

## Michelle Edwards

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**From:** harold.harris@rnu.edu  
**Sent:** Saturday, February 8, 2020 2:22 PM  
**To:** Michelle Edwards  
**Cc:** adam.yang@rnu.edu  
**Subject:** Reagan National University Letter  
**Attachments:** ACICS drop out 2020.pdf



# REAGAN NATIONAL UNIVERSITY

February 7, 2020

Via Email and Regular Mail

Ms. Michelle Edwards  
President and CEO  
Accrediting Council for Independent Colleges and Schools  
1350 Eye Street, N.W., Suite 560  
Washington, D.C. 20005

Re: Notice of Voluntary Withdrawal

Dear Ms. Edwards:

This letter is to serve as written notice that the Board of Directors of Reagan National University, Sioux Falls, S.D., has voted to voluntarily withdraw from the Accrediting Council for Independent Colleges and Schools. This is to take effect immediately.

Our Board of Directors had many deliberations since receiving the December 23, 2019 Council action letter after the October 16-17, 2019 site visit to decide what action to take. On February 7, 2020, the Reagan National University Board of Directors made their final decision to voluntarily withdraw from ACICS based on what is best for all parties involved.

At this time, the Reagan national University Board of Directors is requesting that ACICS please remove our name from your website, close our file and hopefully, refund the \$2,000 hearing fee paid in January, 2020. Thank you for working with us.

Sincerely,

(b)(6)

Harold Harris  
President

Cc: Ms. Cathy Sheffield, Accreditation and State Liaison, US Department of Education  
Mr. Steve Barnett, South Dakota Secretary of State (sos.edu@state.sd.us)  
Board of Directors, Reagan National University



February 12, 2020

ID Code 00275405(MC)

**VIA E-MAIL ONLY**

*business@rnu.edu*

Dr. Adam Yang  
Academic Dean  
Reagan National University  
114 S. Main Street  
Sioux Falls, SD 57104

**Subject: Acknowledgment of Notification to Voluntarily Withdraw Accreditation**

Dear Dr. Yang:

The Council acknowledges the notification, dated February 7, 2020, and received February 8, 2020, of the institution's request to voluntarily withdraw its institutional accreditation by the Accrediting Council for Independent Colleges and Schools.

Accordingly, the institution's grant of accreditation is withdrawn by way of revocation effective **February 8, 2020**. All references to ACICS must be removed or accurately reflect that the institution is no longer accredited. At the time of the withdrawal, the institution was directed to show-cause why its current grant of accreditation should not be withdrawn following the onsite evaluation for its renewal of accreditation application. Further, ACICS had conducted an investigative unannounced visit where no academic activity was witnessed.

Sincerely,

(b)(6)

Michelle Edwards  
President and CEO

- c: Ms. Cathy Sheffield, Accreditation and State Liaison, U.S. Department of Education  
Mr. Steve Barnett, South Dakota Secretary of State (sos.edu@state.sd.us)  
Ms. Perliter Walters-Gilliam, Vice President - Accreditation (pwgilliam@acics.org)  
Ms. Karly Zeigler, Manager, Institutional Compliance (kzeigler@acics.org)

# ACICS Member Directory Search

## Accreditation Status Key:

Accreditation Continued - Evidence provided demonstrated compliance with applicable standards

Action Deferred - Additional information is needed

Compliance Warning - Click here to access all current action letters

Show-Cause - Click here to access all current action letters

Withdrawal of Accreditation (Appealed) - Click here to access all current action letters

Withdrawal of Campus Approval (Appealed) - Click here to access all current action letter

## 90 Institutions

### 1. Agapè College of Business and Science

1313 P Street

Fresno, CA 93721, United States

**Member Since:** 2017

**Accreditation Expiration:** 12/31/2023

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://www.acbscollege.org/student-disclosures.html>

**School Number:** 00240200

**Member Class:** Main

**Phone:** (559) 486-1166

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Associate Of Science In Medical Administration	Academic Associate's Degree	51.0705	Medical Office Management/Administration
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management
Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Phlebotomy - Cpt 1	Certificate/Diploma	51.1009	Phlebotomy

### 2. American Institute of Healthcare & Technology

480 Lordship Blvd

Stratford, CT 06615, United States

**Member Since:** 2017

**Accreditation Expiration:** 12/31/2023

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://aiht.edu/wp-content/uploads/2020/01/CAR-Final-Report.rdl-3.pdf>

**School Number:** 00259084

**Member Class:** Main

**Phone:** (203) 870-8400

**Accreditation Extended To:** 12/31/2019

Program Name	Credential Level	Program Code	Program Category
Cardiovascular Technologist	Certificate/Diploma	51.0901	Cardiovascular Technology
Certified Nurse Assistant	Certificate/Diploma	51.1614	Nursing/Patient Care Assistant
Diagnostic Medical Sonography	Certificate/Diploma	51.0910	Diagnostic Medical Sonography
Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Billing And Coding Specialist	Certificate/Diploma	51.0713	Medical Insurance Coding Specialist/Coder
Patient Care Technician	Certificate	51.3902	Nur Asst/Aid and Patient Care Asst/Aid
Vascular Technologist	Certificate	51.0910	Diagnostic Medical Sonography

### 3. American International College of Arts and Sciences-Antigua

University Park

**School Number:** 00032315

**Member Since:** 2012

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.aicasa.org/student-consumer-information](http://www.aicasa.org/student-consumer-information)

**Member Class:** Main

**Phone:** (268) 481-8900 EXT 2000

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Associate Of Science In Health Sciences	Academic Associate's Degree	51.0000	Health Services/Allied Health/ Health Sciences

#### 4. American University In Bosnia and Herzegovina

Mije Keroševica Guje 3

**School Number:** 00109005

**Member Class:** Main

**Member Since:** 2013

**Phone:** 387 (35) 321050

**Accreditation Expiration:** 12/31/2020

**Accreditation Extended To:**

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://aubih.edu/modules/docs/gallery/about/2019-Final-CAR-Report.pdf>

Program Name	Credential Level	Program Code	Program Category
Business Administration	Master's Degree	52.0201	Business Administration and Management
Cyber Security	Master's Degree	43.0116	Cyber/Computer Forensics and Counterterrorism
Graphic Design And Multimedia	Bachelor's Degree	50.0409	Graphic Design
Information Technology	Bachelor's Degree	11.0103	Information Technology
International And European Public Law	Master's Degree	22.0101	Law
International Finance	Bachelor's Degree	52.0101	Business/Commerce, General
International Relations And Diplomacy	Bachelor's Degree	45.0901	International Relations and Affairs
International Sales And Marketing	Bachelor's Degree	52.1804	Selling Skills and Sales Operations
Law	Bachelor's Degree	22.0101	Law
Software Engineering	Bachelor's Degree	14.0903	Computer Software Engineering

#### 5. Atlantic University College

Colton St. # 9

**School Number:** 00010811

Guaynabo, PR 00970, United States

**Member Class:** Main

**Member Since:** 1987

**Phone:** (787) 720-1022

**Accreditation Expiration:** 12/31/2022

**Accreditation Extended To:**

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.atlanticu.edu/archivo/academico/CAR-Final-Report.pdf](http://www.atlanticu.edu/archivo/academico/CAR-Final-Report.pdf)

Program Name	Credential Level	Program Code	Program Category
Art And Design Of Video Games	Bachelor's Degree	11.0801	Web Pg, Digital/Multimedia & Info Resources Design
Art And Design Of Video Games - Major In Programming	Bachelor's Degree	10.0304	Animation/Interactive Technology/Video Graphics
Business Administration With Major In Information System	Bachelor's Degree	11.0401	Information Sciences/Studies
Computer Science	Academic Associate's Degree	11.0201	Computer Programming/Programmer, General

Digital Animation	Bachelor's Degree	11.0803	Computer Graphics
Digital Cinematography	Academic Associate's Degree	50.0602	Cinematography and Film/Video Production
Digital Cinematography	Bachelor's Degree	50.0602	Cinematography and Film/Video Production
Digital Graphic Design	Bachelor's Degree	11.0803	Computer Graphics
Digital Graphic Design	Academic Associate's Degree	50.0409	Graphic Design
Digital Graphic Design With Major In Computerized Animation	Bachelor's Degree	11.0803	Computer Graphics
Digital Graphic Design With Major In Digital Photography	Bachelor's Degree	50.0409	Graphic Design
Digital Photography	Master's Degree	50.0605	Photography
Graphic Arts With Specialization In Digital Graphic Design	Master's Degree	50.0409	Graphic Design
Mobile Applications	Academic Associate's Degree	11.0899	Computer Software and Media Applications
Programming Of Interactive Technologies	Master's Degree	10.0304	Animation/Interactive Technology/Video Graphics

## 6. Bay Area Medical Academy

530 Bush Street

San Francisco, CA 94108, United States

**Member Since:** 2012

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** [www.bamasf.com/about-bama-healthcare-training/consumer-information/](http://www.bamasf.com/about-bama-healthcare-training/consumer-information/)

**School Number:** 00060173

**Member Class:** Main

**Phone:** (415) 217-0077

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Medical Assistant With Phlebotomy	Certificate	51.0801	Medical/Clinical Assistant
Pharmacy Technician	Certificate	51.0805	Pharmacy Assistant

## 7. Bay Area Medical Academy

31 N. 2nd Street

**Member Since:** 2019

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:**

**School Number:** 00283231

**Member Class:** Branch

**Phone:** (415) 217-0077

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Medical Assistant With Phlebotomy	Certificate	51.0801	Medical/Clinical Assistant

## 8. Bay Atlantic University

1510 H Street N.W

Washington, DC 20005, United States

**Member Since:** 2017

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.bau.edu](http://www.bau.edu)

**School Number:** 00275488

**Member Class:** Main

**Phone:** (202) 644-7207

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Accounting	Bachelor's Degree	52.0301	Accounting
Big Data Analytics	Master's Degree	11.0802	Data Modeling/Warehousing and Database Admin
Business Administration And Management	Bachelor's Degree	52.0201	Business Administration and Management
Cyber Security	Master's Degree	11.1003	Computer and Information Systems Security
Data Science	Bachelor's Degree	11.0802	Data Modeling/Warehousing and Database Admin
Economics And Finance	Bachelor's Degree	45.0601	Economics, General
Information Technology	Bachelor's Degree	11.0103	Information Technology
Master Of Business Administration And Management	Master's Degree	52.0201	Business Administration and Management
Political Science And International Relations	Bachelor's Degree	45.0901	International Relations and Affairs

