

U.S. Department of Education
Washington, D.C. 20202-5335



APPLICATION FOR GRANTS
UNDER THE

Application for New Grants Under the Elementary and Secondary School Counseling Program

CFDA # 84.215E

PR/Award # S215E140399

Grants.gov Tracking#: GRANT11637979

OMB No. 1894-0006, Expiration Date: 11/30/2014

Closing Date: Apr 28, 2014

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This application was generated using the PDF functionality. The PDF functionality automatically numbers the pages in this application. Some pages/sections of this application may contain 2 sets of page numbers, one set created by the applicant and the other set created by e-Application's PDF functionality. Page numbers created by the e-Application PDF functionality will be preceded by the letter e (for example, e1, e2, e3, etc.).

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: <input type="text" value="04/28/2014"/>	4. Applicant Identifier: <input type="text"/>
--	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="NA"/>
--	--

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

8. APPLICANT INFORMATION:

* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="43-6001232"/>	* c. Organizational DUNS: <input type="text" value="0117182510000"/>
--	---

d. Address:

* Street1:	<input type="text" value="1022 Ste. Genevieve Avenue"/>
Street2:	<input type="text"/>
* City:	<input type="text" value="Farmington"/>
County/Parish:	<input type="text"/>
* State:	<input type="text" value="MO: Missouri"/>
Province:	<input type="text"/>
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="63640-0570"/>

e. Organizational Unit:

Department Name: <input type="text" value="Counseling Department"/>	Division Name: <input type="text"/>
--	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <input type="text" value="Mrs."/>	* First Name: <input type="text" value="Susan"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Barber"/>	
Suffix: <input type="text"/>	

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="573-701-1395"/>	Fax Number: <input type="text"/>
---	----------------------------------

* Email:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

G: Independent School District

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Education

11. Catalog of Federal Domestic Assistance Number:

84.215

CFDA Title:

Fund for the Improvement of Education

*** 12. Funding Opportunity Number:**

ED-GRANTS-031214-001

* Title:

Office of Elementary and Secondary Education (OESE): Elementary and Secondary School Counseling (ESSC). Program CFDA Number: 84.215E

13. Competition Identification Number:

84-215E2014-1

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Farmington R-7 Every Knight-Every day! Three new counselors will provide much needed services at the kindergarten level, the 5-8 grade level, and alignment of its counseling and community resources.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="597,152.02"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="597,152.02"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL Susan Barber	TITLE Superintendent
APPLICANT ORGANIZATION Farmington R-7 School District	DATE SUBMITTED 04/28/2014

Standard Form 424B (Rev. 7-97) Back

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: Farmington R-7 School District * Street 1: 1022 St. Genevieve Avenue Street 2: * City: Farmington State: MO: Missouri Zip: 63640 Congressional District, if known: 08		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:		
6. * Federal Department/Agency: Department of Education	7. * Federal Program Name/Description: Fund for the Improvement of Education CFDA Number, if applicable: 84.215	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant: Prefix: * First Name: Matthew Middle Name: * Last Name: Ruble Suffix: * Street 1: Street 2: * City: State: Zip:		
b. Individual Performing Services (including address if different from No. 10a) Prefix: * First Name: Matthew Middle Name: * Last Name: Ruble Suffix: * Street 1: Street 2: * City: State: Zip:		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: Susan Barber * Name: Prefix: * First Name: Matthew Middle Name: * Last Name: Ruble Suffix: Title: Superintendent Telephone No.: Date: 04/28/2014		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

PR/Award # S215E140399

NOTICE TO ALL APPLICANTS

The purpose of this enclosure is to inform you about a new provision in the Department of Education's General Education Provisions Act (GEPA) that applies to applicants for new grant awards under Department programs. This provision is Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Public Law (P.L.) 103-382).

To Whom Does This Provision Apply?

Section 427 of GEPA affects applicants for new grant awards under this program. **ALL APPLICANTS FOR NEW AWARDS MUST INCLUDE INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS NEW PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.**

(If this program is a State-formula grant program, a State needs to provide this description only for projects or activities that it carries out with funds reserved for State-level uses. In addition, local school districts or other eligible applicants that apply to the State for funding need to provide this description in their applications to the State for funding. The State would be responsible for ensuring that the school district or other local entity has submitted a sufficient section 427 statement as described below.)

What Does This Provision Require?

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally-funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct

description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single narrative, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of civil rights statutes, but rather to ensure that, in designing their projects, applicants for Federal funds address equity concerns that may affect the ability of certain potential beneficiaries to fully participate in the project and to achieve to high standards. Consistent with program requirements and its approved application, an applicant may use the Federal funds awarded to it to eliminate barriers it identifies.

What are Examples of How an Applicant Might Satisfy the Requirement of This Provision?

The following examples may help illustrate how an applicant may comply with Section 427.

- (1) An applicant that proposes to carry out an adult literacy project serving, among others, adults with limited English proficiency, might describe in its application how it intends to distribute a brochure about the proposed project to such potential participants in their native language.
- (2) An applicant that proposes to develop instructional materials for classroom use might describe how it will make the materials available on audio tape or in braille for students who are blind.
- (3) An applicant that proposes to carry out a model science program for secondary students and is concerned that girls may be less likely than boys to enroll in the course, might indicate how it intends to conduct "outreach" efforts to girls, to encourage their enrollment.

We recognize that many applicants may already be implementing effective steps to ensure equity of access and participation in their grant programs, and we appreciate your cooperation in responding to the requirements of this provision.

Estimated Burden Statement for GEPA Requirements

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit (Public Law 103-382). Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1894-0005.

Optional - You may attach 1 file to this page.

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CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION

Farmington R-7 School District

* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix: Mr.

* First Name: Matthew

Middle Name:

* Last Name: Ruble

Suffix:

* Title: Superintendent

* SIGNATURE: Susan Barber

* DATE: 04/28/2014

Abstract

The abstract narrative must not exceed one page and should use language that will be understood by a range of audiences. For all projects, include the project title (if applicable), goals, expected outcomes and contributions for research, policy, practice, etc. Include population to be served, as appropriate. For research applications, also include the following:

- Theoretical and conceptual background of the study (i.e., prior research that this investigation builds upon and that provides a compelling rationale for this study)
- Research issues, hypotheses and questions being addressed
- Study design including a brief description of the sample including sample size, methods, principals dependent, independent, and control variables, and the approach to data analysis.

[Note: For a non-electronic submission, include the name and address of your organization and the name, phone number and e-mail address of the contact person for this project.]

You may now Close the Form

You have attached 1 file to this page, no more files may be added. To add a different file, you must first delete the existing file.

* Attachment:

[Add Attachment](#)

[Delete Attachment](#)

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ED Abstract

The Farmington Knights have identified these barriers to learning that they intend to correct.

- Insufficient counselor coverage in the district.
- Ineffective leadership and alignment of pk-12 counseling services.
- Insufficient connections with community resources.
- Inadequate support of early detection and treatment of mental illness and developmental delays due to lack of counseling at early elementary.

The Farmington Knights intend to correct these barriers by employing three additional counselors....one at kindergarten for level for early detection and intervention; one to provide direct student services in grades 5-8; and one to provide direct student services and to coordinate the district-wide counseling services under this grant. The Farmington Knights will serve every Knight...every day!

The competitive preference priority addressed will be the following: Improving School Engagement, School Environment, and School Safety and Improving Family and Community Engagement.

The Farmington Knights intend to add these services for their student population: Regularly scheduled meetings of the newly formed community drug abuse awareness/treatment counsel; Support groups and individualized counseling after school with bus transportation provided; Parent informational meetings. Speakers on the topics of suicide, substance abuse and making healthy choices. After school groups for healthy lifestyles. After school computer lab availability for grades 7-12 with bus transportation available. After school counselor availability at grades 7-12. Early detection through kindergarten mental health screenings "Ages & Stages Questionnaire...social/emotional." Scheduled home visits.

The project will serve 3,970+ students, their families, and their community.

Project Narrative File(s)

* **Mandatory Project Narrative File Filename:**

[Add Mandatory Project Narrative File](#)

[Delete Mandatory Project Narrative File](#)

[View Mandatory Project Narrative File](#)

To add more Project Narrative File attachments, please use the attachment buttons below.

[Add Optional Project Narrative File](#)

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The Farmington Knights...Every student-Every day!

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The Farmington Knights are located in southeast Missouri, about 35 miles west of the Mississippi River. The Knights have a lot of good things going on, but also have a big need for certified counselors in the district.

The Knights are 3,790 students strong in the rural community of Farmington. Established more than 200 years ago, Farmington, Missouri, has become a burgeoning force in the Midwest region. The county seat for St. Francois County, Farmington prides itself on a rich and very valued heritage, while at the same time experiencing continuous growth, both residentially and in health/mental health care needs.

Education is at the forefront of many residents' priorities in the City of Farmington. Creating lifelong learners and successful professionals has always been a priority for local educators. The district currently operates a pre-school building, a kindergarten building, three elementary schools, an intermediate school, a middle school, a high school, an alternative education center, and a juvenile detention facility. The high school offers a host of outstanding extra-curricular activities and athletics, many of which have placed in district and state championships. High school students also have the opportunity to take college courses and earn dual credits prior to graduation or participate in the school's A+ Program,

The Farmington Knights have their pride, but they are also realistic about their challenges.

The Farmington Knights have identified these barriers to learning that they intend to correct.

- **Insufficient counselor coverage in the district.**
- **Ineffective leadership and alignment of pk-12 counseling services.**
- **Insufficient connections with community resources.**
- **Inadequate support of early detection and treatment of mental illness and developmental delays due to lack of counseling at early elementary.**
- **Major notable mental health concerns in the area.**

The Knights intend to correct these barriers by employing three additional counselors....one at kindergarten for level for early detection and intervention; one to provide direct student services in grades 5-8; and one to provide direct student services and to coordinate the district-wide counseling services under this grant. The Farmington Knights will serve every Knight...every day!

- **Insufficient counselor coverage in the district.**

The Farmington Knights do not have enough counselors to cover its student population; therefore, the students are underserved and the counselors are frazzled.

Also, the Knights are building an early childhood center with the help of a FEMA grant.

This complex will include the kindergarten, a Parents as Teachers area, and a pre-school.

The student population served in this area will be over 500 students: This new complex does not yet have a counselor.

Less than half the buildings in the district have full-time counselor coverage. This information is charted below:

Name of School	Enrollment	Counselor full-time equivalency
WL Johns Pre-school	145	0
Truman Kindergarten	301	.6
Roosevelt Elementary	427	.8
Jefferson Elementary	391	.8
Washington Franklin Elementary	363	.8
Lincoln Intermediate	543	1.
Middle School	573	1.
High School	1186	3.
Juvenile Detention Center	10	0

The District also employs two full-time positions as “School to Home” coordinators who work with students in crisis situations and for basic needs.

The approximate counselor to student ratios is 1:486. According to Missouri Department of Elementary and Secondary Education, the desirable standard is one counselor for every 301-375 students in grades k-12.

