



# Student Eligibility



## School-based Student Eligibility





## Regular Student

- Student must be enrolled or accepted for enrollment in an eligible school for the purpose of obtaining a degree or certificate offered by the school.
- May not be enrolled in only remedial coursework
- FAA Access shows:

Type of Degree / Certificate:	1ST BACHELOR'S DEGREE
Student's Grade Level in College in 2010-2011:	1ST YR./ATTENDED COLLEGE BEFORE
First Bachelor's Degree by July 1, 2010?:	NO
Working on Master's or Doctorate in 2010-2011?:	NO

- School uses internal records to document

3



## Not Currently Enrolled In Secondary School

- A student may not be concurrently enrolled in secondary school and postsecondary school
- FAA Access shows “high school or equivalent completed”
- School’s admission application may ask for secondary school information or require secondary school transcript

4





## Enrollment Status

- Student must be enrolled at least half-time for the period for which the loan is originated
- FAA Access shows student's projection of enrollment

### Enrollment Status

Student's Enrollment Status for 2010-2011:

- School must document enrollment status through internal enrollment or registration system

5



## Academic Qualifications

- High school diploma
- OR
- Equivalent of high school diploma
    - FAA Access shows:

High School or Equivalent  
Completed?:

HIGH SCHOOL DIPLOMA

6





## Satisfactory Academic Progress

- Student must be in compliance with your Direct Loan satisfactory academic progress policy
- May or may not be same as academic departments' policies
- School must use internal records to document
- School must review each Direct Loan borrower's academic progress at least once per year.

7



## Satisfactory Academic Progress

- Must have a satisfactory progress policy for all students
  - Must be at least as strict as for students who do not receive aid
  - School responsible for monitoring SAP
- Minimum statutory requirements
  - Qualitative standards
  - Quantitative standards

8





## Satisfactory Academic Progress

- Qualitative: grades
  - Grades, work projects completed or comparable factors that are measurable against a norm
  - If program exceeds 2 academic years, maintain “C” average (2.0) by end of second academic year
- Quantitative: time
  - Maximum time frame in which student is expected to complete
    - On pace to complete course within 150% of published length of the program
    - Must divide maximum time frame into increments

9



## Satisfactory Academic Progress

- Must establish amount of work to be completed in each increment
- Must have an appeal process for students who have lost Title IV eligibility due to unsatisfactory progress
- May allow students a probationary period
- Must address
  - Course repeats
  - Remedial courses
  - Incomplete grades
  - Withdrawals

10





## Drug Conviction

- Student must not have a conviction for a drug-related offense that occurred while enrolled in school and receiving Title IV aid.
- Self-reported by student on FAFSA question 23
- FAA Access shows:

Drug Conviction Affecting Eligibility? ELIGIBLE FOR AID

- No database match available
- No requirement that school collect additional documentation

11



Eligibility Dependent Upon  
Database Match

12





## CPS Data Match Results

- Match flags are alpha or numeric codes that show results of each match between CPS and another database
- Comments and comment codes provide information to school and student about results of processed FAFSA
  - Each comment has a numeric code and text that provides information to school and student about the results of the processed FAFSA
- Comments are included in FAA Access and on printed ISIR

13



## CPS Data Match Results

- “C” flag“ is indicator that, though EFC is calculated, school resolution is required
- Eligibility in question based upon database match results
  - Always has corresponding comment
- School must resolve either by
    - Correction to ISIR
    - Collection of supporting documentation to resolve eligibility issue

EFC: 03549 \* C

14





## Social Security Number

- Borrower must have valid U.S. Social Security Number
- Comment gives result of match
  - 061 with text: “The name you reported on your FAFSA does not match the name in the Social Security Administration’s (SSA) records for your Social Security Number (SSN). Therefore, you must correct your SSN (Item 8) or name (Items 1 and 2). If your name is correct, you must confirm it by reentering both your first and last names in Items 1 and 2. If you confirm your name, you should also contact the SSA to make sure that they correct it in their records. The SSA can be contacted by calling 1-800-772-1213 or by visiting [www.socialsecurity.gov](http://www.socialsecurity.gov). D
- Match failure requires that student provide proof of number
  - Social Security Card
  - Letter from U.S. Social Security Administration

15



## Citizenship

Student/Borrower must be

- United States citizen or national
- United States permanent resident
- Citizen of the Federated States of Micronesia, or the Republics of Palau and the Marshall Islands
- Other eligible non-citizen
  - Someone living in the United States for other than a temporary purpose
- FAA Access shows:

Student's Citizenship Status: U.S. CITIZEN (OR U.S. NATIONAL)  
Student's Alien Registration Number:

16





## United States Citizenship

- Database match with U.S. Social Security Administration
  - Checks place of birth
- Comment gives result of match
  - 146 with text: “The Social Security Administration did not confirm that you are a U.S. citizen. Please provide your financial aid office with documentation of your U.S. citizenship (such as your U.S. Passport, Certificate of Naturalization or Birth Certificate). If the documents support your status as a U.S. citizen, the financial aid office at your school will make a copy of your documentation and can continue to process your federal student aid.”

17



## United States Citizenship

- Match failure requires that student provide proof of citizenship
  - Valid United States passport or wallet-sized passport card
  - Certificate of Naturalization
  - Copy of Form FS-240 (Consular Report of Birth Abroad), FS-545 (Certificate of birth issued by a foreign service post), or DS-1350 (Certification of Report of Birth). These are State Department documents.

18





## Eligible Non-Citizen

- Student provides an alien registration number
- Database match with U.S. Department of Homeland Security
- Match failure requires that student provide proof of non-citizenship status
  - May require secondary confirmation
    - Form G845
- Comment gives result of match
  - 120 with text: “Your citizenship status has been confirmed by the Department of Homeland Security and you meet the citizenship requirements for federal student aid.”

19



## Selective Service Registration

- Male students born since 1960 must be registered with U.S. Selective Service System
- FAA Access shows:  

Is the Student Male or Female?:	MALE
<hr/>	
Register Student for Selective Service?:	REGISTER ME
<hr/>	
- Student not registered and under age 26 may request Central Processing System perform registration – FAFSA question 22

20





## Selective Service Registration

- Comment gives result of match
  - 030 with text: “The Selective Service reported that you have not registered with them. If you are female or were born before 1960, registration is not required. Otherwise, if you are not yet registered, are male, and are 18 through 25 years of age, to receive aid you must do one of the following: (1) answer “Male” to Item 21 and “Register Me” to Item 22 on this SAR, (2) complete a Selective Service registration form at your local post office, or (3) register online at [www.sss.gov](http://www.sss.gov). If you believe you have already registered or are exempt, please contact the Selective Service at 847-688-6888. “

21



## Financial Aid History

- Borrower cannot
  - be in default on any Title IV loans
  - have borrowed in excess of annual or aggregate Title IV loan limits
  - owe an overpayment to a Title IV grant or Perkins Loan program
- Signature block includes student certification
- Database match with National Student Loan Data System (NSLDS)

22





## Financial Aid History

- Comment code gives result of database match
  - 038 with text: “To resolve your Federal Pell Grant overpayment, your Financial Aid Administrator must contact the school associated with the Pell overpayment.”
- NSLDS will show financial aid history
- Match failure requires documentation that student resolved issue
  - Letter from holder of debt stating that
    - Debt paid in full, or
    - Satisfactory payment arrangements have been made

23



# QUESTIONS????

24