### 9. Bergin College of Canine Studies

5701 Old Redwood Highway  
 Penngrove, CA 94951, United States

**Member Since:** 2010

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.berginu.edu/consumer-information.html](http://www.berginu.edu/consumer-information.html)

**School Number:** 00023888

**Member Class:** Main

**Phone:** (707) 545-3647

**Accreditation Extended To:** 09/30/2019

Program Name	Credential Level	Program Code	Program Category
Assistance Dog Education	Academic Associate's Degree	01.0505	Animal Training
Business And Companion Dog Studies	Academic Associate's Degree	01.0505	Animal Training
Canine Studies (Cynology)	Bachelor's Degree	01.0505	Animal Training
Master Of Science In Human-Canine Life Sciences	Master's Degree	01.0505	Animal Training

### 10. Best Care College

68 South Harrison Street  
 East Orange, NJ 07018, United States

**Member Since:** 2010

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://www.bestcarecollege.edu/StudentPerformance.html>

**School Number:** 00028717

**Member Class:** Main

**Phone:** (973) 673-3900

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Licensed Practical/Vocational Nurse	Certificate/Diploma	51.1613	Licensed Practical/Vocational Nurse
Registered Nursing (Lpn To Rn)	Academic Associate's Degree	51.3801	Nursing/Registered Nurse

### 11. Bethesda College of Health Sciences

3800 S. Congress Avenue  
 Boynton Beach, FL 33426, United States

**Member Since:** 2016

**Accreditation Expiration:** 12/31/2019

**School Number:** 00232604

**Member Class:** Main

**Phone:** (561) 364-3066

**Accreditation Extended To:** 05/31/2020

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** [www.bethesdacollege.net/College\\_Performance\\_Data.html](http://www.bethesdacollege.net/College_Performance_Data.html)

Program Name	Credential Level	Program Code	Program Category
Nursing	Academic Associate's Degree	51.3801	Nursing/Registered Nurse
Radiography	Academic Associate's Degree	51.0907	Med Radiologic Tech/Science – Radiation Therapist

## 12. Beverly Hills Design Institute

8484 Wilshire Boulevard

Beverly Hills, CA 90211, United States

**Member Since:** 2010

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** [www.bhdi.edu/about/consumer-information/right-to-know/](http://www.bhdi.edu/about/consumer-information/right-to-know/)

**School Number:** 00031961

**Member Class:** Main

**Phone:** (310) 360-8888

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Fashion Design	Academic Associate's Degree	50.0407	Fashion/Apparel Design
Fashion Design	Bachelor's Degree	50.0407	Fashion/Apparel Design
Pattern Design	Academic Associate's Degree	50.0407	Fashion/Apparel Design
Pattern Design	Bachelor's Degree	50.0407	Fashion/Apparel Design

## 13. Broadview University-West Jordan

1902 West 7800 South

West Jordan, UT 84088, United States

**Member Since:** 2010

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

[https://broadviewuniversity.edu/portals/12/pdfs/2018-2019\\_WJBOLCAR\\_Final\\_Report.pdf](https://broadviewuniversity.edu/portals/12/pdfs/2018-2019_WJBOLCAR_Final_Report.pdf)

**School Number:** 00027446

**Member Class:** Main

**Phone:** (385) 501-4803

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Management	Master's Degree	52.0201	Business Administration and Management
Muscle Activation Techniques	Academic Associate's Degree	31.0507	Physical Fitness Technician
Muscle Activation Techniques	Bachelor's Degree	31.0507	Physical Fitness Technician
Muscle Activation Techniques Specialist	Certificate	31.0507	Physical Fitness Technician
Veterinary Technician	Academic Associate's Degree	51.0808	Veterinary/Animal Health Technology

## 14. Bryan University

4255 S Nature Center Way

Springfield, MO 65804, United States

**Member Since:** 1991

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://bryanu.edu/retention-placement-outcomes/>

**School Number:** 00010722

**Member Class:** Main

**Phone:** (417) 862-5700

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
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Allied Health Management	Bachelor's Degree	51.0701	Health Care Administration/Management
Business Administration	Certificate/Diploma	52.0101	Business/Commerce, General
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Business Administration And Management	Academic Associate's Degree	52.0101	Business/Commerce, General
Business Administration And Management - Emphasis In Salon/Spa Management	Academic Associate's Degree	52.0101	Business/Commerce, General
Computer Information Systems-Networking	Academic Associate's Degree	11.0901	Computer Systems Networking/Telecommunications
Computer Networking Specialist	Certificate/Diploma	11.0901	Computer Systems Networking/Telecommunications
Criminal Justice	Academic Associate's Degree	43.0103	Criminal Justice/Law Enforcement
Exercise Specialist	Academic Associate's Degree	31.0501	Health and Physical Education/Fitness, General
Exercise, Nutrition And Health Promotion	Bachelor's Degree	51.0001	Health and Wellness, General
Healthcare Administration	Academic Associate's Degree	51.0701	Health Care Administration/Management
Medical Administrative Specialist	Academic Associate's Degree	51.0710	Medical Office Assistant
Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assistant	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Billing And Coding	Academic Associate's Degree	51.0713	Medical Insurance Coding Specialist/Coder
Medical Office Assistant	Certificate/Diploma	51.0710	Medical Office Assistant
Personal Training	Certificate/Diploma	31.0501	Health and Physical Education/Fitness, General
Security And Investigation	Certificate/Diploma	43.0109	Security/Loss Prevention Services
Solar Energy Technician	Certificate/Diploma	15.0505	Solar Energy Technology/Technician
Solar-Sustainable Energy Specialist	Academic Associate's Degree	15.0505	Solar Energy Technology/Technician

### 15. Bryan University

3704 West Walnut  
Rogers, AR 72756, United States

**Member Since:** 2006

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [bryanu.edu/wp-content/uploads/2018/11/2018\\_CAR\\_disclosure\\_Rogers.pdf](http://bryanu.edu/wp-content/uploads/2018/11/2018_CAR_disclosure_Rogers.pdf)

**School Number:** 00023162

**Member Class:** Branch

**Phone:** (479) 899-6644

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Certificate/Diploma	52.0101	Business/Commerce, General
Business Administration And Management	Academic Associate's Degree	52.0101	Business/Commerce, General
Computer Information Systems - Networking	Academic Associate's Degree	11.0901	Computer Systems Networking/Telecommunications

Computer Networking Specialist	Certificate/Diploma	11.0901	Computer Systems Networking/ Telecommunications
Criminal Justice	Academic Associate's Degree	43.0103	Criminal Justice/Law Enforcement
Exercise Specialist	Academic Associate's Degree	31.0599	Health and Physical Education/Fitness
Healthcare Administration	Academic Associate's Degree	51.0701	Health Care Administration/Management
Medical Administrative Specialist	Academic Associate's Degree	51.0710	Medical Office Assistant
Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assistant	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Office Assistant	Certificate/Diploma	51.0710	Medical Office Assistant
Personal Trainer	Certificate/Diploma	31.0599	Health and Physical Education/Fitness
Security And Investigation Specialist	Certificate/Diploma	43.0103	Criminal Justice/Law Enforcement

### 16. California Aeronautical University

4839 Market Street  
Ventura, CA 93003, United States

**Member Since:** 2003

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.calaero.edu/consumerinformation/](http://www.calaero.edu/consumerinformation/)

**School Number:** 00020699

**Member Class:** Branch

**Phone:** (805) 339-2999

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Associate Of Science In Aviation Studies	Academic Associate's Degree	49.0102	Airline/Commercial/Prof Pilot & Flight Crew
Bachelor Of Science In Aeronautics	Bachelor's Degree	49.0102	Airline/Commercial/Prof Pilot & Flight Crew
Business Administration	Master's Degree	52.0201	Business Administration and Management
Master Of Aviation Science	Master's Degree	49.0104	Aviation Management and Operations
Professional Pilot	Certificate/Diploma	49.0102	Airline/Commercial/Prof Pilot & Flight Crew

### 17. California Aeronautical University

1450 Boughton Drive  
Bakersfield, CA 93308, United States

**Member Since:** 2015

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.calaero.edu/consumerinformation/](http://www.calaero.edu/consumerinformation/)

**School Number:** 00269056

**Member Class:** Main

**Phone:** (805) 339-6370

**Accreditation Extended To:** 04/30/2018

Program Name	Credential Level	Program Code	Program Category
Aeronautics	Bachelor's Degree	49.0102	Airline/Commercial/Prof Pilot & Flight Crew
Aviation Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Aviation Studies	Academic Associate's Degree	49.0102	Airline/Commercial/Prof Pilot & Flight Crew
Master Of Aviation Science	Master's Degree	49.0104	Aviation Management and Operations

Master Of Business Administration	Master's Degree	52.0201	Business Administration and Management
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### 18. California International Business University

550 West B Street  
 San Diego, CA 92101, Denmark  
**Member Since:** 2007

**Accreditation Expiration:** 12/31/2022  
**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:**

<http://cibu.edu/student-achievement-disclosure-information/2019-car-final-report/>

**School Number:** 00020292

**Member Class:** Main

**Phone:** (619) 702-9400

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration (Concentration In Finance, Marketing, Or Hospitality Management)	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration (Concentration In Hospitality And Tourism Management Or General Track)	Master's Degree	52.0201	Business Administration and Management
International Management	Master's Degree	52.0201	Business Administration and Management
Management	Bachelor's Degree	52.0201	Business Administration and Management

### 19. California University of Management and Sciences

1126 N. Brookhurst Street  
 Anaheim, CA 92801, United States  
**Member Since:** 2006

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://calums.edu/wp-content/uploads/2020/01/CAR-Preliminary-Report-Revised-11-4-2019.pdf>

