

**FULBRIGHT-HAYS
DOCTORAL DISSERTATION RESEARCH
ABROAD PROGRAM**

CLOSING DATE: April 28, 2015

Fiscal Year 2015 Application Materials



CFDA No. 84.022A

OMB No. 1840-0005

Expiration Date: 04/30/2017

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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1840-0005**. The time required to complete this information collection is estimated to average 25 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to DDRA Program IFLE/OPE. Department of Education, 400 Maryland Avenue, SW (1900 K St, NW, 6th Floor), Washington, DC 20202-6106.

Dear Applicant Letter



UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF POSTSECONDARY EDUCATION

Thank you for your interest in applying for a grant under the Fulbright-Hays Doctoral Dissertation Research Abroad (DDRA) program. Included in this application booklet are the program introduction, instructions, and forms needed to submit a complete application package to the U.S. Department of Education.

Institutional grants awarded under the DDRA program provide fellowships to enable doctoral students enrolled in modern foreign language and area studies programs at U.S. institutions of higher education to conduct dissertation research overseas for 6-12 months.

This letter highlights a few items in the Fiscal Year (FY) 2015 application package that will be important to you in applying for grants under this program. You should review the entire application package carefully before preparing and submitting your application. Information on the DDRA program is accessible at the U.S. Department of Education's Web site at:

<http://www.ed.gov/programs/iegpsddrap/index.html>

Applicants should pay particular attention to the section entitled "Competition Highlights" that outlines the absolute, competitive and invitational priorities as well as other program and competition details.

Although the DDRA program funds doctoral student research, the legal applicant is the institution, and if a grant is awarded, the institution of higher education (IHE) is the legal grantee. Students are not eligible to apply for this funding independently. In order for institutions to apply electronically, representatives of IHEs (i.e., project directors) must register in the G5 e-Application system. Project directors who have not already registered must submit the following information, via e-mail, to ddra@ed.gov: first and last name of the project director, university, and e-mail address. We recommend that applicant IHEs submit this information as soon as possible to ensure that applicant IHEs obtain access to the G5 e-Application system well before the application deadline date. We suggest that applicant IHEs send this information no later than two weeks prior to the closing date in order to facilitate timely submission of their electronic applications. Please note that the project director cannot be a student applicant.

A list of DDRA institutions and program project directors who have registered in G5 e-Application in previous years is included in this application package. If your institution is not listed, or your project director has changed, please contact Dr. Pamela J. Maimer at ddra@ed.gov with the new project director's contact information as soon as possible.

The Department of Education requires that applications for FY 2015 grants under the DDRA program are submitted electronically using the Department's G5 e-Application system. The G5 e-Application system is accessible through its portal page at:

www.G5.gov

The application must be submitted on or before the deadline date. Electronic submission of

applications via the G5 e-Application system is required unless you qualify for one of the exceptions to the electronic submission requirement as determined by the Notice Inviting Applications. If you think you may need an exception, please review the requirements promptly. Applications submitted late will not be accepted. The Department is required to enforce the established deadline to ensure fairness to all applicants. No changes or additions to an application will be accepted after the deadline date.

You are reminded that the document published in the Federal Register (the Notice Inviting Applications) is the official document and that you should not rely upon any information that is inconsistent with the guidance contained in the official document.

We look forward to receiving your application and appreciate your efforts to promote excellence in international education.

Sincerely,

/s/

Mohamed Abdel-Kader
Deputy Assistant Secretary,
International and Foreign Language Education

Competition Highlights

1. Please note the following program priorities:

- a. Absolute: The Department will only consider applications that meet this priority. This priority is: A research project that focuses on one or more of the following geographic areas: Africa, East Asia, Southeast Asia and the Pacific Islands, South Asia, the Near East, Central and Eastern Europe and Eurasia, and the Western Hemisphere (excluding the United States and its territories). Please note that applications that propose projects focused on the following countries are not eligible:

Andorra, Austria, Belgium, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Malta, Monaco, Netherlands, Norway, Portugal, San Marino, Spain, Sweden, Switzerland, United Kingdom, or Vatican City.

- b. Competitive Preference Priority 1 (3 points): A research project that focuses on one or more of the following geographic areas:

Sub-Saharan Africa: Angola, Benin, Botswana, Burkina Faso, Burundi, Cabo Verde, Cameroon, Central African Republic, Chad, Comoros, Côte d'Ivoire, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, The Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mayotte, Mozambique, Namibia, Niger, Nigeria, Republic of the Congo, Réunion, Rwanda, São Tomé and Príncipe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Swaziland, Tanzania, Togo, Uganda, Zambia, Zimbabwe.

South Asia: Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka.

Southeast Asia: Brunei, Burma, Cambodia, Indonesia, Laos, Malaysia, Philippines, Singapore, Thailand, Timor-Leste, Vietnam.

- c. Competitive Preference Priority 2 (2 points): A research project that focuses on any of the seventy-eight (78) languages selected from the U.S. Department of Education's list of Less Commonly Taught Languages (LCTLs) as follows:

Akan (Twi-Fante), Albanian, Amharic, Arabic (all dialects), Armenian, Azeri (Azerbaijani), Balochi, Bamanakan (Bamana, Bambara, Mandikan, Mandingo, Maninka, Dyula), Belarusian, Bengali (Bangla), Berber (all languages), Bosnian, Bulgarian,

Burmese, Cebuano (Visayan), Chechen, Chinese (Cantonese), Chinese (Gan), Chinese (Mandarin), Chinese (Min), Chinese (Wu), Croatian, Dari, Dinka, Georgian, Gujarati, Hausa, Hebrew (Modern), Hindi, Igbo, Indonesian, Japanese, Javanese, Kannada, Kashmiri, Kazakh, Khmer (Cambodian), Kirghiz, Korean, Kurdish (Kurmanji), Kurdish (Sorani), Lao, Malay (Bahasa Melayu or Malaysian), Malayalam, Marathi, Mongolian, Nepali, Oromo, Panjabi, Pashto, Persian (Farsi), Polish, Portuguese (all varieties), Quechua, Romanian, Russian, Serbian, Sinhala (Sinhalese), Somali, Swahili, Tagalog, Tajik, Tamil, Telugu, Thai, Tibetan, Tigrigna, Turkish, Turkmen, Ukrainian, Urdu, Uyghur/Uigur, Uzbek, Vietnamese, Wolof, Xhosa, Yoruba, and Zulu.

- d. Competitive Preference Priority 3 (5 points):
A research project in the field of economics, engineering, international development, global education, mathematics, political science, public health, science, or technology proposed by an applicant who will use advanced language proficiency in one of the 78 LCTLs listed in Competitive Preference Priority 2 of this notice in his or her research. An applicant must meet all three components of this priority in order to be awarded points: propose a research project in one of the fields listed above, be proficient in the language of research at an advanced level, and propose using as a language of research one of the 78 LCTLs listed in this notice.
 - e. Invitational Priority: While no additional points will be awarded to an application that meets this priority, we encourage applications from Minority-Serving Institutions as well as other institutions that promote the participation of students from underrepresented groups in research abroad projects and in foreign languages and international studies.
2. Please note that these priorities are explained in detail in the Federal Register notice. Potential applicants are strongly encouraged to review the Federal Register notice carefully before preparing an application.
 3. Please note that, although the DDRA program funds student research, the legal applicant is the institution of higher education (IHE), and if a grant is awarded, the institution is the legal grantee. Students are not able to apply for this funding independently. In order to apply for this fellowship program, it is necessary for the student and the institution to coordinate their competition activities and keep each other informed.
 4. Applications must be submitted electronically via the U.S. Department of Education's G5 e-Application system. This system may be accessed at www.G5.gov. Both the student and the IHE must complete their portions of the application correctly and submit separately via the G5 e-Application system.

5. The application must be received on or before the deadline date and time. Please note that the U.S. Department of Education's grant application deadline is at 4:30:00 pm Washington, DC time. Late applications **will not be accepted**.
6. Electronic submission of an application is required unless it qualifies for one of the (rare) exceptions to the electronic submission requirement as outlined in the Federal Register notice.
7. All applicants are required to adhere to the page limits for the Project Narrative and for the bibliography portion of the application in the Federal Register notice.
8. A font standard in the notice requires that applicants use one of the following 12 pt. fonts: Times New Roman, Courier, Courier New or Arial. Applications submitted in **any other font (including Times Roman, Arial Narrow, etc.)** will not be accepted.
9. Student transcripts must be scanned as one document and uploaded into the student application.

Applicants are reminded that the Federal Register notice is the official document for application guidelines and that applicants should not rely upon any information that is inconsistent with the guidance contained within it.

Notice Inviting Applications (NIA)

4001-01-U

DEPARTMENT OF EDUCATION

Applications for New Awards; Fulbright-Hays Doctoral
Dissertation Research Abroad Fellowship Program

AGENCY: Office of Postsecondary Education, Department of
Education.

ACTION: Notice.

Overview Information:

Fulbright-Hays Doctoral Dissertation Research Abroad (DDRA)
Fellowship Program

Notice inviting applications for new awards for fiscal year
(FY) 2015.

Catalog of Federal Domestic Assistance (CFDA) Number:
84.022A.

Dates:

Applications Available: February 27, 2015.

Deadline for Transmittal of Applications: April 28, 2015.

Full Text of Announcement

I. Funding Opportunity Description

Purpose of Program: The Fulbright-Hays DDRA Fellowship
Program provides opportunities to doctoral candidates to
engage in full-time dissertation research abroad in modern

foreign languages and area studies. The program is designed to contribute to the development and improvement of the study of modern foreign languages and area studies in the United States.

Priorities: This notice contains one absolute priority, three competitive preference priorities, and one invitational priority. In accordance with 34 CFR 75.105(b)(2)(ii), the absolute and competitive preference priorities are from the regulations for this program (34 CFR 662.21(d)).

Absolute Priority: For FY 2015, this priority is an absolute priority. Under 34 CFR 75.105(c)(3), we consider only applications that meet this priority.

This priority is:

Specific Geographic Regions of the World.

A research project that focuses on one or more of the following geographic areas: Africa, East Asia, Southeast Asia and the Pacific Islands, South Asia, the Near East, Central and Eastern Europe and Eurasia, and the Western Hemisphere (excluding the United States and its territories). Please note that applications that propose projects focused on the following countries are not eligible: Andorra, Austria, Belgium, Cyprus, Denmark,

Finland, France, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Malta, Monaco, Netherlands, Norway, Portugal, San Marino, Spain, Sweden, Switzerland, United Kingdom, or Vatican City.

Competitive Preference Priorities: Within this absolute priority, we give competitive preference to applications that address one or more of the following priorities.

Under 34 CFR 75.105(c)(2)(i), for FY 2015, we award an additional three points to an application that meets Competitive Preference Priority 1; two points for an application that meets Competitive Preference Priority 2; and five points for an application that meets Competitive Preference Priority 3 (up to 10 additional points possible).

These priorities are:

Competitive Preference Priority 1: Specific Geographic Regions of the World (3 points).

A research project that focuses on one or more of the following geographic areas: sub-Saharan Africa (Angola, Benin, Botswana, Burkina Faso, Burundi, Cabo Verde, Cameroon, Central African Republic, Chad, Comoros, Côte d'Ivoire, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, The Gambia,

Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mayotte, Mozambique, Namibia, Niger, Nigeria, Republic of the Congo, Réunion, Rwanda, São Tomé and Príncipe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Swaziland, Tanzania, Togo, Uganda, Zambia, Zimbabwe), Southeast Asia (Brunei, Burma, Cambodia, Indonesia, Laos, Malaysia, Philippines, Singapore, Thailand, Timor-Leste, Vietnam), and South Asia (Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka).

Competitive Preference Priority 2: Focus on Priority Languages (2 points).

A research project that focuses on any of the 78 priority languages selected from the U.S. Department of Education's list of Less Commonly Taught Languages (LCTLs), as follows:

Akan (Twi-Fante), Albanian, Amharic, Arabic (all dialects), Armenian, Azeri (Azerbaijani), Balochi, Bamanakan (Bamana, Bambara, Mandikan, Mandingo, Maninka, Dyula), Belarusian, Bengali (Bangla), Berber (all languages), Bosnian, Bulgarian, Burmese, Cebuano (Visayan), Chechen, Chinese (Cantonese), Chinese (Gan), Chinese (Mandarin),

Chinese (Min), Chinese (Wu), Croatian, Dari, Dinka, Georgian, Gujarati, Hausa, Hebrew (Modern), Hindi, Igbo, Indonesian, Japanese, Javanese, Kannada, Kashmiri, Kazakh, Khmer (Cambodian), Kirghiz, Korean, Kurdish (Kurmanji), Kurdish (Sorani), Lao, Malay (Bahasa Melayu or Malaysian), Malayalam, Marathi, Mongolian, Nepali, Oromo, Panjabi, Pashto, Persian (Farsi), Polish, Portuguese (all varieties), Quechua, Romanian, Russian, Serbian, Sinhala (Sinhalese), Somali, Swahili, Tagalog, Tajik, Tamil, Telugu, Thai, Tibetan, Tigrigna, Turkish, Turkmen, Ukrainian, Urdu, Uyghur/Uigur, Uzbek, Vietnamese, Wolof, Xhosa, Yoruba, and Zulu.

Competitive Preference Priority 3: Thematic Focus on Academic Fields and Advanced Proficiency in Less Commonly Taught Languages (5 points).

A research project in the field of economics, engineering, international development, global education, mathematics, political science, public health, science, or technology proposed by an applicant who will use advanced language proficiency in one of the 78 LCTLs listed in Competitive Preference Priority 2 of this notice in his or her research. An applicant must meet all three components of this priority in order to be awarded points: propose a

research project in one of the fields listed above, be proficient in the language of research at an advanced level, and propose using as a language of research one of the 78 LCTLs listed in this notice.

Invitational Priority: For FY 2015, this priority is an invitational priority. Under 34 CFR 75.105(c)(1), we do not give an application that meets this invitational priority a competitive or absolute preference over other applications.

This priority is:

Applications from Minority-Serving Institutions as well as other institutions that promote the participation of students from minority backgrounds in research abroad projects in foreign languages and international studies. For purposes of this invitational priority, Minority-Serving Institution means an institution that is eligible to receive assistance under part A of title III, under part B of title III, or under title V of the Higher Education Act of 1965, as amended (HEA).

Program Authority: 22 U.S.C. 2452(b)(6).

Applicable Regulations: (a) The Education Department General Administrative Regulations (EDGAR) in 34 CFR parts 75, 77, 81, 82, 84, 86, 97, 98, and 99. (b) The OMB Guidelines to Agencies on Governmentwide Debarment and

Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485. (c) The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, as adopted and amended in 2 CFR part 3474.

(d) The regulations for this program in 34 CFR part 662.

Note: The regulations in 34 CFR part 86 apply to institutions of higher education (IHEs) only.

II. Award Information

Type of Award: Discretionary grants redistributed as fellowships to individual beneficiaries.

Estimated Available Funds: \$3,011,692.

Estimated Range of Awards: \$15,000 to \$60,000.

Estimated Average Size of Awards: \$33,463.

Estimated Number of Awards: 90.

Note: The Department is not bound by any estimates in this notice.

Project Period: The institutional project period is 18 months, beginning October 1, 2015. Students may request funding for a period of no less than six months and no more than 12 months.

III. Eligibility Information

1. Eligible Applicants: IHEs. As part of the application process, students submit individual applications to the IHE. The IHE then officially submits all eligible individual student applications with its grant application to the Department.

Note: As part of its FY 2015 budget request, the Administration proposed to continue to allow funds to be used to support the applications of individuals who plan both to utilize their language skills in world areas vital to United States national security and to apply their language skills and knowledge of these countries in the fields of government, international development, and the professions. Therefore, students planning to apply their language skills in such fields and those planning teaching careers are eligible to apply to IHEs for funds from this program.

2. Cost Sharing or Matching: This program does not require cost sharing or matching.

IV. Application and Submission Information

1. Address to Request Application Package: Both IHEs and student applicants can obtain an application package via the Internet at www.G5.gov.

To obtain a copy from ED Pubs, write, fax, or call the following: ED Pubs, U.S. Department of Education, P.O. Box 22207, Alexandria, VA 22304. Telephone, toll free: 1-877-433-7827. FAX: (703) 605-6794. If you use a telecommunications device for the deaf (TDD) or a text telephone (TTY), call, toll free: 1-877-576-7734.

You can contact ED Pubs at its Web site, also: www.EDPubs.gov or at its email address: edpubs@inet.ed.gov.

If you request an application from ED Pubs, be sure to identify this program as follows: CFDA number 84.022A.

If you use a telecommunications device for the deaf (TDD) or a text telephone (TTY), call the Federal Relay Service (FRS), toll free, at 1-800-877-8339.

Individuals with disabilities can obtain a copy of the application package in an accessible format (e.g., braille, large print, audiotape, or compact disc) by contacting the person listed under For Further Information Contact in section VII of this notice.

2. Content and Form of Application Submission:
Requirements concerning the content of an application, together with the forms the applicant must submit, are in the application package for this program.

Page Limits: The application narrative is where the student applicant addresses the selection criteria that reviewers use to evaluate the application. The student applicant must limit the application narrative to no more than 10 pages and the bibliography to no more than two pages, using the following standards:

- A "page" is 8.5" x 11", on one side only, with 1" margins at the top, bottom, both sides, and portrait orientation.

Note: For purposes of determining compliance with the page limits, each page on which there are words will be counted as one full page.

- Double space (no more than three lines per vertical inch) all text in the application narrative. However, student applicants may single space all text in charts, tables, figures, graphs, titles, headings, footnotes, endnotes, quotations, bibliography, and captions.

- Use a font that is either 12 point or larger, or no smaller than 10 pitch (characters per inch). Student applicants may use a 10-point font in charts, tables, figures, graphs, footnotes, and endnotes. However, these items are considered part of the narrative and counted within the 10-page limit.

- Use one of the following fonts: Times New Roman, Courier, Courier New, or Arial. An application submitted in any other font (including Times Roman or Arial Narrow) will not be accepted.

The page limits only apply to the application narrative and bibliography. The page limits do not apply to the Application for Federal Assistance face sheet (SF 424), the supplemental information form required by the Department of Education, or the assurances and certification. However, student applicants must include their complete responses to the selection criteria in the application narrative.

We will reject a student applicant's application if the application exceeds the page limits.

3. Submission Dates and Times:

Applications Available: February 27, 2015.

Deadline for Transmittal of Applications: April 28, 2015.

Applications for grants under this program must be submitted electronically using G5, the Department's grant management system, accessible through the Department's G5 site. For information (including dates and times) about how to submit an IHE's application electronically, or in paper format by mail or hand delivery if an IHE qualifies for an exception to the electronic submission requirement, please

refer to Section IV. 7. Other Submission Requirements of this notice.

We do not consider an application that does not comply with the deadline requirements.

Individuals with disabilities who need an accommodation or auxiliary aid in connection with the application process should contact the person listed under For Further Information Contact in section VII of this notice. If the Department provides an accommodation or auxiliary aid to an individual with a disability in connection with the application process, the individual's application remains subject to all other requirements and limitations in this notice.

4. Intergovernmental Review: This program is not subject to Executive Order 12372 and the regulations in 34 CFR part 79.

5. Funding Restrictions: We reference regulations outlining funding restrictions in the Applicable Regulations section of this notice.

6. Data Universal Numbering System Number, Taxpayer Identification Number, and System for Award Management: To do business with the Department of Education, you must--

- a. Have a Data Universal Numbering System (DUNS) number and a Taxpayer Identification Number (TIN);
- b. Register both your DUNS number and TIN with the System for Award Management (SAM) (formerly the Central Contractor Registry (CCR)), the Government's primary registrant database;
- c. Provide your DUNS number and TIN on your application; and
- d. Maintain an active SAM registration with current information while your application is under review by the Department and, if you are awarded a grant, during the project period.

You can obtain a DUNS number from Dun and Bradstreet. A DUNS number can be created within one to two business days.

If you are a corporate entity, agency, institution, or organization, you can obtain a TIN from the Internal Revenue Service. If you are an individual, you can obtain a TIN from the Internal Revenue Service or the Social Security Administration. If you need a new TIN, please allow two to five weeks for your TIN to become active.

The SAM registration process can take approximately seven business days, but may take upwards of several weeks, depending on the completeness and accuracy of the data entered

into the SAM database by an entity. Thus, if you think you might want to apply for Federal financial assistance under a program administered by the Department, please allow sufficient time to obtain and register your DUNS number and TIN. We strongly recommend that you register early.

Note: Once your SAM registration is active, you will need to allow 24 to 48 hours for the information to be available in Grants.gov and before you can submit an application through Grants.gov.

If you are currently registered with SAM, you may not need to make any changes. However, please make certain that the TIN associated with your DUNS number is correct. Also note that you will need to update your registration annually. This may take three or more business days.

Information about SAM is available at www.SAM.gov. To further assist you with obtaining and registering your DUNS number and TIN in SAM or updating your existing SAM account, we have prepared a SAM.gov Tip Sheet, which you can find at: www2.ed.gov/fund/grant/apply/sam-faqs.html.

7. Other Submission Requirements: Applications for grants under this program must be submitted electronically unless an IHE qualifies for an exception to this requirement in accordance with the instructions in this section.

a. Electronic Submission of Applications.

Applications for grants under the Fulbright-Hays DDRA Fellowship Program, CFDA number 84.022A, must be submitted electronically using the G5 system, accessible through the Department's G5 site at: www.G5.gov.

We will reject an application if an IHE submits it in paper format unless, as described elsewhere in this section, the IHE qualifies for one of the exceptions to the electronic submission requirement and submits, no later than two weeks before the application deadline date, a written statement to the Department that the IHE qualifies for one of these exceptions. Further information regarding calculation of the date that is two weeks before the application deadline date is provided later in this section under Exception to Electronic Submission Requirement.

While completing the electronic application, both the IHE and the student applicant will be entering data online that will be saved into a database. Neither the IHE nor the student applicant may email an electronic copy of a grant application to us.

Please note the following:

- The process for submitting applications electronically under the Fulbright-Hays DDRA Fellowship

Program has several parts. The following is a brief summary of the process; however, all applicants should review and follow the detailed description of the application process that is contained in the application package. In summary, the major steps are:

(1) IHEs must email the following information to ddra@ed.gov: name of university and full name and email address of potential project director. We recommend that applicant IHEs submit this information as soon as possible to ensure that they obtain access to G5 well before the application deadline date. We suggest that applicant IHEs send this information no later than two weeks prior to the closing date in order to facilitate timely submission of their applications;

(2) Students must complete their individual applications and submit them to their IHE's project director using G5;

(3) Persons providing references for individual students must complete and submit reference forms for the students and submit them to the IHE's project director using G5; and

(4) The IHE's project director must officially submit the IHE's application, which must include all eligible

individual student applications, reference forms, and other required forms, using G5.

- The IHE must complete the electronic submission of the grant application by 4:30:00 p.m., Washington, DC time, on the application deadline date. G5 will not accept an application for this competition after 4:30:00 p.m., Washington, DC time, on the application deadline date. Therefore, we strongly recommend that both the IHE and the student applicant not wait until the application deadline date to begin the application process.

- The hours of operation of the G5 Web site are 6:00 a.m. Monday until 7:00 p.m., Wednesday; and 6:00 a.m. Thursday until 8:00 p.m., Sunday, Washington, DC time. Please note that, because of maintenance, the system is unavailable between 8:00 p.m. on Sundays and 6:00 a.m. on Mondays, and between 7:00 p.m. on Wednesdays and 6:00 a.m. on Thursdays, Washington, DC time. Any modifications to these hours are posted on the G5 Web site.

