLO clerks made copies and sent letter home to parents of

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Chilton ISD  
 CLLO Project  
 Project Director Monthly Report

Name of Person completing report: Jaime Glenn

Month: **May** Year: **2017**

Directions: List below the MAJOR TASKS accomplished for this month by the project director and/or project team members. Please, describe only one TASK per line.

Task Accomplished	Date accomplished	Responsible Project Member	Additional Comments
Prepare for Creating Teachers at Home	5-1-17	Andrea Martinez Jaime Glenn Gloria Nehring	Set up library, books for distribution, student activities, and read aloud stations. Program Director created flyers describing activities for CTAH. CLLO Clerks passed out flyers to CISD students. Students came to the library with their parents to learn pre-literacy skills.
Send Home CLLO May Activity Calendars	5-3-17	Jaime Glenn Gloria Nehring	Program Clerks copied and sent home April CLLO Activity Calendar with all Chilton ISD students. Calendar is a detailed list of all literacy events for the month.
MayTime Sheets	5-4-17	Jaime Glenn Lahoma Taylor	Program Director completes timesheets for parent coordinator events for April. PC's are assigned to Renaissance Readers, Little Pirates Listen and Learn, Family Literacy Night, or Creating Teachers at Home.
Plan for 100 Point Club Field Trip	5-3-17 5-4-17 5-5-17	Jaime Glenn Gladys Graves	Program Director worked to plan a trip to Texas Museum of Science and Technology. Students will visit planetarium, time walk, explore Egypt and some of its ancient treasures and

**Directions: The text box below is for any additional comments or notes the Project Director wishes to make regarding the efforts and activities put forth during this month.**

The month of April is busy preparing students for state testing and getting end of year activities organized and in place. This time of the school year is BUSY, BUSY, BUSY!!! Students are working hard in a last minute effort to bring up their STAAR scores and teachers are working hard to cram all the students full of much needed skills and objectives. The tone in the hallways is serious as students and teachers know that accountability is a HOT topic in education right now.

Chilton Literacy and Library Opportunities Program did our part last month and added a parent involvement component. Third graders start testing for the first time. They are tested in reading and math. So starting with these kiddos we planned a STAAR information night. Third, fourth, and fifth grade parents were invited to come and learn exactly what is expected of our students to perform successfully on the state assessments. CLLO set up 20 minute rotations for parents to see released tests. During this time third and fourth grade reading and math teachers informed parents of good test taking strategies taught to students and reminded them about the importance of a good night's sleep and hearty breakfast. Also included in the rotation was our technology component of this IAL grant. CLLO wanted parents to see how the use of the additional technology provide by this grant was helping to engage and motivate students to master needed objectives. ACE Afterschool provided parents with refreshments before the closing of this spectacular event. Attendance was good but we would like to see every parent in attendance. The teachers supported the event and asked us to host it again next school year, so I believe this is a definite YES!!!! CLLO closed out the event by giving every 3<sup>rd</sup> through 5<sup>th</sup> grade student in attendance two free books. Students are always excited about our book distribution opportunities. CLLO has put books in the hands of all our students this year. Students that have attended weekly CLLO events have built themselves a small home library for their reading pleasure. This is my favorite part of my job. I have always loved literature and books and being able to purchase books for distribution among Chilton ISD students is a dream come true for me. I get to share my passion with every student in the district. How awesome is that!!

Students had an awesome time this month painting flower pots and planting seeds for spring. I loved our parent involvement program this month also. It went right along with the overall spring theme, "Growing Good Readers!" The school year is coming to a close faster than we think. Yes, April was insanely busy and May will be also. After state testing the time will fly by even faster. All in all, CLLO has had another successful school year!!

Chilton IAL CLLO Monthly Project Director Report

			Amanda Salas Andrea Martinez Tiffany Campbell	students for state assessment. All students in attendance received a book from the CLLO literacy and library program. Parents seemed to enjoy the event and were happy with the knowledge obtained through the different classroom and program rotations. This was a very successful event.
4-25-17	7 hours	100 Point Club Field Trip	Jaime Glenn Elsa Wylie Andrea Martinez Nancy Childers James Shaw (Driver)	Program Director arranged for students to attend the Texas Museum of Science and Technology in Cedar Park, Texas. Students learned about ancient Egyptians and saw many artifacts related to their culture and beliefs. Students participated in a time walk describing the species of the planet and the way the planet has evolved over time. Students then sat down in a planetarium and viewed the stars and constellations.