**School Number:** 00021311

**Member Class:** Main

**Phone:** (714) 533-3946

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Master's Degree	52.0201	Business Administration and Management
Business Management	Bachelor's Degree	52.0201	Business Administration and Management
Computer Information Systems	Master's Degree	11.1001	Network & Sys Administration/Administrator
Economics	Master's Degree	45.0603	Econometrics and Quantitative Economics
Healthcare Management	Master's Degree	51.0701	Health Care Administration/Management
International Business	Master's Degree	52.1101	International Business/Trade/Commerce

### 20. California University of Management and Sciences

12801 Fair Lakes Parkway  
 Fairfax, VA 22033, United States  
**Member Since:** 2007

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.calumsva.edu/consumer-information](http://www.calumsva.edu/consumer-information)

**School Number:** 00023818

**Member Class:** Main

**Phone:** (703) 663-8088

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category

Business Administration	Master's Degree	52.0201	Business Administration and Management
Business Management	Bachelor's Degree	52.0201	Business Administration and Management
Computer Information Systems	Master's Degree	11.1001	Network & Sys Administration/Administrator
Master Of Science In Healthcare Management	Master's Degree	51.0701	Health Care Administration/Management

## 21. College of Business & Technology

935 West 49th Street

Hialeah, FL 33012, United States

**Member Since:** 2005

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://www.cbt.edu/wp-content/uploads/2019/11/Performance-ACICS-Campus-Hialeah.pdf>

**School Number:** 00022321

**Member Class:** Branch

**Phone:** (305) 273-4499 EXT 302

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Air Conditioning And Refrigeration Technician	Certificate/Diploma	15.0501	Heating, A/C and Refrigeration Technology
Air Conditioning, Refrigeration And Heating Technology	Academic Associate's Degree	15.0501	Heating, A/C and Refrigeration Technology
Computer Network Support Specialist	Certificate/Diploma	11.1006	Computer Support Specialist
Electrical Technology	Academic Associate's Degree	47.0199	Electrical/Electronics Maintenance and Repair Tech
Electricity Technician	Certificate/Diploma	47.0199	Electrical/Electronics Maintenance and Repair Tech
English As A Second Language	Certificate/Diploma	13.1401	Teaching ESL/ESL Instructor

## 22. College of Business & Technology

8230 W Flagler Street

Hialeah, FL 33012, United States

**Member Since:** 2005

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://www.cbt.edu/wp-content/uploads/2019/11/Performance-ACICS-Campus-Flagler.pdf>

**School Number:** 00022322

**Member Class:** Main

**Phone:** (305) 273-4499 EXT 2200

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Air Conditioning And Refrigeration Technician	Certificate/Diploma	15.0501	Heating, A/C and Refrigeration Technology
Air Conditioning, Refrigeration And Heating Technology	Academic Associate's Degree	15.0501	Heating, A/C and Refrigeration Technology
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management
Computer Network Support Specialist	Certificate/Diploma	11.1006	Computer Support Specialist
Electrical Technology	Academic Associate's Degree	47.0199	Electrical/Electronics Maintenance and Repair Tech
Electricity Technician	Certificate/Diploma	47.0199	Electrical/Electronics Maintenance and Repair Tech
English As A Second Language	Certificate/Diploma	13.1401	Teaching ESL/ESL Instructor
Networking Administration	Academic Associate's Degree	11.0901	Computer Systems Networking/ Telecommunications

### 23. College of Business & Technology

19151 South Dixie Highway  
Cutler Bay, FL 33157, United States

**Member Since:** 2008

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://www.cbt.edu/wp-content/uploads/2019/11/Performance-ACICS-Campus-CutlerBay.pdf>

**School Number:** 00024493

**Member Class:** Branch

**Phone:** (305) 273-4499 EXT 4400

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management
Electricity Technician	Certificate/Diploma	47.0199	Electrical/Electronics Maintenance and Repair Tech
Health Information Management Technology	Academic Associate's Degree	51.0707	Health Information Technology
Medical Assistant	Certificate/Diploma	51.0716	Medical Administrative Assistant
Medical Assisting Technology	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Coding & Billing	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Networking Administration	Academic Associate's Degree	11.0901	Computer Systems Networking/ Telecommunications
Office Management	Certificate/Diploma	52.0201	Business Administration and Management

### 24. Eastwick College

10 South Franklin Turnpike  
Ramsey, NJ 07446, United States

**Member Since:** 1976

**Accreditation Expiration:** 05/31/2023

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** [www.eastwickcollege.edu/Consumer\\_info.php](http://www.eastwickcollege.edu/Consumer_info.php)

**School Number:** 00010388

**Member Class:** Main

**Phone:** (201) 327-8877

**Accreditation Extended To:** 04/30/2020

Program Name	Credential Level	Program Code	Program Category
Diagnostic Cardiovascular Sonography	Academic Associate's Degree	51.0901	Cardiovascular Technology
Diagnostic Cardiovascular Sonography	Bachelor's Degree	51.0901	Cardiovascular Technology
Diagnostic Medical Sonography	Bachelor's Degree	51.0910	Diagnostic Medical Sonography
Health Science	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Licensed Practical Nursing	Certificate/Diploma	51.3901	Licensed Practical/Vocational Nurse Training
Medical Assisting	Certificate/Diploma	51.0717	Medical Staff Services Technology/Technician
Nursing (L.P.N To R.N Bridge)	Academic Associate's Degree	51.3801	Nursing/Registered Nurse
Occupational Therapy Assistant	Academic Associate's Degree	51.0803	Occupational Therapist Assistant
Surgical Technology	Occupational Associate's Degree	51.0909	Surgical Technology

### 25. Eastwick College

250 Moore Street

**School Number:** 00011227

Hackensack, NJ 07601, United States

**Member Since:** 1976

**Accreditation Expiration:** 12/31/2023

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.eastwickcollege.edu/Consumer\\_info.php](http://www.eastwickcollege.edu/Consumer_info.php)

**Member Class:** Main

**Phone:** (201) 488-9400

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Bilingual Licensed Practical Nursing	Certificate/Diploma	51.1613	Licensed Practical/Vocational Nurse
Business Administration W/Computerized	Certificate/Diploma	52.0201	Business Administration and Management
Accounting/Bookkeeping Business And Hospitality Management	Academic Associate's Degree	52.0201	Business Administration and Management
Computer Concepts And Applications	Certificate/Diploma	52.0407	Business Office Technology
Culinary Arts	Academic Associate's Degree	12.0503	Culinary Arts/Chef Training
Funeral Service	Academic Associate's Degree	12.0301	Funeral Service and Mortuary Science, General
Health Science	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Licensed Practical Nursing	Certificate/Diploma	51.1613	Licensed Practical/Vocational Nurse
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Billing And Coding	Certificate/Diploma	51.0713	Medical Insurance Coding Specialist/Coder
Nursing (Lpn-Rn Bridge Program)	Academic Associate's Degree	51.3801	Nursing/Registered Nurse

## 26. Eastwick College

103 Park Avenue

Nutley, NJ 07110, United States

**Member Since:** 2011

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.eastwickcollege.edu/Consumer\\_info.php](http://www.eastwickcollege.edu/Consumer_info.php)

**School Number:** 00042557

**Member Class:** Main

**Phone:** (973) 661-0600

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration With Computerized	Certificate/Diploma	52.0201	Business Administration and Management
Accounting/Bookkeeping Business And Hospitality Management	Academic Associate's Degree	52.0201	Business Administration and Management
Diagnostic Cardiovascular Sonography	Academic Associate's Degree	51.0901	Cardiovascular Technology
Electronics And Computer Technology	Academic Associate's Degree	11.0901	Computer Systems Networking/ Telecommunications
Electronics And Computer Technology	Certificate/Diploma	47.0104	Computer Installation and Repair Technology
Health Science	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Health Science-Health Information Technology Concentration	Academic Associate's Degree	51.0707	Health Information Technology
Heating, Ventilation, Air-Conditioning And Refrigeration Technology	Certificate/Diploma	15.0501	Heating, A/C and Refrigeration Technology
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant

Medical Billing And Coding	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Office And Accounting Administration	Certificate	52.0201	Business Administration and Management

## 27. Emerging Technologies Institute

116-16 Queens Boulevard - Suite 200

Forest Hills, NY 11375, United States

**Member Since:** 2012

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:** [www.emergingtech.edu/school-performance/](http://www.emergingtech.edu/school-performance/)

**School Number:** 00060366

**Member Class:** Main

**Phone:** (718) 261-1272

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business And Industry Technology	Certificate	52.0407	Business Office Technology
Business Office Information Systems	Certificate	52.0407	Business Office Technology

## 28. Empire College

3035 Cleveland Ave.

Santa Rosa, CA 95403, United States

**Member Since:** 1969

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.empcol.edu/student-consumer-information](http://www.empcol.edu/student-consumer-information)

**School Number:** 00010602

**Member Class:** Main

**Phone:** (707) 546-4000

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Accelerated Business Professional	Certificate/Diploma	52.0401	Administrative Assistant
Accounting With Certification Emphasis	Certificate/Diploma	52.0302	Business Accounting Technology
Accounting With Entrepreneurship Emphasis	Certificate/Diploma	52.0302	Business Accounting Technology
Business Management Professional	Certificate/Diploma	52.0401	Administrative Assistant
Business Office Professional	Certificate/Diploma	52.0401	Administrative Assistant
Clinical Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
I.T. Support Specialist	Certificate/Diploma	11.1006	Computer Support Specialist
Legal Office Assistant	Certificate/Diploma	22.0301	Legal Administrative Assistant
Master Of Legal Studies	Master's Degree	22.0001	Pre-Law Studies
Medical Administrative Assistant	Certificate/Diploma	51.0716	Medical Administrative Assistant
Medical Assistant Essentials	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Billing & Coding Technician	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Microsoft Solutions Expert	Certificate/Diploma	11.1001	Network & Sys Administration/Administrator
Paralegal Studies	Certificate	22.0302	Legal Assistant/Paralegal
Specialized Associate Degree - Administrative Medical Professional	Occupational Associate's Degree	51.0716	Medical Administrative Assistant