- Student applicants will not receive additional point value because the student submits his or her application in electronic format, nor will we penalize the IHE or student applicant if the applicant qualifies for an exception to the

electronic submission requirement, as described elsewhere in this section, and submits an application in paper format.

- IHEs must submit all documents electronically, including all information typically provided on the following forms: the Application for Federal Assistance (SF 424), the Department of Education Supplemental Information for SF 424, Budget Information--Non-Construction Programs (ED 524), and all necessary assurances and certifications.

- Both IHEs and student applicants must upload any narrative sections and all other attachments to their application as files in a PDF (Portable Document) read-only, non-modifiable format. Do not upload an interactive or fillable PDF file. If you upload a file type other than a read-only, non-modifiable PDF or submit a password-protected file, we will not review that material.

- Student transcripts must be submitted electronically through the G5 system.

- Both the IHE's and the student applicant's electronic applications must comply with any page limit requirements described in this notice.

- Prior to submitting your electronic application, you may wish to print a copy of it for your records.

- After the individual student applicant electronically submits his or her application to the student's IHE, the student will receive an automatic acknowledgment. After a person submits a reference electronically, he or she will receive an online confirmation. After the applicant IHE submits its application, including all eligible individual student applications, to the Department, the applicant IHE will receive an automatic acknowledgment, which will include a PR/Award number (an identifying number unique to the IHE's application).

- Within three working days after submitting the its electronic application, the IHE must fax a signed copy of the SF 424 to the Application Control Center after following these steps:

- (1) Print SF 424 from G5.

- (2) The applicant IHE's Authorizing Representative must sign this form.

- (3) Place the PR/Award number in the upper right hand corner of the hard-copy signature page of the SF 424.

- (4) Fax the signed SF 424 to the Application Control Center at (202) 245-6272.

- We may request that you provide us original signatures on other forms at a later date.

Application Deadline Date Extension in Case of System

Unavailability: If an IHE is prevented from electronically submitting its application on the application deadline date because the G5 system is unavailable, we will grant the IHE an extension until 4:30:00 p.m., Washington, DC time, the following business day to enable the IHE to transmit its application electronically, by mail, or by hand delivery. We will grant this extension if--

(1) The IHE is a registered user of the G5 system and the IHE has initiated an electronic application for this competition; and

(2) (a) The G5 system is unavailable for 60 minutes or more between the hours of 8:30 a.m. and 3:30 p.m., Washington, DC time, on the application deadline date; or

(b) G5 is unavailable for any period of time between 3:30 p.m. and 4:30:00 p.m., Washington, DC time, on the application deadline date.

We must acknowledge and confirm these periods of unavailability before granting the IHE an extension. To request this extension or to confirm our acknowledgment of any system unavailability, an IHE may contact either (1) the

person listed elsewhere in this notice under For Further Information Contact (see Section VII. Agency Contact) or (2) the G5 help desk at 1-888-336-8930. If G5 is unavailable due to technical problems with the system and, therefore, the application deadline is extended, an email will be sent to all registered users who have initiated a G5 application. Extensions referred to in this section apply only to the unavailability of the G5 system.

Exception to Electronic Submission Requirement: An IHE qualifies for an exception to the electronic submission requirement, and may submit its application in paper format, if the IHE is unable to submit an application through G5 because--

- The IHE or a student applicant does not have access to the Internet; or

- The IHE or a student applicant does not have the capacity to upload large documents to G5;

and

- No later than two weeks before the application deadline date (14 calendar days; or, if the fourteenth calendar day before the application deadline date falls on a Federal holiday, the next business day following the Federal holiday), the IHE mails or faxes a written statement to the

Department, explaining which of the two grounds for an exception prevents the IHE from using the Internet to submit its application. If an IHE mails a written statement to the Department, it must be postmarked no later than two weeks before the application deadline date. If an IHE faxes its written statement to the Department, we must receive the faxed statement no later than two weeks before the application deadline date.

Address and mail or fax this statement to: Pamela J. Maimer, Ph.D., U.S. Department of Education, 1990 K Street, NW., room 6106, Washington, DC 20006-6078. FAX: (202) 502-7860.

The IHE's paper application must be submitted in accordance with the mail or hand delivery instructions described in this notice.

b. Submission of Paper Applications by Mail.

If an IHE qualifies for an exception to the electronic submission requirement, the IHE may mail (through the U.S. Postal Service or a commercial carrier) its application to the Department. The IHE must mail the original and two copies of the application, on or before the application deadline date, to the Department at the following address:

U.S. Department of Education
Application Control Center

Attention: (CFDA Number 84.022A)
LBJ Basement Level 1
400 Maryland Avenue, SW.
Washington, DC 20202-4260

The IHE must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service postmark.
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.
- (3) A dated shipping label, invoice, or receipt from a commercial carrier.
- (4) Any other proof of mailing acceptable to the Secretary of the U.S. Department of Education.

If the IHE mails its application through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

- (1) A private metered postmark.
- (2) A mail receipt that is not dated by the U.S. Postal Service.

If the IHE's application is postmarked after the application deadline date, we will not consider its application.

Note: The U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, the IHE should check with its local post office.

c. Submission of Paper Applications by Hand Delivery.

If an IHE qualifies for an exception to the electronic submission requirement, the IHE (or a courier service) may deliver its paper application to the Department by hand. The IHE must deliver the original and two copies of the application, by hand, on or before the application deadline date, to the Department at the following address:

U.S. Department of Education
Application Control Center
Attention: (CFDA Number 84.022A)
550 12th Street, SW.
Room 7039, Potomac Center Plaza
Washington, DC 20202-4260

The Application Control Center accepts hand deliveries daily between 8:00:00 a.m. and 4:30:00 p.m., Washington, DC time, except Saturdays, Sundays, and Federal holidays.

Note for Mail or Hand Delivery of Paper Applications: If an IHE mails or hand delivers its application to the Department--

(1) The IHE must indicate on the envelope and--if not provided by the Department--in Item 11 of the SF 424 the CFDA number, including suffix letter, if any, of the competition under which the IHE is submitting its application; and

(2) The Application Control Center will mail a notification of receipt of the IHE's grant application. If

the IHE does not receive this grant notification within 15 business days from the application deadline date, the IHE should call the U.S. Department of Education Application Control Center at (202) 245-6288.

V. Application Review Information

1. General: For FY 2015, student applications are divided into seven categories based on the world area focus of their research projects, as described in the absolute priority listed in this notice. Language and area studies experts in discrete world area-based panels will review the student applications. Each panel reviews, scores, and ranks its applications separately from the applications assigned to the other world area panels. However, all fellowship applications will be ranked together from the highest to lowest score for funding purposes.

2. Selection Criteria: The selection criteria for this competition are from 34 CFR 662.21 and are listed in the following paragraphs. The maximum score for all of the selection criteria is 100 points. The maximum score for each criterion is indicated in parentheses. The maximum score for all criteria, including the competitive preference priorities, is 110 points.

Quality of proposed project (60 points): The Secretary reviews each application to determine the quality of the research project proposed by the applicant. The Secretary considers--

(1) The statement of the major hypotheses to be tested or questions to be examined, and the description and justification of the research methods to be used (15 points);

(2) The relationship of the research to the literature on the topic and to major theoretical issues in the field, and the project's originality and importance in terms of the concerns of the discipline (10 points);

(3) The preliminary research already completed in the United States and overseas or plans for such research prior to going overseas, and the kinds, quality, and availability of data for the research in the host country or countries (10 points);

(4) The justification for overseas field research and preparations to establish appropriate and sufficient research contacts and affiliations abroad (10 points);

(5) The applicant's plans to share the results of the research in progress and a copy of the dissertation with

scholars and officials of the host country or countries (5 points); and

(6) The guidance and supervision of the dissertation advisor or committee at all stages of the project, including guidance in developing the project, understanding research conditions abroad, and acquainting the applicant with research in the field (10 points).

Qualifications of the applicant (40 points): The Secretary reviews each application to determine the qualifications of the applicant. The Secretary considers--

(1) The overall strength of the applicant's graduate academic record (10 points);

(2) The extent to which the applicant's academic record demonstrates strength in area studies relevant to the proposed project (10 points);

(3) The applicant's proficiency in one or more of the languages (other than English and the applicant's native language) of the country or countries of research, and the specific measures to be taken to overcome any anticipated language barriers (15 points); and

(4) The applicant's ability to conduct research in a foreign cultural context, as evidenced by the applicant's

references or previous overseas experience, or both (5 points).

3. Review and Selection Process: We remind potential applicants that in reviewing applications in any discretionary grant competition, the Secretary may consider, under 34 CFR 75.217(d)(3), the past performance of the applicant in carrying out a previous award, such as the applicant's use of funds, achievement of project objectives, and compliance with grant conditions. The Secretary may also consider whether the applicant failed to submit a timely performance report or submitted a report of unacceptable quality.

In addition, in making a competitive grant award, the Secretary also requires various assurances including those applicable to Federal civil rights laws that prohibit discrimination in programs or activities receiving Federal financial assistance from the Department of Education (34 CFR 100.4, 104.5, 106.4, 108.8, and 110.23).

Under 34 CFR 662.22(b), no applicant may receive concurrently a grant from the Fulbright US Student Program (FUSP) and a grant from the Fulbright-Hays DDRA Fellowship Program. Once a candidate has accepted an award from FUSP and FUSP has expended funds on the student, the student is

then ineligible for a grant under the Fulbright-Hays DDRA Fellowship Program. A student applying for a grant under the Fulbright-Hays DDRA Fellowship Program must indicate on the application if the student has currently applied for a FUSP grant. If, at any point, the candidate accepts a FUSP award prior to being notified of the candidate's status with the Fulbright-Hays DDRA Fellowship Program, the candidate should immediately notify the program contact person listed under For Further Information Contact in section VII of this notice. If, after consultation with FUSP, we determine that FUSP has expended funds on the student (e.g., the candidate has attended the pre-departure orientation or was issued grant funds), the candidate will be deemed ineligible for an award under the Fulbright-Hays DDRA Fellowship Program at that time.

4. Special Conditions: Under 2 CFR 3474.10, the Secretary may impose special conditions and, in appropriate circumstances, high-risk conditions on a grant if the applicant or grantee is not financially stable; has a history of unsatisfactory performance; has a financial or other management system that does not meet the standards in 2 CFR part 200, subpart D; has not fulfilled the conditions of a prior grant; or is otherwise not responsible.

VI. Award Administration Information

1. Award Notices: If a student application is successful, we notify the IHE's U.S. Representative and U.S. Senators and send the IHE a Grant Award Notification (GAN); or we may send the IHE an email containing a link to access an electronic version of the GAN. We may notify the IHE informally, also.

If a student application is not evaluated or not selected for funding, we notify the IHE.

2. Administrative and National Policy Requirements: We identify administrative and national policy requirements in the application package and reference these and other requirements in the Applicable Regulations section of this notice.

We reference the regulations outlining the terms and conditions of an award in the Applicable Regulations section of this notice and include these and other specific conditions in the GAN. The GAN also incorporates the approved application as part of the binding commitments under the grant.

3. Reporting: (a) If you apply for a grant under this competition, you must ensure that you have in place the necessary processes and systems to comply with the reporting

requirements in 2 CFR part 170 should you receive funding under the competition. This does not apply if you have an exception under 2 CFR 170.110(b).

(b) At the end of your project period, you must submit a final performance report, including financial information, as directed by the Secretary. If you receive a multi-year award, you must submit an annual performance report that provides the most current performance and financial expenditure information as directed by the Secretary under 34 CFR 75.118. Grantees are required to use the electronic data instrument International Resource Information System (IRIS) to complete the final report. The Secretary may also require more frequent performance reports under 34 CFR 75.720(c). For specific requirements on reporting, please go to www.ed.gov/fund/grant/apply/appforms/appforms.html.

4. Performance Measures: Under the Government Performance and Results Act of 1993, the objective for the Fulbright-Hays DDRA Fellowship Program is to provide grants to colleges and universities to fund individual doctoral students to conduct research in other countries in modern foreign languages and area studies for periods of six to 12 months.

The Department will use the following measures to evaluate its success in meeting this objective:

DDRA GPRA Measure 1: The percentage of DDRA fellows who increased their foreign language scores in speaking, reading, and/or writing by at least one proficiency level.

DDRA GPRA Measure 2: The percentage of DDRA fellows who complete their degree in their program of study within four years of receipt of the fellowship.

DDRA GPRA Measure 3: The percentage of DDRA fellows who found employment that utilized their language and area studies skills within eight years of receiving their award.

DDRA GPRA Measure 4: Efficiency Measure - The cost per DDRA fellow who found employment that utilized their language and area studies skills within eight years.

The information provided by grantees in their performance report submitted via IRIS will be the source of data for this measure. Reporting screens for institutions and fellows may be viewed at:

http://iris.ed.gov/iris/pdfs/DDRA_director.pdf.

http://iris.ed.gov/iris/pdfs/DDRA_fellow.pdf.

VII. Agency Contact

For Further Information Contact: Pamela J. Maimer, Ph.D.,
International and Foreign Language Education, U.S.

Department of Education, 1990 K Street, NW., room 6106,
Washington, DC 20006-6078. Telephone: (202) 502-7704 or
by email: ddra@ed.gov.

If you use a TDD or a TTY, call the FRS, toll free, at
1-800-877-8339.

If you request an application from ED Pubs, be sure to
identify this program as follows: CFDA number 84.022A.

VIII. Other Information

Accessible Format: Individuals with disabilities can obtain
this document and a copy of the application package in an
accessible format (e.g., braille, large print, audiotape, or
compact disc) on request to the program contact person
listed under For Further Information Contact in section VII
of this notice.

Electronic Access to This Document: The official version of
this document is the document published in the Federal
Register. Free Internet access to the official edition of
the Federal Register and the Code of Federal Regulations is
available via the Federal Digital System at:

www.gpo.gov/fdsys. At this site you can view this
document, as well as all other documents of this Department
published in the Federal Register, in text or Adobe Portable

Document Format (PDF). To use PDF you must have Adobe Acrobat Reader, which is available for free at the site.

You may also access documents of the Department published in the Federal Register by using the article search feature at: www.federalregister.gov. Specifically, through the advanced search feature at this site, you can limit your search to documents published by the Department.

Dated: February 24, 2015

/signed/

Lynn B. Mahaffie,
Deputy Assistant Secretary for Policy,
Planning, and Innovation, Delegated the
Authority to Perform the Functions and
Duties of the Assistant Secretary for
Postsecondary Education.

Authorizing Legislation

Mutual Educational and Cultural Exchange Act of 1961

UNITED STATES CODE

TITLE 22: CHAPTER 33

MUTUAL EDUCATIONAL AND CULTURAL EXCHANGE PROGRAM

Sec. 2451. - Congressional statement of purpose

The purpose of this chapter is to enable the Government of the United States to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchange; to strengthen the ties which unite us with other nations by demonstrating the educational and cultural interests, developments, and achievements of the people of the United States and other nations, and the contributions being made toward a peaceful and more fruitful life for people throughout the world; to promote international cooperation for educational and cultural advancement; and thus to assist in the development of friendly, sympathetic, and peaceful relations between the United States and the other countries of the world.

Sec. 2452. - Authorization of activities

(a) Grants or contracts for educational or cultural exchanges; participation in international fairs and expositions abroad

The Director of the United States Information Agency is authorized, when he considers that it would strengthen international cooperative relations, to provide, by grant, contract, or otherwise, for -

(1) educational exchanges,

(i) by financing studies, research, instruction, and other educational activities -

(A) of or for American citizens and nationals in foreign countries, and

(B) of or for citizens and nationals of foreign countries in American schools and institutions of learning located in or outside the United States;

and

(ii) by financing visits and interchanges between the United States and other countries of students, trainees, teachers, instructors, and professors;

(2) cultural exchanges, by financing -

(i) visits and interchanges between the United States and other countries of leaders, experts in fields of specialized knowledge or skill, and other influential or distinguished persons;

(ii) tours in countries abroad by creative and performing artists and athletes from the United States, individually and in groups, representing any field of the arts, sports, or any other form of cultural attainment;

(iii) United States representation in international artistic, dramatic, musical, sports, and other cultural festivals, competitions, meetings, and like exhibitions and assemblies;

(iv) participation by groups and individuals from other countries in nonprofit activities in the United States similar to those described in subparagraphs (ii) and (iii) of this paragraph, when the Director of the United States Information Agency determines that such participation is in the national interest.

(3) United States participation in international fairs and expositions abroad, including trade and industrial fairs and other public or private demonstrations of United States economic accomplishments and cultural attainments.

(b) Other exchanges

In furtherance of the purposes of this chapter, the President is further authorized to provide for -

(1) interchanges between the United States and other countries of handicrafts, scientific, technical, and scholarly books, books of literature, periodicals, and Government publications, and the reproduction and translation of such writings, and the preparation, distribution, and interchange of other educational and research materials, including laboratory and technical equipment for education and research;

(2) establishing and operating in the United States and abroad centers for cultural and technical interchanges to promote better relations and understanding between the United States and other nations through cooperative study, training, and research;

(3) assistance in the establishment, expansion, maintenance, and operation of schools and institutions of learning abroad, founded, operated, or sponsored by citizens or nonprofit institutions of the United States, including such schools and institutions serving as demonstration centers for methods and practices employed in the United States;

(4) fostering and supporting American studies in foreign countries through professorships, lectureships, institutes, seminars, and courses in such subjects as American history, government, economics, language and literature, and other subjects related to American civilization and culture, including financing the attendance at such studies by persons from other countries;

(5) promoting and supporting medical, scientific, cultural, and educational research and development;

(6) promoting modern foreign language training and area studies in United States schools, colleges, and universities by supporting visits and study in foreign countries by teachers and prospective teachers in such schools, colleges, and universities for the purpose of improving their skill in languages and their knowledge of the culture of the people of those countries, and by financing visits by teachers from those countries to the United States for the purpose of participating in foreign language training and area studies in United States schools, colleges, and universities;

(7) United States representation at international nongovernmental educational, scientific, and technical meetings;

(8) participation by groups and individuals from other countries in educational, scientific, and technical meetings held under American auspices in or outside the United States;

(9) encouraging independent research into the problems of educational and cultural exchange;

(10) promoting studies, research, instruction, and other educational activities of citizens and nationals of foreign countries in American schools, colleges, and universities located in the United States by making available to citizens and nationals of less developed friendly foreign countries for exchange for currencies of their respective countries (other than excess foreign currencies), at United States embassies, United States dollars in such amounts as may be necessary to enable such foreign citizens or nationals who are coming temporarily to the United States as students, trainees, teachers, instructors, or professors to meet expenses of the kind described in section 2454(e)(1) of this title;

(11) interchanges and visits between the United States and other countries of scientists, scholars, leaders, and other experts in the fields of environmental science and environmental management; and

(12) promoting respect for and guarantees of religious freedom abroad by interchanges and visits between the United States and other nations of religious leaders, scholars, and religious and legal experts in the field of religious freedom.

Doctoral Dissertation Research Abroad Regulations

Code of Federal Regulations]
[Title 34, Volume 3]
[Revised as of July 1, 2008]
From the U.S. Government Printing Office via GPO
Access
[CITE: 34CFR662]
[Page 391-395]

TITLE 34--EDUCATION

CHAPTER VI--OFFICE OF POSTSECONDARY EDUCATION, DEPARTMENT OF EDUCATION

PART 662--FULBRIGHT-HAYS DOCTORAL DISSERTATION RESEARCH ABROAD FELLOWSHIP PROGRAM

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Authority: Section 102(b)(6) of the Mutual Educational and Cultural Exchange Act of 1961 (Fulbright-Hays Act), 22 U.S.C. 2452(b)(6), unless otherwise noted.

Source: 63 FR 46361, Aug. 31, 1998, unless otherwise noted.

Subpart A--General

§ 662.1 What is the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program?

(a) The Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program is designed to contribute to the development and improvement of the study of modern foreign languages and area studies in the United States by providing opportunities for scholars to conduct research abroad.

(b) Under the program, the Secretary awards fellowships, through institutions of higher education, to doctoral candidates who propose to conduct dissertation research abroad in modern foreign languages and area studies.

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.2 Who is eligible to receive an institutional grant under this program?

An institution of higher education is eligible to receive an institutional grant.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

§ 662.3 Who is eligible to receive a fellowship under this program?

An individual is eligible to receive a fellowship if the individual—

- (a)(1) Is a citizen or national of the United States; or
- (2) Is a permanent resident of the United States;
- (b)(1) Is a graduate student in good standing at an institution of higher education; and
- (2) When the fellowship period begins, is admitted to candidacy in a doctoral degree program in modern foreign languages and area studies at that institution;
- (c) Is planning a teaching career in the United States upon completion of his or her doctoral program; and
- (d) Possesses sufficient foreign language skills to carry out the dissertation research project.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

§ 662.4 What is the amount of a fellowship?

- (a) The Secretary pays—
 - (1) Travel expenses to and from the residence of the fellow and the country or countries of research;
 - (2) A maintenance stipend for the fellow and his or her dependents related to cost of living in the host country or countries;
 - (3) An allowance for research-related expenses overseas, such as books, copying, tuition and affiliation fees, local travel, and other incidental expenses; and
 - (4) Health and accident insurance premiums.
- (b) In addition, the Secretary may pay—
 - (1) Emergency medical expenses not covered by health and accident insurance; and
 - (2) The costs of preparing and transporting the remains of a fellow or dependent who dies during the term of the fellowship to his or her former home.
- (c) The Secretary announces the amount of benefits expected to be available in an application notice published in the Federal Register.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e) (1) and (2))

§ 662.5 What is the duration of a fellowship?

(a) A fellowship is for a period of not fewer than six nor more than twelve months.

(b) A fellowship may not be renewed.

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.6 What regulations apply to this program?

The following regulations apply to this program:

- (a) The regulations in this part 662; and
- (b) The Education Department General Administrative Regulations (EDGAR) (34 CFR parts 74, 75, 77, 81, 82, 85, and 86).

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.7 What definitions apply to this program?

(a) Definitions of the following terms as used in this part are contained in 34 CFR part 77:

Applicant
Application
Award
EDGAR
Fiscal year
Grant
Secretary

(b) The definition of *institution of higher education* as used in this part is contained in 34 CFR 600.4.

(c) The following definitions of other terms used in this part apply to this program:

Area studies means a program of comprehensive study of the aspects of a society or societies, including the study of their geography, history, culture, economy, politics, international relations, and languages.

Binational commission means an educational and cultural commission established, through an agreement between the United States and either a foreign government or an international organization, to carry out functions in connection with the program covered by this part.

Dependent means any of the following individuals who accompany the recipient of a fellowship under this program to his or her training site for the entire fellowship period if the individual receives more than 50 percent of his or her support from the recipient during the fellowship period:

- (1) The recipient's spouse.
- (2) The recipient's or spouse's children who are unmarried and under age 21.

J. William Fulbright Foreign Scholarship Board means the presidentially-appointed board that is responsible for supervision of the program covered by this part.

(Authority: 22 U.S.C. 2452(b)(6), 2456)

Subpart B—Applications

§ 662.10 How does an individual apply for a fellowship?

(a) An individual applies for a fellowship by submitting an application to the Secretary through the institution of higher education in which the individual is enrolled.

(b) The applicant shall provide sufficient information concerning his or her personal and academic background and proposed research project to enable the Secretary to determine whether the applicant—

- (1) Is eligible to receive a fellowship under §662.3; and
- (2) Should be selected to receive a fellowship under subparts C and D of this part.

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.11 What is the role of the institution in the application process?

