

## ED Records Schedule

**SCHEDULE LOCATOR NO.:** 015

**APPROVED DATE:** 2/8/2005

**TITLE:** Adams Order, Higher ED Files and Related Cases

**PRINCIPAL OFFICE:** Office for Civil Rights

**NARA DISPOSITION AUTHORITY:** N1-441-05-1/1

### **DESCRIPTION:**

Files developed by the Office for Civil Rights in responding to the Adams court order requiring ED to monitor statewide higher education desegregation policies and plans for Southern and Border States in addition to the original 6 states directly referenced in the Adams court order. These files contain copies of legal documents, evaluation reports of state activities in higher education, plan correspondence, and similar documents, including those related to the development of desegregation partnership agreements with individual states.

### **DISPOSITION INSTRUCTIONS:**

- a. Record Copy

#### **PERMANENT**

Cut off at the close of the fiscal year following a determination by ED that all states cited in the Adams order have a unitary system, and transfer to a certified records center 5 years after cutoff. Transfer to the National Archives 20 years after cutoff.

- b. Electronic version of records created by electronic mail or word processing systems

#### **TEMPORARY**

Delete when recordkeeping copy is generated or when no longer needed for reference or updating, whichever is sooner.

### **IMPLEMENTATION GUIDANCE:**

As these records may be maintained in different media formats, this schedule is written to authorize the disposition of the records in any media (media neutral). Records that are designated for permanent retention and are created and maintained electronically will be transferred to NARA in an approved electronic format.

### **ARRANGEMENT/ANNUAL ACCUMULATION:**

Filed alphabetically by state. Five boxes/yr.

**FORMAT:** Paper, Electronic

## **ED Records Schedule**

### **PREVIOUS DISPOSITION AUTHORITY/CONTACT:**

NC1-12-81-1, Item 5 [ED/RDS Part 4, Item 5]

### **SPECIFIC LEGAL REQUIREMENTS:**

Title VI of the Civil Rights Act of 1964

### **SPECIFIC RESTRICTIONS:**

**BUSINESS LINE:** Compliance