Specialized Associate Degree - Business	Occupational Associate's Degree	52.0401	Administrative Assistant
Specialized Associate Degree - Clinical Medical Professional	Occupational Associate's Degree	51.0801	Medical/Clinical Assistant
Specialized Associate Degree - Information Technology (3 Concentrations - Linux Specialist, Microsoft Specialist, Cybersecurity Specialist)	Occupational Associate's Degree	11.1001	Network & Sys Administration/Administrator
Specialized Associate Degree – Paralegal	Occupational Associate's Degree	22.0302	Legal Assistant/Paralegal
Specialized Associate's Degree - Accounting	Occupational Associate's Degree	52.0302	Business Accounting Technology

## 29. Fairfax University of America

4401 Village Drive  
Fairfax, VA 22030, United States

**Member Since:** 2008

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://www.fxua.edu/our-university/about-fxua/consumer-information-disclosure/>

**School Number:** 00023099

**Member Class:** Main

**Phone:** (703) 591-7042

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Accounting	Master's Degree	52.0301	Accounting
Applied Linguistics	Master's Degree	16.0105	Applied Linguistics
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Computer Science	Bachelor's Degree	11.0701	Computer Science
Computer Science	Master's Degree	11.0701	Computer Science
English As A Second Language	Certificate/Diploma	32.0109	Second Language Learning
Graduate Certificate In Business Intelligence	Certificate	52.0801	Finance, General
Graduate Certificate In Information Systems	Certificate	11.0101	Computer and Information Science, General
Graduate Certificate In Information Systems Management	Certificate	11.0101	Computer and Information Science, General
Graduate Certificate In Information Technology Audit And Compliance	Certificate	11.1003	Computer and Information Systems Security
Graduate Certificate In Project Management	Certificate	52.0211	Project Management
Graduate Certificate In T.E.S.O.L (Teaching English To Speakers Of Other Languages)	Certificate/Diploma	13.1401	Teaching ESL/ESL Instructor
Information Systems	Master's Degree	11.0101	Computer and Information Science, General
Information Systems Management	Master's Degree	11.0101	Computer and Information Science, General
Information Technology	Master's Degree	11.0103	Information Technology
International Relations	Master's Degree	45.0901	International Relations and Affairs
Project Management	Master's Degree	52.0211	Project Management

Public Administration	Master's Degree	44.0401	Public Administration
Software Engineering	Master's Degree	14.0903	Computer Software Engineering
T.E.S.O.L	Master's Degree	13.1401	Teaching ESL/ESL Instructor

### 30. Forrest College

601 East River Street  
Anderson, SC 29624, United States

**Member Since:** 1972

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://forrestcollege.edu/wp-content/uploads/2020/01/CAR-2019-Final-Report.pdf>

**School Number:** 00011232

**Member Class:** Main

**Phone:** (864) 225-7653

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management
Computer Repair And Service Technician	Certificate/Diploma	11.0401	Information Sciences/Studies
Criminal Justice	Certificate/Diploma	43.0103	Criminal Justice/Law Enforcement
Criminal Justice	Academic Associate's Degree	43.0103	Criminal Justice/Law Enforcement
Information Technology	Academic Associate's Degree	11.0901	Computer Systems Networking/ Telecommunications
Medical Assisting	Academic Associate's Degree	51.0701	Health Care Administration/Management
Network Repair And Service Technician	Certificate/Diploma	11.0901	Computer Systems Networking/ Telecommunications
Nurse Assisting	Certificate	51.1614	Nursing/Patient Care Assistant
Phlebotomy	Certificate/Diploma	51.1009	Phlebotomy

### 31. Fortis College

6300 Center Drive  
Norfolk, VA 23502, United States

**Member Since:** 1986

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.fortis.edu/consumer-information.aspx#](http://www.fortis.edu/consumer-information.aspx#)

**School Number:** 00010770

**Member Class:** Main

**Phone:** (757) 499-5447

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Dental Assisting	Certificate/Diploma	51.0601	Dental Assistant
Heating, Ventilation, Air Conditioning And Refrigeration	Certificate/Diploma	47.0201	HVAC Technician
Massage Therapy	Certificate/Diploma	51.3501	Massage Therapy
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Nursing	Academic Associate's Degree	51.3801	Nursing/Registered Nurse
Practical Nursing	Certificate/Diploma	51.1613	Licensed Practical/Vocational Nurse

### 32. Fortis College

2000 Westmoreland Street, Suite A  
Richmond, VA 23230, United States

**Member Since:** 1988

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.fortis.edu/consumer-information.aspx#](http://www.fortis.edu/consumer-information.aspx#).

**School Number:** 00011124

**Member Class:** Branch

**Phone:** (804) 323-1020

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Dental Assisting	Certificate/Diploma	51.0601	Dental Assistant
Heating, Ventilation, Air Conditioning And Refrigeration	Certificate/Diploma	47.0201	HVAC Technician
Massage Therapy	Certificate/Diploma	51.3501	Massage Therapy
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Nursing	Academic Associate's Degree	51.3801	Nursing/Registered Nurse
Practical Nursing	Certificate/Diploma	51.3901	Licensed Practical/Vocational Nurse Training
Sterile Processing Technician	Certificate/Diploma	51.1012	Sterile Processing Technology/Technician
Surgical Technology	Academic Associate's Degree	51.0909	Surgical Technology

### 33. Fortis Institute

100 London Parkway  
Birmingham, AL 35211, United States

**Member Since:** 2008

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.fortis.edu/consumer-information.aspx#](http://www.fortis.edu/consumer-information.aspx#)

**School Number:** 00023927

**Member Class:** Main

**Phone:** (205) 940-7800

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Dental Assisting	Certificate/Diploma	51.0601	Dental Assistant
Dental Hygiene	Academic Associate's Degree	51.0602	Dental Hygiene/Hygienist
Electrical Trades	Certificate/Diploma	47.0101	Elect/Electronics Equipment Installation & Repair
Health Information Technology	Academic Associate's Degree	51.0707	Health Information Technology
Heating, Ventilation, Air Conditioning, And Refrigeration	Certificate/Diploma	15.0501	Heating, A/C and Refrigeration Technology
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Billing And Coding	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Medical Laboratory Technology	Academic Associate's Degree	51.0717	Medical Staff Services Technology/Technician

### 34. Gwinnett College

4230 Highway 29  
Lilburn, GA 30047, United States

**Member Since:** 1988

**Accreditation Expiration:** 12/31/2019

**School Number:** 00011909

**Member Class:** Main

**Phone:** (770) 381-7200

**Accreditation Extended To:** 05/31/2020

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:**

<https://gwinnettcollege1976.sharepoint.com/:b:/g/EYz49zc2yAxNnjtgKYZUtOABfA83dSDKI-2byR8kriVLSA>

Program Name	Credential Level	Program Code	Program Category
Accounting	Certificate/Diploma	52.0301	Accounting
Administrative Assisting	Certificate/Diploma	52.0401	Administrative Assistant
Business	Academic Associate's Degree	52.0201	Business Administration and Management
Computer Operations	Certificate/Diploma	11.0601	Data Entry/Microcomputer Applications
Legal Secretarial Science	Certificate/Diploma	22.0301	Legal Administrative Assistant
Massage Therapy	Certificate/Diploma	51.3501	Massage Therapy
Medical Administration	Academic Associate's Degree	51.0713	Medical Insurance Coding Specialist/Coder
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Billing And Coding Specialist	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Medical Office Administration	Certificate/Diploma	51.0710	Medical Office Assistant
Paralegal Studies	Certificate/Diploma	22.0302	Legal Assistant/Paralegal
Paralegal Studies	Academic Associate's Degree	22.0302	Legal Assistant/Paralegal

**35. Gwinnett Institute**

1900 North Alafaya Trail  
Orlando, FL 32826, United States

**Member Since:** 2015

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:**

<https://gwinnettcollege1976.sharepoint.com/:b:/g/EcLgZjDwcFRDpXYJMEJz6FEB92h9z-fCpkFE9xgTDmB1XA>

**School Number:** 00269949

**Member Class:** Branch

**Phone:** (407) 434-8700

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Medica Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assistant	Occupational Associate's Degree	51.0710	Medical Office Assistant
Medical Billing And Coding	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Medical Billing And Coding Specialist	Occupational Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Nursing	Academic Associate's Degree	51.1601	Nursing
Practical Nursing	Certificate/Diploma	51.3999	Practical Nur, Vocntl Nur and Nur Asst, Other
Rn To Bachelor Of Science In Nursing	Bachelor's Degree	51.3801	Nursing/Registered Nurse

**36. Hondros College of Business**

4140 Executive Parkway, Suite 222

**School Number:** 00234214

Westerville, OH 43081, United States

**Member Since:** 2014

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://www.hondroscollegeofbusiness.com/student-disclosures-faqs>

**Member Class:** Main

**Phone:** (614) 508-7218

**Accreditation Extended To:** 08/31/2018

Program Name	Credential Level	Program Code	Program Category
Business Management	Occupational Associate's Degree	52.0201	Business Administration and Management

### 37. Hope College of Arts & Sciences

1200 SW 3rd Street

Pompano Beach, FL 33069, United States

**Member Since:** 2015

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** <http://www.hcas.edu/wp-content/uploads/2019/11/Car-Report-until-2019.pdf>

**School Number:** 00238949

**Member Class:** Main

**Phone:** (954) 532-9614

**Accreditation Extended To:** 05/31/2019

Program Name	Credential Level	Program Code	Program Category
Nursing	Academic Associate's Degree	51.3801	Nursing/Registered Nurse
Practical Nursing	Certificate/Diploma	51.3999	Practical Nur, Vocntl Nur and Nur Asst, Other
Rn-Bsn	Bachelor's Degree	51.3801	Nursing/Registered Nurse

### 38. Humacao Community College

Georgetti St. #69

Humacao, PR 00792, United States

**Member Since:** 1979

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://hccpr.edu/wp-content/uploads/2019/11/CAR-2019-Preliminary-Report.pdf>