Counselors in the district note their concerns for the grant:

“On the website moschoolcounselor.org, it has the information about Counselor time break down. 35-45% of time should be in class doing guidance lessons, I have 63% of my time in class. Planning, which includes academic support is to be 5-10% of time, Responsive services which includes immediate concerns of student, prevention/intervention is to be 30-40%, I have 22% of my time allocated for that and then Support is to be 10-15% of time. This has become a major concern in that teachers/parents request for the child to visit with me and I am, for the most part, tied up in class. Thanks Anne Bertram.....elementary counselor

The Farmington Knights will have more time to spend on these student concerns when they employ additional counselors:

- 333 students with 504 Learning Plans
- 68% students receive free/reduced lunches
- 155 students have been identified as homeless
- 8 (average) students are incarcerated
- 57 students live in residential facilities
- 480 students have an IEP

- **Ineffective leadership and alignment of pk-12 counseling services.**

Currently, the Knights realize that they do not have cohesion as an effective counseling team. The Knights have adopted the Missouri Model Counseling program, but it is not used in a consistent manner. Each building sort of “does its own thing” when it comes to the following:

Social/emotional learning: The elementary counselors in different buildings use appropriate research-based strategies that individual counselors choose themselves. Although the strategies are useful, they do not build upon each other as the student grows. The intermediate center tends to focus their Social/emotional learning on leadership groups. The middle school does a full-blown Character Counsel, complete with 7 pillars! The high school, then, once again does Social/emotional learning through the form of student leadership clubs such as National Honor Society and Key club. The Juvenile Detention Center does social/emotional learning from a series of readings during their after school/lock down hours.

No one is leading an effort to coordinate social/emotional learning that builds consistently as the child develops.

Career exploration and personal plans of study: The counselors at the high school have in the last four years taken an active, strong role in counseling students in career planning through the use Missouri Connections. This program is designed to guide students through the career planning process and directs preparation for transition into postsecondary education and the world of work. The program is for students, grades 6-16. We have utilized the program starting at the 7th grade

level and are preparing to begin it a grade earlier. There is no consistent effort to transition students between grade levels, nor is there a strong plan for transition after high school.

This hodgepodge of programming is not good for our children and their families.

The Knights need a career exploration program that will begin at kindergarten, broaden its scope in intermediate grades, and the vigorously guide the older student through the career choices and preparation program.

- **Inadequate support of early detection and treatment of mental health and developmental delay issues due to lack of counseling at early childhood.**

The Knights understand the need for early detection of developmental delays in early childhood. The Knights have always been leaders in this area, but are facing barriers to fully support this effort.

The Knights' early detection efforts begin with the Farmington Parents as Teachers program, which was a pilot program for the state 25 years prior. The state continues to drop funding amounts for this program. With this program, educators continue to screen 90% of the students entering kindergarten and 99% of students entering WL Johns pre-K; identify 424 possible delays (Developmental, vision, Hearing, Physical/Health); work with families and social workers to make connections for needed services and provide developmental and educational information to 650 families per year.

Section II - Screening for Children Six Months to Kindergarten Entry							
	Under Age One	Age One	Age Two	Age Three	Age Four	Age Five	Age Six (before kindergarten)
1. Children Screened	43	76	97	86	178	92	1
2. Children with Indicated Delays	12	18	22	47	111	48	0
2A. Development Delays	9	17	18	37	69	31	0
2B. Vision Delays	1	1	3	12	27	11	0
2C. Hearing Delays	1	1	4	8	17	7	0
2D. Physical/Health Delays	4	0	1	7	49	14	0
3. Children Referred for Further Evaluation?	4	1	7	36	91	32	0
4. Children with a Completed Evaluation	0	0	2	1	1	1	0

Section III - Data Collection: High Needs (HN) Prenatal to Kindergarten Entry	Families meeting one characteristic	Families meeting two characteristics	Families meeting three or more characteristics
1. Child Abuse or Neglect	0	1	4
2. Child with Disabilities or Chronic Health Condition	9	10	14
3. Court-Appointed Legal Guardians and/or Foster Care	1	1	7
4. Death in the Immediate Family	0	0	1
5. Domestic Violence	0	0	2
6. Homeless or Unstable Housing	0	2	15
7. Incarcerated Parent(s)	0	0	5
8. Low Educational Attainment	1	3	10
9. Low Income	29	32	54
10. Military Family	1	2	4
11. Parent with Disabilities or Chronic Health Condition	0	1	14
12. Parent with Mental Illness	0	4	32
13. Recent Immigrant or Refugee Family	0	0	0
14. Single Parent Household	3	11	36
15. Speakers of Other Languages/English Languages Learners	3	3	1
16. Substance Abuse	0	2	6
17. Teen Parent	0	0	10
18. Very Low Birth weight	1	2	1
Total Number of HN Families	48	37	58

Unfortunately, this in-depth screening by Parents as Teachers is only available until four years of age.

The Knights need a counselor at the kindergarten level who is trained in early detection and intervention in order to interrupt the negative course of some emotional and/or mental illnesses and to lessen long-term disability.

As of now, three different counselors cover the kindergarten building, resulting in a lack of cohesion and inadequate services.

- **Insufficient connections with community resources.**

The Farmington Knights have identified these community resources that they have contacted and intend to form or strengthen partnerships:

- Life Center for Independent Living
- Juvenile Detention Center
- BJC Behavioral Health
- St. Francois County Community Partnership
- First Steps
- Chamber of Commerce
- Ministerial Alliance
- East Missouri Action Agency
- United Way of St. Francois County
- The Salvation Army
- Alternative Opportunities

- MCII Sheltered Workshop
 - The St. Francois County Board for the Developmentally Disabled
 - Mineral Area College
 - Carter's Clubhouse
 - System of Care
 - Caring Communities
 - Children's Division
 - Parkland Pregnancy Resource Center
 - Southeast Missouri Family Violence Council
 - Vocational Rehabilitation
- **Major noted mental health and counseling concerns of the area.**

After careful and thorough research of the students, the families, the school, and the community, the Knights have determined these mental health concerns that adversely affect the education of the children. These attributes are a cause of alarm in the community:

- ✓ Effects of Poverty
- ✓ Substance Abuse
- ✓ Mental Illness
- ✓ Child Abuse and Neglect

Here is information about how poverty affects the district:

- ✓ Poverty in the area causes barriers to learning. Here are some facts about our area.

Located in Southeast Missouri, Saint Francois County has a population of 65,917. Among Missouri's 114 counties, Saint Francois County ranks 17 in terms of population. Saint Francois County's unemployment rate in 2012 was 8.5%. *This was higher than the statewide unemployment rate of 6.9%.* In 2011, the poverty rate was 20.6% which was higher than the statewide poverty rate of 15.8%. The median income of the county was \$35,252. [Model-based Small Area Income & Poverty Estimates \(SAIPE\) United States Census Bureau](#)

Effects of Poverty—obesity: One of the effects of poverty...obesity...is noted by the Healthy Communities Institute as ranking in the “Red/ cause for alarm” for the Farmington Knights in the county. “There is a concern about obesity among the youth as well as in adult populations. There is also a need for access to nutritional information and support. Obesity is a result of lifestyle changes, including decreasing activity levels. There is limited access to healthy food options, which are also expensive.” [Healthy Communities Institute \(HCI\) St. Francois County, Missouri](#)

A parent of a Farmington Knight relates this information when asked how he would like to see counseling services improved, “I got a letter from the middle school counselor saying that my daughter was obese according to information obtained in a health screening. Yes, I knew my daughter was obese. I called the school and asked for help. The counselors didn’t really have any services to provide. I was really irritated that all they wanted to do was tell me something that I

already knew and needed help with. We need services to back up the problems our kids are going through.” B.R. parent of a senior.

Effects of Poverty—Reproductive Health: The HCI Study also noted this alarm: “Teen pregnancy may lead to poor outcomes both for the mothers and children. Mothers may never complete their education and be relegated to a life of poverty. Unplanned pregnancies are also an issue and can be a source of stress. Family planning services can be a great resource to young women and families. STDs are also an area of concern due to rates of infection increasing.

[Healthy Communities Institute \(HCI\) St. Francois County, Missouri](#)

Rates of teen birth and births to families in poverty are high. Expectant mothers may not get the prenatal care they need due to lack of access and/or lack of education and resources. STD rates are high in the community. The reported rate of Chlamydia in St. Francois County is three times higher in women than in men. [Healthy Communities Institute \(HCI\) St. Francois County,](#)

[Missouri](#)

Effects of Poverty: Homelessness: The Farmington Knights have a growing number of families identified as experiencing homelessness under the McKinney Vento Act. The Healthy Communities Institute posts this survey information, “There are no long-term shelters in the community to address this issue, which makes it difficult for families to receive healthcare services. There are also a high number of families living with other families in close quarters. In a recent Farmington school survey, 30% of families were living with another family.” [Healthy Communities Institute \(HCI\) St. Francois County, Missouri](#)

Effects of Poverty—Transportation: Also, according to Healthy Communities Institute, “It is believed that transportation may play some part in the need for access for the services. 5.8% of households in St. Francois County do not own a vehicle. As a rural community, households without a vehicle do not have a variety of public transportation options. While the data indicate the number of households without a vehicle is just short of the national average, due to the rural nature of our community, the distance is often too far to walk, and the price of taxi service is too high for many residents, leaving them with a lack of access to the care they need. **Healthy Communities Institute (HCI) St. Francois County, Missouri**

Here is information about how substance abuse affects the district:

✓ Substance Abuse:

The use/abuse of both prescription and illegal drugs as well as alcohol and its related comorbidities are a major area of concern. Alcohol use seems to start at a younger age in this area. There has also been an increase in young adults abusing prescription medications found in their parents’ medicine cabinets. The abuse of these substances contributes to a high rate of car accidents and related deaths. There are not a lot of treatment options available. **Healthy Communities Institute (HCI) St. Francois County, Missouri**

Current Substance Use for Grades 6 - 12, 2012 data

	30 day Use County	30 Day Use Missouri	Age of first Use County
Cigarettes	15.8%	10.6%	12.23
Alcohol	21.3%	16.9%	12.37
Binge*	14.3%	9.6%	N/A
Marijuana	11.7%	8.6%	13.49
Inhalents	3.9%	2.3%	12.2
RX Abuse	7.4%	4.7%	unknown
OTC Abuse	5%	3.5%	unknown
Synthetic	3.4%	2.9%	unknown

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Current Substance Use for Ages 18+ in the Southeast Region, 2008-10 data

	30 Day Use Region	30 Day Use Missouri	
Cigarettes	33.5%	28.5%	
Alcohol	47.3%	54.2%	
Binge**	25.2%	25.3%	
Marijuana	4.7%	6%	
Illicit Drug excluding MJ	2.6%	2.8%	

* 5+ drinks on a single occasion in last 2 weeks
 ** 5+ drinks on a single occasion in last 30 days

Red is higher than state average

Pregnancy and Substance Use in Saint Francois County
 There was an increase in pregnancies in which the mother reported smoking in the last year. From 30.8% to 35.2%

- Youth who use alcohol are at greater risk of developing abuse problems later in life. An estimated 58.7% of youth in Saint Francois County believe that it would be easy to get alcohol and 58.9% have friends who drink alcohol.
- 304 alcohol-related and 495 drug-related hospitalizations. In addition there were 417 alcohol-related and 826 drug-related ER visits that did not include a hospital stay.
- Marijuana use is of increasing concern across the area. In 2012, 38.8% of Saint Francois County youth said that marijuana is easy to get, 40.3% report having at least one friend that uses it and 15.3% said that smoking marijuana is acceptable.
- Illicit drugs are also a major concern: In Saint Francois County, 18.2% of youth believe that it would be easy to get other drugs such as cocaine, methamphetamine, and ecstasy.