Chilton IAL CLLO Monthly Project Director Report

4-14-17 4-17-17		No School/Library Closed	All Staff	
4-18-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Haynes	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
4-21-17	7 hours	Secondary Book Give-a-way	Jaime Glenn	All students sixth through 12 <sup>th</sup> grade received a free book. Students came to the elementary library and browsed book selections. Every student received a book of interest to them.
4-24-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
4-24-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.
4-25-17	1 hr 30 min	Family Literacy Night "Connecting Parents to the STAAR"	Jaime Glenn Ruth Coker Gloria Nehring Nancy Haynes Elsa Wylie Johari Curtis Kezia Pagel Brandie Jones	Program Director works with ACE Site Coordinator to put together a fun and informative family literacy night. Teachers utilize this time to show parents the STAAR test and released versions of the test. Teachers demonstrate strategies learned by students throughout the school year. Students and parents rotate sections STAAR Reading, STAAR Math, and Study Island (Technology integration) preparing

Chilton IAL CLLO Monthly Project Director Report

			Nancy Haynes Gloria Nehring	<ol style="list-style-type: none"> <li>2. Book Questions and Discussion</li> <li>3. Comprehension Salad</li> <li>4. Building Bird Houses</li> </ol>
4-8-17	2 hours	Chilton Pirate Food Pantry	Chilton Community Churches	Little Pirates Listen and Learn coincides with the local food pantry located on Chilton ISD campus. Local Churches staff the food pantry and CLLO staff recruits children while they are with their parents waiting to get their food and monthly supplies.
4-10-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
4-10-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.
4-11-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Haynes	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
4-13-17		Elementary Book Give-a-way		All elementary students daycare through 5 <sup>th</sup> grade received a free book. Students came to the elementary library and browsed book selections. Every student received a book to read over Easter break.

Chilton IAL CLLO Monthly Project Director Report

Directions: List below the project sponsored EVENTS, ACTIVITIES, AND/OR SESSIONS accomplished for this month by the project director and/or project team members. Please, describe only one project sponsored EVENT, ACTIVITY, AND/OR SESSION per line.

Meeting Date	Meeting Length	Title, Topic or Purpose	Personnel Present	Additional Comments
4-1-17	2 hrs	Creating Teachers at Home	Jaime Glenn Elsa Wylie Gloria Nehring Andrea Martinez	Parent Coordinator worked with parents and students in prek3, prek4, and kinder to help with summer literacy activities. Participants in the program worked to create activities that will be useful in teaching their students at home. The Parent Coordinator showed parents how to use the resources provided and aided in the making of these materials and resources. Parents and students alike were very happy with the results of this program.
4-3-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
4-3-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.
4-4-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Haynes	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
4-8-17	1 hour	Little Pirates Listen and Learn	Jaime Glenn Andrea Martinez	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Ferdinand the Bull</li> </ol>

Chilton IAL CLLO Monthly Project Director Report

			Marlisa Salazar	<ol style="list-style-type: none"> <li>3. CIRCLE EOY Benchmarks</li> <li>4. Daycare Developmental Checklist EOY</li> <li>5. Plans for Intervention &amp; Continued Growth</li> </ol>
4-25-17	1 hr 30 min	Site-Based Meeting	Gladys Graves Brandon Hubbard Leon Darden Julian Keggins Ruth Coker Wanda Judie Jaime Glenn Ronnie Lawson Lahoma Taylor Melissa Bobo Tanya Graves Brande Burns Joan Bigbee Janet Ramos William deGraffenried Teresa Fisher Amber Lipsey	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Community and School Engagement                             <ul style="list-style-type: none"> <li>-Discuss/Authorize Rating</li> <li>- Identify 3 Categories to Report for 2018 Accountability</li> </ul> </li> <li>2. Health and Wellness Plan</li> <li>3. Academy of Law and Criminal Justice Curriculum</li> </ol>
4-27-17	45 min	Grant Director Meeting	Jaime Glenn Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>7. Staff for May FLN/Schedule</li> <li>8. Timesheets/hours</li> <li>9. Decorations</li> <li>10. Supplies</li> <li>11. Sign-in Sheet</li> <li>12. Handouts</li> </ol>
4-28-17	45 min	Grant Director Meeting	Jaime Glenn Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>7. Staff for May FLN/Schedule</li> <li>8. Timesheets/hours</li> <li>9. Decorations</li> <li>10. Supplies</li> <li>11. Sign-in Sheet</li> <li>12. Handouts</li> </ol>

Chilton IAL CLLO Monthly Project Director Report

4-12-17	45 min	Professional Learning Communities: Third – Fifth Grade	Team Leader: Lindsey Pick Amanda Salas Johari Curtis Kezia Pangel Tiffany Campbell Pam Parcus	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. Benchmarks for 3<sup>rd</sup> Grade Reading/Math</li> <li>3. Benchmarks for 4<sup>th</sup> Grade Reading/Math</li> <li>4. Benchmarks for 5<sup>th</sup> Grade Science</li> <li>5. Plans for Intervention &amp; Continued Growth</li> <li>6. Passing Rate % According to the Last Benchmark</li> </ol>
4-12-17	45 min	Professional Learning Communities: Special Programs & Intervention	Team Leader: Brandie Jones Ruth Coker Brandie Burns Joan Bigbee Andrea Martinez Bernice McKee Amber Lipsey	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. Benchmarks for 3<sup>rd</sup> Grade Reading/Math</li> <li>3. Benchmarks for 4<sup>th</sup> Grade Reading/Math</li> <li>4. Benchmarks for 5<sup>th</sup> Grade Science</li> <li>5. Plans for Intervention &amp; Continued Growth</li> <li>6. Passing Rate % According to the Last Benchmark</li> </ol>
4-13-17	45 min	Grant Director Meeting	Jaime Glenn Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Staff for April FLN/Schedule</li> <li>2. Timesheets/hours</li> <li>3. Decorations</li> <li>4. Supplies</li> <li>5. Sign-in Sheet</li> <li>6. Handouts</li> </ol>
4-14-17	45 min	Grant Director Meeting	Jaime Glenn Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Staff for April FLN/Schedule</li> <li>2. Timesheets/hours</li> <li>3. Decorations</li> <li>4. Supplies</li> <li>5. Sign-in Sheet</li> <li>6. Handouts</li> </ol>
4-25-17	45 min	Professional Learning Communities: Daycare & Pre-Kinder 3-4 Year Olds	Team Leader: Gloria Nehring Anna Harris Griselda Delreal	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. 100% Compliance: Principles 1-3</li> </ol>