An institution of higher education that participates in this program is responsible for—

- (a) Making fellowship application materials available to its students;
- (b) Accepting and screening applications in accordance with its own technical and academic criteria; and

(c) Forwarding screened applications to the Secretary and requesting an institutional grant.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

Subpart C—Selection of Fellows

§ 662.20 How is a Fulbright-Hays Doctoral Dissertation Research Abroad Fellow selected?

(a) The Secretary considers applications for fellowships under this program that have been screened and submitted by eligible institutions. The Secretary evaluates these applications on the basis of the criteria in §662.21.

(b) The Secretary does not consider applications to carry out research in a country in which the United States has no diplomatic representation.

(c) In evaluating applications, the Secretary obtains the advice of panels of United States academic specialists in modern foreign languages and area studies.

(d) The Secretary gives preference to applicants who have served in the armed services of the United States if their applications are equivalent to those of other applicants on the basis of the criteria in §662.21.

(e) The Secretary considers information on budget, political sensitivity, and feasibility from binational commissions or United States diplomatic missions, or both, in the proposed country or countries of research.

(f) The Secretary presents recommendations for recipients of fellowships to the J. William Fulbright Foreign Scholarship Board, which reviews the recommendations and approves recipients.

(Authority: 22 U.S.C. 2452(b)(6), 2456)

§ 662.21 What criteria does the Secretary use to evaluate an application for a fellowship?

(a) *General.* The Secretary evaluates an application for a fellowship on the basis of the criteria in this section. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

(b) *Quality of proposed project.* The Secretary reviews each application to determine the quality of the research project proposed by the applicant. The Secretary considers—

- (1) The statement of the major hypotheses to be tested or questions to be examined, and the description and justification of the research methods to be used;
- (2) The relationship of the research to the literature on the topic and to major theoretical issues in the field, and the project's originality and importance in terms of the concerns of the discipline;
- (3) The preliminary research already completed in the United States and overseas or plans for such research prior to going overseas, and the kinds, quality and availability of data for the research in the host country or countries;
- (4) The justification for overseas field research and preparations to establish appropriate and sufficient research contacts and affiliations abroad;
- (5) The applicant's plans to share the results of the research in progress and a copy of the dissertation with scholars and officials of the host country or countries; and
- (6) The guidance and supervision of the dissertation advisor or committee at all stages of the project, including guidance in developing the project, understanding research conditions abroad, and acquainting the applicant with research in the field.

(c) *Qualifications of the applicant.* The Secretary reviews each application to determine the qualifications of the applicant. The Secretary considers—

- (1) The overall strength of the applicant's graduate academic record;
- (2) The extent to which the applicant's academic record demonstrates strength in area studies relevant to the proposed project;
- (3) The applicant's proficiency in one or more of the languages (other than English and the applicant's native language) of the country or countries of research, and the specific measures to be taken to overcome any anticipated language barriers; and
- (4) The applicant's ability to conduct research in a foreign cultural context, as evidenced by the applicant's references or previous overseas experience, or both.

(d) *Priorities.* (1) The Secretary determines the extent to which the application responds to any priority that the Secretary establishes for the selection of fellows in any fiscal year. The Secretary announces any priorities in an application notice published in the Federal Register.

(2) Priorities may relate to certain world areas, countries, academic disciplines, languages, topics, or combinations of any of these categories. For example, the Secretary may establish a priority for—

- (i) A specific geographic area or country, such as the Caribbean or Poland;
- (ii) An academic discipline, such as economics or political science;
- (iii) A language, such as Tajik or Indonesian; or
- (iv) A topic, such as public health issues or the environment.

(Approved by the Office of Management and Budget under control number 1840–0005)

(Authority: 22 U.S.C. 2452(b)(6), 2456(a)(2))

[63 FR 46361, Aug. 31, 1998, as amended at 70 FR 13376, Mar. 21, 2005]

§ 662.22 How does the J. William Fulbright Foreign Scholarship Board select fellows?

(a) The J. William Fulbright Foreign Scholarship Board selects fellows on the basis of the Secretary's recommendations and the information described in §662.20(e) from binational commissions or United States diplomatic missions.

(b) No applicant for a fellowship may be awarded more than one graduate fellowship under the Fulbright-Hays Act from appropriations for a given fiscal year.

(Authority: 22 U.S.C. 2452(b)(6), 2456(a)(1))

Subpart D—Post-award Requirements for Institutions

§ 662.30 What are an institution's responsibilities after the award of a grant?

(a) An institution to which the Secretary awards a grant under this part is responsible for administering the grant in accordance with the regulations described in §662.6.

(b) The institution is responsible for processing individual applications for fellowships in accordance with procedures described in §662.11.

(c) The institution is responsible for disbursing funds in accordance with procedures described in §662.4.

(d) The Secretary awards the institution an administrative allowance of \$100 for each fellowship listed in the grant award document.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

Subpart E—Post-award Requirements for Fellows

§ 662.41 What are a fellow's responsibilities after the award of a fellowship?

As a condition of retaining a fellowship, a fellow shall—

(a) Maintain satisfactory progress in the conduct of his or her research;

(b) Devote full time to research on the approved topic;

(c) Not engage in unauthorized income-producing activities during the period of the fellowship; and

(d) Remain a student in good standing with the grantee institution during the period of the fellowship.

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.42 How may a fellowship be revoked?

(a) The fellowship may be revoked only by the J. William Fulbright Foreign Scholarship Board upon the recommendation of the Secretary.

(b) The Secretary may recommend a revocation of a fellowship on the basis of—

(1) The fellow's failure to meet any of the conditions in §662.41; or

(2) Any violation of the standards of conduct adopted by the J. William Fulbright Foreign Scholarship Board.

(Authority: 22 U.S.C. 2452(b)(6), 2456, and Policy Statements of the J. William Fulbright Foreign Scholarship Board, 1990)

Government Performance and Results Act

What is GPRA?

The Government Performance and Results Act of 1993 (GPRA) requires all federal agencies to manage their activities with attention to the consequences of those activities. Each agency is to clearly state what it intends to accomplish, identify the resources required, and periodically report their progress to Congress. In so doing, it is expected that the GPRA will contribute to improvements in accountability for the expenditures of public funds, improve Congressional decision-making through more objective information on the effectiveness of federal programs, and promote a new government focus on results, service delivery, and customer satisfaction.

How has the Department of Education Responded to the GPRA Requirements?

As required by GPRA, the Department of Education has prepared a strategic plan for 2014-2018. This plan reflects the Department's priorities and integrates them with its mission and program authorities and describes how the Department will work to improve education for all children and adults in the U.S. The 2014-2018 plan includes the following six goals:

- Goal 1: Increase college access, affordability, quality, and completion by improving postsecondary education and lifelong learning opportunities for youth and adults
- Goal 2: Improve the elementary and secondary system's ability to consistently deliver excellent instruction aligned with rigorous academic standards while providing effective support services to close achievement and opportunity gaps, and ensure all students graduate high school college- and career-ready
- Goal 3: Improve the health, social-emotional, and cognitive outcomes for all children from birth through third grade, so that all children, particularly those with high needs, are on track for graduating from high school college- and career-ready
- Goal 4: Increase educational opportunities for and reduce discrimination against underserved students so that all students are well-positioned to succeed
- Goal 5: Enhance the education system's ability to continuously improve through better and more widespread use of data, research, and evaluation, evidence, transparency, innovation, and technology
- Goal 6: Improve the organizational capacities of the Department to implement its strategic plan

What are the Performance Indicators for the International Education Programs?

The objective of the DDRA program is to contribute to the development and improvement of the study of modern foreign languages and area studies in the United States by providing opportunities for scholars to conduct research abroad for periods of 6 to 12 months.

The Department has developed (and OMB has approved) the following GPRA measures to evaluate the overall success of this IFLE grant program:

DDRA GPRA Measure 1: Percentage of DDRA fellows who increased their foreign language scores in speaking, reading, and/or writing by at least one proficiency level.

DDRA GPRA Measure 2: Percentage of DDRA fellows who complete their degree in their program of study within four years of receipt of the fellowship.

DDRA GPRA Measure 3: Percentage of DDRA fellows who found employment that utilized their language and area studies skills within eight years of receiving their award.

DDRA GPRA Measure 4: The cost per DDRA fellow who found employment that utilized their language and area studies skills within eight years. *

*(The US/ED IFLE office will be able to calculate Measure 4 (efficiency measure) based on future answers to DDRA GPRA Measure 3.)

Successful applicants (later grantees) will be required to collect data on DDRA GPRA Measures 1 through 3 and report those data to US/ED in their interim and final performance reports.

Guidance for Developing an Evaluation Plan

OVERVIEW OF GPRA MEASURES, PROGRAM EVALUATION, AND PROJECT EVALUATION

The U.S. Congress passed the Government Performance and Results Act (GPRA) of 1993 and the GPRA Modernization Act of 2010 to assess and improve federally funded programs. GPRA requires that federal agencies document the achievements of grant-funded programs. Specifically, GPRA requires federal agencies, such as the U.S. Department of Education, to develop and report quantifiable annual and long-term measures to Congress. GPRA stipulates that these measures be limited in number, be specific, and have baselines and targets that are ambitious, yet achievable. Performance reporting occurs *at the program level*, meaning that the U.S. Department of Education (ED) aggregates data from all International and Foreign Language Education (IFLE) grantees and reports on measures of the IFLE program overall. ED's challenge is to articulate program-level measures that are relevant to several grant programs and that capture the achievements of many disparate grantees. ED's Budget Service and the U.S. Office of Management and Budget (OMB) review and approve IFLE's GPRA measures to make sure that the measures reflect the programs' overall goals. Therefore, once approved, GPRA measures remain relatively constant over time.

IFLE must collect data from grantees to respond to the GPRA measures for each program. ED IFLE aggregates the GPRA information reported by all grantees to report the impact of each grant program (e.g., the Center for International Business and Education - CIBE grant program as a whole) to Congress and other interested stakeholders. This information contributes to ED/IFLE's overall evaluation of each grant program.

By contrast, individual *project* measures yield specific information that enables grantees to make mid-course corrections in implementing their proposed projects, if necessary. Project-specific evaluation measures are tailored by project leadership to that project's goals. Project leadership may establish specific measures to garner internal institutional support, attract and train staff, attract and retain students, and sustain the project's effort beyond the grant period.

Project-specific measures will vary greatly between institutions that have received IFLE grants before and novice applicant institutions. For example, an institution that is a current recipient of a CIBE grant or that has received CIBE grants in the past might offer many Study Abroad programs. Based on feedback from its prior project evaluations, that institution might propose a new Study Abroad program in a world region not previously served, or expand the duration of an existing program. In this case, a project-specific measure might be the number of students enrolled in the new program. However, a first-time CIBE applicant might propose to offer a few short-term Study Abroad summer programs in its first year as part of a multi-year plan that includes expanding the world regions served over time. In this case, a project-specific measure might be the number of faculty qualified to lead a summer program to specific world regions.

THE GOVERNMENT PERFORMANCE AND RESULTS ACT OF 1993 (GPRA) AND THE GPRA MODERNIZATION ACT OF 2010 (GPRAMA)

GPRA and GPRAMA are intended to improve accountability for the expenditure of public funds, enhance congressional decision-making by providing Congress with objective information on the effectiveness of federal programs, and promoting federal programs' results, delivery of services, and customers' satisfaction. Accordingly, GPRA and the GPRAMA mandate that federal agencies, including ED, submit three major products to Congress: multi-year strategic plans, annual plans, and annual reports. To comply with GPRA and GPRAMA, ED must state clearly in these products what it intends to accomplish, identify the resources required, and report on its progress annually to Congress.

HOW HAS THE DEPARTMENT OF EDUCATION RESPONDED TO THE GPRA REQUIREMENTS?

As required by GPRA, ED has developed a strategic plan that reflects its organizational priorities and also integrates IFLE's mission and program authorities. ED's stated goal for IFLE is "to meet the nation's security and economic needs through the development and maintenance of a national capacity in foreign languages, and area and international studies."

The Title VI international education programs' overarching goals are to maintain a U.S. higher education system with the capacity to produce experts in less commonly taught languages and area studies who are capable of contributing to the needs of U.S. government, academic, and business institutions. The Fulbright-Hays programs provide opportunities for U.S. educators and postsecondary students to advance their studies of foreign languages, to create and improve curriculum, or to conduct learning and research activities in host country settings. Each IFLE grant program addresses a specific objective related to the overarching goal. The next section of this document provides program-specific guidance to applicants on selecting appropriate performance and evaluation measures.

IFLE GRANT PROJECT EVALUATION

A strong project proposal by an applicant for an IFLE grant includes a well-designed evaluation plan that is based on clearly stated goals and objectives. The evaluation plan must address all IFLE GPRA measures, as well as include project-specific measures that are tied to the project's goals and objectives. The evaluation plan also must identify how each of the specific objectives will be achieved, and establish the quantitative and qualitative measures that will be used to demonstrate the successful implementation of the proposed project. The Performance-Measure Form (PMF) serves as a guide for applicants to plan and articulate key aspects of a well-designed evaluation plan.

IFLE offers applicant institutions the following suggestions to consider in developing the Impact and Evaluation section of the grant application.

DEVELOPING AN EVALUATION PLAN

Working with an Independent Project Evaluator

Please note that an independent project evaluator may not be required for every IFLE grant program. Applicants and grantees should consult with their IFLE program officer and refer to program-specific materials for guidance.

The independent project evaluator should be involved in the project throughout the entire grant cycle from the proposal development phase through the project's funding and implementation to ensure that a well-designed evaluation plan is developed and implemented. The independent project evaluator works with key project personnel to draft measurable objectives, identify appropriate progress indicators and benchmarks, and to formalize the data collection, calculation, and analytical methodologies. The primary role of the independent project evaluator is to provide technical support and expertise to the project in order to best demonstrate its progress toward achieving stated goals and objectives. The independent project evaluator may also provide support and guidance for the development of a dissemination plan to publicize the project results to internal and external entities.

A grant applicant may wish to collaborate with other projects on a given campus to pool resources and share the cost of a professional evaluator. The guidance provided in this document is intended to help maximize evaluation resources by streamlining an evaluation process and by supporting collaboration between key project personnel and an independent evaluator. Very small projects may have very limited funds available to compensate an evaluator. In such cases, limited resources are best expended on working with an evaluator at the project's start, as opposed to its later stages.

To ensure both the quality and the credibility of the evaluation, it should be conducted by a qualified evaluator with appropriate expertise and training. The evaluator should be independent, whether the evaluator is internal or external to the grant project. The applicant should provide a plan to ensure that the evaluator maintains sufficient independence from the project team, thus avoiding any potential or perceived conflict of interest.

Developing Clear Goals and Objectives

A well-designed evaluation plan includes clearly articulated goals, measurable objectives, and a way to collect concrete data to substantiate the project's progress toward achieving its goals. The evaluation plan should be limited to a few clear and specific objectives that are linked directly to the proposed goals of the project and that can be measured. The applicant/grantee should consider the following when developing measurable objectives and planning for data collection:

1. What will indicate or demonstrate that the project is meeting its goals? Describe the expected measurable outcomes.
2. What types and sources of data will best demonstrate that the project is achieving, or will achieve, its objectives? Identify the data and its sources that can serve as indicators or benchmarks that the project is meeting, or will meet, the intended outcomes.
3. How will the data be collected? Describe access and frequency.
4. How will the data be analyzed and reported? Describe the methodology and key personnel responsible.
5. Will the results demonstrate the project's proposed outcome and impact (e.g., an increase in qualified language instructors, higher graduation rate in international studies, better employment rate of program graduates, etc.)? Describe how the results may demonstrate short-term and long-term outcomes and impact.

Examples of possible project-specific quantitative objectives include:

- Increase the number of students completing advanced courses in priority languages;
- Increase the number of students in business, health, or science majors graduating with foreign language skills;
- Increase the number of study abroad opportunities for students on campus; or,
- Increase the number of certificates and degrees conferred in targeted programs of study.

Examples of possible project-specific qualitative objectives include:

- Improve employment opportunities for students who possess advanced language skills and international experience;
- Strengthen collaboration between foreign language departments, international education, and other disciplines; or,

- Improve quality of assessment tools for priority and/or less-commonly-taught languages.

Examples of specific activities that may support project objectives include:

- Recruit and hire qualified priority language faculty; or,
- Create or increase professional development and training sessions for faculty.

Progress indicators that relate to the quantitative and qualitative examples cited in the above sections include, but are not limited to, the following:

- Increase in the number of new faculty positions in priority and/or less-commonly-taught languages, area studies courses, or interdisciplinary courses that are institutionalized after grant support has ended;
- Increase in the number and type of courses developed, piloted, and subsequently submitted to the institution's review board for inclusion in the college catalog for the upcoming academic year.

Developing Evaluation Questions

An applicant should formulate evaluation questions that interest all stakeholders and audiences related to the proposed project, and align the questions with appropriate information gathering techniques.

1. Who/what will change?
2. When will the change(s) take place?
3. How much change is expected?
4. How will change be measured, recorded, or documented?

Planning Data Collection and Analysis

In order to show change, baseline data must be included in the final evaluation plan, submitted to the program office, once the grant is awarded. Applicants should determine if baseline data already exist and where to find them. Data collection instruments that are not readily available need to be developed. Data collection instruments may include surveys, standardized tests, exams, focus groups, and topic guides. Institutions may have additional instruments that are specific to the proposed project. The final evaluation plan must specify the types and sources of data that will be collected and describe how the data will be collected, including access and frequency. The plan must also describe how the data will be compiled, analyzed, and reported, as well as the methodology that will be used and key personnel responsible for these tasks. The institutions should work with evaluation specialists to develop a detailed analysis plan to analyze the data and interpret results. In addition, the evaluation plan should include a timeline to delineate tasks and specify when and how progress benchmarks or indicators will be met. The timeline will help projects to stay on track toward achieving their goals.

Guidelines for Applicant Institutions

There are two parts to this application. The first part contains information and forms for the institution of higher education. The second part contains instructions and forms for the student applicants.

Although the DDRA program funds student research, the legal applicant is the institution, and if a grant is awarded, the institution is the legal grantee. Students are not able to apply for this funding independently. In order to apply for this program, it is necessary for the student and the institution to coordinate their activities and keep each other informed.

Applications must be submitted electronically via the U.S. Department of Education's (US/ED) G5 e-Application system. This system may be accessed at www.g5.gov. Both the student and the institution must complete their portions of the application correctly and submit via G5 e-Application. Students and Project Directors should read through the following guidelines and the information in this application package carefully, especially the [Federal Register](#) notice, and follow the instructions in order to submit a timely and complete application to US/ED.

The institution must appoint a Project Director. The Project Director is the individual at the institution who will actually submit the application to US/ED, and who will administer the grant and disburse funds, should any students at the university receive funding. This individual is usually someone in the office of the Dean of Graduate Studies or Student Affairs. It is not recommended that a student's advisor serve as the Project Director. There can be only one Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

Responsibilities of the Institution's Project Director

The Project Director at the applying institution of higher education is responsible for:

- a) Registering as the Project Director for his/her university in the G5 e-Application system. **In order to obtain a password and login information, he/she must first send his/her contact information to ddra@ed.gov by the date specified in the [Federal Register](#) notice. If he/she fails to do this, he/she may not be able to access G5 e-Application and will not be able to transmit his/her institution's application package.**
- b) Completing OPE- Fulbright-Hays DDRA Form Item #022:
 - 1) Screen individual student applications in accordance with the institution's own technical and academic criteria and the program's eligibility requirements;
 - 2) Indicate, for each student, whether Human Subjects Research Clearance (IRB) will be required by checking "Yes" or "No". Be sure to include the required narrative for each project involving human subjects as indicated in question #3 on the ED Supplemental Information for SF 424 form.
- c) Transmitting in a single submission all recommended individual Doctoral Dissertation Research Abroad student applications. One each of the following forms should be included for each student applicant: *Application for Federal Assistance* (SF 424), the *ED Supplemental Information for SF 424*, the *Assurances -- Non-Construction Programs* (ED Form 424B) and the *Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements* to the U.S./ED in accordance with the guidelines published in the [Federal Register](#) for new awards and contained in the transmittal instructions.
- d) Announcing the preliminary results of the competition to individual applicants (i.e., candidate status, alternate status, non-selection). An executed copy of the Grant Award Notification between the US/ED and the institution of higher education listing fellowship holders and award benefits will constitute the official announcement of the award. We estimate the announcements will be made in September 2015.
- e) Administering the grant and disbursing funds.

Instructions for Assembly, Duplication and Transmission

A complete institutional application to the DDRA Program is the sum of all completed student applications, plus the--

- Application for Federal Assistance (SF 424), the ED Supplement to the 424,
- *Assurances -- Non-Construction Programs* (SF 424B);

- *Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters;*
- *Drug-Free Workplace Requirements;* and
- *Disclosure of Lobbying Activities* (if applicable).

Institutional Project Directors must submit the application to the US/ED via G5 e-Application , in accordance with the guidelines published in the Federal Register. **Failure to meet the deadline published in the Federal Register will mean rejection of the application without consideration. There is no appeal of this requirement.**

Supplemental Instructions for the Application for Federal Assistance (SF 424)

The Federal forms that accompany this electronic submission MUST be filled out on paper and faxed to US/ED. Within three business days of the closing date, please print and complete the forms listed below, sign them, and fax them to US/ED's Application Control Center at (202) 245-6272.

The instructions for the items given below are to be used in conjunction with the general instructions contained in this application packet.

- Item 1.** Select *Application*.
- Item 2.** Select *New*.
- Items 3 – 5a.** Enter *N/A*.
- Item 5b.** Enter 84.022A
- Item 6** Enter date received by state (if appropriate). Otherwise list date of submission.
- Item 7** Enter *N/A*
- Item 8.**
- A.** Enter the legal name of the institution of higher education.
 - B.** Enter the tax identification number as assigned by the Internal Revenue Service.
 - C.** Provide the institution's Data Universal Numbering System (D-U-N-S) number. You can obtain your D-U-N-S number at no charge by calling 1-866-705-5711 or by completing a D-U-N-S Number Request Form. The form can be obtained via the Internet at the following URL: <http://www.dnb.com>
 - D.** Enter the address of the institution of higher education.
 - E.** Enter the organizational unit that will undertake the funding activity
 - F.** Enter the name of the Project Director. The Project Director should be the institution of higher education's representative who will be responsible for the daily administration of the program while the researcher is overseas. Enter the title, organizational affiliation, telephone and fax numbers and e-mail address of the Project Director.
- Item 9.** Select *H – Public/State Controlled IHE* or *O – Private IHE*.
- Item 10.** Enter *US Department of Education*.
- Item 11.** Enter *84.022A, Fulbright-Hays Doctoral Dissertation Research Abroad Program*.
- Item 12.** Enter **ED-GRANTS-022715-001, Fulbright-Hays Doctoral Dissertation Research Abroad Program**.
- Item 13.** Enter *N/A*.
- Item 14.** Enter *N/A*.
- Item 15.** Enter *Fulbright-Hays Doctoral Dissertation Research Abroad Program*.
- Item 16.**
- A.** Enter the congressional district for the applicant institution;
 - B.** Enter *N/A*.
- Item 17.**
- A.** Enter **10/1/2015**.
 - B.** Enter **03/31/2017**.
- Item 18.** Enter the total amount requested (the sum of all the student applicants' requests).
- Item 19.** Check *C. Program is not covered by E.O. 12372*.
- Item 20.** Self-explanatory.
- Item 21.** Self-explanatory – to be completed by institution's Authorized Representative.
- Item 22.** This item will populate automatically when student applicants submit their applications in G5 e-Application. To view a student's application, click on that student's name.