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- **Law Enforcement:** In 2011, the area had 411 DWI arrests, 96 liquor law violations and 423 drug-related arrests. Saint Francois County had 97 methamphetamine laboratory seizures in 2011 and 71 in 2012. The manufacture of methamphetamine has been particularly problematic for this area. Specifically, labs tend to be clustered primarily in the counties surrounding St. Louis and secondarily in the southwest and southeast areas of the state where the Farmington Knights are located.
- **Substance use and abuse** are a major concern within the community. According to data collected: In 2010, St. Francois County made up 1.1% of the total Missouri population, but accounted for 4.5% of methamphetamine lab incidents (88 of 1,960). In St. Francois County, 18% of current youth believe that it would be easy to get drugs such as cocaine, methamphetamine & ecstasy. In 2009, residents had 155 alcohol-related and 191 drug related hospitalizations. Additionally, there were 310 alcohols related and 450 drug related ER visits that did not require a hospital stay. In Missouri, the average cost for an alcohol-or drug-related visit to the ER was \$4,810. **Missouri Department of Mental Health Division of Alcohol and Drug Abuse Survey 2012**
- **Treatment in the area is very hard to come by:** In state fiscal year 2012, 686 residents were admitted to substance abuse treatment at publicly-funded facilities. Of this number, 188 had alcohol listed as their primary substance of abuse while 166 listed marijuana.
- **The repercussions from substance abuse are staggering to the community.** In 2011, Saint Francois County residents had a total of 304 alcohol-related and 495 drug-related

hospitalizations. In addition there were 417 alcohol-related and 826 drug-related ER visits that did not include a hospital stay.

- Alcohol-related traffic crashes decreased in the last year (from 543 in 2010 to 68 in 2011). Alcohol-related crashes are more likely to produce fatalities and injuries compared to non-alcohol-related crashes.

Age of First Substance Use Comparisons with National Samples.

Data for age of first use show that inhalants are used earlier than other drugs while marijuana has the latest age of first use. Comparing Missouri data to national data, Missouri youth tend to start using all substances at a slightly younger age.

Substance	Missouri	United States
Cigarettes	12.48	12.96
Alcohol	12.72	13.35
Marijuana	13.62	13.91
Inhalants	11.81	12.45

Missouri Department of Mental Health
Division of Alcohol and Drug Abuse Survey 2012

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Illicit Drug excluding MJ	2.6%	2.8%	

* 5+ drinks on a single occasion in last 2 weeks
** 5+ drinks on a single occasion in last 30 days

Red is higher than state average

Here is information about how mental health affects the district:

✓ Mental Health:

Mental Health concerns in the area are high. Mental Health in Saint Francois County In Southeast Missouri, 21.5% of those 18 and older had a mental illness in the past year with 5.9% having a serious mental illness in the past year. This is defined as any of the mental disorders asked about and 'these disorders resulted in substantial impairment in carrying out major life activities'.

These numbers indicate the number of clients seen with each diagnosis per year. An individual client may have more than one admission within a year. **Missouri Department of Mental Health Division of Alcohol and Drug Abuse Survey 2012**

Comprehensive Psychiatric Services Numbers Served in Saint Francois County		
	FY 2011	FY 2012
Total	1551	1676
Adjustment Disorder	*	30
Anxiety Disorder	249	279
Developmental Disorder	33	34
Impulse Control Disorder	177	197
Mood Disorder	735	67
Psychotic Disorder	437	452

These numbers indicate the number of clients seen with each diagnosis per year. An individual client may have more than one admission within a year.

Individuals struggling with serious mental illness are at higher risk for homicide, suicide, and accidents as well as chronic conditions including cardiovascular and respiratory diseases and substance abuse disorders. In state fiscal year 2012, 1676 Farmington District residents received treatment for serious mental illness at publicly-funded facilities.

Students (6th-12th grade) in the district were asked about their mental health. 15.2% had considered suicide in the last year, 11.9% made a plan, and 2.2% actually attempted, resulting in an injury. In 2011, 12 Saint Francois County residents committed suicide. HSTW NAPE Survey

Approximately 7.3% of Southeast Missouri residents ages 18+ had at least one major depressive episode in the past year. A major depressive episode is characterized by an extended period of depressed mood, loss of interest or pleasure, and impaired functioning. Typically females are more likely to report having had a major depressive episode.

Stress is a major source of poor mental health and is often a result of high unemployment and family situations that lead to anxiety and depression. Suicide rates and attempted suicide rates are high in this community. **Missouri Department of Mental Health Division of Alcohol and Drug Abuse Survey 2012**

A local inpatient psych unit was recently closed. As a result, there is also a lack of acute inpatient psych beds and patients have to be transported long distances. This limits the availability of local EMS services to provide services when they are needed. There is also limited availability of inpatient beds for pediatric psych. There is a need for services along the entire continuum of care. The cost of medication to treat mental illness may be prohibitive for patients, leading to non-compliance and subsequent readmissions. **Healthy Communities Institute (HCI) St. Francois County, Missouri**

There is a need for increased awareness and education around mental health conditions, as well as advocacy and support. Due to a lack of mental health facilities, patients may not receive care and may be at home with uncontrolled symptoms. Suicide rates are high in the community.

Mental health calls accounted for 4.8% of St. Francois County EMS volume (August 2011-July 2012).

- 537 (4.4%) were calls for attempted suicide/psychiatric.
- 30 (3.4%) were suicide
- Patient transfers accounted for 30% of EMS volume. A number of these transfers are long-distance transfers to acute psychiatric facilities.

Missouri's mental health system provides services to only 25% of people who live with serious mental health conditions. [Healthy Communities Institute \(HCI\) St. Francois County, Missouri](#)

Here is information about how child abuse and neglect affects the district:

- ✓ Child abuse and neglect

Counselors in the district often feel overwhelmed by the number of concerns of child abuse and neglect.

95 | Kids Count in Missouri | 2013 Data Book | County Seat: Farmington

Child abuse/neglect & family assessments* (per 1,000) 2008/2012

Base Year	Current Year	Base Year	Current Year
601	656	42.4%	46.0%

Out-of-home placement entries (per 1,000) 2008/2012

Base Year	Current Year	Base Year	Current Year
28	57	2.0%	4.0

This is an excerpt from the log of 173 hotlines made by the Farmington Knights counselors.

Date of Hotline	Name	grade	Notes from Hotline
8/21/2013	Devin M	8th	Hotline was made regarding physical abuse by father
7/22/2013	Samantha N	10th grade	Father can have no contact. call was for abuse and is pending criminal charges
8/21/2013	Mikell H	8th grade	Call for lack of food, unsanitary living conditions
7/22/2013	Haley C	11th grade	Call for physical abuse
8/26/2013	McKenzie M	7th grade	Hotline was on all 3 children but Makayla was not found

8/26/2013	Kirsten M	6th grade	“ “
8/26/2013	Makayla L	8	“ “
8/26/2013	Noah S	K	Info reported by high school student for physical abuse
8/28/2013	Rio W	4th	concerns about mom hitting Rio in the head and unsanitary living conditions
8/28/2013	Emma H	2nd	Call to monitor if girls are having contact with mom- in the spring mom was using drugs and Childrens Division developed safety plan that she is to have no contact
	Chloe H	2nd	
8/29/2013	Madison C.	5th	Concerns of mom using drugs- safety plan to have girls stay with bio-dads
	Daphonee L.	1st	Sexual Abuse by step dad
9/3/2013	Logan J	8th	Report was made regarding physical abuse and verbal abuse by mother. Internal investigation is happening, mother is to have no contact at this time.
9/6/2013	Skylar G	10th	Hotline for homicidal threat to the boys from mom's boyfriend, Melinda is investigator
	Trey G	10th	
	Bailyr G	8th	
9/6/2013	Kaden S	5th	Report was made regarding concerns that maternal step-grandfather was sleeping and showering with Kaden
	Gwyneth S	4th Jefferson	Report of drugs and needles in the home.
9/18/2013	Brent S	10th	Educational neglect & possible unsanitary living conditions
9/19/2013	Michael T	11th	Unsanitary living conditions, physical abuse & poor hygiene - unsubstantiated
9/19/2013	Krystal C	10th	Concern about physical abuse - has since moved with her father
9/24/2103	Tristan B	2nd- Roosevelt	Unsanitary living conditions- children not bathing and unkept
	Kiley B	2nd- Roosevelt	bruising
9/25/2013	Daniel B	5th	Educational neglect- 35% attendance
	Nathan P	2nd- W/F	deficated every day this week in his pants- we have tried to make contact with mom with no return calls or not home at home visit- when returning to school the next day he was still dirty
10/1/2013	Mary Ann B	1st Jefferson	lack of supervison

B. Activities, Services and Training.

<i>Goal 1</i>	<i>Activities</i>	<i>Services</i>	<i>Training</i>
<i>Adding new counselors will address the notable counseling concerns of students and families in the district, including child abuse and neglect.</i>	<p><i>Regularly scheduled activities of a newly formed Trend or Natural High clubs.</i></p> <p><i>Regularly scheduled meetings of the newly formed community drug abuse awareness/treatment counsel.</i></p> <p><i>Support groups after school with bus transportation provided.</i></p> <p><i>Counseling after school with bus transportation provided.</i></p> <p><i>Parent informational meetings concerning identifying drug use and abuse.</i></p> <p><i>Speakers on the topics of suicide, substance abuse and making healthy choices.</i></p> <p><i>After school groups for healthy lifestyles.</i></p> <p><i>Parent informational and educational home visits for identified child abuse/neglect.</i></p> <p><i>After school academic and social/emotional activities with bus</i></p>	<p><i>Crisis counseling.</i></p> <p><i>Referrals to appropriate resources.</i></p> <p><i>Partner with Life Center for Independent Living to provide our youth with disabilities with peer support and independent living skills.</i></p> <p><i>Partner with Juvenile Detention Center to provide workshops on Girl's Circle, Savvy Sisters, Self-esteem, Making Good Choices, and reducing recidivism.</i></p> <p><i>Cooperative effort with BJC Behavioral Health to identify and refer students with mental health concerns.</i></p> <p><i>Computer lab available for students after school.</i></p> <p><i>Counselors available for students after school.</i></p> <p><i>Bus transportation for students who need to stay after hours.</i></p> <p><i>Printed and electronic resources and</i></p>	<p><i>Suicide detection and prevention.</i></p> <p><i>Girls Circle & Savvy Sisters training.</i></p> <p><i>Trend training.</i></p> <p><i>LASE training.</i></p> <p><i>Training on identifying students experiencing homelessness.</i></p> <p><i>Training on identifying drug use.</i></p> <p><i>All staff training on identifying and reporting child abuse and neglect.</i></p> <p><i>Parent computer Internet trainings.</i></p>