Directions: List below the PROJECT TEAM MEETINGS accomplished for this month by the project director and/or project team members. Please, describe only one PROJECT TEAM MEETING per line.

Meeting Date	Meeting Length	Meeting Topic or Purpose	Personnel Present	Additional Comments
4-3-17	1 hr 15min	Professional Learning Communities: Instructional Leader Meeting	Jaime Glenn Brande Burns	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. Benchmarks for 3<sup>rd</sup> Grade Reading/Math</li> <li>3. Benchmarks for 4<sup>th</sup> Grade Reading/Math</li> <li>4. Benchmarks for 5<sup>th</sup> Grade Science</li> <li>5. Plans for Intervention &amp; Continued Growth</li> <li>6. Passing Rate % According to the Last Benchmark</li> </ol>
4-3-17	1 hr 20 min	Professional Learning Communities: Teacher Leader Meeting	Instructional Leaders: Jaime Glenn & Brande Burns Lindsey Pick Brande Jones Gloria Nehring Brooke Buhl Gloria Nehring	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. Benchmarks for 3<sup>rd</sup> Grade Reading/Math</li> <li>3. Benchmarks for 4<sup>th</sup> Grade Reading/Math</li> <li>4. Benchmarks for 5<sup>th</sup> Grade Science</li> <li>5. Plans for Intervention &amp; Continued Growth</li> <li>6. Passing Rate % According to the Last Benchmark</li> </ol>
4-11-17	2 hrs	Leadership Team Meeting: IPSI-Chilton Dynamic System (CDS) Team	Brandon Hubbard Leon Darden Gladys Graves Leslie Harris Dr. Henry (IPSI)	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. RTI Process-What is already taking place?</li> <li>2. Describe Data Meetings/Tier Support</li> <li>3. Introduction of Multi-Tier Systems of Support</li> <li>4. Differentiation- What is done in the classroom?</li> <li>5. Curriculum Audit-Vertically Aligning &amp; Comparing Blueprints</li> </ol>
4-12-17	45 min	Professional Learning Communities: Kinder-Second Grade	Team Leader: Brooke Buhl Kaycie Smith Tanya Graves Brittney Haynes Kendra Rabroker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. 100% Compliance: Principles 1-3</li> <li>3. mClass Math Benchmark Results</li> <li>4. Plans for Intervention &amp; Continued Growth</li> </ol>

Chilton IAL CLLO Monthly Project Director Report

			<b>Directors Budget Notebook.</b>
<b>Update Attendance Records for Family Events/GED/ESL</b>	4-26-17	Jaime Glenn Nancy Haynes Gloria Nehring	Program Director and CLLO Clerk update attendance records for Family Literacy Events.
<b>Time and Effort Sheets</b>	4-26-17	Jaime Glenn ALL STAFF	Program Director Completed Time and Effort Sheets for all CLLO Staff for the month of April.
<b>Completed Program Directors Monthly Checklist</b>	4-28-17	Jaime Glenn	Program Director checked monthly folders for documentation needed for all programs and events. Program Director checks that all items on monthly checklist have been accomplished for the month of May. Still waiting on detailed transaction information from the Main Office to complete May Budget Tables.
<b>File Papers in Notebooks for Monthly Report Preparation</b>	4-28-17	Jaime Glenn	Program Director makes sure all papers for the month are filed in the proper notebooks for program documentation.

Chilton IAL CLLO Monthly Project Director Report

			students in 2 <sup>nd</sup> through 5 <sup>th</sup> grades. Notifications also posted on Facebook.
Completed May Library Aide Calendar	4-20-17	Jaime Glenn	Program Director completed Library Aide calendar for May. Hours and dates approved for staffing library after hours and on Saturday mornings. Program Director will be planning for June within the next couple of weeks. The library needs to be open for the students attending summer ACE Program and Summer School.
Preparing for Family Literacy Night	4-21-17 4-24-17 4-25-17	Jaime Glenn Ruth Coker	Program Director and ACE Site Coordinator prepare rooms and refreshments for the nights events. Sign in Sheets and Agendas are made for parents in attendance. Books are set out for distribution at the end of the event. Every student in attendance will receive a book. Flowerpots and paints are prepared for a fun springtime planting event.  Ready supplies, stations for kids, book table, sign in sheet, decorations, parent fluency literacy packets
100 Point Club Field Trip	4-24-17	Jaime Glenn	Final checks to make sure buses, check for museum, and permission slips are turned in.
Monthly Budget Tables/Sheets for April	4-26-17	Jaime Glenn Gloria Nehring	Program Director works with CLLO Budget Clerk to create April Budget Tables. A detailed Transaction Sheet for the month is also created. Then all records are checked and balanced with School Superintendents Benny Bobo's records for draw downs. All documentation is then filed in the Project