Frequently Asked Questions for Project Directors

Q1. Who is the Project Director?

A1. The Project Director (PD) is the individual at the institution who will actually submit the application to the U.S. Department of Education (US/ED). This individual will administer the grant and disburse funds, should any students at the university receive the DDRA fellowship. This individual is usually someone in the office of the Dean of Graduate Studies or Student Affairs. It is not recommended that a student's advisor serve as the Project Director. There can be only one Project Director at an institution to serve as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

Q2. How does a new Project Director register in the G5 e-Application system?

A2. The registration process for the Project Director involves three (3) steps. First, check the enclosed list of previously registered Project Directors to see if it includes one's institution. If there is no listing, or the listed information needs to be changed, please request access to the DDRA Project Director screens from the US/ED program officer at ddra@ed.gov. Second, request access to the G5 e-Application system by submitting the Project Director's name, institution, and email address to the program officer at ddra@ed.gov by the date specified in the published Notice Inviting Applications. Third, register in the G5 e-Application system at www.G5.gov once the US/ED program officer informs the Project Director that access has been granted. **Current PDs do not need to register again.** If you have forgotten your G5 log in information, please use the link on the website at www.G5.gov.

Q3. How many sections are there to the application, and who completes which section?

A3. There are two major sections to the G5 e-application. The first section contains information and forms for the IHE. The second section contains instructions and forms for the student applicants. Upon completion of the individual component of the application, the student submits all portions of the application (narrative, curriculum vitae, individual budget, notifications to his/her references, transcripts, etc.) to the Project Director. The Project Director is responsible for reviewing all individual student applications from his/her institution and submitting them in a single student section, along with the required institutional components, to the US/ED. Only the Project Director can submit an application to US/ED.

Q4. How does the Project Director review and approve the student applications for submission to US/ED?

A4. The Project Director is able to review only applications that have been submitted to him/her by individual student applicants enrolled at his/her institution. The Project Director should consult "Item 22" on Application for Federal Assistance (SF 424) to see which students have submitted applications. To review an individual application, the Project Director should click on the student's name. This will link the Project Director to that individual's application. After the review of all individual applications for accuracy and eligibility has been completed, the Project Director indicates his/her approval of each application by ensuring that the acceptance box next to each name is checked. **Only Project Director-approved applications are included in the institutional submission to US/ED.**

Q5. How are the student's Graduate and Language Reference Forms submitted?

A5: The student applicant will submit, via the G5 e-Application system, the referees' names and email addresses. The referees will then receive the emails, which are automatically generated from the G5 e-Application system, with directions for completing and returning the reference forms. The emails will contain links to the forms and Personal Identify Numbers (PINs) for the referees. The referees must click on the links and provide the PINs in order to be linked to the student's reference forms. Once the forms are completed, the referees click the submit buttons. After the referees hit the submit buttons, the forms have been submitted to the

Project Director. Both the student and the Project Director can monitor the submission of, but cannot review, the reference forms. Students and Project Directors can monitor the submission of the reference forms by reviewing the “form status”. The status will state “complete” once the referees have completed and submitted their references. All referee forms must be submitted before the Project Director submits the institutional application to US/ED. It would be helpful if the referee sent a copy of the reference and form to the project director as a precaution. We suggest that the Project Director set internal deadlines for the submission of references and remind students to inform their referees of this deadline.

Q6. How does the student applicant upload their transcripts?

A6. Student applicants submit all transcripts electronically, through the G5 e-application. Students scan all transcripts and upload in the application as a single document. Transcripts obtained electronically must have all security features disabled. If the security features are not disabled, US/ED will not have access to review the document and it will not be included in the review.

Q7. Should transcripts be the “official” transcript or are unofficial transcripts allowed?

A7. It is recommended that official transcripts are submitted whenever possible. Unofficial transcripts should contain the student’s name, University ID number, and institution on the document.

Q8. Should student applicants include their undergraduate transcripts?

A8. Yes, undergraduate transcripts should be included if they help to demonstrate the applicant’s language and area studies academic background.

Q9. Can the Project Director schedule his/her own institutional deadline to meet the closing date published in the Federal Register?

A9. Yes. The Project Director should set an institutional deadline for students and referees so there is time to review the individual application material, solve technical problems, and submit a complete institutional application before the official program deadline as specified in the Federal Register.

Q10. If a Project Director has access to the DDRA Program screens, does the Project Director also have access to the Faculty Research Abroad (FRA) Program and other IFLE program screens?

A10. No. Each International Foreign Language Education (IFLE) program is separate and distinct in the G5 e-Application. The Project Director must register for each program in accordance with the instructions outlined in the Federal Register. If a Project Director is considering submitting an application for other programs, IFLE strongly suggests that potential Project Directors registers in the e-Application system as soon as possible.

Q11. What signatures are required for the G5 e-Application?

A11. The Project Director is responsible for submitting all documents electronically, including the Application for Federal Assistance (SF 424), and all necessary assurances and certifications. Within three days after submitting the electronic application, the Project Director MUST obtain the institution’s Authorizing Representative’s signature on the SF 424 and fax it to the Application Control Center. The application’s identifier number (P022A1500XX) must be noted in the upper right hand corner of the faxed signature page of the SF 424. US/ED may request original signatures on other forms at a later date.

Q12. What happens after a Project Director submits the G5 e-Application?

A12. After the Project Director submits the application, the entire application (both the student and institutional sections) is sent electronically to US/ED. The Project Director will receive a confirmation email. This message will include the application’s identifier number (P022A1500XX). The Project Director knows that the submission is successfully transmitted once the Project Director receives the email confirmation.

Q13. When does the Project Director officially submit the e-Application?

A13. The Project Director must submit the e-Application BEFORE 4:30:00 pm Washington, DC time on the published closing date. The Project Director should first ensure that 1) all institutional and individual student applications including graduate and foreign language references are completed and included in the application; 3) each individual student application has been approved by the checked box next to the applicant's name on "Item 22" in the Application for Federal Assistance (SF 424).

Q14. When is the Project Director notified about the status of the student applications?

A14. The review process for DDRA Program applications is lengthy and multi-faceted, so announcement times may vary. Institutional status will be announced not later than September 30, 2015. It is the responsibility of the institution to inform students of their status. US/ED does not inform students directly.

Q15. What is the next step if an institution is awarded a DDRA grant?

A15. If an institution receives a DDRA grant, the Project Director will receive a handbook with instructions on how to administer the grant. Technical assistance is also provided in a webinar which will be held on the date announced in the award letter. The handbook and webinar are intended for both Project Director and fellows.

Q16. Who is responsible for submitting the Human Subjects Clearance (IRB) narrative?

A16. The Project Director is responsible for collecting all IRB narratives from students who may need IRB approval for their research project. All student narratives must be combined into one document and uploaded in the ED Supplemental Form to the SF 424. The narrative questions that must be answered are found in the directions for the ED Supplemental Form to the SF 424.

Q17. Whom should the Project Director contact in the event of technical problems with G5 e-application (e.g., problems accessing a form)?

A17. Technical difficulties and inquiries regarding the G5 e-Application system must be directed to the G5 e-Application Help Desk at 1-888-336-8930 (TTY: 1-866-697-2696, local 202-401-8363). Assistance is available Monday-Friday from 8:00 a.m. to 6:00 p.m. Washington, DC time.

Q18. If the Project Director has a question specific to the DDRA program (e.g., eligibility requirements) whom should he/she contact?

A18. Inquiries about the DDRA Fellowship Program should be directed to the US/ED DDRA program officer, at ddra@ed.gov.

Institutional DDRA Project Directors

Please check with the listed contact **BEFORE** completing your application as Project Directors may have changed.

Institution Name	First Name	Last Name	E-mail
American University	Catherine	Kirby	ckirby@american.edu
Arizona State University	Janet	Burke	jmburke@asu.edu
Auburn University	George	Crandell	crandgw@auburn.edu
Ball State University	James	Coffin	jcoffin@bsu.edu
Binghamton University	Sarah	Lam	sarahlam@binghamton.edu
Boston University	W Jeffrey	Hughes	hughes@bu.edu
Brandeis University	Brooke	Harrison	Bharrison@brandeis.edu
Brandeis University	Gregory	Freeze	freeze@brandeis.edu
Brigham Young University	Gary	Hooper	Gary_hooper@byu.edu
Brown University	John	Tyler	john_tyler@brown.edu
California Institute of Integral Studies	Karen	Villanueva	kvillanueva@ciis.edu
Case Western Reserve University	Denise	Douglas	denise.douglas@case.edu
Catholic University	John	Convey	convey@cua.edu
City University of New York	Matthew	Schoengood	MSchoengood@gc.cuny.edu
Clark University	Nancy	Budwig	Nbudwig@clarku.edu
Clemson University	Bruce	Rafert	jbruce@clemson.edu
College of William and Mary	Cynthia	Corbett	cacorb@wm.edu
Colorado State University	Marilyn	Morrissey	marilyn.morrissey@colostate.edu
Columbia University	Sandra	Peters	scp3@columbia.edu
Cornell University	Gil	Levine	fulbright@einaudi.cornell.edu
Duke University	Nancy	Robbins	nhare@duke.edu
Emory University	Cathryn	Johnson	cjohns@emory.edu
Florida International University	Sonja	Montas-Hunter	smontash@fiu.edu
Florida State University	Sarah	Cox	skcox@fsu.edu
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Technical Review Form

I. NAME OF INDIVIDUAL APPLICANT	NAME OF APPLICANT INSTITUTION	WORLD AREA

		Points Possible	Points Scored
Questions			
Quality of Proposed Project			
1. Proposed Project		60	
	Sub Total	60	
Qualifications of Applicant			
1. Applicant		40	
	Sub Total	40	
General Comments			
1. General Comments		0	
	Sub Total	0	
Priority Questions			
Competitive Preference			
Priorities			
Preference Priority			
1. Geographic Region	Sub Total	3	
2. Language	Sub Total	2	
3. Field	Sub Total	5	
Preference Priority	Sub Total	10	
	Reader Total	110	

DO NOT USE DECIMAL POINTS

Technical Review Form

Quality of Proposed Project - Quality of Proposed Project (60 points)

Quality of Proposed Project - The Secretary reviews each application to determine the quality of the research project proposed by the applicant. The Secretary considers:

1. **The statement of the major hypotheses to be tested or questions to be examined and the description and justification of the research methods to be used. (15 points)**

General comments:

Reader's Score:

2. **The relationship of the research to the literature on the topic and to major theoretical issues in the field, and the project's originality and importance in terms of the concerns of the discipline. (10 points)**

General Comments:

Reader's Score.

3. **The preliminary research already completed in the United States and overseas or plans for such research prior to going overseas, and the kinds, quality and availability of data for the research in the host country or countries. (10 points)**

General Comments:

Reader's Score:

4. **The justification for overseas field research, and preparations to establish appropriate and sufficient research contacts and affiliations abroad. (10 points)**

General Comments:

Reader's Score:

5. **The applicant's plans to share the results of the research in progress and a copy of the dissertation with scholars and officials of the host country or countries. (5 points)**

General Comments:

Reader's Score:

6. **The guidance and supervision of the dissertation advisor or committee at all stages of the project, including guidance in developing the project, understanding research conditions abroad, and acquainting the applicant with research in the field. (10 points)**

General Comments:

Readers Score:

Qualifications of the Applicant – (40 points)

Qualifications of the Applicant - The Secretary reviews each application to determine the qualifications of the applicant. The Secretary considers:

- 1. The overall strength of the applicant's graduate academic record. (10 points)**

General Comments:

Reader's Score.

- 2. The extent to which the applicant's academic record demonstrates a strength in area studies relevant to the proposed project. (10 points)**

General Comments:

Reader's Score:

- 3. The applicant's proficiency in one or more of the languages (other than English and the applicant's native language) of the country or countries of research, and the specific measures to be taken to overcome any anticipated language barriers. (15 points)**

General Comments:

Reader's Score:

- 4. The applicant's ability to conduct research in a foreign cultural context, as evidenced by the applicant's references or previous overseas experiences, or both. (5 points)**

General Comments:

Reader's Score:

General Comments - General Comments

Please provide general comments.

Priority Questions

Competitive Preference Priority One – Geographic Region

We award an additional three (3) points to an application that meets this priority: A research project that focuses on one or more of the following geographic areas: sub-Saharan Africa, South Asia and Southeast Asia as follows:

Sub-Saharan Africa: Angola, Benin, Botswana, Burkina Faso, Burundi, Cabo Verde, Cameroon, Central African Republic, Chad, Comoros, Côte d'Ivoire, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, The Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mayotte, Mozambique, Namibia, Niger, Nigeria, Republic of the Congo, Réunion, Rwanda, São Tomé and Príncipe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Swaziland, Tanzania, Togo, Uganda, Zambia, Zimbabwe.

South Asia: Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka.

Southeast Asia: Brunei, Burma, Cambodia, Indonesia, Laos, Malaysia, Philippines, Singapore, Thailand, Timor-Leste, Vietnam

Note: The score will be EITHER THREE (3) OR ZERO (0). Do not enter any other number.

General:

Reader's Score:

Competitive Preference Priority Two – Language

We award an additional two (2) points to an application if it meets this priority:

A research project that focuses on any of the seventy-eight (78) priority languages selected from the U.S. Department of Education's list of Less Commonly Taught Languages (LCTLs):

Akan (Twi-Fante), Albanian, Amharic, Arabic (all dialects), Armenian, Azeri (Azerbaijani), Balochi, Bamanakan (Bamana, Bambara, Mandikan, Mandingo, Maninka, Dyula), Belarusian, Bengali (Bangla), Berber (all languages), Bosnian, Bulgarian, Burmese, Cebuano (Visayan), Chechen, Chinese (Cantonese), Chinese (Gan), Chinese (Mandarin), Chinese (Min), Chinese (Wu), Croatian, Dari, Dinka, Georgian, Gujarati, Hausa, Hebrew (Modern), Hindi, Igbo, Indonesian, Japanese, Javanese, Kannada, Kashmiri, Kazakh, Khmer (Cambodian), Kirghiz, Korean, Kurdish (Kurmanji), Kurdish (Sorani), Lao, Malay (Bahasa Melayu or Malaysian), Malayalam, Marathi, Mongolian, Nepali, Oromo, Panjabi, Pashto, Persian (Farsi), Polish, Portuguese (all varieties), Quechua, Romanian, Russian, Serbian, Sinhala (Sinhalese), Somali, Swahili, Tagalog, Tajik, Tamil, Telugu, Thai, Tibetan, Tigrigna, Turkish, Turkmen, Ukrainian, Urdu, Uyghur/Uigur, Uzbek, Vietnamese, Wolof, Xhosa, Yoruba, and Zulu.

Note: The score will be EITHER TWO (2) OR ZERO (0). Do not enter any other number.

General:

Reader's Score:

Competitive Preference Priority Three – Field

We award an additional five (5) points to an application if it meets this priority:

A research project in the field of economics, engineering, international development, global education, mathematics, political science, public health, science, or technology proposed by an applicant who will use advanced language proficiency in one of the 78 LCTLs listed in Competitive Preference Priority 2 of this notice in his or her research.

An applicant must meet all three components of this priority in order to be awarded points: propose a research project in one of the fields listed above, be proficient in the language of research at an advanced level, and propose using as a language of research one of the 78 LCTLs listed in this notice.

Note: The score will be EITHER FIVE (5) OR ZERO (0). Do not enter any other number.

General:

Reader's Score:

Invitational Preference Priority

We encourage applications from Minority-Serving Institutions as well as other institutions that promote the participation of students from underrepresented groups in research abroad projects and in foreign languages and international studies.

Note: There are no points awarded for this priority.

Guidelines for Student Applicants

There are two parts to this application. The first section contains information and forms for the institution of higher education (IHE). The second section contains instructions and forms for the student applicants.

Although the DDRA program funds student research, the legal applicant is the institution, and if a grant is awarded, the institution is the legal grantee. Students are not able to apply for this funding independently. In order to apply for this program, it is necessary for the student and the institution to coordinate their activities and keep each other informed.

Applications must be submitted electronically via the US/ED's G5 grant management system. This system may be accessed at www.G5.gov. Both the student and the institution must complete their portions of the application correctly and submit via G5. Students and Project Directors should read through the following guidelines and the information in this application package very carefully, especially the Federal Register notice, and follow the instructions in order to submit a timely and complete application to US/ED.

The institution must appoint a Project Director. The Project Director is the individual at the university who will actually submit the application to US/ED, and who will administer the grant and disburse funds, should any students at the university receive funding. This person is usually someone in the office of the Dean of Graduate Studies or Student Affairs. It is not recommended that a student's advisor serve as the Project Director. There can be only one Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

A student should:

- Read the entire application package carefully.
- Contact his/her university's Project Director as soon as possible, to inform him/her that he/she will be submitting an application, and to inquire about any internal deadlines.
- Register in the G5 system as a student, and construct his/her application.
- Be sure to initiate the e-mails to his/her references as early as possible, to avoid last minute delays. Remind his/her reference writer of the internal deadline set by the institutional project director.
- Submit his/her completed application via the G5 e-Application system well in advance of the Closing Date. (It is a good idea for a student to contact the Project Director and let him/her know when the student has submitted his/her application)
- Confer with the Project Director before the Closing Date to ensure that all portions of the application were submitted successfully, and no changes need to be made.
- Prepare the required narrative, if the project involves Human Subjects Research and/or requires IRB approval, and submit the narrative to the Project Director well in advance of the Closing Date. The instructions regarding Human Subjects Research are located in the Instructions for ED Supplemental Information for SF 424. The student must then submit their narrative to their Project Director for uploading into the application.
- Upload a scanned copy of their transcript into G5 e-Application.

Program Objective

Section 102(b)(6) of the Mutual Education and Cultural Exchange Act of 1961 (Fulbright-Hays Act) has as its objective the promotion, improvement, and development of modern foreign languages and area studies throughout the educational structure of the United States. To help accomplish this objective the Doctoral Dissertation Research Abroad Program provides opportunities for scholars to conduct research overseas in the field of modern foreign languages and area studies.

For the purpose of these programs, area studies is defined as a program of comprehensive study of the aspects of a society or societies, including the study of their geography, history, culture, economy, politics, international relations, and languages.

Research overseas means research outside the United States and its territories. Research will not be funded in countries in which the United States has no diplomatic representation or which are specifically excluded in the Federal Register notice.

For a complete description of the program, consult the U.S. Department of Education Regulations 34 Code of Federal Regulations Part 662 found earlier in this application package.

Eligibility Requirements

To be eligible to receive a fellowship under the DDRA Program, a student must:

1. (a) Be a citizen of the United States; or
(b) Be a permanent resident of the United States*;
2. Be a graduate student in good standing at an eligible institution of higher education and who, when the fellowship period begins, has been admitted to candidacy in a doctoral degree program in modern foreign languages and area studies at that institution;
3. Plan a teaching career in the United States upon graduation, or plan to apply language skills (in world areas vital to US national security) and knowledge of these countries in the fields of government, international development, and various professions; and
4. Possess adequate skills in the foreign language(s) necessary to carry out the dissertation research project.
5. Students may not accept certain grants (Fulbright US Student Program administered by IIE(FUSP), Boren, IREX, Japan Foundation) in the same fiscal year that they receive a US/ED Fulbright-Hays grant.
6. Student applicants who have received support for more than 6 months under the DDRA Program are not eligible to re-apply.

Special Note on FUSP grants: Under 34 CFR 662.22(b), no applicant may receive concurrently a grant from the FUSP and a grant from the Fulbright-Hays DDRA Fellowship Program. Once a candidate has accepted an award from FUSP and FUSP has expended funds on the student, the student is then ineligible for a grant under the Fulbright-Hays DDRA Fellowship Program. A student applying for a grant under the Fulbright-Hays DDRA Fellowship Program must indicate on DDRA Form 022, Item 23 if he/she has currently applied for a FUSP grant. If, at any point, the candidate accepts a FUSP award prior to being notified of the candidate's status with the Fulbright-Hays DDRA Fellowship Program, the candidate should immediately notify the program contact person. If, after consultation with FUSP, we determine that FUSP has expended funds on the student (e.g., the candidate has attended the pre-departure orientation or was issued grant funds), the candidate will be deemed ineligible for an award under the Fulbright-Hays DDRA Fellowship Program at that time.

***Please note that for the Fiscal Year 2015 DDRA competition, we will only accept applications from students to conduct research in Russia who are U.S. citizens. Applications from students who are permanent U.S. residents for research in Russia will be found ineligible and will not be reviewed. Additionally, US/ED will not approve travel to countries for which the U.S. Department of State has strongly urged private American citizens to depart immediately for reasons of personal security (i.e., "ordered departure"), or suspended its Fulbright program for the same reason. US/ED will not approve travel to countries under an "authorized departure" where the Ambassador has specifically requested Fulbright fellows to leave for security or health reasons.**

Instructions for Students – U.S. Department of Education Fulbright-Hays Doctoral Dissertation Research Abroad Form 022:

In order that each individual applicant is properly evaluated in accordance with the published procedures, eligibility requirements, and evaluation criteria, each individual scholar applying for the Fulbright-Hays fellowship must complete this electronic form.

Item 1-4: Self-explanatory

Item 5: Select the name of the institution through which you are applying. If your institution does not appear on this drop-down list, please contact your institution's grants/sponsored research office to inquire about a project director. Only institutions whose project directors have registered in G5 e-Application appear on this list. Please ensure that you choose the right campus (i.e., University of Texas at Austin, University of Texas at

Brownsville, etc.). A student planning to conduct dissertation research must apply to the DDRA Program through the university in which he/she or she is enrolled in a doctoral program.

Items 6-7: Self-explanatory

Item 8: Indicate all countries in which you plan to conduct research with Fulbright-Hays Doctoral Dissertation Research Abroad support. If successful, these are the only countries you will be approved to conduct research in.

Item 9: Indicate all foreign languages to be used in your research during the fellowship period and obtain a completed *Fulbright-Hays Foreign Language Reference Form* for each foreign language listed. If English or your native tongue is the language of research, you must list it here, but a Foreign Language Reference Form is not required. Though a reference form is not required, the G5 system mandates a form. For English only, please list yourself as the reference writer and submit the form. This will alleviate any technical problems with the form. Please see criteria 3 under Qualifications of the Applicant.

Item 10: Indicate the start and end dates for conducting your research under the fellowship. Activation of the award may be as early as October 15, 2015, provided: a US/ED Grant Award Notification has been executed; travel has been approved; the appropriate research clearances and research visas have been secured by the individual scholar; and, if requested, human subject research clearance has been obtained. All research and travel must be completed by March 31, 2017. Graduate students may receive fellowships for a period of 6 to 12 months for full time doctoral dissertation research abroad. Fellowships are not renewable.

Item 11: Indicate the date on which you were or will be advanced to candidacy for a doctoral degree. An applicant must be advanced to candidacy by the time his/her or her overseas research begins, but not necessarily at the time of application.

Note: Fellowships are from 6 to 12 *consecutive* months in the field. Fellows may not leave their research sites for the duration of the research period, except in cases of family or medical emergencies. Fellows have 18 months in which to schedule their research periods. Family events such as weddings or anniversaries, or academic events such as conferences or presentations, should be taken into account by the fellow when planning his or her research.

Item 12: Self-explanatory

Item 13: If resident alien, provide Alien Registration Number, country of birth, and previous citizenship. Please refer to the program's citizenship requirements in the program-specific regulations.

Item 14: Self-explanatory

Item 15: Note that doctoral candidates planning careers other than teaching are eligible to apply.