	<p><i>transportation included.</i></p> <p><i>After school computer lab availability for grades 7-12.</i></p> <p><i>After school counselor availability at grades 7-12.</i></p> <p><i>FAFSA and ACT parent nights.</i></p> <p><i>After school elementary fitness activities for elementary such as "Head to Toe."</i></p> <p><i>End-of-school celebrations for students in after school programs.</i></p>	<p><i>literature dealing with counseling issues.</i></p>	
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Goal 2	Activities	Services	Training
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<p>Adding new counselors will alleviate the insufficient connections with outside agencies</p>	<p>Special needs students will travel to Life Center for peer support and independent living skills.</p> <p>After school counseling groups and workshops put on in cooperation with Juvenile Detention Center.</p> <p>Regularly scheduled meetings with the newly formed community drug abuse council.</p> <p>Attending Chamber of Commerce meetings for district representation.</p> <p>Attending Ministerial Alliance meetings for district representation.</p> <p>Attending The St. Francois County Board for the Developmentally Disabled meetings for District representation.</p> <p>Mineral Area College will hold college and career fairs for the district's students..</p> <p>All staff trainings from Children's Division in child abuse and neglect signs and reporting.</p>	<p>Life Center for Independent Living will provide our youth with disabilities with peer support and independent living skills.</p> <p>Juvenile Detention Center will work cooperatively with the district to provide training for both employees of the justice system and school counselors with training in the following: Girls Circle, Savvy Sisters, Self-esteem, Making Good Choices, and reducing recidivism.</p> <p>Cooperative effort with BJC Behavioral Health to do emergency/crisis planning and support</p> <p>Referrals to for intensive in-home services.</p> <p>Ministerial Alliance will offer resources for concerns such as student mentoring, mental health, homelessness, and student poverty.</p> <p>Cooperative effort with the United Way of St. Francois County to provide financial support in the form of a grant for back-to-school supplies.</p>	<p>Identifying child abuse and neglect.</p> <p>Vocation Rehabilitation informational training.</p> <p>Trainings in Girls Circle & Savvy Sister, self-esteem, and making good choices.</p> <p>Community crisis intervention and responsive services.</p>
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	<p>Parkland Pregnancy Resource Center will provide after school workshops on prenatal care, sexually transmitted diseases, and healthy relationships. Bus transportation will be provided.</p> <p>Weekly scheduled meeting of System of Care.</p>	<p>Cooperative effort with the Salvation Army to help the families of students keep on the electricity.</p> <p>Cooperative effort with Alternative Opportunities to provide career training to the foster youth population.</p> <p>MCI Shelters Workshop will provide dignified job opportunities to the students with disabilities.</p> <p>Carter's Clubhouse will work with the counselor to provide services for our grieving students.</p> <p>The newly formed community drug task group will provide services as they are developed.</p> <p>Cooperative effort with Southeast Missouri Family Violence Council to provide crisis intervention, child advocacy, and support groups.</p> <p>Cooperative effort with Vocational Rehabilitation to provide transitional services for qualifying students.</p>	
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Goal 3	Activities	Services	training
<p>To employ a kindergarten counselor trained in early detection and intervention of mental health and developmental delay issues at the elementary level.</p>	<p>Work with PAT to conduct Kindergarten mental health screenings “Ages & Stages Questionnaire...social/emotional”</p> <p>Scheduled home visits.</p> <p>After school structured goal-oriented counseling sessions in systematic response to identified needs of groups of children. Themes include, social skill development, conflict resolution, family issues and making healthy choices. Bus transportation will be provided by the district.</p> <p>Plan and coordinate after school activities that will allow the child to experience additional time to achieve social emotional growth milestones. Bus transportation will be provided.</p> <p>Parent education programs.</p>	<p>Provide parents with information/concerns from screenings and observations.</p> <p>Provide home visits and instruction to identified families.</p> <p>Provide student individual and small group counseling in a variety of settings.</p> <p>Make appropriate referrals of students and parents to outside agencies and specialists.</p> <p>Form care teams for student, home, and community agencies.</p> <p>Provide individual counseling in response to student requests.</p> <p>Create a newsletter and/or online newsletter to articulate the school counseling program.</p>	

Goal 4	Activities	Services	Training
<p>To employ a counselor to rectify the ineffective alignment of K-12 counseling services</p>	<p>Regularly scheduled career exploration/individual activities k-5.</p> <p>Regularly scheduled Missouri Connections Activities grades 6-12.</p> <p>After school structured goal-oriented counseling sessions in systematic response to identified needs of groups of children. This will include such programs as: Girls Circle, Savvy Sisters, Self-esteem, Making Good Choices. Bus transportation provided.</p> <p>After school support groups in determined areas of need such as grief support and drug abuse support.</p> <p>Teacher education on topics such as identifying child abuse & homelessness.</p> <p>Parent nights on how to use computer-based communications concerning their children.</p>	<p>Individual and group supervision to school counselors in practice.</p> <p>Provide a coordinated curriculum social/emotion learning.</p> <p>Newsletter and/or web-based site for parents and community members re: counseling services.</p> <p>Counselor-driven data base of resources.</p> <p>Cooperative effort with Life Center for Independent Living to provide our youth with disabilities with peer support and independent living skills.</p> <p>Cooperative effort with BJC to provide emergency/crisis planning and support, and referrals for intensive in-home services.</p> <p>Cooperative effort with St. Francois County Community Partnership to address mental health needs of students.</p> <p>Cooperative effort with the Ministerial Alliance on such issues as student mentoring, mental health, homelessness, and student poverty.</p> <p>Parkland Pregnancy Resource Center will provide workshops on prenatal care, sexually transmitted diseases, and healthy relationships. The counselor will coordinate these services.</p>	<p>LASE training for social emotional learning.</p> <p>Missouri Connections training.</p> <p>Girl's Circle & Savvy Sisters training.</p> <p>Training in a decided area to improve the knowledge, skills, and pedagogy to offer services to students.</p> <p>Trainings required by this grant.</p> <p>Google Docs training for counselors.</p> <p>Google Docs training for parents.</p>

C. Evaluate the outcomes

Sarah Long, Assistant Superintendent, will be the primary evaluator of this program. She is skilled and practiced in this area, as shown on her resume in the personnel section.

Goal 1	Evaluation of outcomes
<p>Adding new counselors will address the notable counseling concerns of students and families in the district, including child abuse and neglect.</p>	<p>Identification of students eligible for free and reduced lunch participation will increase by a total of 5% over the three years of the grant. (2% the first year, 2% the second year, and 1% the third year.</p> <p>Baseline 2012.....1,938</p> <p>Year one.....1,996</p> <p>Year two.....2,035</p> <p>Year three.....2,073</p> <p>Pre & post surveys from students participating in after-school counseling programs. Using a questionnaire, participating students will report an increase of 3% per year on the self-esteem section</p>

	<p>using a pre-post evaluation per year. (beginning of the year until end of the year with the same instrument)</p> <p>The number of identified families for child abuse and neglect will drop 2%, this will be approximately 13 families per year. Baseline of Child abuse/neglect & family assessments* (per 1,000) 2008/2012</p> <p>Baseline 2012.....656 Year one.....643 Year two.....630 Year three.....618</p> <p>Number of discipline referrals for students participating in Girl’s Circle and Savvy Sisters will decrease by 25% for each individual participant. Baseline will be pre- and post-counts of discipline referrals by participant. Participants of...will see a 25% drop in discipline referrals at school from the start of the program until the end of the school year they participated in the program. (Note.</p>
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	<p>The number of referrals for disciplinary reasons must include all incidents in which the student was referred to school personnel ...including but not limited to, the principal, the vice principal, school security, and guidance counselors...for violations of the student's disciplinary code.)</p>
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<p>Goal 2</p>	<p>Evaluation of outcomes</p>
<p>Adding new counselors will alleviate the insufficient connections with outside agencies</p>	<p>The number of students participating in transitional services to graduating seniors (Vocational Rehabilitation, Life Center, Mineral Area College transitional programs...) will increase by 50% (7 students) year one, 50% year two, and 25% year three. Right now, the Farmington Knights show only 7/275 seniors in transitional programs.</p> <p>Baseline 2014.....7</p> <p>Year one.....14 (50%)</p> <p>Year two.....28 (50%)</p> <p>Year three.....42 (25%)</p>

	<p>Recidivism rate at the Juvenile Detention Center will decrease by 2% the first year, 2% the second year, and 3% for year three. This baseline number will be gathered this year for the most up-to-date number.</p> <p>Baseline 2014.....</p> <p>Year one.....</p> <p>Year two.....</p> <p>Year three...</p>
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<p>Goal 3</p>	<p>Evaluation of outcomes</p>
<p>To employ a kindergarten counselor trained in early detection and intervention of mental health and developmental delay issues at the elementary level.</p>	<p>Decrease the number of Kindergarten retentions 5% over three years:</p> <p>Baseline 2013.....22 retentions</p> <p>Year one.....</p> <p>Year two.....</p> <p>Year three.....</p> <p>Increase number of students given access to wrap around services (including community services) after kindergarten by 3% the first</p>

	<p>year, 2% the second year, and 1% the third year. The number is based on the counselor maintained referral data-base (In 2013 9 of 318 students were referred for 504s, IEP, or gifted.)</p> <p>..</p> <p>Baseline 2013.....02%</p> <p>..... Year one.....3%</p> <p>..... Year two.....5%</p> <p>..... Year three.....6%</p> <p>Student participation in after school programs such as individual and/or group counseling, healthy lifestyles, healthy choices, will be at 10% over 3 years.</p> <p>Baseline year.....0%</p> <p>..... Year one.....growth</p> <p>..... Year two.....growth</p> <p>..... Year three.....10%</p>
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D Community Groups and Social Agencies

The following community groups have pledged support to the Farmington Knights in their effort to care for every Knight-every day:

Life Center for Independent Living will provide our youth with disabilities with peer support and independent living skills.

Juvenile Detention Center will work cooperatively with the district to provide training for both employees of the justice system and school counselors with training in the following: Girls Circle, Savvy Sisters, Self-esteem, Making Good Choices, and reducing recidivism.

BJC Behavioral Health already has an employee assistance program. They have pledged to support the mental health efforts of the district and will do emergency/crisis planning and support through the efforts of the new counseling position. BJC has also agreed to take referrals for intensive in-home services from the school district.

St. Francois County Community Partnership has pledged support in creating a school and community group to address the issues of substance abuse.

Chamber of Commerce has pledged support to the school in its growth efforts.

Ministerial Alliance (clerics from 14 area churches) will support the district as it will include one member of the school district (a counselor) to be a part of the monthly meetings. Such issues as

student mentoring, mental health, homelessness, and student poverty will be action items of the Alliance.