Chilton IAL CLLO Monthly Project Director Report

			experiment mummifying an apple. Trip is scheduled for 4-25-17. Purchase orders, bus and driver requests, and quotes from museum are all underway.
Planning for May Events/Summer Time Activities	4-6-17 4-7-17	Jaime Glenn Brande Burns	Program Director spends time searching for program activities to add on literacy night and Saturday morning events.
Send Home Parent Flyers about Little Pirates Listen and Learn	4-7-17	Jaime Glenn Andrea Martinez Gloria Nehring	Program Director created flyers and sign in sheet for LPLL. CLLO Clerks passed out flyers to graders Daycare through Second grade.
March Monthly Report Finished/Added to Dropbox for Evaluator	4-7-17 4-10-17	Jaime Glenn	Program Director reported on all CLLO activities for the month of March. Program Director then added monthly report to Dropbox for program evaluator and sent a copy to Mr. Hubbard (superintendent) and Mrs. Graves (principal).
Completed May 2016 Activities Calendar	4-19-17	Jaime Glenn Benny Bobo Gladys Graves Ruth Coker	Program Director worked with ACE Site Coordinator to plan events for May. Program Director then made a calendar of events for parents and staff. Calendar was then sent to Mrs. Graves and Mr. Bobo for approval.
Create May 2016 Parent Coordinator Calendar	4-19-17	Jaime Glenn	Program Director completed schedule/rotation for teachers and staff to work as Parent Coordinators for CLLO Family Events. This calendar includes Renaissance Readers, Family Literacy Night Events, Little Pirates Listen and Learn, and Creating Teachers at Home.
Send Home Family Literacy Night Letters to Parents	4-20-17 4-21-17 4-24-17	Jaime Glenn Gloria Nehring Ruth Coker	Program Director created letter to inform parents of Family Literacy Night. CLLO clerks made copies and sent letter home to parents of

Chilton IAL CLLO Monthly Project Director Report

			students in 2 <sup>nd</sup> through 5 <sup>th</sup> grades. Notifications also posted on Facebook.
Completed June Library Aide Calendar	5-20-17	Jaime Glenn	Program Director completed Library Aide calendar for May. Hours and dates approved for staffing library after hours and on Saturday mornings. Program Director will be planning for June within the next couple of weeks. The library needs to be open for the students attending summer ACE Program and Summer School.
Preparing for Family Literacy Night	5-21-17 5-24-17 5-25-17	Jaime Glenn Ruth Coker	Program Director and ACE Site Coordinator prepare rooms and refreshments for the nights events. Sign in Sheets and Agendas are made for parents in attendance. Books are set out for distribution at the end of the event. Every student in attendance will receive a book. Flowerpots and paints are prepared for a fun springtime planting event.  Ready supplies, stations for kids, book table, sign in sheet, decorations, parent fluency literacy packets
100 Point Club Field Trip completed	5-24-17	Jaime Glenn	Final checks to make sure buses, check for museum, and permission slips are turned in.
Monthly Budget Tables/Sheets for May	5-26-17	Jaime Glenn Gloria Nehring	Program Director works with CLLO Budget Clerk to create April Budget Tables. A detailed Transaction Sheet for the month is also created. Then all records are checked and balanced with School Superintendents Benny Bobo's records for draw downs. All documentation is then filed in the Project

Chilton IAL CLLO Monthly Project Director Report

				student selection.
6-6-17	1 hour	Little Pirates Listen and Learn	Gladys Graves Andrea Martinez Nancy Haynes Gloria Nehring	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Ferdinand the Bull</li> <li>2. Book Questions and Discussion</li> <li>3. Comprehension Salad</li> <li>4. Building Bird Houses</li> </ol>

Directions: The text box below is for any additional comments or notes the Project Director wishes to make regarding the efforts and activities put forth during this month.

Chilton IAL CLLO Monthly Project Director Report

				9. Decorations 10. Supplies 11. Sign-in Sheet 12. Handouts
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Directions: List below the project sponsored EVENTS, ACTIVITIES, AND/OR SESSIONS accomplished for this month by the project director and/or project team members. Please, describe only one project sponsored EVENT, ACTIVITY, AND/OR SESSION per line.

Meeting Date	Meeting Length	Title, Topic or Purpose	Personnel Present	Additional Comments
6-2-17	2 hrs	Creating Teachers at Home	Gladys Graves Elsa Wylie Gloria Nehring Andrea Martinez	Parent Coordinator worked with parents and students in prek3, prek4, and kinder to help with summer literacy activities. Participants in the program worked to create activities that will be useful in teaching their students at home. The Parent Coordinator showed parents how to use the resources provided and aided in the making of these materials and resources. Parents and students alike were very happy with the results of this program.
6-1-17	2 hours	GED Classes	Gladys Graves Gloria Nehring Ruth Coker	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
6-2-17	2 hours	ESL Classes	Gladys Graves Gloria Nehring Ruth Coker	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.
6-4-17	1 hour	Renaissance Readers	Gladys Graves Gloria Nehring Elsa Wylie Nancy Haynes	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy

Chilton IAL CLLO Monthly Project Director Report

File Papers in Notebooks for Monthly Report Preparation	6-28-17	Gladys Graves	Program Director makes sure all papers for the month are filed in the proper notebooks for program documentation.
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Directions: List below the **PROJECT TEAM MEETINGS** accomplished for this month by the project director and/or project team members. Please, describe only one **PROJECT TEAM MEETING** per line.