**School Number:** 00011123

**Member Class:** Main

**Phone:** (787) 852-1430

**Accreditation Extended To:** 09/30/2019

Program Name	Credential Level	Program Code	Program Category
Biotechnology	Occupational Associate's Degree	41.0101	Biology Tech/Biotechnology Lab Tech
Business Administration In Accounting	Occupational Associate's Degree	52.0201	Business Administration and Management
Business Administration With Major In Accounting	Bachelor's Degree	52.0301	Accounting
Business Administration With Major In Computerized Information System	Bachelor's Degree	52.1201	Management Information Systems
Business Administration With Major In Management	Bachelor's Degree	52.0201	Business Administration and Management
Chemical Technology	Occupational Associate's Degree	41.0301	Chemical Technology/Technician
Dental Assistant With Expanded Duties	Occupational Associate's Degree	51.0601	Dental Assistant
Electrical Technology With Programmable Logic Controllers	Certificate/Diploma	46.0302	Electrician
Electrical Technology With Technical Drawing In Computers	Occupational Associate's Degree	46.0302	Electrician
Health Information Management	Occupational Associate's Degree	51.0707	Health Information Technology
Management Of Computerized Information Systems	Occupational Associate's Degree	11.0701	Computer Science

Microbiology	Occupational Associate's Degree	26.0502	Microbiology, General
Nursing	Bachelor's Degree	51.1601	Nursing
Office Administration	Occupational Associate's Degree	52.0401	Administrative Assistant
Office Assistant	Certificate/Diploma	52.0401	Administrative Assistant
Office Assistant In Medical Insurance Billing And Collection	Certificate/Diploma	51.0716	Medical Administrative Assistant
Pharmacy Technician Assistant	Occupational Associate's Degree	51.0805	Pharmacy Assistant
Refrigeration And Air Conditioning Technology With Technical Drawing In Computers	Certificate/Diploma	15.0501	Heating, A/C and Refrigeration Technology
Refrigeration And Air Conditioning Technology With Technical Drawing In Computers	Occupational Associate's Degree	15.0501	Heating, A/C and Refrigeration Technology
Secretarial Sciences With Concentration In Medical Billing And Collection	Occupational Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller

### 39. Inter-American Defense College

210 B Street SW, Building 52  
Washington, DC 20319, United States

**Member Since:** 2015

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <http://iadc.edu/>

**School Number:** 00228039

**Member Class:** Main

**Phone:** (202) 314-2831

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Inter-American Defense & Security	Certificate/Diploma	28.0699	National Security Policy and Strategy, Other
Inter-American Defense & Security	Master's Degree	28.0699	National Security Policy and Strategy, Other

### 40. Jose Maria Vargas University

10131 Pines Boulevard  
Pembroke Pines, FL 33026, United States

**Member Since:** 2009

**Accreditation Expiration:** 12/31/2023

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.jmvu.edu/performance-information](http://www.jmvu.edu/performance-information)

**School Number:** 00022465

**Member Class:** Main

**Phone:** (954) 322-4460

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Accounting	Academic Associate's Degree	52.0301	Accounting
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration In Finance	Master's Degree	52.0801	Finance, General
English As A Second Language	Certificate/Diploma	32.0109	Second Language Learning
Fashion Management	Master's Degree	52.1902	Fashion Merchandising
Florida Child Care Professional Credential (Fccpc)	Certificate/Diploma	19.0708	Child Care and Support Services Management
Graphic Design	Bachelor's Degree	50.0409	Graphic Design

Home Health Aide	Certificate/Diploma	51.2602	Home Health Aide/Home Attendant
Medical Assistant Technician	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Mental Health And Human Services	Academic Associate's Degree	51.1502	Psychiatric/Mental Health Services Technician
Mental Health And Human Services	Bachelor's Degree	51.1502	Psychiatric/Mental Health Services Technician
Pre-School Education	Academic Associate's Degree	13.1210	Early Childhood Education & Teaching
Pre-School Education	Bachelor's Degree	13.1210	Early Childhood Education & Teaching
Pre-School Education	Master's Degree	13.1210	Early Childhood Education & Teaching

#### 41. Laurus College

81 Higuera Street  
San Luis Obispo, CA 93401, United States

**Member Since:** 2008

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.lauruscollege.edu/about-us/student-consumer-information/](http://www.lauruscollege.edu/about-us/student-consumer-information/)

**School Number:** 00023501

**Member Class:** Main

**Phone:** (805) 267-1690

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management
Business Systems Management	Bachelor's Degree	52.0201	Business Administration and Management
Digital Arts And Computer Animation	Occupational Associate's Degree	10.0304	Animation/Interactive Technology/Video Graphics
Digital Arts And Computer Animation	Bachelor's Degree	10.0304	Animation/Interactive Technology/Video Graphics
Information Technologies And Network Systems	Occupational Associate's Degree	11.1006	Computer Support Specialist
Information Technologies And Network Systems	Academic Associate's Degree	11.1006	Computer Support Specialist
Information Technologies And Network Systems	Bachelor's Degree	11.1006	Computer Support Specialist
Medical Billing And Coding	Occupational Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Professional Business Systems	Occupational Associate's Degree	52.0201	Business Administration and Management
Visual Design And Multimedia	Academic Associate's Degree	10.0304	Animation/Interactive Technology/Video Graphics
Web Design	Occupational Associate's Degree	11.0801	Web Pg, Digital/Multimedia & Info Resources Design
Web Design	Academic Associate's Degree	11.0801	Web Pg, Digital/Multimedia & Info Resources Design
Web Design And Development	Bachelor's Degree	11.0801	Web Pg, Digital/Multimedia & Info Resources Design

#### 42. Laurus College

2351 Lockwood Street  
Oxnard, CA 93036, United States

**Member Since:** 2011

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.lauruscollege.edu/about-us/student-consumer-information/](http://www.lauruscollege.edu/about-us/student-consumer-information/)

**School Number:** 00060414

**Member Class:** Branch

**Phone:** (805) 267-1690

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management
Business Systems Management	Bachelor's Degree	52.0201	Business Administration and Management
Digital Arts And Computer Animation	Occupational Associate's Degree	10.0304	Animation/Interactive Technology/Video Graphics
Digital Arts And Computer Animation	Bachelor's Degree	10.0304	Animation/Interactive Technology/Video Graphics
Information Technologies And Network Systems	Occupational Associate's Degree	11.1006	Computer Support Specialist
Information Technologies And Network Systems	Academic Associate's Degree	11.1006	Computer Support Specialist
Information Technologies And Network Systems	Bachelor's Degree	11.1006	Computer Support Specialist
Medical Billing And Coding	Occupational Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Professional Business Systems	Occupational Associate's Degree	52.0201	Business Administration and Management
Visual Design And Multimedia	Academic Associate's Degree	10.0304	Animation/Interactive Technology/Video Graphics
Web Design	Occupational Associate's Degree	11.0801	Web Pg, Digital/Multimedia & Info Resources Design
Web Design	Academic Associate's Degree	11.0801	Web Pg, Digital/Multimedia & Info Resources Design
Web Design And Development	Bachelor's Degree	11.0801	Web Pg, Digital/Multimedia & Info Resources Design

#### 43. Lincoln University

401 15th Street

Oakland, CA 94612, United States

**Member Since:** 1990

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** [www.lincolnuca.edu/about/studentachieve](http://www.lincolnuca.edu/about/studentachieve)

**School Number:** 00010193

**Member Class:** Main

**Phone:** (510) 208-2803

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Diagnostic Imaging	Bachelor's Degree	51.0000	Health Services/Allied Health/ Health Sciences
Finance Management	Master's Degree	52.0801	Finance, General
International Business	Master's Degree	52.1101	International Business/Trade/Commerce
Master Of Business Administration	Master's Degree	52.0201	Business Administration and Management

#### 44. Living Arts College @ School of Communication Arts

3000 Wakefield Crossing Drive

Raleigh, NC 27614, United States

**Member Since:** 2009

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** [www.living-arts-college.edu/sci/](http://www.living-arts-college.edu/sci/)

**School Number:** 00023814

**Member Class:** Main

**Phone:** (919) 488-8500

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category

Animation & Game Design	Bachelor's Degree	10.0304	Animation/Interactive Technology/Video Graphics
Animation & Special Effects Production	Certificate/Diploma	10.0304	Animation/Interactive Technology/Video Graphics
Digital Animation	Certificate/Diploma	10.0304	Animation/Interactive Technology/Video Graphics
Digital Audio	Certificate/Diploma	50.0702	Fine/Studio Arts, General
Digital Audio Production & Design	Bachelor's Degree	10.0203	Recording Arts Technology/Technician
Digital Audio Production & Design I	Certificate/Diploma	10.0203	Recording Arts Technology/Technician
Digital Audio Production & Design I.I	Certificate/Diploma	10.0303	Desktop Publishing and Digital Imaging Design
Digital Filmmaking	Certificate/Diploma	50.0602	Cinematography and Film/Video Production
Digital Filmmaking	Bachelor's Degree	50.0602	Cinematography and Film/Video Production
Digital Filmmaking I	Certificate/Diploma	50.0602	Cinematography and Film/Video Production
Digital Media Arts	Certificate/Diploma	11.0801	Web Pg, Digital/Multimedia & Info Resources Design
Digital Photography	Certificate/Diploma	50.0605	Photography
Digital Photography	Bachelor's Degree	50.0605	Photography
Digital Photography & Digital Video	Certificate/Diploma	50.0605	Photography
Game Design & Animation Production	Certificate/Diploma	10.0304	Animation/Interactive Technology/Video Graphics
Interactive Media Arts	Certificate/Diploma	50.0409	Graphic Design
Interactive Media Arts	Bachelor's Degree	50.0409	Graphic Design
Interior Design	Certificate/Diploma	50.0408	Interior Design
Interior Design	Bachelor's Degree	50.0408	Interior Design
Internet Site Development	Certificate/Diploma	11.0801	Web Pg, Digital/Multimedia & Info Resources Design
Medical Administrative Specialist	Certificate/Diploma	51.0716	Medical Administrative Assistant
Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Billing & Coding Specialist	Certificate/Diploma	51.0713	Medical Insurance Coding Specialist/Coder

#### 45. Living Arts Institute @ School of Communication Arts

1100 S. Stratford Road, Suite 200  
Winston Salem, NC 27103, United States

**Member Since:** 2009

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** <http://living-arts-institute.com/sci/>

**School Number:** 00033024

**Member Class:** Branch

**Phone:** (336) 774-7600

**Accreditation Extended To:** 04/30/2020

Program Name	Credential Level	Program Code	Program Category
Massage Therapy	Certificate/Diploma	51.3501	Massage Therapy
Medical Administrative Specialist	Certificate/Diploma	51.0716	Medical Administrative Assistant

Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Billing And Coding Specialist	Certificate/Diploma	51.0713	Medical Insurance Coding Specialist/Coder

#### 46. Marconi International University

141 NE 3rd Avenue

Miami, FL 33132, United States

**Member Since:** 2015

**Accreditation Expiration:** 12/31/2018

**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:** <https://www.miuniversity.edu/en/our-students/>

**School Number:** 00270017

**Member Class:** Main

**Phone:** (305) 266-7678

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Business Administration	Bachelor's Degree	52.0299	Business Administration, Management and Operations
Computer Engineering	Bachelor's Degree	14.0903	Computer Software Engineering
Educational Leadership Management And Emerging Technologies	Master's Degree	13.0401	Educational Leadership and Administration, General
International Business Administration	Master's Degree	52.1101	International Business/Trade/Commerce

#### 47. MERIT UNIVERSITY

3699 Wilshire Blvd.

Los Angeles, CA 90010, United States

**Member Since:** 2016

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:**

<https://meritu.edu/wp-content/uploads/2019/10/CAR-Final-Report.rdl-2019-Annual.pdf>

**School Number:** 00266235

**Member Class:** Main

**Phone:** (213) 325-2760

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
English As A Second Language	Certificate/Diploma	32.0109	Second Language Learning
Master Of Business Management (Mba) General	Master's Degree	52.0201	Business Administration and Management

#### 48. Millennia Atlantic University

3801 NW 97th Avenue

Doral, FL 33178, United States

**Member Since:** 2010

**Accreditation Expiration:** 12/31/2023

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.maufi.edu/student-consumer-information.html](http://www.maufi.edu/student-consumer-information.html)

**School Number:** 00027636

**Member Class:** Main

**Phone:** (786) 331-1000

**Accreditation Extended To:** 04/30/2018

Program Name	Credential Level	Program Code	Program Category
Accounting	Academic Associate's Degree	52.0301	Accounting
Accounting	Bachelor's Degree	52.0301	Accounting
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management

Business Administration With Accounting Concentration	Master's Degree	52.0305	Accounting and Business/Management
Global Finance	Master's Degree	52.0806	International Finance
Health Information Management	Bachelor's Degree	51.0707	Health Information Technology
Health Information Management	Master's Degree	51.0707	Health Information Technology
Human Resources Management	Bachelor's Degree	52.1001	Human Resources Management
Human Resources Management	Master's Degree	52.1001	Human Resources Management
International Business Management	Master's Degree	52.1101	International Business/Trade/Commerce
International Logistics Management	Master's Degree	52.0203	Logistics, Materials, and Supply Chain Mgmt

#### 49. National Latino Education Institute

2011 West Pershing Road  
Chicago, IL 60609, United States

**Member Since:** 1994

**Accreditation Expiration:** 12/31/2023

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://nlei.org/student-achievements/>

**School Number:** 00011105

**Member Class:** Main

**Phone:** (773) 247-0707 EXT 253

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Bilingual Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Office Specialist	Certificate	51.0710	Medical Office Assistant

#### 50. Niels Brock Copenhagen Business College

Nørre Voldgade 34

**Member Since:** 2013

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://copenhagenbusinesscollege.com/media/2460/final-2019-car.pdf>

**School Number:** 00171290

**Member Class:** Main

**Phone:** 45 419100

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration (Concentration In Finance, Marketing Or Hospitality Management)	Bachelor's Degree	52.0201	Business Administration and Management

#### 51. Nobel University

505 Shatto Place #300  
Los Angeles, CA 90020, United States

**Member Since:** 2015

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [http://nobeluniversity.edu/?page\\_id=1380](http://nobeluniversity.edu/?page_id=1380)

**School Number:** 00230477

**Member Class:** Main

**Phone:** (213) 382-1136

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Master Of Business Administration	Master's Degree	52.0201	Business Administration and Management

## 52. Nobel University

6131 Orangethorpe Ave. #116  
Buena Park, CA 90620, United States

**Member Since:** 2015

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [https://drive.google.com/file/d/1TZ2p\\_GOKoo3u9-Nfddr3IXMI9v0gDloi/view](https://drive.google.com/file/d/1TZ2p_GOKoo3u9-Nfddr3IXMI9v0gDloi/view)

**School Number:** 00240580

**Member Class:** Branch

**Phone:** (714) 228-0307

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management

## 53. Northwestern Polytechnic University

47671 Westinghouse Drive  
Fremont, CA 94539, United States

**Member Since:** 1998

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.npu.edu/academics/retention-rates](http://www.npu.edu/academics/retention-rates)

**School Number:** 00015527

**Member Class:** Main

**Phone:** (510) 592-9688

**Accreditation Extended To:** 08/31/2018

Program Name	Credential Level	Program Code	Program Category
Business Administration	Master's Degree	52.0201	Business Administration and Management
Business Administration And Information Sciences	Bachelor's Degree	52.0201	Business Administration and Management
Computer Science	Bachelor's Degree	11.0701	Computer Science
Computer Science	Master's Degree	11.0701	Computer Science
Electrical Engineering	Master's Degree	14.1001	Electronics and Communications Engineering

## 54. Oregon Culinary Institute

1701 SW Jefferson Street  
Portland, OR 97201, United States

**Member Since:** 2006

**Accreditation Expiration:** 12/31/2024

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://www.oregonculinaryinstitute.com/assets/images/pdfs/CAR-Final-Report-OCI.pdf>

**School Number:** 00022684

**Member Class:** Branch

**Phone:** (503) 961-6200

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Baking & Pastry	Certificate/Diploma	12.0501	Baking & Pastry Arts/Baker/Pastry Chef
Culinary Arts	Certificate/Diploma	12.0503	Culinary Arts/Chef Training
Hospitality Management	Occupational Associate's Degree	52.0905	Restaurant/Food Services Management

## 55. Pacific Institute of Technology

3300 Northeast Parkway NE

**Member Since:** 2014

**Accreditation Expiration:** 12/31/2022

**School Number:** 00237211

**Member Class:** Main

**Phone:** (678) 610-5900

**Accreditation Extended To:** 12/31/2018

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <http://pacifictech.edu/student-performance-info>

Program Name	Credential Level	Program Code	Program Category
Enterprise Application Development With Concentrations In Microsoft Productivity Tools And Comptia Essentials And Security	Certificate	11.0899	Computer Software and Media Applications
Information Management - Database Administration	Certificate	11.0802	Data Modeling/Warehousing and Database Admin
Information Systems With Concentrations In Information Management, Systems Administration And Management, And Comptia Essentials And Security	Occupational Associate's Degree	11.0101	Computer and Information Science, General

## 56. Pacific States University

3424 Wilshire Blvd.  
Los Angeles, CA 90010, United States

**Member Since:** 1996

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.psuca.edu/student-consumer-info/](http://www.psuca.edu/student-consumer-info/)

**School Number:** 00012769

**Member Class:** Main

**Phone:** (323) 731-2383

**Accreditation Extended To:** 09/30/2019

Program Name	Credential Level	Program Code	Program Category
Business Administration: Concentration In Accounting, Computers In Business, And Marketing	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration: Concentration In Accounting, International Business, Finance, Management Of Information Technology, And Real Estate Management	Master's Degree	52.0201	Business Administration and Management
Business Administration: Concentration In Beauty Management	Master's Degree	52.0201	Business Administration and Management
Computer Information Systems	Bachelor's Degree	11.1003	Computer and Information Systems Security
Computer Science	Master's Degree	11.0701	Computer Science
Information Systems	Master's Degree	11.0103	Information Technology

## 57. Pioneer Pacific College - Eugene Branch

3800 Sports Way  
Springfield, OR 97477, United States

**Member Since:** 2002

**Accreditation Expiration:** 12/31/2024

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://www.pioneerpacific.edu/wp-content/uploads/2020/01/CAR-Final-Report-SPR.pdf>

**School Number:** 00020227

**Member Class:** Branch

**Phone:** (541) 684-4644

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business	Occupational Associate's Degree	52.0201	Business Administration and Management
Clinical Laboratory Assistant	Certificate/Diploma	51.0802	Clinical/Medical Laboratory Assistant
Healthcare Administration	Occupational Associate's Degree	51.0701	Health Care Administration/Management

Healthcare Administration	Bachelor's Degree	51.0701	Health Care Administration/Management
Legal Assistant/Paralegal	Academic Associate's Degree	22.0302	Legal Assistant/Paralegal
Limited X-Ray	Certificate/Diploma	51.0814	Radiologist Assistant
Management	Bachelor's Degree	52.0201	Business Administration and Management
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Occupational Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Assisting W/Limited X-Ray	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting W/Limited X-Ray	Occupational Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Laboratory Technology	Occupational Associate's Degree	51.0802	Clinical/Medical Laboratory Assistant
Medical Office Administration	Occupational Associate's Degree	51.0710	Medical Office Assistant
Practical Nursing	Certificate/Diploma	51.1613	Licensed Practical/Vocational Nurse
Radiologic Technology	Academic Associate's Degree	51.0911	Radiologic Technology

## 58. Pioneer Pacific College

4145 SW Watson Avenue  
Beaverton, OR 97005, United States

**Member Since:** 1995

**Accreditation Expiration:** 12/31/2024

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

<https://www.pioneerpacific.edu/wp-content/uploads/2020/01/CAR-Final-Report-BEA.pdf>

**School Number:** 00012651

**Member Class:** Main

**Phone:** (503) 682-3903

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business	Occupational Associate's Degree	52.0201	Business Administration and Management
Clinical Laboratory Assistant	Certificate/Diploma	51.0802	Clinical/Medical Laboratory Assistant
Healthcare Administration	Occupational Associate's Degree	51.0701	Health Care Administration/Management
Healthcare Administration	Bachelor's Degree	51.0701	Health Care Administration/Management
Legal Assistant/Paralegal	Academic Associate's Degree	22.0302	Legal Assistant/Paralegal
Limited X-Ray	Certificate/Diploma	51.0814	Radiologist Assistant
Management	Bachelor's Degree	52.0201	Business Administration and Management
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Occupational Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Assisting W/Limited X-Ray	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting W/Limited X-Ray	Occupational Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Laboratory Technology	Occupational Associate's Degree	51.0802	Clinical/Medical Laboratory Assistant