East Missouri Action Agency will work cooperatively with counselors to provide family

United Way of St. Francois County will continue to provide financial support in the form of a grant for back-to-school supplies. The new counseling position will work to deepen the partnership to broaden support.

The Salvation Army pledges dollars every year to help the families of students keep on the electricity. The new counselor will be

Alternative Opportunities will support the school with its foster child students by providing career training.

MCII Sheltered Workshop will provide dignified job opportunities to the students with disabilities.

The St. Francois County Board for the Developmentally Disabled will invite the new counselor to attend scheduled meetings and provide school input.

Mineral Area College will tighten the school bond even further by providing a career counselor partnership.

Carter's Clubhouse will work with the counselor to provide services for our grieving students.

Path to Success will work with the fourth grade counselor to provide mentoring services and after school tutoring for this age child.

Caring Communities will use the counselor to oversee the donations and payouts for children's counseling and mental health appointments.

Children's Division has pledged to provide training in child abuse and neglect signs and reporting.

Parkland Pregnancy Resource Center will provide workshops on prenatal care, sexually transmitted diseases, and healthy relationships. The counselor will coordinate these services.

Southeast Missouri Family Violence Council will provide crisis intervention, child advocacy, and support groups.

Vocational Rehabilitation will work with counselors to provide transitional services for qualifying students.

E Personnel

The grant will be overseen by the counselor supervisor. Sarah Long will be the person who closely watches the fidelity of the grant.

Don Eaton, CPA with 22 years in the district will oversee the financial sections.

Dr. Ashley Krause, Assistant Superintendent, and Dr. Nathan Hostetler, Principal, will oversee the counseling functions at the high school.

Dr. Dorothy Winslow will oversee the counseling functions at the middle school.

Susan Barber, Director Student Options and Alternative Programs, will be supervise the newly hired counselor director.

Matt Ruble, Superintendent, will supervise all personnel listed in this grant.

Sarah J. Long



FIELD: School Administration
CERTIFICATION: Superintendent and Principal Certification

CAREER

- EXPERIENCE: *Associate Superintendent Farmington R-7
- *Assistant Superintendent for Curriculum and Instruction,
 - Poplar Bluff R-I
 - *Consultant, Southeast Missouri State University
 - *Adjunct Faculty, Three Rivers Community College
 - *Title I and Parents as Teachers Director,
- *Principal, Poplar Bluff R-I

EDUCATION: Southeast Missouri State University
 Ed.S. Educational Administration
 M.A. Elementary Administration & Supervision
 B.S. Elementary Education
 A.A. Three Rivers Community College

Memphis State University

Organizations: Phi Kappa Phi

Phi Delta Kappa

Show-Me Curriculum Association

Association for Supervision & Curriculum Development

International Reading Association

Reading Recovery Council of North America

Missouri Association of School Administrators

American Association of School Administrators

Accomplishments:

Member of MO Department of Elementary and Secondary Education SBAC Advisory Board
(English/Language Arts)

Missouri State Early Literacy Intervention Program (MSELIP)

Co-Chair

Trainer for NSIL (National Institute of School Leadership)

Executive Development Program

Member of MO Department of Elementary and
Secondary Education MSIP Advisory Board

Member of Teachers College, Columbia University Superintendents' Work Conference

Phi Delta Kappa (Southeast Chapter) "Outstanding Educator Award"

Adjunct Faculty Member at Three Rivers Community College

Consultant for Southeast Missouri State University

Consultant to McMillan McGraw-Hill, Mathways, textbook series

"District Administration" national magazine Advisory Panel

Supervisor of Teaching American History Grant (\$499,833)

Co-Author of Reading First Grant and Grant Supervisor

Past Member of MO Department of Elementary and Secondary Education NAEP Advisory Board

Co-Author of Safe Schools/Health Students Grant (\$2,767,182)

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sbarber@farmington.k12.mo.us

Susan Barber

Experience

2010-present Farmington R7 Schools Farmington, MO
Director Student Options & Alternative Programs

- Direct Education at Juvenile Detention Center
- Administer alternative programs
- Oversee Title 1 and 2 Funds
- Drop-out prevention

2006-2010 Farmington High School Farmington, MO
Assistant Principal

- Monitor teacher quality
- Administer programs
- Oversee student welfare

2004–2006 Farmington High School Farmington, MO
Dean of Students

- Managed student discipline
- Implemented Response to Intervention
- Monitored after school programs

2003—2004 Arcadia Valley High School Arcadia Valley, MO
Instructor

- Taught high school communication arts
- Started competitive academic team
- Supervised athletic events

1997–2003 Lesterville High School Lesterville, MO
Instructor

- Taught communication arts grades 7-12
- Facilitated interactive tele-courses
- Wrote grants.

Education

2008-present Missouri Baptist University St. Louis, MO

- Pursuing specialist degree in superintendency

2002-2004 Southeast Missouri State Univ. Cape Girardeau, MO

Certifications Career Administration Certificate; English Education
Lifetime

Work Experience

1992-1997 **St. Francois Quarry/ JH Berra Construction**

Manager, Salesperson, Safety Coordinator

1988-1992 **Pizza Hut**

Assistant Manager

Quality Control, Personnel Management

Grant Writing and Project Administration

1998 awarded Record Preservation...National Trust for
Lesterville High School

1999 awarded Enhancement Grant for classroom sets of readi
books

2000 awarded Record Preservation...National Trust AV High
School District

2000 not awarded A+ Schools Program...Lesterville High
School

2007 awarded Mineral Area College 'College Now'
scholarships

2009 awarded Wired AT&T Grant

2010 awarded Making Middle Grades Work

2010 awarded Missouri Foundation for Health 'Exploration in
Health Careers'

2010 not awarded Jostens Renaissance Grant

2010 not awarded i3 Investing in Innovation

2012 awarded Missouri Foundation for Health Biomedical

- Masters of Arts in Educational Administration

1982-1988 Southeast Missouri State Univ. Cape Girardeau, MO Bachelor
Degree in Secondary English Education

1980-1982 Mineral Area College Park Hills, MO

- Associate of Arts degree

E. Cultural Diversity in Farmington, Missouri.

The Farmington Knights population diversity is listed in these charts:

<u>7. Language Spoken at Home</u>			
Universe: Persons Over 5			
Over 5 Yrs of Age	23,150	94.7	P19
Speak English Only	22,474	97.1	
Speak Eng less than very well	249	1.1	
Do Not Speak English	10	0.0	

<u>8. Foreign Born Persons</u>			
Universe: Foreign Born Persons			
Foreign Born, exc native	266	1.1	P21
Naturalized US Citizen	171	0.7	
Not a Citizen	95	0.4	
Foreign Born Entered US in 1990 or Later	79	0.3	P22
Born in Europe	81	30.5	PCT19
Born in Asia	126	47.4	
Born in Latin America	40	15.0	
Born in Mexico	6	2.3	
Born somewhere else	16	6.0	

<u>23. Miscellaneous Population</u>			
Universe: Total Population			
Female	11,337	46.4	P8
Group Quarters Population	3,563	14.6	P9
Institutionalized Population	3,292	13.5	

Grandparents Caring for Own Grandchildren	129	0.5	
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When the Knights worked with students on this grant and asked them about cultural diversity in the schools, here are their comments:

- No group quite overlaps. The main divider in the high school is the level of maturity.
High School Senior Aug 4 2013
- Farmington is a small town in southern Missouri, therefore has very little diversity within the schools. We mostly come from the same background and have lived in the area all our lives. High School Junior May 23 2013
- I give Farmington Senior High a C+, due to the average social setting that is at a typical high school. One will always see the cliques in the cafeteria, but I feel that I do my best to eliminate this common trend. I am not afraid to sit with other people, I encourage everyone to get along with one another, and instead of looking at differences look at the similarities. High School Junior Mar 25 2013
- The peer pressure at this school to party is relatively high, and many students partake in this lifestyle. As for cultural diversity, there are few people of races other than White, but we do have an excellent exchange student program. <http://k12.niche.com/farmington-senior-high-school-farmington-mo/student-culture-and-diversity/#ixzz30BKfwOo7>

G. Supplement, Not supplant.

The Farmington Knights give this assurance the funds made available under this grant for any fiscal year will be used to supplement, not supplant, any other Federal, State or local funds already being used for school counseling and mental health services.

The projects in this grant are newly designed from research-based strategies. The three new counselors will assume new roles, and not take over any activities that are already in progress.

In addition, the funds requested for therapeutic services will be newly offered services. The after-school bus transportation for students served under this grant will be a newly offered service.

H. Advisory board

The Farmington Knights will form an advisory board composed of interested parties, including parents, teachers, school administrators, counseling service providers, and community leaders to advise them on the design and implementation of the program.

The Knights intend to start this effort by contacting the following people for possible positions on the board.

Al Sullivan, St. Francois County Community Partnership

Angie Hahn, LPC at BJC

Dr. Ashley Krause, Assistant Superintendent

Sarah Long, Assistant Superintendent

Anna Kliener, the United Way

Deb Fajkowski, Social Worker

Anna Allen, parent

John Krause, parent

Larry Skaggs, businessman

Sarah Long, Assistant Superintendent

Sherri Graham, HR, BJC Medical Center

Dr. D. Kurtz, Dean, Mineral Area College

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Budget Narrative
Farmington R-7 School District
Grants for Elementary and Secondary School Counseling Programs

Personnel:

The Farmington R-7 School district would like to hire 3 new counselors and 1 bus driver to equip us with personnel to better assess and make provisions for services for the students as making better connections with outside agencies and addressing issues. Counselor 1 would handle just the Kindergarten population and would come to us with at least 3 years of experience with a starting salary of approximately \$40,020. He/she would expend 60% of their time to this project. Counselor 2 would handle 5th through 8th grades and come to us with at least 3 years of experience with a starting salary of approximately \$40,020. He/she would expend 60% of their time to this project. Counselor 3 would work with grades Kindergarten through 12th grade and would also be the Project Director; he/she would have at least 5 years of experience with a starting salary of approximately \$41,250 and would expend 80% of their time to this project.

The school district's salary schedule for school counselors is as follows:

FARMINGTON SCHOOL DISTRICT R-7
SALARY SCHEDULE – TEACHERS/COUNSELORS
2013-14

FACTORS

BASE SALARY	38790	INCREMENTS:	
		YEARS 1-5	615
INCREMENT INCREASE (EDUCATION - ACROSS)	55	YEARS 6-10	660
INCREMENT INCREASE (YEARS - DOWN)	45	YEARS 11-15	705

YEARS	MA	MA+8	MA+16	MA+24	SPEC MA+30
1	38790	39625	40515	41460	42460
2	39405	40240	41130	42075	43075
3	40020	40855	41745	42690	43690
4	40635	41470	42360	43305	44305
5	41250	42085	42975	43920	44920
6	41910	42745	43635	44580	45580
7	42570	43405	44295	45240	46240
8	43230	44065	44955	45900	46900
9	43890	44725	45615	46560	47560
10	44550	45385	46275	47220	48220

The counselor pay would increase yearly according to this pay schedule.