6-11-17	2 hrs	Leadership Team Meeting: IPSI-Chilton Dynamic System (CDS) Team	Brandon Hubbard Leon Darden Gladys Graves Leslie Harris Dr. Henry (IPSI)	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. RTI Process-What is already taking place?</li> <li>2. Describe Data Meetings/Tier Support</li> <li>3. Introduction of Multi-Tier Systems of Support</li> <li>4. Differentiation- What is done in the classroom?</li> <li>5. Curriculum Audit-Vertically Aligning &amp; Comparing Blueprints</li> </ol>
6-18-17	45 min	Grant Director Meeting	Gladys Graves Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Staff for June FLN/Schedule</li> <li>2. Timesheets/hours</li> <li>3. Decorations</li> <li>4. Supplies</li> <li>5. Sign-in Sheet</li> <li>6. Handouts</li> </ol>
6-25-17	45 min	Grant Director Meeting	Gladys Graves Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Staff for MayFLN/Schedule</li> <li>2. Timesheets/hours</li> <li>3. Decorations</li> <li>4. Supplies</li> <li>5. Sign-in Sheet</li> <li>6. Handouts</li> </ol>
6-31-17	45 min	Grant Director Meeting	Gladys Graves Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>7. Staff for June FLN/Schedule</li> <li>8. Timesheets/hours</li> </ol>

Chilton IAL CLLO Monthly Project Director Report

			parents and staff. Calendar was then sent to Mr. Hubbard for approval.
Completed June Library Aide Calendar	6-20-17	Gladys Graves	Program Director completed Library Aide calendar for May. Hours and dates approved for staffing library after hours and on Saturday mornings. Program Director will be planning for June within the next couple of weeks. The library needs to be open for the students attending summer ACE Program and Summer School.
Monthly Budget Tables/Sheets for June	6-26-17	Gladys Graves	Program Director works with CLLO Budget Clerk to create May Budget Tables. A detailed Transaction Sheet for the month is also created. Then all records are checked and balanced with School Superintendents Hubbard's records for draw downs. All documentation is then filed in the Project Directors Budget Notebook.
Update Attendance Records for Family Events/GED/ESL	6-26-17	Gladys Graves Nancy Haynes	Program Director and CLLO Clerk update attendance records for Family Literacy Events.
Time and Effort Sheets	6-26-17	Gladys Graves ALL STAFF	Program Director Completed Time and Effort Sheets for all CLLO Staff for the month of JUNE.
Completed Program Directors Monthly Checklist	6-28-17	Gladys Graves	Program Director checked monthly folders for documentation needed for all programs and events. Program Director checks that all items on monthly checklist have been accomplished for the month of June. Still waiting on detailed transaction information from the Main Office to complete June Budget Tables.

Chilton IAL CLLO Monthly Project Director Report

Chilton ISD  
 CLLO Project  
 Project Director Monthly Report

Name of Person completing report: Gladys Graves

Month: **June** Year: **2017**

Directions: List below the MAJOR TASKS accomplished for this month by the project director and/or project team members. Please, describe only one TASK per line.

Task Accomplished	Date accomplished	Responsible Project Member	Additional Comments
Send Home CLLO June Activity Calendars	6-3-17	Gladys Graves	Program Clerks copied and sent home June CLLO Activity Calendar with all Chilton ISD students. Calendar is a detailed list of all literacy events for the month.
June Time Sheets	6-4-17	Gladys Graves Lahoma Taylor	Program Director completes timesheets for parent coordinator events for April. PC's are assigned to Renaissance Readers, Little Pirates Listen and Learn, Family Literacy Night, or Creating Teachers at Home.
Planning for June Events/Summer Time Activities	6-6-17 6-7-17	Gladys Graves Brande Burns	Program Director spends time searching for program activities to add on literacy night and Saturday morning events.
Send Home Parent Flyers about Little Pirates Listen and Learn	6-7-17	Gladys Graves Brande Burns Andrea Martinez	Program Director created flyers and sign in sheet for LPLL. CLLO Clerks passed out flyers to graders Daycare through Second grade.
Completed June 2016 Activities Calendar	6-19-17	Gladys Graves Brandon Hubbard Ruth Coker	Program Director worked with ACE Site Coordinator to plan events for June. Program Director then made a calendar of events for

Chilton IAL CLLO Monthly Project Director Report

			<p>Nancy Haynes Elsa Wylie Johari Curtis Kezia Pagel Brandie Jones Amanda Salas Andrea Martinez Tiffany Campbell</p>	<p>STAAR test and released versions of the test. Teachers demonstrate strategies learned by students throughout the school year. Students and parents rotate sections STAAR Reading, STAAR Math, and Study Island (Technology integration) preparing students for state assessment. All students in attendance received a book from the CLLO literacy and library program. Parents seemed to enjoy the event and were happy with the knowledge obtained through the different classroom and program rotations. This was a very successful event.</p>
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**Directions:** The text box below is for any additional comments or notes the Project Director wishes to make regarding the efforts and activities put forth during this month.

