

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A)**

PO21A-11 _____

Name of Applicant

Criteria	Maximum Points	Points Assigned
1) Plan of Operation	20	
2) Quality of Key Personnel	10	
3) Budget & Cost Effectiveness	10	
4) Evaluation Plan	20	
5) Adequacy of Resources	5	
6) Potential Impact	15	
7) Relevance to Institution's Educational Goals	5	
8) Need for Overseas Experience	10	
9) Competitive Priority I (critical languages)	5	
10) Competitive Priority II (K-12 curriculum)	5	
11) Competitive Priority III (pre-service teachers)	5	
Invitational Priority (K-12 teachers/admins from high-need LEA's)		
Total Points	110	

**Maximum without Priorities – 95: *Maximum with Priorities – 110*

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 2)**

1. PLAN OF OPERATION (MAXIMUM – 20 POINTS)

Please provide an evaluation of the following:

- a) Quality of the project design as evidenced in the project narrative and the detailed, daily proposed itineraries for all phases of the project, including the pre-departure orientation schedule, overseas itinerary, and curriculum and other post-travel follow-up activities. The academic nature and focus of the project should be evident in these materials.
- b) Management plan that insures proper and efficient administration of the project. Details should be included such as which key personnel are responsible for vital project components and how project activities will take place.
- c) Description of how the objectives of the project relate to the purpose of the program.
- d) Use of resources and personnel to achieve each objective.
- e) Description of how the applicant will ensure that the project participants who are otherwise eligible to participate are selected without regard to race, color, national origin, gender, age or handicapping condition.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-7 points	8-14 points	15-20 points	

Please describe the strengths and weaknesses:

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 3)**

2. QUALITY OF KEY PERSONNEL (MAXIMUM – 10 POINTS)

Please provide an evaluation of the following:

- a) The qualifications of the project director.
- b) The qualifications of each of the other key personnel (including host country coordinators) to be used in the project.
- c) The time that the project director and key personnel will commit to the project.
- d) The extent to which the applicant, as part of its nondiscriminatory employment practices, will ensure that its personnel are selected for employment without regard to race, color, national origin, gender, age or handicapping condition.

(To determine the qualifications of a person, look for evidence of his/her past experience and training in the fields related to the objectives of the project, as well as other information the application provides. Relevant areas of expertise should be evident in the CVs of key personnel.)

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-4 points	5-7 points	8-10 points	

Please describe the strengths and weaknesses:

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 4)**

3. BUDGET AND COST EFFECTIVENESS (MAXIMUM – 10 POINTS)

Please provide an evaluation of the following:

- a) Reasonableness, adequacy, and effectiveness of project costs.
- b) Relevancy of project costs to project objectives as demonstrated by the applicant’s line item budget and accompanying budget narrative.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-4 points	5-7 points	8-10 points	

Please describe the strengths and weaknesses:

SAMPLE

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 5)**

4. EVALUATION PLAN (MAXIMUM – 20 POINTS)

Please provide an evaluation of the following:

- a) Quality of the evaluation plan, including sample evaluation and assessment tools provided in the appendices.
- b) Appropriateness of evaluation methods in relation to project objectives.
- c) Measurable activities and impact of the evaluation plan, including curricular/project/research outcomes.
- d) Timetable for coordinating evaluation activities.
- e) How evaluation results will shape the development of the project before, during, and after project travel.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-7 points	8-14 points	15-20 points	

Please describe the strengths and weaknesses:

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 6)**

5. ADEQUACY OF RESOURCES (MAXIMUM - 5 POINTS)

Please provide an evaluation of the following:

- a) Adequacy of facilities, supplies, and other resources (such as library access, telephones, computers, internet access, projectors, printers, copy machines, accessibility of local experts) both in the U.S. and abroad.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-2 points	3 points	4-5 points	

Please describe the strengths and weaknesses:

SAMPLE

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 7)**

6. POTENTIAL IMPACT (MAXIMUM - 15 POINTS)

Please provide an evaluation of the following:

- a) Impact of the project on the development and improvement of the study of modern foreign languages and area studies in American education.
- b) Long-term benefits accruing to project participants, their students, colleagues, and communities.
- c) Review of resulting curricula/projects/research for accuracy and effectiveness.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-5 points	6-10 points	11-15 points	