All three of the new hires would have the job title: School Counselor. The counselors will be important to the success of this project as they will be responsible for identifying students and families in distress as well as providing direct services and connecting the students and families with specialized community agencies and specialized therapeutic services. The importance of the counselors are outlined below:

The kindergarten counselor would be an important member of this team as their primary responsibilities to this project would be the early detection and intervention of mental health and developmental delay issues. The duties assigned to this position would be to work with Parents As Teachers to conduct kindergarten mental health screenings and provide assistance with home visits, plan and coordinate structured afterschool goal-oriented counseling sessions and activities, and provide parent education programs. He/she will accomplish these things by making contact with outside agencies and specialists to whom they can refer students and families, making brochures and newsletters to articulate the programs offered, providing individual counseling to students, providing small group counseling, working closely with Parents as Teachers, by forming care teams and working with the technology department to provide parent orientation to technology through trainings.

The 5-8 grade school counselor would be an important member of this team as their primary responsibilities to this project would be provide intervention of mental health, developmental delay, and other issues and do interventions on new students as they enter the district for these same issues. The duties assigned to this position would be to plan and coordinate structured afterschool goal-oriented counseling sessions and activities, provide counseling sessions and support groups, provide teacher education on identifying abuse and homelessness, provide parent education classes. He/she will accomplish these things by making contact with parents and students, providing crisis counseling, making brochures and newsletters to articulate the programs offered, providing individual counseling to students, providing small group counseling, working cooperatively with outside agencies that can provide additional services and working with the technology department to provide parent orientation to technology through trainings.

The Project Director for this grant and K-12 counselor will be responsible for rectifying ineffective alignment of the counseling services provided to grade K-12 in the Farmington R-7 School District. As Project Director, the duties assigned to this position would be set up training schedules for all three counselors, meet with community agencies and establish a working relationship for referring students and families in crisis, provide parents with the opportunity to express their concerns what they feel they need and whether the trainings are accomplishing meeting these concerns, and administer the budget for this project. As a counselor, the duties assigned to this position would be to provide direct services not only to teenagers at the High School level but also assist the two other counselors with direct services for grades K-8 through regularly scheduled career exploration activities, provide structured afterschool goal-oriented counseling sessions and support groups, provide teacher education on identifying abuse and

homelessness, and provide parent education classes. He/she will accomplish these things by making contact with parents and students, providing crisis counseling, making brochures and newsletters to articulate the programs offered, providing individual counseling to students, providing small group counseling, working cooperatively with outside agencies that can provide additional services, making sure that all grant monies are used in accordance with grant directives, helping the counselors find training sessions to attend, making sure that parent education classes are relevant and helpful through the use of forms and direct contact, and working with the technology department to provide parent orientation to technology through trainings.

The bus driver would be needed for after school groups, 4 days per week for 25 weeks. The purpose is to provide safe passage home for those students whose parents might not have a way to pick them up from an after-school program. He/she would spend about 1 ½ hours at a rate of \$16.61 per hour. Bus driver pay increases .24 for each year of service. The means the total for grant year 1 would be \$2492, grant year 2 would be \$2528 and grant year 3 would be \$2564.

The cost basis for the Personnel is a firm estimate based upon the salary scheduled prepared by the Human Resources Department of the Farmington R-7 School District.

The total amounts requested for Personnel are:

Grant Year 1: \$123,782.00 Grant Year 2: \$125,708.00 Grant Year 3: \$127,634.00

Fringe Benefits:

The fringe benefits for the three counselors would be Life Insurance at \$1.50 per month for each counselor (a total of \$54 each year for all three grant years), Employee Assistance Program at \$1.75 per month for each counselor (a total of \$63 each year for all three grant years and Health Insurance at \$441.71 per month for each counselor (\$15,901.56). We anticipate a 10% increase in health insurance each year following, so for the 2nd year of the grant \$17,492.04 and the 3rd grant year \$19,241.28.

The counselors will also receive retirement at 14.5% annual salary plus their health insurance and Medicare benefits at 1.45% of their annual salary.

Grant Year 1:

Counselor 1: $(40,200+5,300.52) \times 14.5\% = \$6,597.57$ and $40,200 \times 1.45\% = \$582.90$

Counselor 2: $(40,200+5,300.52) \times 14.5\% = \$6,597.57$ and $40,200 \times 1.45\% = \$582.90$

Counselor 3: $(41,250+5,300.52) \times 14.5\% = \underline{\$6,749.82}$ and $41,250 \times 1.45\% = \underline{\$598.12}$
\$19,944.96 \$1,763.92

Grant Year 2:

Counselor 1: $(40,635+5,830.68) \times 14.5\% = \$6,737.53$ and $40,635 \times 1.45\% = \$589.21$

Counselor 2: $(40,635+5,830.68) \times 14.5\% = \$6,737.53$ and $40,635 \times 1.45\% = \$589.21$

Counselor 3: $(41,910+5,830.68) \times 14.5\% = \$6,922.40$ and $41,910 \times 1.45\% = \underline{\$607.70}$
 $\$20,397.46$ $\$1,786.12$

Grant Year 3:

Counselor 1: $(41,250+6,413.76) \times 14.5\% = \$6,911.25$ and $41,250 \times 1.45\% = \$598.13$

Counselor 2: $(41,250+6,413.76) \times 14.5\% = \$6,911.25$ and $41,250 \times 1.45\% = \$598.13$

Counselor 3: $(42,570+6,413.76) \times 14.5\% = \underline{\$7,102.65}$ and $42,570 \times 1.45\% = \underline{\$617.27}$
 $\$20,925.15$ $\$1,813.53$

The total amounts requested for Fringe Benefits are:

Grant Year 1: \$37,727.44 Grant Year 2: \$39,792.62 Grant Year 3: \$42,096.96

Travel:

Per the grant guidelines, during the first year there will be 2 trips from Farmington, Missouri, to Washington, D.C. The first for just the Project Director’s Meeting and the second for the project director and 1 other staff member for the Office of Safe and Healthy Students National Conference. Every year thereafter will be just the National Conference from Farmington, Missouri to Washington, D.C. A breakdown of costs, with an anticipated rise of 20% each year, for these required trips is as follows:

	Airline Cost	Hotel Cost	Per Diem	Total Costs
Trip 1: Year 1 Project Director’s Meeting 1 day/1 night	≈ \$300/person \$300	≈ \$250/night \$250	\$80/day 1 ½ days \$120	\$ 670
Trip 2: Year 1 National Conference 2 people 3 days/2 nights	≈ \$300/person \$600	≈ \$250/night \$500	\$80/day/person 3 days \$480	\$1580
Trip 3: Year 2 National Conference 2 people 3 days/2 nights	≈ \$360/person \$720	≈ \$300/night \$600	\$96/day/person 3 days \$576	\$1896
Trip 4: Year 3 National Conference 2 people 3 days/2nights	≈ \$432/person \$864	≈ \$360/night \$720	\$119/day/person 3 days \$714	\$2298
Required travel for all 3 years of the grant				\$6444

In addition, we would like for the 3 counselors to attend training in St. Louis, Missouri, each year with the Leadership Academy Character Education. They would attend 13 sessions. The cost for travel from Farmington, Missouri for this would be \$520 for car rental plus \$260 for gasoline the first year (\$780) and an addition 5% per year each additional year (2nd year \$819, 3rd year \$860). We would also include a lunch per diem of \$15 for one staff member during each grant year.

We would also want the three counselors to take a Missouri Connections training that is located in Park Hills, Missouri at Mineral Area College. The training is free but we would like to provide them with .50 per mile to cover the cost of driving from Farmington, Missouri to Park Hills, Missouri. This would be an additional \$24 per grant year. We would also include a lunch per diem of \$15 for all three staff members during each grant year (a total of \$45 each grant year).

The purpose of the travel expenses will be to provide the counselors with research-based strategies in social-emotional learning so that they will be able to train other staff in the district which will then filter down to additional direct services to our student population. In addition, the direct services provided to the students will then enable them to make healthy choices for their lives which will in turn provide our community with mentally well-adjusted citizens.

The cost basis for these numbers is budget estimate based on figures that can be found by contacting the various vendors.

The total amounts requested for Travel are:

Grant Year 1: \$3,114.00 Grant Year 2: \$2,799.00 Grant Year 3: \$3,242.00

Equipment:

Since we would be hiring 3 new staff members, we would need to provide desks, chairs, computers, printers, and locked file cabinets to be purchased in year 1 of the grant. These items will be necessary for the counselors to have an office where they will be contacted and meet with and contact outside community agencies for referral services. The counselor will also be able providing students with direct services by having an office space to meet in. The laptops will enable the counselors to move freely throughout the district to provide training and services.

We would plan to purchase the office furniture from Office Max here in Farmington. The cost of a Bestar Workstation is \$540, a Crawley II High Back Executive Chair is \$130 and an A-Line Lateral File with a lock is \$190. The total on the office furniture for 3 new counselors would be \$2580. We would also need to purchase technology equipment. We would purchase 3 Dell Optiplex 960 Desktop computers at \$350 each (total \$1050) and 3 Dell Laptops and ports for \$572 each (total \$1716) all from CDI and 3HP LaserJet Pro printers from CDW-G at \$197 each (total \$591). All of these purchases would be made during the first year of the grant.

In addition, we would be purchasing additional technology equipment for the students. There would be 20 laptops purchased from CDI at a cost of \$470 each (total \$9400) to be used at the High School to assist the students with making informed choices about their future. We would also purchase 5 I-Pads to be used at the Elementary level for direct services with the students during afterschool sessions. These would be purchased from The Apple Store at a cost of \$499 each and OtterBoxes from CDW-G at a cost of \$56 each (total \$2775) during the 1st year of the grant. We would also be purchasing Apps to be used with this new equipment (such as “Girls on the Run”, ACT prep, “Head to Toe”). We would like to have a decreasing amount of funds for these each year; \$300 the first year of the grant, \$200 the 2nd year of the grant, and \$100 the 3rd year of the grant.

An additional purchase would be for a portable projector and screen to be taken to the various schools to provide programs to the students as well as trainings for the other professional staff. These would be purchased during the first year of the grant from CDW-G at a cost of \$799 for the projector and \$137 for the screen (total \$936).

The cost basis for the equipment is a planning estimate due to the fluctuation in prices of technology which can be 5-10% each year per our Technology Director.

The total amounts requested for Equipment are:

Grant Year 1: \$19,348.00 Grant Year 2: \$200.00 Grant Year 3: \$100.00

Supplies:

Office Supplies – During the 1st year of the grant, there would be a need for \$225 to make sure that each counselor had desk accessories (stapler, tape dispenser, scissors, etc.) to do their work efficiently. These items would be purchased at Office Max or through Quill.com. Supplies such as staples, copy paper, paper clips, pens, etc. are purchased by the individual school offices to be used in that school.

Printer Supplies – The 3 printers will need toner every 3 months during the school year at \$80 the first year of the grant, \$84 the second year of the grant and \$88 the third year of the grant. There will also need to be a \$100 maintenance kit purchased each year. The total for the first year would be \$1020, for the second year \$1056 and for the third year \$1092.