The month of May was busy preparing students for state testing and getting end of year activities organized and in place. This time of the school year is BUSY, BUSY, BUSY!!! Students are working hard in a last minute effort to bring up their STAAR scores and teachers are working hard to cram all the students full of much needed skills and objectives. The tone in the hallways is serious as students and teachers know that accountability is a HOT topic in education right now.

Chilton Literacy and Library Opportunities Program did our part last month and added a parent involvement component. Students are always excited about our book distribution opportunities. CLLO has put books in the hands of all our students this year. Students that have attended weekly CLLO events have built themselves a small home library for their reading pleasure. This is my favorite part of my job. I have always loved literature and books and being able to purchase books for distribution among Chilton ISD students is a dream come true for me. I get to share my passion with every student in the district. How awesome is that!!

I loved our parent involvement program this month also. It went right along with the overall spring theme, "Growing Good Readers!" The school year is coming to a close faster than we think. After state testing the time will fly by even faster. All in all, CLLO has had another successful school year!!

Chilton IAL CLLO Monthly Project Director Report

			Nancy Haynes	Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
5-13-17		Elementary Book Give-a-way		All elementary students daycare through 5 <sup>th</sup> grade received a free book. Students came to the elementary library and browsed book selections. Every student received a book to read over Easter break.
5-16-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Haynes	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
5-23-17	7 hours	Secondary Book Give-a-way	Jaime Glenn	All students sixth through 12 <sup>th</sup> grade received a free book. Students came to the elementary library and browsed book selections. Every student received a book of interest to them.
5-29-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
5-30-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.
5-30-17	1 hr 30 min	Family Literacy Night "Connecting Parents to the STAAR"	Jaime Glenn Ruth Coker Gloria Nehring	Program Director works with ACE Site Coordinator to put together a fun and informative family literacy night. Teachers utilize this time to show parents the

Chilton IAL CLLO Monthly Project Director Report

				extended library hours.
5-4-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie Nancy Haynes	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated Reading test from Renaissance Learning. Teachers prepare book selections and level books for easy student selection.
5-6-17	1 hour	Little Pirates Listen and Learn	Jaime Glenn Andrea Martinez Nancy Haynes Gloria Nehring	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Ferdinand the Bull</li> <li>2. Book Questions and Discussion</li> <li>3. Comprehension Salad</li> <li>4. Building Bird Houses</li> </ol>
5-20-17	2 hours	Chilton Pirate Food Pantry	Chilton Community Churches	Little Pirates Listen and Learn coincides with the local food pantry located on Chilton ISD campus. Local Churches staff the food pantry and CLLO staff recruits children while they are with their parents waiting to get their food and monthly supplies.
5-9-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
5-9-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO extended library hours.
5-16-17	1 hour	Renaissance Readers	Jaime Glenn Gloria Nehring Elsa Wylie	Teachers and Parents join together to read with students in the library for one hour. Students are encouraged to read aloud and take Accelerated

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			Marlisa Salazar	3. CIRCLE EOY Benchmarks 4. Daycare Developmental Checklist EOY 5. Plans for Intervention & Continued Growth
5-31-17	45 min	Grant Director Meeting	Jaime Glenn Ruth Coker	Agenda 7. Staff for June FLN/Schedule 8. Timesheets/hours 9. Decorations 10. Supplies 11. Sign-in Sheet 12. Handouts

Directions: List below the project sponsored EVENTS, ACTIVITIES, AND/OR SESSIONS accomplished for this month by the project director and/or project team members. Please, describe only one project sponsored EVENT, ACTIVITY, AND/OR SESSION per line.

Meeting Date	Meeting Length	Title, Topic or Purpose	Personnel Present	Additional Comments
5-2-17	2 hrs	Creating Teachers at Home	Jaime Glenn Elsa Wylie Gloria Nehring Andrea Martinez	Parent Coordinator worked with parents and students in prek3, prek4, and kinder to help with summer literacy activities. Participants in the program worked to create activities that will be useful in teaching their students at home. The Parent Coordinator showed parents how to use the resources provided and aided in the making of these materials and resources. Parents and students alike were very happy with the results of this program.
5-1-17	2 hours	GED Classes	Jaime Glenn Gloria Nehring Ruth Coker	Teacher helps prepare adult learners for GED Testing (Reading, Math, Social Studies, and Science.)
5-2-17	2 hours	ESL Classes	Jaime Glenn Gloria Nehring Ruth Coker	Parents use Rosetta Stone to help learn English Language. Staff was present to support participants with using the program. Child care is provided for parents in the elementary library during CLLO