Item 16: Please list title of research project. Remember to take care when choosing the title. If successful, the review process is multi-layered.

Item 17: Provide an abstract of no more than 120 words describing your proposed research including a summary of the research to be conducted as well as institutional and individual affiliations. Remember to take care when writing the abstract. If successful, the review process is multi-layered.

Item 18: Self-explanatory

Item 19: Indicate previous relevant foreign travel, period of stay and purpose (e.g., participation in an overseas language program) and specify all previous travel to the proposed host countries listed in item 8.

Items 20- Indicate whether you are in default on any U.S. Department of Education Student Financial

21: Assistance loan, U.S. Department of Education grant or any other Federal loan.

Item 22: Indicate all previously held fellowships.

Item 23: Indicate current applications for other fellowships.

Item 24: Enter the name, address and telephone number of the physician or certified nurse practitioner, and the date of recent physical exam. This is to ensure that the applicant is physically capable of carrying out the proposed research project. Do not send a separate medical evaluation. Actual signatures may be requested at a later date.

Item 25a: List, starting with the airport closest to your address, all points of international travel related to your proposed project departure from and return to the United States (e.g., Philadelphia, PA - London, UK - Johannesburg, SA - London, UK - Philadelphia, PA). The itinerary should not exceed a 12-month period and must include all countries for which a maintenance allowance is requested. All international travel estimates should be based on commercial high season rates for jet economy travel on U.S. flag carriers and should also include baggage fees. If approved in advance, international travel by automobile, train, or ship may be authorized in certain cases. The cost of travel by surface carrier may not exceed the cost of jet economy travel via the most direct route for the itinerary listed in the Grant Award Notification. Travel by sea also must be on a U.S. flag carrier.

You will not be authorized to travel on grant funds until you have secured the appropriate "research" visas, research permission, and, if necessary, the appropriate affiliation with a host country institution. (Note: please see **Important Note Regarding Host Country Research Clearances**). All travel paid for with grant funds must be in accordance with the **Fly America Act** (International Air Transportation Fair Competitive Practices Act of 1974, PL 93-624, PL 96-192). This means that travel must be on American carriers wherever available, regardless of cost. In cases of "code-share" tickets between an American and an overseas carrier, the name and flight number of the American carrier, rather than those of the overseas carrier, must be displayed on the airline tickets. Travel must be approved by the US/ED program officer before a fellow departs. No support for dependents' travel is provided.

Item 25b: Enter the maintenance stipend for all countries of research utilizing the information provided in the link to **Fulbright-Hays Maintenance Allowances**. Allowances from other than personal sources (e.g., fellowships) which duplicate benefits received under this program will be deducted from the fellowship. Adjustments will also be made in cases where other organizations assume all or part of a fellow's maintenance costs.

Item 25c: A dependent means any of the following individuals who will accompany you to your research site and for whom you will be providing over 50 percent support during the entire overseas research period:

a. Spouse of program participant ; A student is considered married if the student was legally married in any domestic or foreign jurisdiction that recognizes the relationship as a valid marriage, regardless of where the couple resides. The Department has determined that any legal marriage that is recognized by the jurisdiction in which the marriage was celebrated will be recognized for DDRA program purposes without regard to whether the marriage is between persons of the same sex or opposite sex, and without regard to where the couple resides. It also applies to a student attending an institution located in a jurisdiction that recognizes same-sex marriage and in a jurisdiction (e.g., a state) that does not recognize same-sex marriage. Further, this determination applies only to marriages and does not apply to registered domestic partnerships, civil unions, or similar formal relationships recognized under state law. These definitions are found in *United States v. Windsor*, 570 U.S.

or

b. Children unmarried and under 21 years of age.

Note: Dependents must accompany the researcher for the entire research period in order to be eligible for an allowance. Enter the dependents' allowance by referring to the **Fulbright-Hays Maintenance Allowances**.

Item 25d: Compute and justify in detail your needs for this allowance that may include expenses such as books, copying, hard drives, travel within host countries, affiliation fees, etc. This allowance does not cover any visa fees, passport expenses, including photographs, equipment costs (laptops, digital cameras, recorders, etc.), research or transcription assistants, language tutoring, tuition or fees that might be required by the American grantee institution, or medical expenses such as malaria pills or vaccinations.

Item 25e: The Department of Education will include sufficient funds to enable an institution to purchase basic health and accident insurance for each student fellowship recipient only. The university may use its discretion whether to use a university-contracted carrier or a student-contracted carrier. Compute the amount requested utilizing group rates of university-contracted carriers for coverage overseas. The amount requested for insurance must be prorated to reflect only the student's time in the field.

Item 25f: Fixed \$100 administrative fee paid to institution.

Item 25g: This will be the sum of 25a-f.

Item 26-27: Self-explanatory

Item 28: The curriculum vita must be uploaded into the G5 e-Application system. It should address those previously cited evaluation criteria focused on the qualifications of the individual applicant. You should list relevant course work dealing with your language and area studies specialization; indicate fellowships and honors received; describe your publications record and any other items which, in your opinion, give a panel of scholars a comprehensive view of your past achievements, ability to successfully complete the particular research described in this proposal, and overall promise as a teacher and/or research scholar

Item 29:

1. The application narrative must be uploaded as an attachment into the G5 e-Application system. **Please note the page limitations specified in the Federal Register notice.** You should develop your application narrative taking into account the evaluation criteria provided in the sample Technical Review Form. It is advised that the applicant review the Technical Review Form provided and write their narrative in a way that answers all

questions thoroughly. Do not leave out answers for any questions. Please note that in addition to language and area studies scholars, non-specialists are included in the evaluation process and that host country officials will review your application and ultimately decide whether research permission is granted. You may also wish to consider the following factors when developing your narrative:

- a. Host country political sensitivities and interests
- b. Host country visa requirements (it is recommended that applicants review host country visa requirements before applying)
- c. Feasibility of research
- d. Safety and security concerns
- e. The use of English that can readily be understood by well-educated non-specialists.

Awards are not made to applicants planning to conduct research on topics that are determined to be politically sensitive or unfeasible by the U.S. Embassy or Fulbright Commission in the host country. It should also be noted that the U.S. Department of Education will not submit to the host country "dummy" proposals (i.e., proposals that do not accurately reflect the research purpose in the hope of avoiding difficulties with host country acceptance of the proposal).

When writing the narrative students should have a well-thought out hypothesis; use well-defined terms and variables. The proposed research should be based on solid reasoning and previous research. It should pose a specific research question with a predicted outcome and a reasonable scope given the time to completion.

2. The bibliography must be uploaded as an attachment into the G5 grant management system. **Please note the page limitations specified in the Federal Register notice.**
3. Host country supporting materials must be uploaded as an attachment into the G5 e-Application system. Host country supporting materials refers to letters of invitation, affiliation, etc. Though not required for the application, this information only serves to strengthen an application. All host country supporting materials must be combined into one document for uploading into the G5 e-Application system.
4. Transcripts must be uploaded as an attachment into the G5 e-Application system. All transcripts must be combined into one document for uploading into the G5 e-Application system.
5. Please note the following tips related to attaching images of transcripts to your application: Make a copy of the original file before continuing.
 - a. Crop the image using any standard image editing tool and remove any unnecessary portions of the picture.
 - b. Change the overall pixel dimensions to go smaller either by "Image Size," "Resize," or "Resample". Try to make the image dimension closer to 640 x 480 pixel (approximately 4 x 7 image size). This will make the image smaller and easy for sharing.
 - c. After sizing the image, be sure to do a Save As so you don't overwrite your original file. Save the image as a JPEG or JPG file.
 - d. When choosing the compression level, keep quality in the medium to high range. You may want to target a file size of 30 to 100 KB per image. Try not to exceed 100 KB per image.
 - e. Once the images have been resized and saved as JPEG/JPG format, they will have a small size compared to the original files. Use these new images to create the final document in PDF format.

Instructions for Fulbright-Hays Foreign Language Reference Form

The language reference form, which is required for this program, should be completed by a specialist in the language. Student applicants must initiate an e-mail to their referring specialists via the G5 e-Application system. Upon receipt of this e-mail, the reference will be able to access the G5 e-Application system and complete the reference form. When the reference submits the form, it will automatically become part of the student's application, so that it is submitted to US/ED when the Project Director transmits the entire application package. All completed reference forms must be submitted to the Project Director for transmittal to US/ED via G5 e-Application. Do not submit your references directly to US/ED, as they will not be accepted or included with your application. **Please remind your reference writer to submit the form by the internal deadline set by your institutional Project Director. The G5 e-Application system will not accept submission from web/email accounts and servers not located in the United States.**

A completed reference for each language listed in item 9 of the **Fulbright-Hays Foreign Language Reference Form** must be submitted.

Special Note on Language Acquisition

If an applicant is a native speaker or a heritage language learner or speaker, this should be reflected in the application. A native speaker is someone who has learned and used a language other than English from early childhood; this does not mean that it is the speaker's only language, but the primary language learned and spoken at home. A heritage language learner or speaker is one who grew up using the language of research at home and/or received K-12 education in the language of research. Applicants who self-identify as a heritage learner or speaker will be evaluated according to their proficiency scores in the application. We recommend that students list their language acquisition status in their CV to clarify their status (native speaker, non-native speaker, heritage speaker). It is the student's responsibility to ensure their language acquisition status is clear in the application. During the review process, if the language learner status is not clear in the application, the reviewers will score as they feel appropriate based on the information provided.

Please be aware that in our regulations under §662.21 (c)(3), native speakers are not eligible for points (Criterion 3 under "Qualifications of the Applicant"). Heritage speakers usually score between 7 and 8 points. The reasoning behind this scoring is that the DDRA program is intended to enhance the foreign language competence of individuals trained in American schools, and the criterion gives greater emphasis to having acquired a foreign language and would encourage students to acquire an additional foreign language.

Instructions for Fulbright-Hays Graduate Student Reference Form

One of the three personal references must be obtained from the student's dissertation advisor. Student applicants must initiate an e-mail to their references via the G5 e-Application. Upon receipt of this e-mail, the reference will be able to access the G5 e-Application system and complete the reference form. When the reference submits the form, it will automatically become part of the student's application, so that it is submitted to US/ED when the Project Director transmits the entire application package. All completed reference forms must be submitted to the Project Director for transmittal to US/ED via the G5 e-Application. Do not submit your references directly to US/ED as they will not be accepted or included with your application. **Please remind your reference writer to submit their form by the internal deadline set by your institutional Project Director. The G5 e-Application will not accept submission from web/email accounts and servers not located in the United States. As a precaution, the applicant may want to instruct the referee to send the project director an email with a copy of the reference letter and form.**

You must check with your institution to determine if your institution will be submitting all applications via G5, as required in the Federal Register, or if it has been granted a waiver from that requirement. All of the institution's applications must be submitted in the same format.

Upon submittal via G5 e-Application, students' applications will become available to their university's Project Director for review and transmittal to the U.S. Department of Education. **Only the Project Director is able to submit the application to the U.S. Department of Education.** A completed student application should contain the items specified below:

- Fulbright-Hays DDRA Application Form #022
- Curriculum vita
- Application narrative
- Application bibliography
- One Fulbright-Hays Foreign Language Reference Form, for each language needed to conduct the research outlined, submitted by your referring specialist via G5 e-Application
- Three Fulbright-Hays Graduate Student Reference Forms submitted by your referring specialists via G5 e-Application
- Transcripts (Graduate transcripts are required. Undergraduate transcripts are recommended to demonstrate the student's language and area studies experience.)
- Any letters of affiliation you wish to include. Note: Letters of Affiliation must be uploaded to G5 e-Application. Letters of affiliation may not be mailed.

Important Note Regarding Host Country Research Clearances

When Fulbright Commissions or other overseas organizations apply for host country clearance for a DDRA fellow's project, US/ED expects that the organization will use the proposal submitted to USED by that fellow for the DDRA competition. It is not acceptable to "transfer" clearances from a project submitted under one program's competition to a project submitted under another program's competition, in order to expedite clearance. The project that we fund must be the one submitted to US/ED that was reviewed and scored by US/ED peer reviewers according to the DDRA program's selection criteria, and has undergone US/ED review procedures. This review process is the basis of US/ED funding decisions, which are approved by officials throughout the Department. US/ED understands that the proposals that students submit for other programs may be "basically" the same, but we simply do not have the ability to verify this. The proposals for other programs often have different page limits, requirements and selection criteria, resulting in an application that is really quite different from what was submitted to US/ED. US/ED can only be responsible for funding the projects submitted under the DDRA program.

US/ED urges fellows to begin the clearance process as soon as possible, and to understand that they may have to be flexible with regard to when they begin their research.

Important Note Regarding Host Country Visa Requirements

It is the applicant's responsibility to ensure that the research they propose can actually be carried out under the visa issued by the host country. Visa requirements change often and it is the applicant's responsibility to ensure the research proposes meets the requirements/limitations of the visa. Students should review the host country visa requirements BEFORE submitting their application.



Frequently Asked Questions for Student Applicants

Q1. *Can a student apply independently of his/her university?*

A1. No. Eligible applicants are institutions of higher education in the U.S. The student's application must be submitted to his/her university and transmitted to US/ED via G5 e-Application by the university's Project Director.

Q2. *How does a student find information about his/her Project Director?*

A2. A student should check the list of Project Directors included in this application package. If a university has submitted applications for DDRA funding in any of the previous DDRA competitions, the name(s) of the Project Director(s) might be on the list. If an institution does not appear on the list, it may be necessary for that university's administration to appoint a Project Director, and ensure that he/she registers in the G5 e-Application system. Do not assume that an institution listed in the drop down list in G5 e-Application has a registered Project Director for the DDRA program. Please check the "Registered Project Director" list provided in the application for this information.

Q3. *What is the role of the student's academic advisor?*

A3. The student's advisor will continue to serve as his/her mentor regarding the academic details of his/her research. Any changes to the student's research plans as proposed in the application will require the advisor's written approval. The advisor should not serve as the student's Project Director. There can be only one current Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

Q4. *What is the process for completing the G5 e-Application?*

A4. There are two primary sections to G5 e-Application – the student's individual section and the Project Director section. When the student submits his/her application via the G5 e-Application system, it is transmitted to his/her university's Project Director for review and submission to US/ED. Student applicants are not able to transmit their applications directly to US/ED. The Project Director is responsible for reviewing each student's individual application and submitting all student applications as a single form, including the required federal forms, to US/ED. Included in this submission are the graduate and language reference forms that were transmitted to the Project Director by the references. **Only the Project Director can submit an application to US/ED.**

Q5. *When should a student submit his/her application?*

A5. The Project Director determines the institutional deadline by which all sections of the application must be submitted. It is the responsibility of the student to ensure that the graduate and language references are submitted by references no later than the institutions' deadline which is determined by the Project Director.

Q6. *What is the difference between the institutional deadline and the official Federal Register notice Inviting Applications (NIA)?*

A6. The Project Director has authority to determine an institutional deadline to ensure that he/she receives all of the components of the application before the official closing date in the Federal Register notice. The Project Director may not submit an e-Application to US/ED after the published transmittal deadline.

Q7. *How will a student know that his/her Project Director has access to his/her application?*

A7. After the student submits his/her application via the G5 e-Application system, he/she will receive an email notification noting that his/her application has been received by the Project Director at his/her university.

If he/she does not receive this email, the student should immediately contact the Help Desk. The Project Director will be copied on the email notification.

Q8. How does a student know that the Project Director has submitted his/her application to US/ED?

A8. Only the Project Director will receive a notification email once the application has been successfully transmitted to US/ED. The student will not receive an email notification and must check with his/her institution's Project Director to determine whether the institutional application has been successfully submitted.

Q9. Can transcripts be uploaded electronically, or must they still be submitted in paper format?

A9. Students must scan all transcripts and upload into the G5 e-Application. Only one upload is allowed, so all transcripts must be scanned and combined into one document. Transcripts obtained electronically must have all security features disabled. Failure to disable all security features may result in the inability of the panel reviewers to access the document as part of the official application process.

Q10. Should student applicants include their undergraduate transcripts?

A10. Yes, US/ED recommends that undergraduate transcripts are included with the student's application to demonstrate the applicant's language and area studies academic experience. Undergraduate transcripts should be combined with the graduate transcripts and uploaded into the G5 e-Application .

Q11. Should student applicants list their language and area studies course work in their CV?

A11. Yes. A list of language and area studies courses in the student's CV helps the panel reviewers to rate and score your academic qualifications and to determine if the applicant meets the eligibility requirements.

Q12. May a student apply for support to go to more than one country?

A12. Yes. A student may propose research in multiple countries. Please be aware that a copy of all principal and alternate candidate applications will be sent to the Fulbright Commission or American Embassy in each host country to be reviewed for political sensitivity, feasibility, and budget. Final award decisions for the project as a whole will be based on the project feasibility in each proposed country.

Q13. Even though the DDRA Program doesn't fund proposals that focus on Western European topics, may a student go to Western Europe to consult or research human or material resources on a non-Western European topic not available in the U.S.?

A13. Yes.

Q14. Are U.S. citizens enrolled at foreign institutions eligible for the DDRA program?

A14. No. Only U.S. institutions of higher education are eligible to apply to the DDRA program.

Q15. How important is the page limit cited in the Federal Register notice?

A15. The page limit is extremely important. If the student's application narrative exceeds the page limit, the application will be disqualified and will not be reviewed for funding. Please adhere strictly to all of the guidelines in the Federal Register notice.

Q16. Should students include endnotes, footnotes or a bibliography?

A16. Endnotes, footnotes or a bibliography will certainly strengthen an application. However, footnotes and endnotes will be included with the application narrative and bibliography and is subject to the page limit restrictions specified in the NIA.

Q17. What if a student proposes to use a much less commonly taught language and cannot find someone to evaluate him/her?

A17. The applicant should make every effort to find someone to evaluate their language proficiency. An application will be significantly less competitive if a language reference form is not included.

Q18. Should Letters of Affiliation from overseas host institutions or organizations be included in an application?

A18. Yes. Letters of Affiliation are helpful to the panel to review an application. Students must upload the letters into the G5 e-Application system and submit them as “Host Country Supporting Materials”. Only one “Host Country Supporting Materials” document may be uploaded, so all letters must be scanned as one document. Letters or references sent in the mail will not be included with the student’s application.

Q19. Do the provisions of the “Fly America Act” apply to this program? Does it benefit a student’s application to request a lower amount, if he/she can find a cheaper non-U.S. carrier airfare?

A19. All travel must comply with the Fly America Act. International travel budget estimates should be based on jet economy high season rates on U.S. Flag carriers where available. Reviewers do not evaluate a student’s budget request as part of the application review process.

Q20. What if a student is planning to get married after he/she applies, or is expecting a baby? Is he/she eligible for a dependent’s allowance?

A20. Availability of funds and the date of the marriage or birth will determine whether an allowance can be awarded. Funds will not be available after September 30, 2015.

Q21. What signatures are required for G5 e-Application?

A22. No signatures are necessary for the student’s application at the time of application submittal. However, signatures from a student’s doctor/nurse practitioner and advisor may be requested at a later date.

Q23. Whom should the student contact in the event of technical problems with G5 e-Application (e.g., problems accessing the form)?

A23. If the student experiences any technical difficulties, he/she should contact the G5 e-Application Help Desk at 1-888-336-8930 (TTY: 1-855-333-2807, local 202-401-6238) Monday-Friday from 8:00 a.m. to 6:00 p.m. EST time.

Q24. If the student has a question specific to the DDRA program (e.g., eligibility requirements) whom should he/she contact?

A24. The student’s first point of contact is always the institutional Project Director. The Project Director may then contact the US/ED program office at ddra@ed.gov, if further clarification is needed.

Q25. When will students be notified whether or not they have been selected?

A25. The review process for DDRA Program applications is lengthy and multi-faceted, so announcement times may vary. Please contact the Project Director for institutional notification deadlines.

Q26. When are fellowships activated?

A26. A fellowship may be activated after a Grant Award Notification (GAN) has been issued, host country visa and research requirements have been met; human subject research clearance, if required, has been given by the student’s institution and US/ED reviewer; and travel approval has been obtained by the Project Director from US/ED. The GAN will specify the performance and budget periods. All research must be completed during these periods. The performance and budget period for the FY 2015 fellows begins October 1, 2015.

Q27. If a student relocates after submitting his/her application, should he/she send US/ED address updates?

A27. No. The Project Director is the first point of contact for students. Students must provide any changes and update to application information to the Project Directors.

Q28. *May the university accept the award on a student's behalf if the student is overseas during the notification period?*

A28. Yes. If the student has not received a fellowship that duplicates the DDRA award benefits, the university can accept an award on the student's behalf. The student should leave a letter with the Project Director authorizing acceptance of the award on his/her behalf.

Q29. *Must a fellow apply for his/her own visa and research clearance?*

A29. Yes. Fellows are advised to contact the host country's Fulbright Commissions and U.S. embassies for guidance on obtaining appropriate visas and clearances.

Q30. *May a student request copies of his/her application's panel reviewers' comments?*

A30. All panel reviewers' comments will be sent to the institutional Project Director upon announcement of the awards. Students should contact their Project Director to request a copy.

Q31. *If a student's research project requires Institutional Review Board (IRB) approval what information needs to be provided in the DDRA application?*

A31. Student applicants submit a completed Human Subjects Narrative. IRB approval is not needed at the time of application, however, a narrative must be submitted to the Project Director for uploading into the final application. The instructions for completing the narrative are in the ED Supplemental Form to the SF 424.

Q32. *Am I eligible to apply for a DDRA fellowship if my language of research is English or my heritage language?*

A32. Yes. Students whose language of research is English or their heritage language are eligible to apply for a DDRA fellowship. However, only applicants who are using languages **other than** English or a heritage language are eligible to receive points under the "Qualifications of the Applicant" section criterion #3. Applicants using English or their native language should review Item 3 under "Qualifications of the Applicant" on the technical review form. [Please see section on "Special Note on Language Acquisition" regarding language acquisition information for applicants.]

Q33. *May I request funds for hotel, lodging or per diem expenses?*

A33. No. The maintenance amount awarded is based on the cities/regions and the research period spent in the approved area and should cover the lodging and other living expenses of the fellow. Therefore, DDRA funds will not be awarded for hotel stays nor for per diem expenses during the same research period when a maintenance allowance is awarded.

Q34. *May permanent residents of Russia apply to Russia as one of the research sites?*

A34. For the Fiscal Year 2015 DDRA competition, we will only accept applications from students to conduct research in Russia who are U.S. citizens. Applications from students who are permanent U.S. residents for research in Russia will be found ineligible and will not be reviewed.

Q35. *What if my research location is not approved for travel by the U.S. Department of State Fulbright Programs?*

A35. US/ED will not approve travel to countries for which the U.S. Department of State has strongly urged private American citizens to depart immediately for reasons of personal security (i.e., "ordered departure"), or suspended its Fulbright program for the same reason. US/ED will not approve travel to countries under an "authorized departure" where the Ambassador has specifically requested Fulbright fellows to leave for security

or health reasons. For up-to-date information on travel warnings, please consult the U.S. Department of State travel warnings and consular information sheets at <http://travel.state.gov/>.

Q36. Can I have two Fulbright Fellowships (i.e., DDRA and U.S. Department of State Fulbright US Student Program (FUSP) at the same time?

No. Under 34 CFR 662.22(b), no applicant may receive concurrently a grant from the FUSP and a grant from the Fulbright-Hays DDRA Fellowship Program.

Q37. Can I accept an FUSP award and then pay back the program if I want to accept the DDRA award?