Instructional Materials – Books, workbooks, learning CD’s and DVD’s would be purchased to assist the counselors with the afterschool programs and individual counseling; \$2500 the first year, \$2550 in the second year and \$3000 in the third year (this is an increase of 2% each year). These items will make learning more tangible to the students.

Motivation/Information – The counselors would like to purchase for the schools in the district posters that are motivational/informational concerning STD's, drinking, pregnancy, and graduation. This cost would be \$400 per year.

The cost basis for the supplies is a planning estimate due to the fluctuating prices in all of these materials.

The total amounts requested for Supplies are:

Grant Year 1: \$4,145.00 Grant Year 2: \$4,006.00 Grant Year 3: \$4,456.00

Contractual:

We would plan to contract for an additional 80 hours per year of additional counseling for our student population at a rate of \$50 per hour; this would be \$4000 each grant year. This would be to provide specialized services, such as grief counseling, that our regular staff is not trained in and are unable to provide.

We would also plan to contract with the Parents as Teachers program for \$2000 per grant year to provide follow-up and resources to children and families identified as being in need of assistance with social skill development, conflict resolution, family issues and making healthy choices for themselves and their families. This would provide the students and families with contact to community agencies and specialists as well as direct services at the school.

We have received other federal grants and have read and abide by the procedures for procurement under 34 CFR Parts 74.40-74.48 and Part 80.36.

The cost basis for contracted services is a firm estimate based on engaging in these services with these contractors currently.

The total amounts requested for Contractual are:

Grant Year 1: \$6,000.00 Grant Year 2: \$6,000.00 Grant Year 3: \$6,000.00

Other:

Incentives – We would like to provide healthy snacks and incentives for any afterschool programs we would have, parent programs offered to assist parents with technology and the end of program year fair for all participants. We are estimating \$9000 each grant year.

Printing – We would like to place printed material in the hands of our students concerning areas covered under the areas of this project. We are estimating \$1000 each grant year to provide information about abuse, career choices, pregnancy, etc. so that the students can make wise, healthy choices about their futures.

School Bus Gasoline – The fuel used to transport student home from afterschool activities. The longest route would be 50 miles round trip. School buses average 12 miles per gallon and diesel fuel at an average of \$4.00 per gallon for 4 days per week for the 25 weeks we would be doing afterschool counseling and activities. We are estimating \$1,667 each of the grant years for fuel consumption for the bus.

The cost basis for other areas is a planning estimate based on what is available currently in the Farmington, Missouri, area.

The total amounts requested for Supplies are:

Grant Year 1: \$11,667.00 Grant Year 2: \$11,667.00 Grant Year 3: \$11,667.00

Total Direct Costs:

The total amounts requested for direct costs are:

Grant Year 1: \$205,783.44 Grant Year 2: \$190,172.62 Grant Year 3: \$195,195.96

The total amount of direct costs for all three grant years is: \$591,152.02

Training Stipends:

It will cost \$500 per grant year to send one person to the LACE (Leadership Academy Character Education) classes in St. Louis.

We would also like \$1500 per grant year to be available for each of counselors to attend a training to improve their knowledge and skills in an area in which they will then provide direct student services (i.e.: drug abuse, career counseling, or conflict resolution).

The total amounts requested for Training Stipends are:

Grant Year 1: \$2,000.00 Grant Year 2: \$2,000.00 Grant Year 3: \$2,000.00

Total Costs:

The total amounts requested for all categories are:

Grant Year 1: \$207,783.44 Grant Year 2: \$192,172.62 Grant Year 3: \$197,195.96

The total amount of total of costs for all three grant years is \$597,152.02

Budget Narrative File(s)

* **Mandatory Budget Narrative Filename:**

[Add Mandatory Budget Narrative](#)

[Delete Mandatory Budget Narrative](#)

[View Mandatory Budget Narrative](#)

To add more Budget Narrative attachments, please use the attachment buttons below.

[Add Optional Budget Narrative](#)

[Delete Optional Budget Narrative](#)

[View Optional Budget Narrative](#)

Budget Narrative
 Farmington R-7 School District
 Grants for Elementary and Secondary School Counseling Programs

Personnel:

The Farmington R-7 School district would like to hire 3 new counselors and 1 bus driver to equip us with personnel to better assess and make provision for the mental health of our student population as well as making better connections with outside agencies and addressing issues, such as abuse and homelessness. Counselor 1 would handle just the Kindergarten population and would come to us with at least 3 years of experience with a starting salary of \$40,020. He/she would expend 60% of their time to this project. Counselor 2 would handle 1st through 8th grades and come to us with at least 3 years of experience with a starting salary of \$40,020. He/she would expend 60% of their time to this project. Counselor 3 would work with grades Kindergarten through 12th grade and would also be the Project Director; he/she would have at least 5 years of experience with a starting salary of \$41,250 and would expend 80% of their time to this project.

The school district's salary schedule for school counselors is as follows:

FARMINGTON SCHOOL DISTRICT R-7
 SALARY SCHEDULE – TEACHERS/COUNSELORS
 2013-14

FACTORS

BASE SALARY	38790	INCREMENTS:	
		YEARS 1-5	615
INCREMENT INCREASE (EDUCATION - ACROSS)	55	YEARS 6-10	660
INCREMENT INCREASE (YEARS - DOWN)	45	YEARS 11-15	705

YEARS	MA	MA+8	MA+16	MA+24	SPEC MA+30
1	38790	39625	40515	41460	42460
2	39405	40240	41130	42075	43075
3	40020	40855	41745	42690	43690
4	40635	41470	42360	43305	44305
5	41250	42085	42975	43920	44920
6	41910	42745	43635	44580	45580
7	42570	43405	44295	45240	46240
8	43230	44065	44955	45900	46900
9	43890	44725	45615	46560	47560
10	44550	45385	46275	47220	48220

The counselor pay would increase yearly according to this pay schedule.

All three of the new hires would have the job title: School Counselor. The counselors will be important to the success of this project as they will be responsible for identifying students and families in distress as well as providing direct services and connecting the students and families with specialized community agencies. The importance of the counselors are outlined below:

The kindergarten counselor would be an important member of this team as their primary responsibilities to this project would be the early detection and intervention of mental health and developmental delay issues. The duties assigned to this position would be to work with Parents As Teachers to conduct kindergarten mental health screenings and provide assistance with home visits, plan and coordinate structured afterschool goal-oriented counseling sessions and activities, and provide parent education programs. He/she will accomplish these things by making contact with outside agencies and specialists to whom they can refer students and families, making brochures and newsletters to articulate the programs offered, providing individual counseling to students, providing small group counseling, working closely with Parents as Teachers, by forming care teams and working with the technology department to provide parent orientation to technology through trainings.

The grade school counselor would be an important member of this team as their primary responsibilities to this project would be provide intervention of mental health and developmental delay issues identified by the kindergarten counselor and do screenings on new students as they enter the district for these same issues. The duties assigned to this position would be to plan and coordinate structured afterschool goal-oriented counseling sessions and activities, provide counseling sessions and support groups, provide teacher education on identifying abuse and homelessness, provide parent education classes. He/she will accomplish these things by making contact with parents and students, providing crisis counseling, making brochures and newsletters to articulate the programs offered, providing individual counseling to students, providing small group counseling, working cooperatively with outside agencies that can provide additional services and working with the technology department to provide parent orientation to technology through trainings.

The Project Director for this grant and K-12 counselor will be responsible for rectifying ineffective alignment of the counseling services provided to grade K-12 in the Farmington R-7 School District. As Project Director, the duties assigned to this position would be set up training schedules for all three counselors, meet with community agencies and establish a working relationship for referring students and families in crisis, provide parents with the opportunity to express their concerns what they feel they need and whether the trainings are accomplishing meeting these concerns, and administer the budget for this project. As a counselor, the duties assigned to this position would be to provide direct services not only to teenagers at the High School level but also assist the two other counselors with direct services for grades K-8 through regularly scheduled career exploration activities, provide structured afterschool goal-oriented counseling sessions and support groups, provide teacher education on identifying abuse and

Grant Year 2:

Counselor 1: $(40,635+5,830.68) \times 14.5\% = \$6,737.53$ and $40,635 \times 1.45\% = \$589.21$

Counselor 2: $(40,635+5,830.68) \times 14.5\% = \$6,737.53$ and $40,635 \times 1.45\% = \$589.21$

Counselor 3: $(41,910+5,830.68) \times 14.5\% = \$6,922.40$ and $41,910 \times 1.45\% = \$607.70$
 $\$20,397.46$ $\$1,786.12$

Grant Year 3:

Counselor 1: $(41,250+6,413.76) \times 14.5\% = \$6,911.25$ and $41,250 \times 1.45\% = \$598.13$

Counselor 2: $(41,250+6,413.76) \times 14.5\% = \$6,911.25$ and $41,250 \times 1.45\% = \$598.13$

Counselor 3: $(42,570+6,413.76) \times 14.5\% = \$7,102.65$ and $42,570 \times 1.45\% = \$617.27$
 $\$20,925.15$ $\$1,813.53$

The total amounts requested for Fringe Benefits are:

Grant Year 1: \$37,727.44 Grant Year 2: \$39,792.62 Grant Year 3: \$42,096.96

Travel:

Per the grant guidelines, during the first year there will be 2 trips from Farmington, Missouri, to Washington, D.C. The first for just the Project Director’s Meeting and the second for the project director and 1 other staff member for the Office of Safe and Healthy Students National Conference. Every year thereafter will be just the National Conference from Farmington, Missouri to Washington, D.C. A breakdown of costs, with an anticipated rise of 20% each year, for these required trips is as follows:

	Airline Cost	Hotel Cost	Per Diem	Total Costs
Trip 1: Year 1 Project Director’s Meeting 1 day/1 night	≈ \$300/person \$300	≈ \$250/night \$250	\$80/day 1 ½ days \$120	\$ 670
Trip 2: Year 1 National Conference 2 people 3 days/2 nights	≈ \$300/person \$600	≈ \$250/night \$500	\$80/day/person 3 days \$480	\$1580
Trip 3: Year 2 National Conference 2 people 3 days/2 nights	≈ \$360/person \$720	≈ \$300/night \$600	\$96/day/person 3 days \$576	\$1896
Trip 4: Year 3 National Conference 2 people 3 days/2nights	≈ \$432/person \$864	≈ \$360/night \$720	\$119/day/person 3 days \$714	\$2298
Required travel for all 3 years of the grant				\$6444

In addition, we would like for the 3 counselors to attend training in St. Louis, Missouri, each year with the Leadership Academy Character Education. They would attend 13 sessions. The cost for travel from Farmington, Missouri for this would be \$520 for car rental plus \$260 for gasoline the first year (\$780) and an addition 5% per year each additional year (2nd year \$819, 3rd year \$860). We would also include a lunch per diem of \$15 for one staff member during each grant year.

