



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF POSTSECONDARY EDUCATION

NOV 15 2011

Dear Child Care Access Means Parents in School Project Director:

I am writing regarding the Child Care Access Means Parents in School (CCAMPIS) Program annual performance report (APR) submission for program year 2010-2011. The deadline for submitting the APR is February 1, 2012.

Attached for your use is an electronic version of the CCAMPIS APR. Please read the instructions carefully and note that the report has been reformatted in order to obtain more specific enrollment, persistence and graduation outcome information for student-parents and to account for the number of children served for each participant accumulatively. This allows for ease of reporting and will collect information in a format that will provide data that is more compatible with the accountability and tracking requirements of the Department of Education (Department). In addition, the Department will use the information provided in the report to determine how effectively your institution has achieved its CCAMPIS project objectives and whether it is in the best interest of the government to continue funding.

The CCAMPIS APR (in an electronic fillable format) may also be down loaded by visiting the CCAMPIS Web page at <http://www2.ed.gov/programs/campisp/index.html> and clicking the "Performance" tab. All APRs, including scanned, signed signature pages, must be **submitted electronically** via e-mail by the deadline date of February 1, 2012. Please **do not submit** reports in **PDF formats**. For ease of tabulation, please submit Section III A (Persistence and Graduation) in an Excel format as provided, not in Word or as a PDF attachment.

All APRs must be e-mailed to the Department with the subject line:

FY 2011 CCAMPIS APR P335A (complete award number, institution name, and state) to:
Princess.Uzzelle@ed.gov

If you are technically prohibited from the electronic submission of the APR, please mail a hard copy of the report to the following address:

Ms. Princess Uzzelle
U.S. Department of Education
OPE/SS/CCAMPIS
1990 K Street, N.W., Suite 7050
Washington DC, 20006-8510

1990 K ST. NW, WASHINGTON, DC 20006
www.ed.gov

The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

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Please do not hesitate to contact Dr. Josephine Hamilton, CCAMPIS Program Lead, for any questions you may have on the completion of the APR. Dr. Hamilton can be reached at josephine.hamilton@ed.gov or 202-502-7583. Thank you for your continued support of the CCAMPIS Program.

Sincerely,

/ s /

Eileen S. Bland
Director, Undergraduate and Graduate Programs
Student Service