Once a candidate has accepted an award from FUSP and FUSP has expended funds on the student, the student is then ineligible for a grant under the Fulbright-Hays DDRA Fellowship Program. A student applying for a grant under the Fulbright-Hays DDRA Fellowship Program must indicate on the application if the student has currently applied for a FUSP grant. If, at any point, the candidate accepts a FUSP award prior to being notified of the candidate's status with the Fulbright-Hays DDRA Fellowship Program, the candidate should immediately notify the program contact person. If, after consultation with FUSP, we determine that FUSP has expended funds on the student (e.g., the candidate has attended the pre-departure orientation or was issued grant funds), the candidate will be deemed ineligible for an award under the Fulbright-Hays DDRA Fellowship Program at that time.

Please note that this is a change in policy from previous years and there will be no flexibility on this issue. Likewise, it is understood that, should the candidate apply to both the FUSP and DDRA programs, he/she will be in similar communications with both offices on his/her status.

US Department of Education

**Fulbright-Hays Doctoral Dissertation Research Abroad Program
Form 022**

1. Last Name, First, Middle			
2. Date of Birth	3. Country of Birth	4. Gender <input type="checkbox"/> M <input type="checkbox"/> F	
5. Name of US Institution of Higher Education		6. Major Academic Discipline	
7. Language and Area Studies Specialization - Check One Area Only <input type="checkbox"/> Africa • AF <input type="checkbox"/> Near East • NE <input type="checkbox"/> Western Hemisphere • WH <input type="checkbox"/> South Asia • SA <input type="checkbox"/> Central/Eastern Europe and Eurasia • CEE <input type="checkbox"/> Southeast Asia • SEA <input type="checkbox"/> East Asia • EA			
8. Country(ies) of Research		9. Language(s) of Research	
10. Dates of Proposed Research		11. Tentative Date Advanced to Candidacy	
12. Current Address, Phone & E-Mail		13. Citizenship <input type="checkbox"/> United States <input type="checkbox"/> Resident Alien Alien Registration No. _____	
14. Veteran's Status <input type="checkbox"/> Yes <input type="checkbox"/> No		15. Career Goal <input type="checkbox"/> Teaching <input type="checkbox"/> Other	
16. Proposed Dissertation Title			
17. Dissertation Abstract (no more than 120 words)			

25. Budget Request				
a.	International Travel and Baggage Jet travel for the itinerary:			\$
b.	Maintenance Allowance			\$
	<u>City and Country</u>	<u>No. of Months</u>	<u>Monthly Rate</u>	<u>Subtotal</u>
c.	Dependent(s) Allowance			\$
	<u>1st Dependent</u>	<u>No. of Months</u>	<u>Monthly Rate</u>	<u>Subtotal</u>
	<u>Additional Dependents</u>	<u>No. of Months</u>	<u>Monthly Rate</u>	<u>Subtotal</u>
d.	Project Allowance			\$
e.	Health and Accident Insurance (for fellow only)			\$
f.	Administrative Fee to US Applicant Institution			\$100
g.	Total			\$
26.	Student Certification			
	<i>I certify that all information provided on this form is correct to the best of my knowledge.</i>			
	Name of Applicant			Date
27.	Advisor Review			
	<i>Date of advisor's review of application.</i>			
	Name of Dissertation Advisor			Date

28. Curriculum Vita

29. Project Description

(Application Narrative May Not Exceed the Page Limit as Described in the Federal Register.)

Bibliography

Host Country Supporting Materials

(Only one document may be uploaded. Please combine all materials into one document for uploading.)

Unofficial Transcript(s)

(Only one document may be uploaded. Please combine all materials into one document for uploading.)

FULBRIGHT-HAYS FOREIGN LANGUAGE REFERENCE FORM

**U.S. DEPARTMENT OF EDUCATION
WASHINGTON, DC 20006-8521**

Name of Individual Applicant	Name of Institution
Countries of Research	Language
Proposed Project or Dissertation Title	

To be completed by a college/university language teacher and sent to the contact person at the applicant's college or university. Under Section 552a(d) of the Privacy Act, the content of this form is subject to review by the applicant and others accompanying him or her, upon request.

Speaking and Listening (check one)

- Unable to function in the spoken language
- Able to satisfy basic survival needs and maintain very simple conversation on familiar topics
- Able to satisfy routine social demands and limited work requirements
- Able to participate effectively in most formal and informal conversations on practical and social topics and on professional topics in restricted contexts
- Able to use the language fluently and accurately on all levels pertinent to professional needs
- Use of the language is functionally equivalent to a well-educated native speaker

Reading (check one)

- No practical ability to read the language
- Sufficient comprehension to read very simple connected written material in a form equivalent to usual printing or typescript
- Sufficient comprehension to read simple, authentic texts on subjects within a familiar context
- Able to read within a normal range of speed and with almost complete comprehension a variety of authentic prose material on unfamiliar subjects, as well as technical material
- Able to read fluently and accurately all styles and forms of the language pertinent to professional needs, including all materials in one's special field
- Reading proficiency is functionally equivalent to a well-educated native speaker

Writing (check one)

- No functional ability in writing
- Sufficient control of the writing system to meet limited demands
- Sufficient control of the writing system to meet most survival needs and limited social demands
- Ability to write with some precision and in some detail about most common topics
- Able to use the language effectively in most formal and informal written exchanges on practical, social, and professional topics
- Writing proficiency is equal to that of a well-educated native speaker

Please indicate briefly how your evaluation was determined (e.g., two years of coursework, a test, etc.).

Name	Position or Title	University
Signature	Date	

Fulbright-Hays Graduate Student Reference Form

**U.S. Department of Education
WASHINGTON, DC 20006-8521**

Name of Individual Applicant	Name of Institution
Countries of Research	Language(s)
Proposed Project or Dissertation Title	

To be completed by referee and sent to the contact person at the applicant's college or university. Under Section 552a(d) of the Privacy Act, the content of this form is subject to review by the applicant and others accompanying him or her, upon request.

In completing this form, please keep in mind that the applicant for a Fulbright-Hays fellowship may be considered by host country citizens as representing his or her academic community and that his or her university, future U.S. scholars, and his or her country may be judged by the applicant's actions and statements. Consequently, personal suitability, as well as academic excellence, is an important criterion to be considered.

1. **How long and in what capacity have you known the applicant?**
2. **Please indicate the applicant's ability and professional competence in comparison with other individuals whom you have known at similar stages in their careers:**

	Below Average (lowest 40%)	Average (mid 20%)	Above Average (next 15%)	Very Good (next 10%)	Out-standing (next 10%)	Excep-tional (highest 5%)	Inadequate opportunity to observe
A. General knowledge							
B. Knowledge in chosen field							
C. Motivation and seriousness of purpose							
D. Ability to plan and carry out research							
E. Ability to express thoughts in speech and writing							
F. Ability to withstand stress							
G. Self-reliance and independence							
H. Ability to make sound judgments							
I. Potential for future growth in chosen field							
J. Ability to communicate with people							
K. Impression to be made abroad							

3. **On an extra 8-1/2" X 11" sheet, please comment specifically on the feasibility of the applicant's project in terms of resources available abroad, ability of the applicant to carry out the project in the allotted time, linguistic preparation for the proposed plan, the candidate's ability to adapt to a different cultural environment, and any other factors which you believe may have a bearing on the candidate's successful experience overseas. Also indicate your opinion as to the merit or validity of the project itself.**

Name	Position or Title	University
Signature		Date

Fulbright-Hays Maintenance Allowances

Fulbright-Hays training grants maintenance allowances are based on current cost-of-living data provided by the Department of State. Additional and more up-to-date information on costs of living obtained at the time individual applications are reviewed by diplomatic missions and binational commissions overseas may require modifications of these rates at a later date. The information provided are estimates only. The US/ED retains the right to revise the maintenance amounts based on appropriations. The allowances of fellows jointly sponsored by US/ED and other organizations [e.g., SSRC, NSF] will be adjusted accordingly.

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
ALBANIA	[Other]	1098	439	220
ALBANIA	Tirana	2502	1001	500
ALGERIA	[Other]	2736	1094	547
ALGERIA	Algiers	3042	1217	608
ANDORRA		2988	1195	598
ANGOLA		5175	2070	1035
ANGUILLA	Anguilla	2178	871	436
ANTIGUA AND BARBUDA	[Other]	621	248	124
ANTIGUA AND BARBUDA	Antigua and Barbuda	2691	1076	538
ARGENTINA	[Other]	2628	1051	526
ARGENTINA	Bariloche	2970	1188	594
ARGENTINA	Buenos Aires	3078	1231	616
ARGENTINA	Mendoza	2583	1033	517
ARMENIA		2160	864	432
AUSTRALIA	[Other]	2403	961	481
AUSTRALIA	Adelaide	2826	1130	565
AUSTRALIA	Brisbane	2691	1076	538
AUSTRALIA	Cairns	2403	961	481
AUSTRALIA	Canberra	2907	1163	581
AUSTRALIA	Darwin, Northern Territory	3393	1357	679
AUSTRALIA	Fremantle	2961	1184	592
AUSTRALIA	Hobart	3024	1210	605
AUSTRALIA	Melbourne	3438	1375	688
AUSTRALIA	Perth	3528	1411	706

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
AUSTRALIA	Sydney	2979	1192	596
AUSTRIA	[Other]	3231	1292	646
AUSTRIA	Graz	3285	1314	657
AUSTRIA	Linz	3105	1242	621
AUSTRIA	Salzburg	3393	1357	679
AUSTRIA	Vienna	3258	1303	652
AZERBAIJAN	[Other]	1611	644	322
AZERBAIJAN	Baku	3249	1300	650
AZERBAIJAN	Ganja	1935	774	387
BAHAMAS	[Other]	2124	850	425
BAHAMAS	Andros Island	2124	850	425
BAHAMAS	Eleuthera Island	2295	918	459
BAHAMAS	Grand Bahama Island	2565	1026	513
BAHAMAS	Nassau	4095	1638	819
BAHRAIN	Bahrain	3564	1426	713
BANGLADESH	[Other]	1296	518	259
BANGLADESH	Dhaka	2610	1044	522
BARBADOS	Barbados	3834	1534	767
BELARUS	[Other]	2763	1105	553
BELGIUM	[Other]	1413	565	283
BELGIUM	Antwerp	2745	1098	549
BELGIUM	Brugge	2052	821	410
BELGIUM	Brussels	2880	1152	576
BELGIUM	Diegem	2880	1152	576
BELGIUM	Kleine Brogel	1800	720	360
BELGIUM	Liege	2007	803	401
BELGIUM	SHAPE/Chievres	1782	713	356
BELGIUM	Zaventem	2880	1152	576
BELIZE	[Other]	1881	752	376
BELIZE	Belize City	1881	752	376
BELIZE	Belmopan	2106	842	421
BELIZE	San Pedro	2196	878	439
BENIN	[Other]	1323	529	265
BENIN	Cotonou	2025	810	405
BERMUDA	Bermuda	5184	2074	1037

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
BHUTAN	Bhutan	3528	1411	706
BOLIVIA	[Other]	999	400	200
BOLIVIA	Cochabamba	1206	482	241
BOLIVIA	La Paz	1755	702	351
BOLIVIA	Santa Cruz	1845	738	369
BOSNIA-HERZEGOVINA		1683	673	337
BOTSWANA	[Other]	1917	767	383
BOTSWANA	Francistown	1674	670	335
BOTSWANA	Gaborone	1728	691	346
BOTSWANA	Kasane	1953	781	391
BOTSWANA	Selebi Phikwe	1467	587	293
BRAZIL	[Other]	2763	1105	553
BRAZIL	Belem	2223	889	445
BRAZIL	Belo Horizonte	1998	799	400
BRAZIL	Brasilia	3537	1415	707
BRAZIL	Fortaleza	2916	1166	583
BRAZIL	Foz do Iguacu	1557	623	311
BRAZIL	Goiania	2925	1170	585
BRAZIL	Manaus	2187	875	437
BRAZIL	Natal	2646	1058	529
BRAZIL	Porto Alegre	2187	875	437
BRAZIL	Recife, Pernambuco	2628	1051	526
BRAZIL	Rio de Janeiro	4662	1865	932
BRAZIL	Salvador da Bahia	2898	1159	580
BRAZIL	Sao Paulo	3672	1469	734
BRUNEI	[Other]	1107	443	221
BRUNEI	Bandar Seri Begawan	2610	1044	522
BULGARIA	[Other]	1359	544	272
BULGARIA	Bourgas	1188	475	238
BULGARIA	Plovdiv	2043	817	409
BULGARIA	Sofia	2439	976	488
BULGARIA	Varna	1395	558	279
BURKINA FASO	[Other]	1233	493	247
BURKINA FASO	Bobo Dioulasso	1233	493	247
BURKINA FASO	Ouagadougou	2115	846	423

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
BURMA	[Other]	2871	1148	574
BURMA	Naypyitaw	2295	918	459
BURMA	Rangoon	3123	1249	625
BURUNDI	[Other]	1683	673	337
BURUNDI	Bujumbura	1683	673	337
CAMBODIA	[Other]	765	306	153
CAMBODIA	Phnom Penh	2124	850	425
CAMBODIA	Siem Reap	2178	871	436
CAMBODIA	Sihanoukville	1368	547	274
CAMEROON	[Other]	1422	569	284
CAMEROON	Douala	2268	907	454
CAMEROON	Limbe	1845	738	369
CAMEROON	Yaounde	2358	943	472
CANADA	[Other]	2241	896	448
CANADA	Banff	3663	1465	733
CANADA	Calgary	4041	1616	808
CANADA	Dartmouth	2475	990	495
CANADA	Edmonton	2430	972	486
CANADA	Fort McMurray, Alberta	2718	1087	544
CANADA	Fredericton	2268	907	454
CANADA	Gander, Newfoundland	2250	900	450
CANADA	Halifax	2475	990	495
CANADA	London, Ontario	1881	752	376
CANADA	Mississauga	1611	644	322
CANADA	Moncton	2367	947	473
CANADA	Montreal	2592	1037	518
CANADA	NanOOSE Bay	1953	781	391
CANADA	Northwest Territories	1719	688	344
CANADA	Ottawa	2268	907	454
CANADA	Prince Edward Island	2475	990	495
CANADA	Quebec	4131	1652	826
CANADA	Regina, Saskatchewan	2547	1019	509
CANADA	Richmond	2520	1008	504
CANADA	Saskatoon, Saskatchewan	2502	1001	500
CANADA	Sidney	2844	1138	569
CANADA	St. John's, Newfoundland	2781	1112	556
CANADA	Toronto	2466	986	493
CANADA	Vancouver	2862	1145	572

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
CANADA	Victoria	2844	1138	569
CANADA	Winnipeg	2610	1044	522
CAYMAN ISLANDS		2637	1055	527
CENTRAL AFRICAN REPUBLIC		2268	907	454
CHAD	[Other]	2457	983	491
CHAD	Ndjamena	3060	1224	612
CHAGOS ARCHIPELAGO	Chagos Archipelago	729	292	146
CHILE	[Other]	2439	976	488
CHINA	[Other]	2430	972	486
CHINA	Beijing	3393	1357	679
CHINA	Changchun	2403	961	481
CHINA	Chengdu	2169	868	434
CHINA	Chongqing	1638	655	328
CHINA	Dalian	2466	986	493
CHINA	Fuzhou	2682	1073	536
CHINA	Guangzhou	3663	1465	733
CHINA	Guilin	2412	965	482
CHINA	Hangzhou	2367	947	473
CHINA	Harbin	2592	1037	518
CHINA	Jinan	1854	742	371
CHINA	Lhasa	1647	659	329
CHINA	Lijiang	1296	518	259
CHINA	Nanjing	2016	806	403
CHINA	Nanning	2250	900	450
CHINA	Ningbo	2214	886	443
CHINA	Qingdao	2205	882	441
CHINA	Sanya	2511	1004	502
CHINA	Shanghai	2970	1188	594
CHINA	Shantou	2043	817	409
CHINA	Shenyang	2700	1080	540
CHINA	Shenzhen	3591	1436	718
CHINA	Suzhou	2439	976	488
CHINA	Tianjin	2187	875	437
CHINA	Urumqi	2025	810	405
CHINA	Wuhan	2430	972	486
CHINA	Xiamen	2439	976	488
CHINA	Xian	2277	911	455
CHINA	Zhuhai	2394	958	479

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
COCOS (KEELING) ISLANDS	Cocos Islands	972	389	194
COLOMBIA	[Other]	2250	900	450
COLOMBIA	Barranquilla	2016	806	403
COLOMBIA	Bogota	3438	1375	688
COLOMBIA	Buenaventura	1971	788	394
COLOMBIA	Cali	2241	896	448
COLOMBIA	Cartagena	3699	1480	740
COLOMBIA	Medellin	2358	943	472
COLOMBIA	San Andres	2250	900	450
COLOMBIA	Santa Marta	2241	896	448
COMOROS	[Other]	1575	630	315
COMOROS	Moroni	3393	1357	679
COOK ISLANDS		3258	1303	652
COSTA RICA	[Other]	2304	922	461
COTE D'IVOIRE	[Other]	1404	562	281
COTE D'IVOIRE	Abidjan	3141	1256	628
COTE D'IVOIRE	Yamoussoukro	1413	565	283
CROATIA	[Other]	2565	1026	513
CROATIA	Cavtat	3996	1598	799
CROATIA	Dubrovnik	3996	1598	799
CROATIA	Split	2493	997	499
CROATIA	Zagreb	2565	1026	513
CUBA	[Other]	1125	450	225
CUBA	Guantanamo Bay	756	302	151
CUBA	Havana	1692	677	338
CUBA	Holguin	1278	511	256
CUBA	Matanzas	1296	518	259
CUBA	Santiago	1323	529	265
CUBA	Trinidad	1251	500	250
CYPRUS	[Other]	2331	932	466
CYPRUS	Akrotiri	2988	1195	598
CYPRUS	Limassol	2988	1195	598
CYPRUS	Nicosia	2754	1102	551
CYPRUS	Paphos	2700	1080	540
CZECH REPUBLIC	[Other]	1962	785	392
CZECH REPUBLIC	Brno	2502	1001	500

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
CZECH REPUBLIC	Prague	3744	1498	749
DEMOCRATIC REPUBLIC OF THE CONGO	[Other]	1683	673	337
DEMOCRATIC REPUBLIC OF THE CONGO	Bukavu	2196	878	439
DEMOCRATIC REPUBLIC OF THE CONGO	Goma	1791	716	358
DEMOCRATIC REPUBLIC OF THE CONGO	Kinshasa	3654	1462	731
DEMOCRATIC REPUBLIC OF THE CONGO	Lubumbashi	2367	947	473
DEMOCRATIC REPUBLIC OF THE CONGO	Mbuji Mayi, Kasai	1638	655	328
DENMARK	[Other]	2988	1195	598
DENMARK	Aalborg	2943	1177	589
DENMARK	Copenhagen	3339	1336	668
DENMARK	Odense	3069	1228	614
DJIBOUTI	[Other]	1386	554	277
DJIBOUTI	Djibouti City	3087	1235	617
DOMINICA	Dominica	1989	796	398
DOMINICAN REPUBLIC	[Other]	1710	684	342
DOMINICAN REPUBLIC	La Romana	2403	961	481
DOMINICAN REPUBLIC	Puerto Plata	1422	569	284
DOMINICAN REPUBLIC	Santo Domingo	2250	900	450
DOMINICAN REPUBLIC	Sosua	1422	569	284
ECUADOR	[Other]	1818	727	364
ECUADOR	Cuenca	1818	727	364
ECUADOR	Galapagos Islands	5184	2074	1037
ECUADOR	Guayaquil	2457	983	491
ECUADOR	Manta	1611	644	322
ECUADOR	Quito	2385	954	477
EGYPT	[Other]	1674	670	335
EGYPT	Alexandria	2070	828	414
EGYPT	Aswan	2043	817	409
EGYPT	Cairo	2403	961	481
EGYPT	Luxor	2061	824	412
EGYPT	Sharm el Sheikh	2043	817	409
EL SALVADOR	[Other]	891	356	178

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
EL SALVADOR	San Salvador	1989	796	398
EQUATORIAL GUINEA		3042	1217	608
ERITREA	[Other]	729	292	146
ERITREA	Asmara	2187	875	437
ESTONIA	[Other]	1656	662	331
ESTONIA	Tallinn	2124	850	425
ETHIOPIA	[Other]	783	313	157
ETHIOPIA	Addis Ababa	3600	1440	720
FALKLAND ISLANDS	Falkland Islands	1791	716	358
FAROE ISLANDS	Faroe Islands	3042	1217	608
FIJI	[Other]	2277	911	455
FIJI	Korolevu	1377	551	275
FIJI	Nadi	2664	1066	533
FIJI	Sigatoka	2115	846	423
FIJI	Suva	2277	911	455
FINLAND	[Other]	2412	965	482
FINLAND	Helsinki	2988	1195	598
FRANCE	[Other]	2556	1022	511
FRANCE	Bordeaux	3141	1256	628
FRANCE	Cannes	5940	2376	1188
FRANCE	Deauville	4221	1688	844
FRANCE	Lyon	3195	1278	639
FRANCE	Marseille	3420	1368	684
FRANCE	Montpellier	3384	1354	677
FRANCE	Nice	3294	1318	659
FRANCE	Paris	4635	1854	927
FRANCE	Strasbourg	3492	1397	698
FRANCE	Toulouse	3303	1321	661
FRENCH GUIANA	French Guiana	2466	986	493
FRENCH POLYNESIA	French Polynesia	3789	1516	758
GABON	[Other]	2853	1141	571
GABON	Libreville	4239	1696	848
GAMBIA, THE	[Other]	603	241	121
GAMBIA, THE	Banjul	1917	767	383

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
GEORGIA	[Other]	1215	486	243
GEORGIA	Ajara Region	2610	1044	522
GEORGIA	Gudauri	2151	860	430
GEORGIA	Kutaisi	1449	580	290
GEORGIA	Tbilisi	3069	1228	614
GERMANY	[Other]	2655	1062	531
GERMANY	Berlin	2970	1188	594
GERMANY	Boeblingen	3042	1217	608
GERMANY	Bonames	3546	1418	709
GERMANY	Bonn	2655	1062	531
GERMANY	Bremen	2889	1156	578
GERMANY	Cologne	3195	1278	639
GERMANY	Dresden	2934	1174	587
GERMANY	Duesseldorf	2898	1159	580
GERMANY	Echterdingen	3042	1217	608
GERMANY	Erfurt	2979	1192	596
GERMANY	Eschborn	3546	1418	709
GERMANY	Esslingen	3042	1217	608
GERMANY	Frankfurt am Main	3546	1418	709
GERMANY	Garmisch-Partenkirchen	1755	702	351
GERMANY	Hamburg	2916	1166	583
GERMANY	Hannover	2457	983	491
GERMANY	Heidelberg	2979	1192	596
GERMANY	Herongen	2898	1159	580
GERMANY	Hoechst	3546	1418	709
GERMANY	Kalkar	2898	1159	580
GERMANY	Koenigswinter	2655	1062	531
GERMANY	Kornwestheim	3042	1217	608
GERMANY	Leipzig	2763	1105	553
GERMANY	Ludwigsburg	3042	1217	608
GERMANY	Mainz	2979	1192	596
GERMANY	Moenchen-Gladbach	2898	1159	580
GERMANY	Munich	3078	1231	616
GERMANY	Nellingen	3042	1217	608
GERMANY	Oberamergau	1755	702	351
GERMANY	Offenbach	3546	1418	709
GERMANY	Roedelheim	3546	1418	709
GERMANY	Sindelfingen	3042	1217	608
GERMANY	Stuttgart	3042	1217	608
GERMANY	Tuebingen	3042	1217	608