Please describe the strengths and weakness

SAMPLE

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 8)**

7. RELEVANCE TO INSTITUTION'S EDUCATIONAL GOALS (MAXIMUM – 5 POINTS)

Please provide an evaluation of the following:

- a) Project's relevance to the applicant's institutional development goals.
- b) Relationship between the project and the institution's program development in modern foreign languages and area studies.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-2 points	3 points	4-5 points	

Please describe the strengths and weaknesses:

SAMPLE

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 9)**

8. NEED FOR OVERSEAS EXPERIENCE (MAXIMUM – 10 POINTS)

Please provide an evaluation of the following:

- a) Extent to which first-hand overseas experiences are necessary to achieve the project's objectives.
- b) Need for the project and benefits to be derived.
- c) Effective use of host country's resources to meet the need for the project.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-4 points	5-7 points	8-10 points	

Please describe the strengths and weaknesses:

SAMPLE

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 10)**

9. COMPETITIVE PREFERENCE PRIORITY I (MAXIMUM – 5 POINTS)

We award **up to** an additional five (5) points to an application that meets this priority. This priority is:

Projects that provide substantive training and thematic focus on any of the seventy-eight (78) priority languages that were selected from the U.S. Department of Education’s list of Less Commonly Taught Languages (LCTLs). Please refer to the Federal Register Notice for the complete list of applicable languages.

Please provide an evaluation of the following:

- a) How well the project will provide training and focus on a critical language. Specific activities, number of hours, and bios of prospective instructors should be provided.
- b) Extent to which the project theme will focus on critical languages.
- c) Minimum of ten hours per week (or its equivalent) during the overseas phase should be spent on language training.
- d) Extent to which language training is addressed during both pre-departure orientation/preparation and overseas project phases.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-2 points	3 points	4-5 points	

Please describe the strengths and weaknesses:

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 11)**

10. COMPETITIVE PREFERENCE PRIORITY II (MAXIMUM – 5 POINTS)

We award **up to** an additional five (5) points to a short-term project abroad application that meets this priority. This priority is:

Short –term projects abroad that develop and improve foreign language and/or area studies at elementary or secondary schools and propose 50 percent or greater participation of K-12 teachers, K-12 administrators, or both in short term projects abroad.

Please provide an evaluation of the following:

- a) Extent to which K-12 educators will be involved in a substantive way, during the pre-travel, in-country, and post-travel periods of the project.
- b) Process by which new and/or revised curriculum/project/research will be developed into useful materials.
- c) Description of the make-up of the proposed educator group, including numbers and type of elementary, secondary, and postsecondary faculty and administrators to be traveling abroad.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-2 points	3 points	4-5 points	

Please describe the strengths and weaknesses:

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021A) (Page 11)**

10. COMPETITIVE PREFERENCE PRIORITY III (MAXIMUM – 5 POINTS)

We award **up to** an additional five (5) points to a short-term project abroad application that meets this priority. This priority is:

Short –term projects abroad that provide pre-service teachers with training or courses in foreign languages and international area studies as part of a teacher education curriculum developed through collaboration between colleges or departments of education and colleges or departments of arts and sciences within institutions of higher education.

Please provide an evaluation of the following:

- a) Extent to which pre-service teachers and teacher education students will be involved in a substantive way, during the pre-travel, in-country, and post-travel periods of the project.
- b) How well the project addresses the issue of collaboration between departments of education and arts/sciences.
- c) Project’s efforts to internationalize teacher education curriculum.

Please use the following scale as a guideline when awarding points:

Not Addressed	Inadequate	Adequate	Good to Excellent	Points Awarded
0 points	1-2 points	3 points	4-5 points	

Please describe the strengths and weaknesses:

**Fulbright-Hays Group Projects Abroad Program (GPA)
TECHNICAL REVIEW FORM (CFDA 84.021) (Page 12)**

INVITATIONAL PRIORITY (NO POINTS)

Please note that this is an invitational priority and no points are assigned to this category. This priority is:

Applicants with K-12 teachers or administrators among the project participants and that recruit those teachers and administrators from high-need local educational agencies (LEA's).

Please describe the strengths and weaknesses:

For purposes of this priority, the term high-need LEA means an LEA (a) that serves not fewer than 10,000 children from families with incomes below the poverty line; or (b) for which not less than 20 percent of the children served by the LEA are from families with incomes below the poverty line.

SAMPLE