We would also want the three counselors to take a Missouri Connections training that is located in Park Hills, Missouri at Mineral Area College. The training is free but we would like to provide them with .50 per mile to cover the cost of driving from Farmington, Missouri to Park Hills, Missouri. This would be an additional \$24 per grant year. We would also include a lunch per diem of \$15 for all three staff members during each grant year (a total of \$45 each grant year).

The purpose of the travel expenses will be to provide the counselors with research-based strategies in social-emotional learning so that they will be able to train other staff in the district which will then filter down to additional direct services to our student population. In addition, the direct services provided to the students will then enable them to make healthy choices for their lives which will in turn provide our community with mentally well-adjusted citizens.

The cost basis for these numbers is budget estimate based on figures that can be found by contacting the various vendors.

The total amounts requested for Travel are:

Grant Year 1: \$3,114.00 Grant Year 2: \$2,799.00 Grant Year 3: \$3,242.00

Equipment:

Since we would be hiring 3 new staff members, we would need to provide desks, chairs, computers, printers, and locked file cabinets to be purchased in year 1 of the grant. These items will be necessary for the counselors to have an office where they will be contacted and meet with and contact outside community agencies for referral services. The counselor will also be able providing students with direct services by having an office space to meet in. The laptops will enable the counselors to move freely throughout the district to provide training and services.

We would plan to purchase the office furniture from Office Max here in Farmington. The cost of a Bestar Workstation is \$540, a Crawley II High Back Executive Chair is \$130 and an A-Line Lateral File with a lock is \$190. The total on the office furniture for 3 new counselors would be \$2580. We would also need to purchase technology equipment. We would purchase 3 Dell Optiplex 960 Desktop computers at \$350 each (total \$1050) and 3 Dell Laptops and ports for \$572 each (total \$1716) all from CDI and 3HP LaserJet Pro printers from CDW-G at \$197 each (total \$591). All of these purchases would be made during the first year of the grant.

In addition, we would be purchasing additional technology equipment for the students. There would be 20 laptops purchased from CDI at a cost of \$470 each (total \$9400) to be used at the High School to assist the students with making informed choices about their future. We would also purchase 5 I-Pads to be used at the Elementary level for direct services with the students during afterschool sessions. These would be purchased from The Apple Store at a cost of \$499 each and OtterBoxes from CDW-G at a cost of \$56 each (total \$2775) during the 1st year of the grant. We would also be purchasing Apps to be used with this new equipment (such as “Girls on the Run”, ACT prep, “Head to Toe”). We would like to have a decreasing amount of funds for these each year; \$300 the first year of the grant, \$200 the 2nd year of the grant, and \$100 the 3rd year of the grant.

An additional purchase would be for a portable projector and screen to be taken to the various schools to provide programs to the students as well as trainings for the other professional staff. These would be purchased during the first year of the grant from CDW-G at a cost of \$799 for the projector and \$137 for the screen (total \$936).

The cost basis for the equipment is a planning estimate due to the fluctuation in prices of technology which can be 5-10% each year per our Technology Director. ...

The total amounts requested for Equipment are:

Grant Year 1: \$19,348.00 Grant Year 2: \$200.00 Grant Year 3: \$100.00

Supplies:

Office Supplies – During the 1st year of the grant, there would be a need for \$225 to make sure that each counselor had desk accessories (stapler, tape dispenser, scissors, etc.) to do their work efficiently. These items would be purchased at Office Max or through Quill.com. Supplies such as staples, copy paper, paper clips, pens, etc. are purchased by the individual school offices to be used in that school.

Printer Supplies – The 3 printers will need toner every 3 months during the school year at \$80 the first year of the grant, \$84 the second year of the grant and \$88 the third year of the grant. There will also need to be a \$100 maintenance kit purchased each year. The total for the first year would be \$1020, for the second year \$1056 and for the third year \$1092.

Instructional Materials – Books, workbooks, learning CD’s and DVD’s would be purchased to assist the counselors with the afterschool programs and individual counseling; \$2500 the first year, \$2550 in the second year and \$3000 in the third year (this is an increase of 2% each year). These items will make learning more tangible to the students.

Motivation/Information – The counselors would like to purchase for the schools in the district posters that are motivational/informational concerning STD's, drinking, pregnancy, and graduation. This cost would be \$400 per year.

The cost basis for the supplies is a planning estimate due to the fluctuating prices in all of these materials.

The total amounts requested for Supplies are:

Grant Year 1: \$4,145.00 Grant Year 2: \$4,006.00 Grant Year 3: \$4,456.00

Contractual:

We would plan to contract for an additional 80 hours per year of additional counseling for our student population at a rate of \$50 per hour; this would be \$4000 each grant year. This would be to provide specialized services, such as grief counseling, that our regular staff is not trained in and are unable to provide.

We would also plan to contract with the Parents as Teachers program for \$2000 per grant year to provide follow-up and resources to children and families identified as being in need of assistance with social skill development, conflict resolution, family issues and making healthy choices for themselves and their families. This would provide the students and families with contact to community agencies and specialists as well as direct services at the school.

We have received other federal grants and have read and abide by the procedures for procurement under 34 CFR Parts 74.40-74.48 and Part 80.36.

The cost basis for contracted services is a firm estimate based on engaging in these services with these contractors currently.

The total amounts requested for Contractual are:

Grant Year 1: \$6,000.00 Grant Year 2: \$6,000.00 Grant Year 3: \$6,000.00

Other:

Incentives – We would like to provide healthy snacks and incentives for any afterschool programs we would have, parent programs offered to assist parents with technology and the end of program year fair for all participants. We are estimating \$9000 each grant year.

Printing – We would like to place printed material in the hands of our students concerning areas covered under the areas of this project. We are estimating \$1000 each grant year to provide information about abuse, career choices, pregnancy, etc. so that the students can make wise, healthy choices about their futures.

School Bus Gasoline – The fuel used to transport student home from afterschool activities. The longest route would be 50 miles round trip. School buses average 12 miles per gallon and diesel fuel at an average of \$4.00 per gallon for 4 days per week for the 25 weeks we would be doing afterschool counseling and activities. We are estimating \$1,667 each of the grant years for fuel consumption for the bus.

The cost basis for other areas is a planning estimate based on what is available currently in the Farmington, Missouri, area.

The total amounts requested for Supplies are:

Grant Year 1: \$11,667.00 Grant Year 2: \$11,667.00 Grant Year 3: \$11,667.00

Total Direct Costs:

The total amounts requested for direct costs are:

Grant Year 1: \$205,783.44 Grant Year 2: \$190,172.62 Grant Year 3: \$195,195.96

The total amount of direct costs for all three grant years is: \$591,152.02

Training Stipends:

It will cost \$500 per grant year to send one person to the LACE (Leadership Academy Character Education) classes in St. Louis.

We would also like \$1500 per grant year to be available for each of counselors to attend a training to improve their knowledge and skills in an area in which they will then provide direct student services (i.e.: drug abuse, career counseling, or conflict resolution).

The total amounts requested for Training Stipends are:

Grant Year 1: \$2,000.00 Grant Year 2: \$2,000.00 Grant Year 3: \$2,000.00

Total Costs:

The total amounts requested for all categories are:

Grant Year 1: \$207,783.44 Grant Year 2: \$192,172.62 Grant Year 3: \$197,195.96

The total amount of total of costs for all three grant years is \$597,152.02

**U.S. DEPARTMENT OF EDUCATION
BUDGET INFORMATION
NON-CONSTRUCTION PROGRAMS**

OMB Number: 1894-0008
Expiration Date: 04/30/2014

Name of Institution/Organization

Farmington R-7 School District

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

**SECTION A - BUDGET SUMMARY
U.S. DEPARTMENT OF EDUCATION FUNDS**

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel	123,782.00	125,708.00	127,634.00			377,124.00
2. Fringe Benefits	37,727.44	39,792.62	42,096.96			119,617.02
3. Travel	3,114.00	2,799.00	3,242.00			9,155.00
4. Equipment	19,348.00	200.00	100.00			19,648.00
5. Supplies	4,145.00	4,006.00	4,456.00			12,607.00
6. Contractual	6,000.00	6,000.00	6,000.00			18,000.00
7. Construction	0.00	0.00	0.00			0.00
8. Other	11,667.00	11,667.00	11,667.00			35,001.00
9. Total Direct Costs (lines 1-8)	205,783.44	190,172.62	195,195.96			591,152.02
10. Indirect Costs*	0.00	0.00	0.00			0.00
11. Training Stipends	2,000.00	2,000.00	2,000.00			6,000.00
12. Total Costs (lines 9-11)	207,783.44	192,172.62	197,195.96			597,152.02

***Indirect Cost Information (To Be Completed by Your Business Office):**

If you are requesting reimbursement for indirect costs on line 10, please answer the following questions:

(1) Do you have an Indirect Cost Rate Agreement approved by the Federal government? Yes No

(2) If yes, please provide the following information:

Period Covered by the Indirect Cost Rate Agreement: From: To: (mm/dd/yyyy)

Approving Federal agency: ED Other (please specify):

The Indirect Cost Rate is %.

(3) For Restricted Rate Programs (check one) -- Are you using a restricted indirect cost rate that:

Is included in your approved Indirect Cost Rate Agreement? or, Complies with 34 CFR 76.564(c)(2)? The Restricted Indirect Cost Rate is %.

Name of Institution/Organization Farmington R-7 School District	Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.	
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**SECTION B - BUDGET SUMMARY
NON-FEDERAL FUNDS**

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel						
2. Fringe Benefits						
3. Travel						
4. Equipment						
5. Supplies						
6. Contractual						
7. Construction						
8. Other						
9. Total Direct Costs (lines 1-8)						
10. Indirect Costs						
11. Training Stipends						
12. Total Costs (lines 9-11)						

SECTION C - BUDGET NARRATIVE (see instructions)

U.S. DEPARTMENT OF EDUCATION
SUPPLEMENTAL INFORMATION
FOR THE SF-424

OMB Number: 1894-0007
Expiration Date: 07/31/2014

1. Project Director:

Prefix:	First Name:	Middle Name:	Last Name:	Suffix:
<input type="text"/>	Matthew	<input type="text"/>	Ruble	<input type="text"/>

Address:

Street1:	1022 Ste. Genevieve Avenue
Street2:	<input type="text"/>
City:	Farmington
County:	<input type="text"/>
State:	MO: Missouri
Zip Code:	63640
Country:	USA: UNITED STATES

Phone Number (give area code)	Fax Number (give area code)
<input type="text" value="573-701-1300"/>	<input type="text"/>

Email Address:

2. Novice Applicant:

Are you a novice applicant as defined in the regulations in 34 CFR 75.225 (and included in the definitions page in the attached instructions)?

Yes No Not applicable to this program

3. Human Subjects Research:

a. Are any research activities involving human subjects planned at any time during the proposed project Period?

Yes No

b. Are ALL the research activities proposed designated to be exempt from the regulations?

Yes Provide Exemption(s) #:

No Provide Assurance #, if available:

c. If applicable, please attach your "Exempt Research" or "Nonexempt Research" narrative to this form as indicated in the definitions page in the attached instructions.

<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
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