Chilton IAL CLLO Monthly Project Director Report

5-18-17	45 min	Professional Learning Communities: Third – Fifth Grade	Team Leader: Lindsey Pick Amanda Salas Johari Curtis Kezia Pagel Tiffany Campbell Pam Parcus	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. Benchmarks for 3<sup>rd</sup> Grade Reading/Math</li> <li>3. Benchmarks for 4<sup>th</sup> Grade Reading/Math</li> <li>4. Benchmarks for 5<sup>th</sup> Grade Science</li> <li>5. Plans for Intervention &amp; Continued Growth</li> <li>6. Passing Rate % According to the Last Benchmark</li> </ol>
5-18-17	45 min	Professional Learning Communities: Special Programs & Intervention	Team Leader: Brandie Jones Ruth Coker Brandie Burns Joan Bigbee Andrea Martinez Bernice McKee Amber Lipsey	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. Benchmarks for 3<sup>rd</sup> Grade Reading/Math</li> <li>3. Benchmarks for 4<sup>th</sup> Grade Reading/Math</li> <li>4. Benchmarks for 5<sup>th</sup> Grade Science</li> <li>5. Plans for Intervention &amp; Continued Growth</li> <li>6. Passing Rate % According to the Last Benchmark</li> </ol>
5-18-17	45 min	Grant Director Meeting	Jaime Glenn Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Staff for May FLN/Schedule</li> <li>2. Timesheets/hours</li> <li>3. Decorations</li> <li>4. Supplies</li> <li>5. Sign-in Sheet</li> <li>6. Handouts</li> </ol>
5-25-17	45 min	Grant Director Meeting	Jaime Glenn Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Staff for MayFLN/Schedule</li> <li>2. Timesheets/hours</li> <li>3. Decorations</li> <li>4. Supplies</li> <li>5. Sign-in Sheet</li> <li>6. Handouts</li> </ol>
5-25-17	45 min	Professional Learning Communities: Daycare & Pre-Kinder 3-4 Year Olds	Team Leader: Gloria Nehring Anna Harris Griselda Delreal	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. 100% Compliance: Principles 1-3</li> </ol>

Chilton IAL CLLO Monthly Project Director Report

Directions: List below the **PROJECT TEAM MEETINGS** accomplished for this month by the project director and/or project team members. Please, describe only one **PROJECT TEAM MEETING** per line.

Meeting Date	Meeting Length	Meeting Topic or Purpose	Personnel Present	Additional Comments
5-4-17	1 hr 15min	Professional Learning Communities: Instructional Leader Meeting	Jaime Glenn Brande Burns	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. Benchmarks for 3<sup>rd</sup> Grade Reading/Math</li> <li>3. Benchmarks for 4<sup>th</sup> Grade Reading/Math</li> <li>4. Benchmarks for 5<sup>th</sup> Grade Science</li> <li>5. Plans for Intervention &amp; Continued Growth</li> <li>6. Passing Rate % According to the Last Benchmark</li> </ol>
5-4-17	1 hr 20 min	Professional Learning Communities: Teacher Leader Meeting	Instructional Leaders: Jaime Glenn & Brande Burns Lindsey Pick Brande Jones Gloria Nehring Brooke Buhl Gloria Nehring	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. Benchmarks for 3<sup>rd</sup> Grade Reading/Math</li> <li>3. Benchmarks for 4<sup>th</sup> Grade Reading/Math</li> <li>4. Benchmarks for 5<sup>th</sup> Grade Science</li> <li>5. Plans for Intervention &amp; Continued Growth</li> <li>6. Passing Rate % According to the Last Benchmark</li> </ol>
5-11-17	2 hrs	Leadership Team Meeting: IPSI-Chilton Dynamic System (CDS) Team	Brandon Hubbard Leon Darden Gladys Graves Leslie Harris Dr. Henry (IPSI)	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. RTI Process-What is already taking place?</li> <li>2. Describe Data Meetings/Tier Support</li> <li>3. Introduction of Multi-Tier Systems of Support</li> <li>4. Differentiation- What is done in the classroom?</li> <li>5. Curriculum Audit-Vertically Aligning &amp; Comparing Blueprints</li> </ol>
5-18-17	45 min	Professional Learning Communities: Kinder-Second Grade	Team Leader: Brooke Buhl Kaycie Smith Tanya Graves Brittney Haynes Kendra Rabroker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Teach Like a Champion: Chapter 7</li> <li>2. 100% Compliance: Principles 1-3</li> <li>3. mClass Math Benchmark Results</li> <li>4. Plans for Intervention &amp; Continued Growth</li> </ol>

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			Directors Budget Notebook.
Update Attendance Records for Family Events/GED/ESL	5-26-17	Jaime Glenn Nancy Haynes Gloria Nehring	Program Director and CLLO Clerk update attendance records for Family Literacy Events.
Time and Effort Sheets	5-26-17	Jaime Glenn ALL STAFF	Program Director Completed Time and Effort Sheets for all CLLO Staff for the month of April.
Completed Program Directors Monthly Checklist	5-28-17	Jaime Glenn	Program Director checked monthly folders for documentation needed for all programs and events. Program Director checks that all items on monthly checklist have been accomplished for the month of May. Still waiting on detailed transaction information from the Main Office to complete May Budget Tables.
File Papers in Notebooks for Monthly Report Preparation	5-28-17	Jaime Glenn	Program Director makes sure all papers for the month are filed in the proper notebooks for program documentation.