Medical Office Administration	Occupational Associate's Degree	51.0710	Medical Office Assistant
Practical Nursing	Certificate/Diploma	51.1613	Licensed Practical/Vocational Nurse

### 59. Pittsburgh Career Institute

421 Seventh Avenue  
Pittsburgh, PA 15219, United States

**Member Since:** 2011

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [https://pci.edu/wp-content/uploads/2020/01/CAR-Final-Report.rdl\\_.pdf](https://pci.edu/wp-content/uploads/2020/01/CAR-Final-Report.rdl_.pdf)

**School Number:** 00070534

**Member Class:** Main

**Phone:** (412) 281-2600

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Dental Assistant	Certificate/Diploma	51.0601	Dental Assistant
Diagnostic Medical Sonography	Occupational Associate's Degree	51.0910	Diagnostic Medical Sonography
Legal Assistant	Certificate/Diploma	22.0302	Legal Assistant/Paralegal
Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Ophthalmic Technology	Certificate/Diploma	51.1803	Ophthalmic Technology
Opticianry	Occupational Associate's Degree	51.1801	Opticianry/Ophthalmic Dispensing Optician
Respiratory Therapy	Occupational Associate's Degree	51.0908	Respiratory Care Therapy/Therapist
Surgical Technology	Occupational Associate's Degree	51.0909	Surgical Technology
Veterinary Technology	Occupational Associate's Degree	51.0808	Veterinary/Animal Health Technology

### 60. Premiere International College

2055 Central Avenue  
Fort Myers, FL 33901, United States

**Member Since:** 2015

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [picollege.edu/about/](http://picollege.edu/about/)

**School Number:** 00244988

**Member Class:** Main

**Phone:** (239) 454-5000

**Accreditation Extended To:** 09/30/2019

Program Name	Credential Level	Program Code	Program Category
Nursing	Academic Associate's Degree	51.3801	Nursing/Registered Nurse
Practical Nursing	Certificate/Diploma	51.3999	Practical Nur, Vocntl Nur and Nur Asst, Other

### 61. Process Work Institute

2049 NW Hoyt St  
Portland, OR 97209, United States

**Member Since:** 2016

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:**

[www.processwork.edu/academic-programs/masters-of-process-oriented-facilitation-and-conflict-](http://www.processwork.edu/academic-programs/masters-of-process-oriented-facilitation-and-conflict-)

**School Number:** 00254209

**Member Class:** Main

**Phone:** (503) 223-8188

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category

Masters Of Arts In Process Facilitation And Conflict Studies (Mapot)	Master's Degree	42.2802	Community Psychology
Postgraduate Certificate In Advanced Process-Oriented Facilitation	Certificate	42.2802	Community Psychology

## 62. San Diego Global Knowledge University

1095 K Street

San Diego, CA 92101, United States

**Member Since:** 2016

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** [www.sdgku.edu/consumer/](http://www.sdgku.edu/consumer/)

**School Number:** 00264110

**Member Class:** Main

**Phone:** (619) 934-0797

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Bachelor Of Science In Global Management	Bachelor's Degree	52.0299	Business Administration, Management and Operations
Full Stack Development Immersive	Certificate/Diploma	11.0801	Web Pg, Digital/Multimedia & Info Resources Design
Master Of Science In Communication And Technology	Master's Degree	11.1005	Information Technology Project Management
Master Of Science In International Management	Master's Degree	52.1399	Management Sciences and Quantitative Methods, Othe

## 63. San Ignacio University

10395 NW 41st Street, Suite 125

Doral, FL 33178, United States

**Member Since:** 2012

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.sanignaciouniversity.edu/en/about-us/who-we-are](http://www.sanignaciouniversity.edu/en/about-us/who-we-are)

**School Number:** 00048177

**Member Class:** Main

**Phone:** (305) 629-2929 EXT 3710

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business	Academic Associate's Degree	52.9999	Business and Related Support Services, Other
Business	Bachelor's Degree	52.9999	Business and Related Support Services, Other
Culinary Arts	Academic Associate's Degree	12.0500	Cooking and Related Culinary Arts, General
Education	Master's Degree	13.0101	Education, General
English As A Second Language	Certificate/Diploma	13.1401	Teaching ESL/ESL Instructor
Hospitality Management	Academic Associate's Degree	52.0901	Hospitality Administration/Management, General
Hospitality Management	Bachelor's Degree	52.0901	Hospitality Administration/Management, General
Hospitality Management	Master's Degree	52.0901	Hospitality Administration/Management, General
International Business	Academic Associate's Degree	52.1101	International Business/Trade/Commerce
International Business	Bachelor's Degree	52.1101	International Business/Trade/Commerce
Marketing	Academic Associate's Degree	52.1401	Marketing/Marketing Management
Marketing	Bachelor's Degree	52.1401	Marketing/Marketing Management
Master Of Business Administration	Master's Degree	52.0201	Business Administration and Management

**64. Santa Barbara Business College**

5300 California Avenue  
 Bakersfield, CA 93309, United States

**Member Since:** 1985

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.sbbcollege.edu/consumerinformation/](http://www.sbbcollege.edu/consumerinformation/)

**School Number:** 00010730

**Member Class:** Main

**Phone:** (661) 835-1100

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Bachelor's Degree	52.0204	Office Management and Supervision
Business Administration	Academic Associate's Degree	52.0302	Business Accounting Technology
Computer And Network Support	Academic Associate's Degree	11.0101	Computer and Information Science, General
Computer Support Technician	Certificate/Diploma	11.1006	Computer Support Specialist
Criminal Justice	Bachelor's Degree	43.0112	Securities Services Administration/Management
Electronic Engineering Technology	Academic Associate's Degree	15.0399	Electrical & Electronic EngTechnologies/Technician
Health Care Administration	Bachelor's Degree	51.0711	Medical/Health Mgmt and Clinical Asst/Specialist
Heating, Ventilation, And Air Conditioning	Certificate/Diploma	47.0201	HVAC Technician
Master Of Business Administration	Master's Degree	52.0201	Business Administration and Management
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Office Administration	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Medical Office Administration	Academic Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Paralegal Studies	Academic Associate's Degree	22.0302	Legal Assistant/Paralegal
Vocational Nursing	Certificate/Diploma	51.3901	Licensed Practical/Vocational Nurse Training

**65. Santa Barbara Business College**

303 East Plaza Drive  
 Santa Maria, CA 93454, United States

**Member Since:** 1976

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.sbbcollege.edu/consumerinformation/](http://www.sbbcollege.edu/consumerinformation/)

**School Number:** 00010731

**Member Class:** Main

**Phone:** (805) 992-8256

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Bachelor's Degree	52.0204	Office Management and Supervision
Business Administration	Academic Associate's Degree	52.0302	Business Accounting Technology
Criminal Justice	Bachelor's Degree	43.0112	Securities Services Administration/Management
Health Care Administration	Bachelor's Degree	51.0711	Medical/Health Mgmt and Clinical Asst/Specialist

Heating, Ventilation And Air Conditioning	Certificate/Diploma	47.0201	HVAC Technician
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Office Administration	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Medical Office Administration	Academic Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Pharmacy Technology	Academic Associate's Degree	51.0805	Pharmacy Assistant
Vocational Nursing	Certificate/Diploma	51.3901	Licensed Practical/Vocational Nurse Training

## 66. Santa Barbara Business College

34275 Monterey Avenue  
Rancho Mirage, CA 92270, United States

**Member Since:** 2007

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.sbbcollege.edu/consumerinformation/](http://www.sbbcollege.edu/consumerinformation/)

**School Number:** 00023802

**Member Class:** Branch

**Phone:** (760) 341-2602

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Bachelor's Degree	52.0204	Office Management and Supervision
Business Administration	Academic Associate's Degree	52.0302	Business Accounting Technology
Computer Support Technician	Certificate/Diploma	11.1006	Computer Support Specialist
Criminal Justice	Bachelor's Degree	43.0112	Securities Services Administration/Management
Health Care Administration	Bachelor's Degree	51.0711	Medical/Health Mgmt and Clinical Asst/Specialist
Heating, Ventilation And Air Conditioning	Certificate/Diploma	47.0201	HVAC Technician
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Office Administration	Certificate/Diploma	51.0714	Medical Insurance Specialist/Medical Biller
Medical Office Administration	Academic Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Paralegal Studies	Academic Associate's Degree	22.0302	Legal Assistant/Paralegal
Vocational Nursing	Certificate/Diploma	51.3901	Licensed Practical/Vocational Nurse Training

## 67. Schiller International University

Zollhofgarten 1

**Member Since:** 1983

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

[https://www.schiller.edu/wp-content/uploads/2019/11/Heidelberg-CAR-Final-Report.rdl\\_.pdf](https://www.schiller.edu/wp-content/uploads/2019/11/Heidelberg-CAR-Final-Report.rdl_.pdf)

**School Number:** 00010639

**Member Class:** Branch

**Phone:** 49 0622145810

**Accreditation Extended To:** 09/10/2018

Program Name	Credential Level	Program Code	Program Category
Business Administration	Master's Degree	52.0201	Business Administration and Management
International Business	Bachelor's Degree	52.0201	Business Administration and Management
International Business	Master's Degree	52.0201	Business Administration and Management
International Economics	Bachelor's Degree	45.0605	International Economics
International Management	Master's Degree	52.0201	Business Administration and Management
International Relations & Diplomacy	Bachelor's Degree	45.0901	International Relations and Affairs
International Relations & Diplomacy	Master's Degree	45.0901	International Relations and Affairs
Management Of Information Technology	Master's Degree	11.0103	Information Technology

### 68. Schiller International University

7/9 Rue Yvart  
Paris, 75015, France  
**Member Since:** 1983

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

[https://www.schiller.edu/wp-content/uploads/2019/11/Paris-CAR-Final-Report.rdl\\_.pdf](https://www.schiller.edu/wp-content/uploads/2019/11/Paris-CAR-Final-Report.rdl_.pdf)