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
GERMANY	Twisteden	2898	1159	580
GERMANY	Wiesbaden	2835	1134	567
GHANA	[Other]	1287	515	257
GHANA	Accra	2979	1192	596
GHANA	Takoradi	2538	1015	508
GIBRALTAR	Gibraltar	1386	554	277
GREECE	[Other]	2241	896	448
GREECE	Athens	2943	1177	589
GREECE	Iraklion (Crete)	2241	896	448
GREENLAND	[Other]	2574	1030	515
GREENLAND	Ilulissat	3258	1303	652
GREENLAND	Kangerlussuaq	2862	1145	572
GREENLAND	Nuuk	3483	1393	697
GREENLAND	Thule	2502	1001	500
GRENADA	Grenada	2673	1069	535
GUADELOUPE	[Other]	1413	565	283
GUADELOUPE	Saint Martin (French Part)	1908	763	382
GUATEMALA	[Other]	1638	655	328
GUATEMALA	Guatemala City	2007	803	401
GUINEA	[Other]	945	378	189
GUINEA	Conakry	2943	1177	589
GUINEA-BISSAU	[Other]	1053	421	211
GUINEA-BISSAU	Bissau	2142	857	428
GUYANA		1890	756	378
HAITI	[Other]	1620	648	324
HAITI	Cap Haitien	2169	868	434
HAITI	Jacmel	1557	623	311
HAITI	Montrouis	2151	860	430
HAITI	Petionville	2394	958	479
HAITI	Port-au-Prince	2394	958	479
HOLY SEE	Holy See	4698	1879	940
HONDURAS	[Other]	1305	522	261
HONDURAS	Bay Islands	2277	911	455

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
HONDURAS	La Ceiba	1611	644	322
HONDURAS	San Pedro Sula	2358	943	472
HONDURAS	Tegucigalpa	2376	950	475
HONDURAS	Tela	1665	666	333
HONG KONG	Hong Kong	4473	1789	895
HUNGARY	[Other]	954	382	191
HUNGARY	Budapest	2277	911	455
HUNGARY	Papa	954	382	191
ICELAND	[Other]	1908	763	382
ICELAND	Akureyri	2115	846	423
ICELAND	Reykjavik	2700	1080	540
INDIA	[Other]	2619	1048	524
INDIA	Agra	2655	1062	531
INDIA	Bangalore	4266	1706	853
INDIA	Calcutta	3699	1480	740
INDIA	Chennai	3699	1480	740
INDIA	Goa	1899	760	380
INDIA	Hyderabad	3105	1242	621
INDIA	Kolkata	3744	1498	749
INDIA	Mumbai	4635	1854	927
INDIA	New Delhi	3600	1440	720
INDIA	Pune	3105	1242	621
INDIA	Trivandrum	2142	857	428
INDONESIA	[Other]	1314	526	263
INDONESIA	Bali	3537	1415	707
INDONESIA	Banda Aceh	1323	529	265
INDONESIA	Bandung	2925	1170	585
INDONESIA	Batam	1170	468	234
INDONESIA	Jakarta	3258	1303	652
INDONESIA	Jayapura	1503	601	301
INDONESIA	Medan	1314	526	263
INDONESIA	Surabaya	1836	734	367
INDONESIA	Timika, Irian Jaya	2898	1159	580
INDONESIA	Yogyakarta	1296	518	259
IRAN	[Other]	1395	558	279
IRAQ	[Other]	90	36	18
IRAQ	Baghdad	99	40	20

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
IRAQ	Erbil	2484	994	497
IRELAND	[Other]	2376	950	475
IRELAND	Cork	2565	1026	513
IRELAND	Dublin	3375	1350	675
IRELAND	Galway	2664	1066	533
ISRAEL	[Other]	4059	1624	812
ISRAEL	Eilat	4626	1850	925
ISRAEL	En Boqeq	3555	1422	711
ISRAEL	Haifa	3897	1559	779
ISRAEL	Sedom	3555	1422	711
ISRAEL	Tel Aviv	4950	1980	990
ISRAEL	Tiberias	4059	1624	812
ITALY	[Other]	2943	1177	589
ITALY	Bari	2484	994	497
ITALY	Bologna	3771	1508	754
ITALY	Bolzano	2340	936	468
ITALY	Capri	3564	1426	713
ITALY	Catania	2574	1030	515
ITALY	Como	4491	1796	898
ITALY	Ferrara	2601	1040	520
ITALY	Florence	3843	1537	769
ITALY	Gaeta	2043	817	409
ITALY	Genoa	3276	1310	655
ITALY	La Spezia	2331	932	466
ITALY	Milan	4320	1728	864
ITALY	Modena	2484	994	497
ITALY	Naples	2691	1076	538
ITALY	Palermo	2538	1015	508
ITALY	Pisa	2160	864	432
ITALY	Pordenone-Aviano	1503	601	301
ITALY	Ravenna	2331	932	466
ITALY	Reggio Emilia	2637	1055	527
ITALY	Rimini	2808	1123	562
ITALY	Rome	4698	1879	940
ITALY	Siena	3564	1426	713
ITALY	Taormina	2574	1030	515
ITALY	Treviso	2763	1105	553
ITALY	Trieste	3069	1228	614
ITALY	Turin	3645	1458	729
ITALY	Venice	4842	1937	968
ITALY	Verona	2565	1026	513

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
ITALY	Vicenza	1503	601	301
JAMAICA		2349	940	470
JAPAN	[Other]	2106	842	421
JAPAN	Akashi	2628	1051	526
JAPAN	Akita	1809	724	362
JAPAN	Amagasaki	2628	1051	526
JAPAN	Aomori	1755	702	351
JAPAN	Asahikawa	1656	662	331
JAPAN	Ashiya	2727	1091	545
JAPAN	Awashima	4311	1724	862
JAPAN	Beppu	2484	994	497
JAPAN	Chitose	1575	630	315
JAPAN	Fukui	1386	554	277
JAPAN	Fukuoka	2736	1094	547
JAPAN	Fukuyama	1449	580	290
JAPAN	Gifu	2502	1001	500
JAPAN	Hamamatsu	2070	828	414
JAPAN	Hiroshima	2061	824	412
JAPAN	Itazuke	2736	1094	547
JAPAN	Izumisano	2448	979	490
JAPAN	Kagoshima	2142	857	428
JAPAN	Kanazawa	1701	680	340
JAPAN	Kitakyushu	2448	979	490
JAPAN	Kochi	1791	716	358
JAPAN	Komaki	2088	835	418
JAPAN	Kumamoto	2565	1026	513
JAPAN	Kurashiki	3357	1343	671
JAPAN	Kure	2016	806	403
JAPAN	Kushiro	1458	583	292
JAPAN	Kyoto	3195	1278	639
JAPAN	Matsue	1413	565	283
JAPAN	Matsuyama	2070	828	414
JAPAN	Miyazaki City	3348	1339	670
JAPAN	Morioka	1701	680	340
JAPAN	Nagasaki	3042	1217	608
JAPAN	Nagoya	2700	1080	540
JAPAN	Nara	1782	713	356
JAPAN	Narita	2385	954	477
JAPAN	Niigata	1548	619	310
JAPAN	Nishinomiya	2727	1091	545
JAPAN	Obihiro	1827	731	365

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
JAPAN	Oita	1899	760	380
JAPAN	Okayama	2367	947	473
JAPAN	Okinawa Prefecture	3321	1328	664
JAPAN	Osaka-Kobe	2628	1051	526
JAPAN	Otsu	2187	875	437
JAPAN	Oyama	1548	619	310
JAPAN	Sapporo	2583	1033	517
JAPAN	Sasebo	1404	562	281
JAPAN	Sendai	2376	950	475
JAPAN	Shiga	2187	875	437
JAPAN	Takamatsu	1710	684	342
JAPAN	Takayama	2205	882	441
JAPAN	Tokushima	1701	680	340
JAPAN	Tokyo City	3249	1300	650
JAPAN	Tokyo-To	2232	893	446
JAPAN	Tottori	1827	731	365
JAPAN	Toyama	2088	835	418
JAPAN	Toyonaka	2403	961	481
JAPAN	Tsu	2115	846	423
JAPAN	Wakayama	2205	882	441
JAPAN	Yamato	1899	760	380
JAPAN	Yokohama	2169	868	434
JAPAN	Yokota	1368	547	274
JAPAN	Yufuin	2277	911	455
JERUSALEM	Jerusalem	4500	1800	900
JORDAN	[Other]	2259	904	452
JORDAN	Amman	3510	1404	702
JORDAN	Aqaba	2259	904	452
JORDAN	Dead Sea/Jordan Valley	2997	1199	599
JORDAN	Petra	2709	1084	542
KAZAKHSTAN	[Other]	2124	850	425
KAZAKHSTAN	Aktau	2754	1102	551
KAZAKHSTAN	Almaty	2844	1138	569
KAZAKHSTAN	Astana	3357	1343	671
KENYA	[Other]	1746	698	349
KENYA	Lamu	3384	1354	677
KENYA	Malindi	3222	1289	644
KENYA	Mara Area Region	2745	1098	549
KENYA	Mombasa	2439	976	488

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
KENYA	Mt. Kenya Area	3051	1220	610
KENYA	Nairobi	3690	1476	738
KENYA	Nanyuki	522	209	104
KENYA	Watamu	2898	1159	580
KIRIBATI	[Other]	1170	468	234
KIRIBATI	Christmas Island	1260	504	252
KIRIBATI	Tarawa	1170	468	234
KOREA	[Other]	1197	479	239
KOREA	Busan	3420	1368	684
KOREA	Changwon	1800	720	360
KOREA	Cheju	2997	1199	599
KOREA	Chinju	1458	583	292
KOREA	Chongju	1179	472	236
KOREA	Chonju	2115	846	423
KOREA	Chung Ju	1368	547	274
KOREA	Incheon	2367	947	473
KOREA	Kimhae	1269	508	254
KOREA	Kumi	1728	691	346
KOREA	Kwangju	1908	763	382
KOREA	Kyongju	2187	875	437
KOREA	Masan	1305	522	261
KOREA	Pyeongchang	2736	1094	547
KOREA	Pyongtaek	1359	544	272
KOREA	Seoul	3366	1346	673
KOREA	Sokcho	1899	760	380
KOREA	Taegu	1809	724	362
KOREA	Taejon	1836	734	367
KOREA	Uijongbu	1197	479	239
KOREA	Ulsan	2691	1076	538
KOSOVO	[Other]	918	367	184
KOSOVO	Pristina	1539	616	308
KUWAIT		4059	1624	812
KYRGYZSTAN	[Other]	1152	461	230
KYRGYZSTAN	Bishkek	2799	1120	560
KYRGYZSTAN	Issyk-Kul Region	1728	691	346
LAOS	[Other]	1719	688	344
LAOS	Luang Prabang	2457	983	491
LAOS	Vientiane	1908	763	382

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
LATVIA		2322	929	464
LEBANON		1890	756	378
LESOTHO	[Other]	1746	698	349
LESOTHO	Maseru	1386	554	277
LIBERIA	[Other]	1044	418	209
LIBERIA	Monrovia	2655	1062	531
LIBYA	[Other]	1440	576	288
LIBYA	Benghazi	1764	706	353
LIBYA	Misurata	1764	706	353
LIBYA	Sirte	1764	706	353
LIBYA	Tripoli	189	76	38
LIECHTENSTEIN	Liechtenstein	3717	1487	743
LITHUANIA	[Other]	1998	799	400
LITHUANIA	Palanga	2601	1040	520
LITHUANIA	Vilnius	2736	1094	547
LUXEMBOURG	Luxembourg	3780	1512	756
MACAU	Macau	3969	1588	794
MACEDONIA		2286	914	457
MADAGASCAR	[Other]	1503	601	301
MADAGASCAR	Antananarivo	2133	853	427
MADAGASCAR	Nosy Be	1917	767	383
MALAWI	[Other]	1854	742	371
MALAWI	Blantyre	2187	875	437
MALAWI	Lilongwe	2187	875	437
MALAWI	Mangochi	1854	742	371
MALAWI	Salima	2466	986	493
MALAYSIA	[Other]	1584	634	317
MALAYSIA	Kota Kinabalu, Sabah	1584	634	317
MALAYSIA	Kuala Lumpur	2484	994	497
MALAYSIA	Kuantan	1440	576	288
MALAYSIA	Langkawi	2313	925	463
MALAYSIA	Melaka	1260	504	252
MALAYSIA	Penang	1503	601	301

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
MALDIVES	Maldives	3942	1577	788
MALI	[Other]	1026	410	205
MALI	Bamako	2133	853	427
MALTA	Malta	2178	871	436
MARSHALL ISLANDS	[Other]	747	299	149
MARSHALL ISLANDS	Kwajalein Atoll	1584	634	317
MARSHALL ISLANDS	Likiep Atoll	1017	407	203
MARSHALL ISLANDS	Majuro	1935	774	387
MARTINIQUE	Martinique	3276	1310	655
MAURITANIA	[Other]	792	317	158
MAURITANIA	Kaedi	774	310	155
MAURITANIA	Nouadhibou	1152	461	230
MAURITANIA	Nouakchott	1899	760	380
MAURITIUS	Mauritius	2079	832	416
MAYOTTE ISLANDS	Mayotte Islands	1665	666	333
MEXICO	[Other]	1503	601	301
MEXICO	Acapulco	2358	943	472
MEXICO	Cabo San Lucas	3429	1372	686
MEXICO	Campeche	1719	688	344
MEXICO	Cancun	3249	1300	650
MEXICO	Chihuahua	1710	684	342
MEXICO	Ciudad Juarez	1269	508	254
MEXICO	Ciudad Victoria	1359	544	272
MEXICO	Colima	1755	702	351
MEXICO	Cozumel	2070	828	414
MEXICO	Cuernavaca	1899	760	380
MEXICO	Culiacan	1143	457	229
MEXICO	Ensenada	1890	756	378
MEXICO	Guadalajara	2160	864	432
MEXICO	Hermosillo	1566	626	313
MEXICO	Huatulco	1935	774	387
MEXICO	Ixtapa Zihuatanejo	1683	673	337
MEXICO	La Paz	1701	680	340
MEXICO	Manzanillo	2061	824	412
MEXICO	Matamoros	1359	544	272

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
MEXICO	Mazatlan	1674	670	335
MEXICO	Merida	1935	774	387
MEXICO	Mexicali	1998	799	400
MEXICO	Mexico City, D.F.	3258	1303	652
MEXICO	Monterrey	2313	925	463
MEXICO	Morelia	1548	619	310
MEXICO	Nogales	1737	695	347
MEXICO	Nuevo Laredo	1440	576	288
MEXICO	Playa del Carmen, Quintana Roo	2061	824	412
MEXICO	Puebla	1782	713	356
MEXICO	Puerto Penasco	1845	738	369
MEXICO	Puerto Vallarta	2520	1008	504
MEXICO	Queretaro	1548	619	310
MEXICO	San Carlos	1458	583	292
MEXICO	San Miguel de Allende	1611	644	322
MEXICO	Tapachula	1359	544	272
MEXICO	Tijuana	1836	734	367
MEXICO	Valle del Bravo	3033	1213	607
MEXICO	Veracruz	1719	688	344
MEXICO	Zacatecas	1773	709	355
MICRONESIA	[Other]	1665	666	333
MICRONESIA	Chuuk	1665	666	333
MICRONESIA	Kosrae	1782	713	356
MICRONESIA	Pohnpei	1809	724	362
MICRONESIA	Yap	1782	713	356
MOLDOVA		2106	842	421
MONACO	Monaco	5085	2034	1017
MONGOLIA	[Other]	1449	580	290
MONGOLIA	Ulaanbaatar	2565	1026	513
MONTENEGRO		2565	1026	513
MONTSERRAT		1350	540	270
MOROCCO	[Other]	1917	767	383
MOROCCO	Agadir	1980	792	396
MOROCCO	Casablanca	2673	1069	535
MOROCCO	Fes	2880	1152	576
MOROCCO	Marrakech	2673	1069	535

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
MOROCCO	Rabat	2205	882	441
MOROCCO	Tangier	2349	940	470
MOROCCO	Taroudant	2115	846	423
MOZAMBIQUE	[Other]	2727	1091	545
MOZAMBIQUE	Maputo	2574	1030	515
MOZAMBIQUE	Pemba	2727	1091	545
NAMIBIA	[Other]	1215	486	243
NAMIBIA	Etosha	1278	511	256
NAMIBIA	Swakopmund	1674	670	335
NAMIBIA	Walvis Bay	1386	554	277
NAMIBIA	Windhoek	2178	871	436
NAURU	Nauru	2241	896	448
NEPAL	[Other]	1692	677	338
NEPAL	Kathmandu	2313	925	463
NEPAL	Pokhara	1656	662	331
NETHERLANDS	[Other]	2808	1123	562
NETHERLANDS	Amsterdam	3492	1397	698
NETHERLANDS	Coevorden	2556	1022	511
NETHERLANDS	Eindhoven	2979	1192	596
NETHERLANDS	Lisse	2781	1112	556
NETHERLANDS	Maastricht	3483	1393	697
NETHERLANDS	Noordwijk	2754	1102	551
NETHERLANDS	Papendrecht	2979	1192	596
NETHERLANDS	Rotterdam	2979	1192	596
NETHERLANDS	Schiphol	2988	1195	598
NETHERLANDS	The Hague	2898	1159	580
NETHERLANDS	Utrecht	2619	1048	524
NETHERLANDS	Ypenburg	2898	1159	580
NETHERLANDS ANTILLES	[Other]	1854	742	371
NETHERLANDS ANTILLES	[Other]	2214	886	443
NETHERLANDS ANTILLES	Aruba	3150	1260	630
NETHERLANDS ANTILLES	Bonaire	2034	814	407
NETHERLANDS ANTILLES	Curacao	2745	1098	549
NETHERLANDS ANTILLES	Saba	2691	1076	538
NETHERLANDS ANTILLES	Sint Maarten (Dutch Part)	2709	1084	542
NEW CALEDONIA	New Caledonia	2601	1040	520

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
NEW ZEALAND	[Other]	2196	878	439
NEW ZEALAND	Auckland	3006	1202	601
NEW ZEALAND	Christchurch	2646	1058	529
NEW ZEALAND	Queenstown	2295	918	459
NEW ZEALAND	Rotarua	2259	904	452
NEW ZEALAND	Wellington	2889	1156	578
NICARAGUA	[Other]	1377	551	275
NICARAGUA	Corn Island	1629	652	326
NICARAGUA	Managua	2142	857	428
NICARAGUA	San Juan del Sur	2808	1123	562
NIGER	[Other]	1404	562	281
NIGER	Niamey	1656	662	331
NIGERIA	[Other]	3546	1418	709
NIGERIA	Abuja	5139	2056	1028
NIGERIA	Kaduna	3402	1361	680
NIGERIA	Lagos	3663	1465	733
NIGERIA	Port Harcourt	3546	1418	709
NIUE	Niue	1269	508	254
NORWAY	[Other]	2673	1069	535
NORWAY	Oslo	2673	1069	535
NORWAY	Stavanger	2556	1022	511
OMAN	[Other]	2934	1174	587
OMAN	Muscat	3744	1498	749
OMAN	Salalah	2934	1174	587
PAKISTAN	[Other]	1953	781	391
PAKISTAN	Faisalabad	1611	644	322
PAKISTAN	Islamabad	990	396	198
PAKISTAN	Karachi	2790	1116	558
PAKISTAN	Lahore	3087	1235	617
PAKISTAN	Peshawar	1809	724	362
PAKISTAN	Quetta	1953	781	391
PALAU		2583	1033	517
PANAMA	[Other]	1278	511	256
PANAMA	Colon	1809	724	362
PANAMA	David, Chiriqui	1755	702	351
PANAMA	Panama City	2448	979	490

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
PAPUA NEW GUINEA	[Other]	2682	1073	536
PAPUA NEW GUINEA	Port Moresby	4176	1670	835
PARAGUAY	[Other]	1098	439	220
PARAGUAY	Asuncion	2439	976	488
PARAGUAY	Ciudad del Este	1962	785	392
PARAGUAY	Pegro Juan	1089	436	218
PERU	[Other]	1773	709	355
PERU	Cusco	2997	1199	599
PERU	Lima	3177	1271	635
PERU	Paracas	2466	986	493
PHILIPPINES	[Other]	1692	677	338
PHILIPPINES	Cebu	1638	655	328
PHILIPPINES	Davao City	1368	547	274
PHILIPPINES	Manila	2700	1080	540
POLAND	[Other]	2205	882	441
POLAND	Gdansk	2016	806	403
POLAND	Katowice	2790	1116	558
POLAND	Krakov	3204	1282	641
POLAND	Poznan	2889	1156	578
POLAND	Warsaw	2475	990	495
POLAND	Wroclaw	1971	788	394
POLAND	Zakopane	1764	706	353
PORTUGAL	[Other]	1521	608	304
PORTUGAL	Cascais	1872	749	374
PORTUGAL	Estoril	1872	749	374
PORTUGAL	Faial Island	1647	659	329
PORTUGAL	Lisbon	2169	868	434
PORTUGAL	Madeira Islands	1593	637	319
PORTUGAL	Oeiras	1872	749	374
PORTUGAL	Oporto	1773	709	355
PORTUGAL	Ponta Delgada	2241	896	448
PORTUGAL	Ponta Delgada	1845	738	369
PORTUGAL	Sao Miguel Island	2241	896	448
QATAR		3069	1228	614
REPUBLIC OF THE CONGO	[Other]	2898	1159	580
REPUBLIC OF THE CONGO	Brazzaville	2898	1159	580

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
REUNION	Reunion	1989	796	398
ROMANIA	[Other]	1656	662	331
ROMANIA	Bucharest	2295	918	459
ROMANIA	Constanta	1611	644	322
RUSSIA	[Other]	1899	760	380
RUSSIA	Moscow	4167	1667	833
RUSSIA	Saint Petersburg	4374	1750	875
RUSSIA	Sochi	4563	1825	913
RUSSIA	Vladivostok	3015	1206	603
RUSSIA	Yuzhno-Sakhalinsk	3330	1332	666
RWANDA	[Other]	1467	587	293
RWANDA	Akagera	2142	857	428
RWANDA	Gisenyi	1467	587	293
RWANDA	Kigali	2610	1044	522
RWANDA	Ruhengeri	1494	598	299
SAINT HELENA	Saint Helena	594	238	119
SAINT KITTS AND NEVIS	Saint Kitts and Nevis	3465	1386	693
SAINT VINCENT AND THE GRENADINES	Saint Vincent and the Grenadines	2169	868	434
SAMOA ISLANDS	Samoa	2700	1080	540
SAN MARINO	San Marino	1989	796	398
SAO TOME AND PRINCIPE	Principe	2745	1098	549
SAO TOME AND PRINCIPE	Sao Tome	2439	976	488
SAUDI ARABIA	[Other]	4590	1836	918
SAUDI ARABIA	Dhahran Area	3924	1570	785
SAUDI ARABIA	Jeddah	4590	1836	918
SAUDI ARABIA	Medina	2016	806	403
SAUDI ARABIA	Riyadh	4365	1746	873
SAUDI ARABIA	Taif	1998	799	400
SENEGAL	[Other]	1314	526	263
SENEGAL	Dakar	2520	1008	504
SENEGAL	Mbour	1665	666	333
SERBIA	[Other]	1161	464	232

