
NOTICE

This material is intended to support the federal Title IV Higher Education Act (HEA) Programs Precertification Training Workshop, which provides trainees with a basic introduction to administering federal Title IV programs. **Completing the workshop does not absolve or lessen the continuing responsibility of participating institutional personnel to comply with current laws, regulations, policies, and procedures concerning federal Title IV program administration.**

The information in these sessions is based on legislation, regulations, policies, and procedures in **effect as of May 1, 1997**. However, a number of issues resulting from the 1992 reauthorization of the HEA were evolving at the time this material was written. While every effort was made to include correct and complete information in this Guide, financial aid professionals are urged also to rely on a number of additional technical reference materials and "Dear Colleague" letters to obtain the most accurate information possible. Any organization or institution using this material is on notice that new legislation, regulations, policies, and procedures may have superseded the contents of this publication.

All material in this publication may be reproduced, fully or partially, without permission.

Course prepared by:
Training and Program Information Division
Student Financial Assistance Programs
Office of Postsecondary Education
U.S. Department of Education