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Chilton ISD  
 CLLO Project  
 Project Director Monthly Report

Name of Person completing report: Gladys Graves

Month: **July** Year: **2017**

Directions: List below the MAJOR TASKS accomplished for this month by the project director and/or project team members. Please, describe only one TASK per line.

Task Accomplished	Date accomplished	Responsible Project Member	Additional Comments
Send Home CLLO August Activity Calendars	7-3-17	Gladys Graves	Program Clerks copied and sent home June CLLO Activity Calendar with all Chilton ISD students. Calendar is a detailed list of all literacy events for the month.
July Time Sheets	7-4-17	Gladys Graves Lahoma Taylor	Program Director completes timesheets for parent coordinator events for April. PC's are assigned to Renaissance Readers, Little Pirates Listen and Learn, Family Literacy Night, or Creating Teachers at Home.
Planning for August Events/Final Activities	7-6-17 7-7-17	Gladys Graves Brande Burns	Program Director spends time searching for program activities to add on literacy night and Saturday morning events.
Completed August 2017 Activities Calendar	7-19-17	Gladys Graves Brandon Hubbard Ruth Coker	Program Director worked with ACE Site Coordinator to plan events for June. Program Director then made a calendar of events for parents and staff. Calendar was then sent to Mr. Hubbard for approval.
Monthly Budget Tables/Sheets for July	7-26-17	Gladys Graves	Program Director works with CLLO Budget Clerk

Directions: List below the **PROJECT TEAM MEETINGS** accomplished for this month by the project director and/or project team members. Please, describe only one **PROJECT TEAM MEETING** per line.

7-11-17	2 hrs	Leadership Team Meeting: IPSI-Chilton Dynamic System (CDS) Team	Brandon Hubbard Leon Darden Gladys Graves Leslie Harris Dr. Henry (IPSI)	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. RTI Process-What is already taking place?</li> <li>2. Describe Data Meetings/Tier Support</li> <li>3. Introduction of Multi-Tier Systems of Support</li> <li>4. Differentiation- What is done in the classroom?</li> <li>5. Curriculum Audit-Vertically Aligning &amp; Comparing Blueprints</li> </ol>
7-18-17	45 min	Grant Director Meeting	Gladys Graves Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Staff for June FLN/Schedule</li> <li>2. Timesheets/hours</li> <li>3. Decorations</li> <li>4. Supplies</li> <li>5. Sign-in Sheet</li> <li>6. Handouts</li> </ol>
7-25-17	45 min	Grant Director Meeting	Gladys Graves Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>1. Staff for May FLN/Schedule</li> <li>2. Timesheets/hours</li> <li>3. Decorations</li> <li>4. Supplies</li> <li>5. Sign-in Sheet</li> <li>6. Handouts</li> </ol>
7-31-17	45 min	Grant Director Meeting	Gladys Graves Ruth Coker	<p style="text-align: center;">Agenda</p> <ol style="list-style-type: none"> <li>7. Staff for June FLN/Schedule</li> <li>8. Timesheets/hours</li> <li>9. Decorations</li> <li>10. Supplies</li> <li>11. Sign-in Sheet</li> <li>12. Handouts</li> </ol>

Chilton IAL CLLO Monthly Project Director Report

			to create July Budget Tables. A detailed Transaction Sheet for the month is also created. Then all records are checked and balanced with School Superintendents Hubbard's records for draw downs. All documentation is then filed in the Project Directors Budget Notebook.
Update Attendance Records for Family Events/GED/ESL	7-26-17	Gladys Graves Nancy Haynes	Program Director and CLLO Clerk update attendance records for Family Literacy Events.
Time and Effort Sheets	7-26-17	Gladys Graves ALL STAFF	Program Director Completed Time and Effort Sheets for all CLLO Staff for the month of July.
Completed Program Directors Monthly Checklist	7-28-17	Gladys Graves	Program Director checked monthly folders for documentation needed for all programs and events. Program Director checks that all items on monthly checklist have been accomplished for the month of July.
File Papers in Notebooks for Monthly Report Preparation	7-28-17	Gladys Graves	Program Director makes sure all papers for the month are filed in the proper notebooks for program documentation.

Chilton IAL CLLO Monthly Project Director Report

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Directions: List below the **project sponsored EVENTS, ACTIVITIES, AND/OR SESSIONS** accomplished for this month by the project director and/or project team members. Please, describe only one **project sponsored EVENT, ACTIVITY, AND/OR SESSION** per line.

Meeting Date	Meeting Length	Title, Topic or Purpose	Personnel Present	Additional Comments
8-2-17	2 hrs	Follow-up with equipment	Gladys Graves Elsa Wylie Andrea Martinez	Technology inventory and training

Directions: The text box below is for any additional comments or notes the Project Director wishes to make regarding the efforts and activities put forth ~~during this month~~.

Off month for CLLO staff. CLLO program will end in September. Transferred the director duties and responsibilities to Gladys Graves as of May 31, 2017 due to resignation of Jaime Glenn. It is already a gap in our program due to the loss of Jaime who is undeniably irreplaceable (even with me)! Her tenacity to details and ability to organize any program is unmatched. I will forever be grateful and appreciative of her sincere devotion to doing what she believed was the best for our students and providing the activities according to the grant specifications. So if this report does not give as much details as previous reports chalk it up to Jaime has left the building!