



UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF POSTSECONDARY EDUCATION

April 23, 2018

Dear Grantee:

I invite you to submit a proposal for a supplemental award of up to \$115,722. Any supplemental award would be in addition to the amount of your continuation award under your existing grant in the Developing Hispanic-Serving Institutions (DHSI) Program, which is authorized by Title V, Part A of the Higher Education Act, as amended (20 U.S.C. 1101-1101d; 1103-1103g).

Without exceeding the scope or objectives of your existing grant, you may propose activities for the project period associated with your Fiscal Year 2018 non-competing continuation award (that is, for activities during the period October 1, 2018, through September 30, 2019) that are consistent with one or more of the following elements of the Secretary's supplemental priorities for discretionary grant programs, which were published in the *Federal Register* on March 2, 2018 (83 FR 9096):

- Fostering knowledge of the common rights and responsibilities of American citizenship and civic participation, such as through civics education consistent with section 203(12) of the Workforce Innovation and Opportunity Act.<sup>1</sup>
- Supporting instruction in personal financial literacy, knowledge of markets and economics, knowledge of higher education financing and repayment (*e.g.*, college savings and student loans), or other skills aimed at building personal financial understanding and responsibility.
- Protecting free speech in order to allow for the discussion of diverse ideas or viewpoints.

The Department of Education Appropriations Act, 2018 provided \$123.2 million for this program. After awarding non-competing continuation grants, we are making nearly \$10 million in additional funding available for the 86 two-year DHSI grantees whose grants currently end on or after September 30, 2019, yielding a maximum supplemental award available of \$115,722. You may request the maximum amount with the understanding that the full amount may not be awarded.

In order for the Department to issue an award, we must receive from you a revised budget showing (1) how the funds will be used and (2) a description of the activities being

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<sup>1</sup>“(12) INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION.—The term ‘integrated English literacy and civics education’ means education services provided to English language learners who are adults, including professionals with degrees and credentials in their native countries, that enables such adults to achieve competency in the English language and acquire the basic and more advanced skills needed to function effectively as parents, workers, and citizens in the United States. Such services shall include instruction in literacy and English language acquisition and instruction on the rights and responsibilities of citizenship and civic participation, and may include workforce training.”

supplemented. We recommend a minimum description of 2 pages and a maximum description of 10 pages.

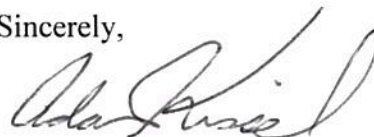
Examples of activities that are consistent with the supplemental priorities and that might be consistent with the scope and objectives of a DHSI grant include, but are not limited to (see 20 U.S.C. 1101b):

- Providing education, counseling services, or financial information designed to improve the financial literacy and economic literacy of students or the students' families, especially with regard to student indebtedness and Federal student assistance programs.
- Student service programs designed to improve academic success, such as:
  - New student orientation activities that provide instruction on one or more of the topics above.
  - Educational activities designed to empower students to engage in vigorous debate and intellectual engagement of diverse ideas and viewpoints.
  - A student conference, under the direction of a faculty member or administrator, that asks students who are learning about markets and economics to present their work to their peers on a topic such as financial literacy, entrepreneurship, competition, innovation, supply and demand, opportunity cost, spontaneous order, roles of government, private property, and so on.
  - A public speaker or series of public speakers whose talks are intended to foster knowledge.
  - A public debate or debate series that models civil discussion of diverse ideas or viewpoints. Participants might be faculty members, students, or invited speakers.
- Community outreach activities that will encourage elementary or secondary school students to develop academic skills in one or more of these areas that will support their ability to pursue postsecondary education.
- Support of faculty exchanges, faculty development, curriculum development, and academic instruction as faculty members develop competencies and course materials regarding financial literacy, markets and economics, civics education, or free speech.
- Purchase of educational materials.
- Creation or revision of articulation agreements designed to facilitate the transfer from two-year to four-year institutions, insofar as such agreements include credit for coursework in one or more of the topics above.
- Improving a development office to strengthen or improve contributions from alumni and the private sector in support of one or more of the topics above.
- Enhancing a program of teacher education designed to qualify students to teach one or more of the topics above in public elementary or secondary schools.

To qualify, the revised budget must reach the program specialist for your existing grant by email by midnight Eastern Time on May 23, 2018.

If you have questions, please contact the lead program specialist for the DHSI program, Njeri Clark, at 202-453-6224 or [Njeri.Clark@ed.gov](mailto:Njeri.Clark@ed.gov). You also may contact Beatriz Ceja-Williams, Division Director, Hispanic Serving Institutions, at 202-453-6239 or [Beatriz.Ceja@ed.gov](mailto:Beatriz.Ceja@ed.gov), or you may contact me directly at [Adam.Kissel@ed.gov](mailto:Adam.Kissel@ed.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Adam Kissel". The signature is fluid and cursive, with a large initial "A" and a long, sweeping underline.

Adam Kissel  
Deputy Assistant Secretary  
Higher Education Programs