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
SERBIA	Belgrade	2169	868	434
SEYCHELLES	Seychelles	4023	1609	805
SIERRA LEONE	[Other]	855	342	171
SIERRA LEONE	Freetown	2196	878	439
SINGAPORE	Singapore	3924	1570	785
SLOVAK REPUBLIC	[Other]	2025	810	405
SLOVAK REPUBLIC	Bratislava	3078	1231	616
SLOVAK REPUBLIC	Zilina	1710	684	342
SLOVENIA	[Other]	2448	979	490
SLOVENIA	Portoroz	2637	1055	527
SOLOMON ISLANDS	Solomon Islands	2754	1102	551
SOMALIA	[Other]	1521	608	304
SOMALIA	Mogadishu	1872	749	374
SOUTH AFRICA	[Other]	1656	662	331
SOUTH AFRICA	Bloemfontein	1521	608	304
SOUTH AFRICA	Cape Town	2943	1177	589
SOUTH AFRICA	Durban	2358	943	472
SOUTH AFRICA	Johannesburg	2907	1163	581
SOUTH AFRICA	Pretoria	2223	889	445
SOUTH AFRICA	Sun City	2151	860	430
SOUTH SUDAN		2448	979	490
SPAIN	[Other]	2277	911	455
SPAIN	Almeria	2502	1001	500
SPAIN	Balearic Islands	2871	1148	574
SPAIN	Barcelona	3330	1332	666
SPAIN	Bilbao	2169	868	434
SPAIN	Fuengirola	2232	893	446
SPAIN	La Coruna	2178	871	436
SPAIN	Las Palmas de Gran Canaria	2592	1037	518
SPAIN	Madrid	3294	1318	659
SPAIN	Malaga	2250	900	450
SPAIN	Marbella	2250	900	450
SPAIN	Oviedo	1935	774	387
SPAIN	San Sebastian	2070	828	414
SPAIN	Santa Cruz de Tenerife	1989	796	398

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
SPAIN	Santander	2358	943	472
SPAIN	Santiago de Compostela	2457	983	491
SPAIN	Seville	2286	914	457
SPAIN	Valencia	2088	835	418
SPAIN	Vigo	2106	842	421
SPAIN	Zaragoza	3411	1364	682
SRI LANKA	[Other]	1368	547	274
SRI LANKA	Ahungalla	1512	605	302
SRI LANKA	Bentota	1314	526	263
SRI LANKA	Chilaw	1359	544	272
SRI LANKA	Colombo	2970	1188	594
SRI LANKA	Galle	1944	778	389
SRI LANKA	Kandy	2214	886	443
SRI LANKA	Trincomalee	2079	832	416
ST LUCIA		3240	1296	648
SUDAN	[Other]	3618	1447	724
SUDAN	Khartoum	4365	1746	873
SURINAME		1683	673	337
SWAZILAND	[Other]	720	288	144
SWAZILAND	Mbabane	1629	652	326
SWEDEN		3429	1372	686
SWITZERLAND	[Other]	3483	1393	697
SWITZERLAND	Basel	3771	1508	754
SWITZERLAND	Bern	4005	1602	801
SWITZERLAND	Davos	4050	1620	810
SWITZERLAND	Geneva	4347	1739	869
SWITZERLAND	Klosters	4068	1627	814
SWITZERLAND	Lugano	3852	1541	770
SWITZERLAND	Montreux	4410	1764	882
SWITZERLAND	Zurich	4005	1602	801
SYRIA		3096	1238	619
TAIWAN	[Other]	1728	691	346
TAIWAN	Kaohsiung	1764	706	353
TAIWAN	Taichung	1647	659	329
TAIWAN	Taipei	2439	976	488

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
TAJIKISTAN	[Other]	1395	558	279
TAJIKISTAN	Dushanbe	2925	1170	585
TAJIKISTAN	Khorog	2304	922	461
TAJIKISTAN	Kulob	1395	558	279
TANZANIA	[Other]	1413	565	283
TANZANIA	Arusha	2160	864	432
TANZANIA	Dar Es Salaam	2781	1112	556
TANZANIA	Zanzibar	2583	1033	517
THAILAND	[Other]	954	382	191
THAILAND	Bangkok	2214	886	443
THAILAND	Chiang Mai	1908	763	382
THAILAND	Chiang Rai	1170	468	234
THAILAND	Hat Yai	1170	468	234
THAILAND	Hua Hin	1998	799	400
THAILAND	Khao Lak	2529	1012	506
THAILAND	Krabi	2529	1012	506
THAILAND	Nong Khai	954	382	191
THAILAND	Pattaya City	1737	695	347
THAILAND	Phuket	2529	1012	506
THAILAND	Samui Island	2088	835	418
TIMOR-LESTE	[Other]	900	360	180
TIMOR-LESTE	Dili	1989	796	398
TOGO	[Other]	693	277	139
TOGO	Lama Kara	900	360	180
TOGO	Lome	2178	871	436
TOKELAU ISLANDS	Tokelau Islands	342	137	68
TONGA		2205	882	441
TRINIDAD AND TOBAGO	[Other]	3141	1256	628
TRINIDAD AND TOBAGO	Port of Spain	3141	1256	628
TRINIDAD AND TOBAGO	Tobago	3960	1584	792
TUNISIA	[Other]	1647	659	329
TUNISIA	Carthage	2151	860	430
TUNISIA	Gammarth	2151	860	430
TUNISIA	Lamarsa	2151	860	430
TUNISIA	Tunis	2151	860	430

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
TURKEY	[Other]	1818	727	364
TURKEY	Adana-Incirlik	2385	954	477
TURKEY	Ankara	2898	1159	580
TURKEY	Antalya	2547	1019	509
TURKEY	Aydin	2376	950	475
TURKEY	Bursa	2340	936	468
TURKEY	Elmadag	2898	1159	580
TURKEY	Istanbul	3870	1548	774
TURKEY	Izmir-Cigli	2547	1019	509
TURKEY	Manzarali	2898	1159	580
TURKEY	Nevsehir	2097	839	419
TURKEY	Yamanlar	2547	1019	509
TURKMENISTAN	[Other]	1485	594	297
TURKMENISTAN	Ashgabat	2322	929	464
TURKS AND CAICOS ISLANDS		2619	1048	524
TUVALU		1746	698	349
UGANDA	[Other]	990	396	198
UGANDA	Entebbe	1818	727	364
UGANDA	Fort Portal	1584	634	317
UGANDA	Gulu	990	396	198
UGANDA	Jinja	2601	1040	520
UGANDA	Kampala	3060	1224	612
UGANDA	Mbale	1314	526	263
UKRAINE	[Other]	2133	853	427
UKRAINE	Kharkiv	2223	889	445
UKRAINE	Kyiv	3366	1346	673
UNITED ARAB EMIRATES	[Other]	4842	1937	968
UNITED ARAB EMIRATES	Abu Dhabi	4842	1937	968
UNITED ARAB EMIRATES	Dubai	4932	1973	986
UNITED KINGDOM	[Other]	2448	979	490
UNITED KINGDOM	Belfast	3204	1282	641
UNITED KINGDOM	Birmingham	2511	1004	502
UNITED KINGDOM	Bristol	3069	1228	614
UNITED KINGDOM	Cardiff, Wales	2709	1084	542
UNITED KINGDOM	Caversham	3195	1278	639
UNITED KINGDOM	Cheltenham	2691	1076	538
UNITED KINGDOM	Crawley	4554	1822	911

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
UNITED KINGDOM	Edinburgh	2988	1195	598
UNITED KINGDOM	Gatwick	3141	1256	628
UNITED KINGDOM	Glasgow	2673	1069	535
UNITED KINGDOM	Harrogate	1998	799	400
UNITED KINGDOM	High Wycombe	2610	1044	522
UNITED KINGDOM	Horley	3141	1256	628
UNITED KINGDOM	Liverpool	2439	976	488
UNITED KINGDOM	London	4554	1822	911
UNITED KINGDOM	Loudwater	2583	1033	517
UNITED KINGDOM	Manchester	2844	1138	569
UNITED KINGDOM	Menwith Hill	1998	799	400
UNITED KINGDOM	Oxford	2403	961	481
UNITED KINGDOM	Reading	3195	1278	639
URUGUAY	[Other]	2268	907	454
URUGUAY	Colonia	2385	954	477
URUGUAY	Montevideo	2268	907	454
URUGUAY	Punta del Este	3069	1228	614
URUGUAY	Punta del Este	3501	1400	700
UZBEKISTAN	[Other]	1278	511	256
UZBEKISTAN	Tashkent	2511	1004	502
VANUATU	[Other]	297	119	59
VANUATU	Port Vila	3276	1310	655
VANUATU	Santos	2430	972	486
VANUATU	Tanna Island	3204	1282	641
VENEZUELA	[Other]	4356	1742	871
VENEZUELA	Barquisimeto	5058	2023	1012
VENEZUELA	Caracas	5175	2070	1035
VENEZUELA	Maracaibo	5067	2027	1013
VENEZUELA	Porlamar	4923	1969	985
VENEZUELA	Puerto La Cruz	4356	1742	871
VENEZUELA	Puerto Ordaz	4491	1796	898
VENEZUELA	Punto Fijo	4248	1699	850
VENEZUELA	San Cristobal	4914	1966	983
VENEZUELA	Valencia	4545	1818	909
VIETNAM	[Other]	1863	745	373
VIETNAM	Dalat	2196	878	439
VIETNAM	Danang	2169	868	434
VIETNAM	Hanoi	2502	1001	500
VIETNAM	Ho Chi Minh City	2754	1102	551

Locality	Location Name	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
VIRGIN ISLANDS, BRITISH	Virgin Islands, British	2403	961	481
WALLIS AND FUTUNA	Wallis and Futuna	1233	493	247
YEMEN	[Other]	1557	623	311
YEMEN	Aden	1998	799	400
YEMEN	Sanaa	4095	1638	819
ZAMBIA	[Other]	1575	630	315
ZAMBIA	Livingstone	3051	1220	610
ZAMBIA	Lusaka	2565	1026	513
ZIMBABWE	[Other]	1593	637	319
ZIMBABWE	Bulawayo	1908	763	382
ZIMBABWE	Harare	3006	1202	601
ZIMBABWE	Victoria Falls	3699	1480	740
OTHER FOREIGN LOCALITIES	Other Foreign Localities	495	198	99



Fulbright-Hays Doctoral Dissertation Research Abroad Program FY 2015 Application Checklist

A complete institutional application to the Doctoral Dissertation Research Abroad Program is the sum of all completed student applications, plus the Application for Federal Assistance (SF 424), the ED Supplement to the 424, the *Assurances -- Non-Construction Programs* (SF 424B); *Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements*; and *Disclosure of Lobbying Activities* (if applicable). **Failure to meet the deadline published in the *Federal Register* notice will mean rejection of the application without consideration. There is no appeal of this requirement.**

G5 Hours of Operation in Eastern Time

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
Unavailable from 08:00 PM - 11:59 PM	Unavailable from 12:00 AM - 05:59 AM	Available 24 hours	Unavailable from 09:00 PM - 11:59 PM	Unavailable from 12:00 AM - 05:59 AM	Available 24 hours	Available 24 hours

Use This Checklist While Preparing Your Application. All items are required.

Institution/Project Director Checklist

- SF 424 Application for Federal Assistance
- OPE- Fulbright-Hays DDRA Item #022 which will automatically populate with a list of all students from your university who have submitted applications, their disciplines, countries of research, and amounts requested. Please note that Project Directors must indicate for each student application whether or not Human Subjects Research Clearance (IRB) is required.
- ED Supplemental information for the SF 424
- Assurances for Non-Construction Programs
- Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters
- SF-LLL Disclosure of Lobbying Activities, if applicable

Project Directors must submit the application by 4:30:00 p.m. Washington, DC time, on the date published in the Federal Register. When Project Directors submit the application via the G5 website, they will receive an automatic email notification when the U.S. Department of Education receives the application.

Student Checklist

- Fully completed Fulbright-Hays Doctoral Dissertation Research Abroad Form #022—
Which includes:
 - Curriculum Vitae
 - A narrative – submitted via G5 e-Application (Check Federal Register notice for page limitations)

- A bibliography – submitted via G5 e-Application (Check Federal Register notice for page limitations)
- Host Country Supporting Materials
- Unofficial Transcripts—Graduate and Undergraduate--submitted electronically (recommended to help demonstrate the applicant’s language and area studies academic training)
- Electronic Graduate Student References – initiate the email to your referees
- Electronic Language Reference for each language of research– initiate the email to your referees

Submit your application to your institution’s Project Director via G5 e-Application well in advance of the Federal Register deadline (contact your Project Director for information about institutional deadlines). When students submit the application via the G5 Web site, they will receive an automatic email notification when the university’s Project Director receives the application.

Instructions for Standard Forms

- **G5 Submittal Instructions for Institutional Contact Person**
- **Application for Federal Assistance (SF 424)**
- **Department of Education Supplemental Form for the SF 424**
- **Department of Education Budget Summary Form (ED 524)**
- **Disclosure of Lobbying Activities (SF-LLL)**

The instructions for the Standard Forms are located in the G5 application

G5 e-Application Submission Procedures and Tips for Applicants

IMPORTANT – PLEASE READ FIRST U.S. Department of Education

<http://www.G5.gov>

To facilitate your use of G5 e-Application, this document includes important application preparation and submission procedures you need to be aware of to ensure your application is received in a timely manner and accepted by the Department of Education. Please read and follow these step-by-step directions to create and submit your application.

ATTENTION

Applicants using the Department of Education's G5 e-Application system will need to register first to access an application package. Forms in an application package are completed on line and narratives are uploaded while logged into the system. Therefore, allow sufficient time to complete your application before the closing date. If you encounter difficulties, you may also contact the G5 helpdesk on 1-888-336-8930. The following are steps you should follow to successfully complete an application using G5 e-Application. Please note that there is a training module available on the G5 home page (www.G5.gov) that details the registration and G5 application processes in detail for users new to G5. You can access this module under the Main Menu of the homepage and link to Online Training. Look for the training topic G5 for Applicants.

Step 1 – **Register in G5** to access the electronic application package. If you are a new user, you will need to register to use G5 e-Application.

- From the G5 Portal Page <http://www.G5.gov/>, click on the Sign Up button for non-ED employees. The User Registration Screen displays.
- Click the button to the right of the ED Employee/ED Contractor field to display the employee/contractor options. Select the “no” list option. Enter all required information as noted by red asterisks (*).
- Click the continue button to proceed to the user registration agreement. Select the agree button to accept the terms of the user agreement, and then the Submit button. **Note:** If you do not agree, then you may not complete the registration process. The system displays a message indicating that the system will send a notification to your e-mail address.
- The system sends a message with a link to activate your account. Clicking the link takes you to the Account Activation screen. Click the **Agree** option to accept the activation terms.
- Click on the Submit button to initiate your activation. Read the EDCAPS Security memorandum with the subject “G5 User ID and Password” and click the **Continue >** button. The next Account Activation screen will require you to complete the password, security question and security answer. Fill out the required fields and press the Continue button to move to the summary information.
- Click the **Activate** button to activate your account and save your password and security information. The system displays a message indicating that the account has been activated. You will now need to log into G5 where you will be taken to the My Profile page where you should select your role for access. In the Availability Types field, select “Applicant” from the list and Continue. Proceed through the next screen and Submit. You will then receive an email with the G5 link. Your applicant role may take a few minutes to activate.

If you already have a username and password for G5 use them to login. If you have access to more than one G5 module, you will be directed to select which module you wish to enter. Keep in mind that this username and password will be used for all G5 modules. In order to update your registration for additional G5 modules, click the appropriate tab on the top of the screen and provide the requested information.

The site is viewed best using Internet Explorer 5.5 or higher.

Step 2 - Add Application Package to your Start Page. From your Home Page, go to Grant Setup and click on "Package Submission." Select the package for which you wish to apply and click on the "Initiate New Application" button. In the future, the package will now appear when you click on "Package Submission" or after using the "Click Here to view my Applications" link under "Quick View" on your Home Page.

Step 3 - Begin the Application. After going to the Application Package, click on the "Modify Application" button. This brings you to a page where you will see all of the application's forms and narratives listed.

Step 4 - Fill out Forms. Select the form you would like to complete and click on the "Edit Form" button to enter data. Remember to click the "Save" button at the bottom of the form and check the "Form Completed" box for each form as you complete it.

Step 5 - Upload File(s) for Narrative Responses. When prompted to attach narrative documents to application forms, enter the title of the document, and then Select the "Upload" button. Next, click on the "Browse" button to locate your file. Remember to click the "Save" button after you upload the document and check the "Form Completed" box when you finish uploading your file(s) and/or completing the form. Please note for file uploads, **we accept .pdf files only.**

Step 6 - Verify Information/Submit your Application. Verify your information is correct and complete before submitting. Only authorized individuals for your organization can submit an application. Please check with your certifying official or sponsored research office before submission. After all forms are completed, click on the "Continue" button at the bottom of your application. Enter and verify the Authorizing Representative information, and click the "Submit" button. At the top of the page you will see a confirmation message stating that your application was successfully submitted and providing you with your application number. You will also receive an e-mail to confirm that your application was received, and it will include your application number. Please print and keep this e-mail for your records. [Reminder: applications must be submitted before 4:30:00 pm, Washington, D.C. time, on the deadline date for applications. G5 e-Application will not accept your application if you try to submit it after 4:30:00 on the deadline date.]

Step 7 – Printing Your Completed Application. You have the option to print each form at any time by clicking on the "View Form" button after selecting the appropriate form to print. After submission of your application, you have the option to print a complete e-Application package in PDF. From the Application Packages tab you will notice that your application status has changed from Draft to Submitted. To locate the PDF of your application, select the package radio button and click the "Modify Application" button. Then select the "Click Here to view the PDF Package" in the upper right hand corner of the page under the Package Information section.

Step 8 - Fax the signed SF 424 Cover Page (or Program Specific Cover Page). Write your unique application number (received in step 8) on the upper right corner of your printed SF 424 Cover Page (or Program Specific Cover Page), and fax it to the Application Control Center (202) 245-6272 within 3 business days of submitting your e-Application. This may be optional for some programs.

NOTE: For more detailed information on submitting an e-Application, please see the **User Guide**. The Online Training can be found under the main menu at <http://www.G5.gov>.

Attaching Files – Additional Tips

Please note the following tips related to attaching files to your application:

1. Ensure that you only attach the Education approved file type detailed in the Federal Register application notice (read-only, non-modifiable .PDF files only). Also, do not upload any password protected files to your application.
2. When attaching files, applicants should limit the size of their file names. Lengthy file names could result in difficulties with opening and processing your application. We recommend you keep your file names to less than 50 characters.

3. **PLEASE DO NOT USE SPECIAL/NON ENGLISH CHARACTERS IN ANY FORM OR DOCUMENT FOR BOTH FELLOWSHIP APPLICANTS AND REFEREES (for example, %, *, /, etc.) Foreign characters or symbols includes words spelled with a non-English alphabet, such as “Boğaziçi” or “Nizām al-Dīn Gīlānī” or any word with an accent mark.** Both of these conditions (lengthy file names and/or special characters including in the file names) could result in difficulties opening and processing a submitted application.
4. Applicants should limit the size of their file attachments. Documents submitted that contain graphics and/or scanned material often greatly increase the size of the file attachments and can result in difficulties opening the files. Please note that each file attachment in e-Application has a file size limitation which is anywhere from 2 to 8 MB and the limitation will be indicated on the individual screen when you upload a file. For reference, however, the average discretionary grant application package totals 1 to 2 MB. Therefore, you may want to check the size of your attachments before uploading them into e-Application.

Other Submission Tips

SUBMIT EARLY – We strongly recommend that you do not wait until the last day to submit your application.

The time it takes to upload the narratives for your application will vary depending on a number of factors including the size of the files and the speed of your Internet connection. If you try to submit your application after 4:30:00 PM Washington, DC time on the deadline date, the G5 e-Application system will not accept it.

1. If electronic submission is optional and you have problems that you are unable to resolve before the deadline date and time for electronic applications, please follow the transmittal instructions for hard copy applications in this notice and get a hard copy application postmarked by midnight on the deadline date.

If electronic submission is required, you must submit an electronic application before 4:30 PM unless you follow the procedures in this notice and qualify for one of the exceptions to the electronic submission requirement and submit, no later than two weeks before the application deadline date, a written statement to the Department that you qualify for one of these exceptions.
2. Dial-Up Internet Connections - When using a dial up connection to upload and submit your application, it can take significantly longer than when you are connected to the Internet with a high-speed connection. While times will vary depending upon the size of your application, it can take a few minutes to a few hours to complete your grant submission using a dial up connection. If you do not have access to a high-speed connection and electronic submission is required, you may want to consider following the instructions in this notice to obtain an exception to the electronic submission requirement no later than two weeks before the application deadline date.
3. Exception to Electronic Submission Requirement: You qualify for an exception to the electronic submission requirement, and may submit your application in paper format, if you are unable to submit an application through G5 because—
 - You do not have access to the Internet; or
 - You do not have the capacity to upload large documents to G5; and
 - No later than two weeks before the application deadline date (14 calendar days or, if the fourteenth calendar day before the application deadline date falls on a Federal holiday, the next business day following the Federal holiday), you mail or fax a written statement to the Department, explaining which of the two grounds for an exception prevents you from using the Internet to submit your application. If you mail your written statement to the Department, it must be postmarked no later than two weeks before the application deadline date. If you fax your written statement to the Department, we must receive the faxed statement no later than two weeks before the application deadline date.

Address and mail or fax your statement to: Dr. Pamela J. Maimer, U.S. Department of Education, 1990 K Street NW, Room 6106, Washington, D.C. 20006. FAX: (202) 502-7859 or (202) 502-7622.

Your paper application must be submitted in accordance with the mail or hand delivery instructions described in this notice.

a. Submission of Paper Applications by Mail

If you qualify for an exception to the electronic submission requirement, you may mail (through the U.S. Postal Service or a commercial carrier) your application to the Department. You must mail the original and two copies of your application, on or before the application deadline date, to the Department at the following address:

**U.S. Department of Education
Application Control Center
Attention: (CFDA Number 84.022A)
LBJ Basement Level 1
400 Maryland Avenue, S.W.
Washington, DC 20202-4260**

You must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service postmark
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service
- (3) A dated shipping label, invoice, or receipt from a commercial carrier.
- (4) Any other proof of mailing acceptable to the Secretary of the U.S.

Department of Education

If you mail your application through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

- (1) A private metered postmark
- (2) A mail receipt that is not dated by the U.S. Postal Service

If your application is postmarked after the application deadline date, we will not consider your application.

Note: The U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, you should check with your local post office.

b. Submission of Paper Applications by Hand Delivery

If you qualify for an exception to the electronic submission requirement, you (or a courier service) may deliver your paper application to the Department by hand. You must deliver the original and two copies of your application, by hand, on or before the application deadline date, to the Department at the following address:

**U.S. Department of Education
Application Control Center
Attention: (CFDA Number 84.022A)
550 12th Street, S.W.
Room 7041, Potomac Center Plaza
Washington, DC 20202-4260**

The Application Control Center accepts hand deliveries daily between 8:00 a.m. and 4:30 p.m., Washington, D.C. time, except Saturdays, Sundays, and Federal holidays.

Note for Mail or Hand Delivery of Paper Applications: If you mail or hand deliver your application to the Department--

- (1) You must indicate on the envelope and--if not provided by the Department--in Item 11 of the SF 424 the CFDA number, including suffix letter, if any, of the competition under which you are submitting your application; and
- (2) The Application Control Center will mail to you a notification of receipt of your grant application. If you do not receive this grant notification within 15 business days from the application deadline date, you should call the U.S. Department of Education Application Control Center at (202) 245-6288.