

ED Records Schedule

SCHEDULE LOCATOR NO.: 192

APPROVED DATE: 05/03/2010

TITLE: Federal Real Property Assistance (FRPA) No Award Conveyance Files

PRINCIPAL OFFICE: Office of Management

NARA DISPOSITION AUTHORITY: N1-441-09-02

DESCRIPTION:

The Federal Property and Administrative Services Act of 1949 (P.L. 81-152), as amended, provides statutory authority for the disposal of excess real property to another executive agency having a need for property, or, if there is no such need, for its disposal as surplus property in accordance with Federal laws and regulations. The act also gives the Secretary of Education the authority to convey surplus Federal real property to eligible applicants who must use the property for educational purposes.

These records document the applications for transfer of Federal real property that are not approved. Records include, but are not limited to, all notices, documents, memorandums, correspondence and applications submitted to the Federal Real Property Assistance Program.

As these records may be maintained in different media formats, this schedule is written to authorize the disposition of the records in any media (media neutral). Records that are designated for permanent retention and are created and maintained electronically will be transferred to NARA in an approved electronic format.

DISPOSITION INSTRUCTIONS:

a. Case Files

TEMPORARY

Cut off case file after determination of no award. Destroy/delete 5 years after cut off.

b. Duplicate Copies Maintained for Reference Purposes and That Do Not Serve as the Record Copy

TEMPORARY

Destroy/delete when no longer needed for reference.

IMPLEMENTATION GUIDANCE:

ARRANGEMENT/ANNUAL ACCUMULATION:

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PREVIOUS NARA DISPOSITION AUTHORITY:

SPECIFIC LEGAL REQUIREMENTS:

Federal Property and Administrative Services Act of 1949, as amended, 40 U.S.C. § 550 et, seq., 34 CFR 12

SPECIFIC RESTRICTIONS:

LINE OF BUSINESS: Grants