**School Number:** 00010643

**Member Class:** Branch

**Phone:** 33 0145385601

**Accreditation Extended To:** 09/10/2018

Program Name	Credential Level	Program Code	Program Category
Business Administration	Master's Degree	52.0201	Business Administration and Management
International Business	Academic Associate's Degree	52.0201	Business Administration and Management
International Business	Bachelor's Degree	52.0201	Business Administration and Management
International Business	Master's Degree	52.0201	Business Administration and Management
International Relations & Diplomacy	Bachelor's Degree	45.0901	International Relations and Affairs
International Relations & Diplomacy	Master's Degree	45.0901	International Relations and Affairs

### 69. Schiller International University

Calle Joaquin Costa 20  
Madrid, 28002, Spain  
**Member Since:** 1983

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

[https://www.schiller.edu/wp-content/uploads/2019/11/Madrid-CAR-Final-Report.rdl\\_.pdf](https://www.schiller.edu/wp-content/uploads/2019/11/Madrid-CAR-Final-Report.rdl_.pdf)

**School Number:** 00010644

**Member Class:** Branch

**Phone:** 34-91 448 24 88

**Accreditation Extended To:** 08/31/2018

Program Name	Credential Level	Program Code	Program Category
Business Administration	Master's Degree	52.0201	Business Administration and Management
International Business	Academic Associate's Degree	52.0201	Business Administration and Management
International Business	Bachelor's Degree	52.0201	Business Administration and Management

International Business	Master's Degree	52.0201	Business Administration and Management
International Economics	Bachelor's Degree	45.0605	International Economics
International Hospitality And Tourism Management	Bachelor's Degree	52.0901	Hospitality Administration/Management, General
International Hospitality And Tourism Management	Master's Degree	52.0901	Hospitality Administration/Management, General
International Relations And Diplomacy	Bachelor's Degree	45.0901	International Relations and Affairs

## 70. Schiller International University

8560 Ulmerton Road

Largo, FL 33771, United States

**Member Since:** 1983

**Accreditation Expiration:** 12/31/2022

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:**

[https://www.schiller.edu/wp-content/uploads/2019/11/Tampa-CAR-Final-Report.rdl\\_.pdf](https://www.schiller.edu/wp-content/uploads/2019/11/Tampa-CAR-Final-Report.rdl_.pdf)

**School Number:** 00010647

**Member Class:** Main

**Phone:** (727) 736-5082

**Accreditation Extended To:** 08/31/2018

Program Name	Credential Level	Program Code	Program Category
Business Administration	Master's Degree	52.0201	Business Administration and Management
Curriculum & Instruction (M.Ed)	Master's Degree	13.0301	Curriculum and Instruction
Executive Mba	Master's Degree	52.0201	Business Administration and Management
Higher Education Administration (M.Ed)	Master's Degree	13.0401	Educational Leadership and Administration, General
International Business	Academic Associate's Degree	52.0201	Business Administration and Management
International Business	Bachelor's Degree	52.0201	Business Administration and Management
International Business	Master's Degree	52.0201	Business Administration and Management
International Hospitality And Tourism Management	Master's Degree	52.0901	Hospitality Administration/Management, General
International Relations And Diplomacy	Bachelor's Degree	45.0901	International Relations and Affairs
International Relations And Diplomacy	Master's Degree	45.0901	International Relations and Affairs
Management Of Information Technology	Master's Degree	11.0103	Information Technology
Nursing (Rn-Bsn)	Bachelor's Degree	51.3801	Nursing/Registered Nurse
Nursing- Masters (Msn)	Master's Degree	51.3802	Nursing Administration

## 71. Southern States University - Las Vegas, NV

2000 S. Jones Boulevard

Las Vegas, NV 89146, United States

**Member Since:** 2016

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.ssu.edu/gainful-employment](http://www.ssu.edu/gainful-employment)

**School Number:** 00276791

**Member Class:** Branch

**Phone:** (702) 383-4088

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category

Business Administration	Master's Degree	52.0201	Business Administration and Management
Trust And Wealth Management	Bachelor's Degree	52.0899	Finance and Financial Management Services, Other

## 72. Southern States University

2855 Michelle Drive  
Irvine, CA 92606, United States

**Member Since:** 2010

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.ssu.edu/about/accreditation/](http://www.ssu.edu/about/accreditation/)

**School Number:** 00023862

**Member Class:** Branch

**Phone:** (949) 833-8868

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Certificate	52.0201	Business Administration and Management
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Information Technology	Certificate/Diploma	11.0103	Information Technology
Information Technology	Master's Degree	11.0103	Information Technology
Marketing	Certificate/Diploma	52.1401	Marketing/Marketing Management

## 73. Southern States University

1094 Cudahy Place  
San Diego, CA 92110, United States

**Member Since:** 2010

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.ssu.edu/about/accreditation/](http://www.ssu.edu/about/accreditation/)

**School Number:** 00023864

**Member Class:** Main

**Phone:** (619) 298-1829

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Certificate	52.0201	Business Administration and Management
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Information Technology	Master's Degree	11.0103	Information Technology
Marketing	Certificate/Diploma	52.1401	Marketing/Marketing Management

## 74. Southern Technical College

1685 Medical Lane, Suite 200  
Fort Myers, FL 33907-1157, United States

**Member Since:** 1984

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.southerntech.edu/admissions/consumer-information/](http://www.southerntech.edu/admissions/consumer-information/)

**School Number:** 00010657

**Member Class:** Main

**Phone:** (239) 939-4766

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category

Electrical Technology	Certificate/Diploma	14.1001	Electronics and Communications Engineering
Interior Design	Academic Associate's Degree	50.0408	Interior Design
Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Network Engineering And Administration	Academic Associate's Degree	11.0901	Computer Systems Networking/ Telecommunications
Nursing	Academic Associate's Degree	51.3901	Licensed Practical/Vocational Nurse Training
Paralegal	Academic Associate's Degree	22.0302	Legal Assistant/Paralegal
Surgical Technician	Academic Associate's Degree	51.0909	Surgical Technology
Veterinary Assisting	Certificate/Diploma	51.0808	Veterinary/Animal Health Technology

### 75. Southern Technical College

3910 RIGA Boulevard  
Tampa, FL 33619-1269, United States

**Member Since:** 2000

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.southerntech.edu/admissions/consumer-information/](http://www.southerntech.edu/admissions/consumer-information/)

**School Number:** 00018863

**Member Class:** Branch

**Phone:** (813) 630-4401

**Accreditation Extended To:** 12/31/2020

Program Name	Credential Level	Program Code	Program Category
Diagnostic Medical Sonography	Academic Associate's Degree	51.0909	Surgical Technology
Electrical Technology	Certificate/Diploma	14.1001	Electronics and Communications Engineering
Management	Bachelor's Degree	52.0201	Business Administration and Management
Mangement	Academic Associate's Degree	52.0201	Business Administration and Management
Medical Assistant	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Laboratory Technician	Academic Associate's Degree	51.0717	Medical Staff Services Technology/Technician
Network Engineering And Administration	Academic Associate's Degree	11.0901	Computer Systems Networking/ Telecommunications
Nursing	Academic Associate's Degree	51.3901	Licensed Practical/Vocational Nurse Training
Surgical Technician	Academic Associate's Degree	51.0909	Surgical Technology

### 76. Southern Technical College

950 Tamiami Trail, Unit 109  
Port Charlotte, FL 33953, United States

**Member Since:** 2008

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.southerntech.edu/admissions/consumer-information/](http://www.southerntech.edu/admissions/consumer-information/)

**School Number:** 00024504

**Member Class:** Branch

**Phone:** (239) 939-4766 EXT 504

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management

Electrical Technology	Certificate/Diploma	14.1001	Electronics and Communications Engineering
Medical Assistant	Certificate/Diploma	51.0716	Medical Administrative Assistant
Medical Billing And Coding Technology	Certificate/Diploma	51.0713	Medical Insurance Coding Specialist/Coder
Network Engineering & Administration	Academic Associate's Degree	11.0901	Computer Systems Networking/ Telecommunications
Surgical Technician	Academic Associate's Degree	51.0909	Surgical Technology
Veterinary Assisting	Certificate/Diploma	51.0808	Veterinary/Animal Health Technology

## 77. Stratford University - Alexandria Campus

2900 Eisenhower Avenue  
Alexandria, VA 22314, United States

**Member Since:** 2013

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:** [www.stratford.edu/disclosure](http://www.stratford.edu/disclosure)

**School Number:** 00239628

**Member Class:** Branch

**Phone:** (571) 699-3200

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Advanced Culinary Arts	Academic Associate's Degree	12.0503	Culinary Arts/Chef Training
Baking And Pastry Arts	Academic Associate's Degree	12.0501	Baking & Pastry Arts/Baker/Pastry Chef
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Culinary Management	Bachelor's Degree	52.0905	Restaurant/Food Services Management
Cyber Security	Master's Degree	11.1003	Computer and Information Systems Security
Cyber Security Leadership And Policy	Master's Degree	11.1003	Computer and Information Systems Security
Health Information Management	Bachelor's Degree	51.0706	Health Info/Med Rcds Administration/Administrator
Health Sciences	Bachelor's Degree	51.0000	Health Services/Allied Health/ Health Sciences
Healthcare Administration	Bachelor's Degree	51.0701	Health Care Administration/Management
Hospitality Management	Bachelor's Degree	52.0905	Restaurant/Food Services Management
Hotel And Restaurant Management	Academic Associate's Degree	52.0905	Restaurant/Food Services Management
Information Technology	Bachelor's Degree	11.0103	Information Technology
International Hospitality Management	Master's Degree	52.1101	International Business/Trade/Commerce
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Insurance, Billing, And Coding	Academic Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Nursing	Bachelor's Degree	51.3801	Nursing/Registered Nurse

## 78. Stratford University - New Delhi

Plot No. 01B, Sector 126

Noida, Uttar Pradesh 201303, India

**Member Since:** 2009

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:** [www.stratford.edu/disclosure](http://www.stratford.edu/disclosure)

**School Number:** 00029108

**Member Class:** Branch

**Phone:** 91 (011) 40574000

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Business Administration (Entrepreneurship, Finance, Human Resource Management, Information Technology, Insurance, International Business, Marketing, Management, And Supply Chain Concentrations)	Master's Degree	52.0201	Business Administration and Management
Business Administration (Informatics, Human Resources, Management, Marketing, Finance & Accounting Concentrations)	Bachelor's Degree	52.0201	Business Administration and Management
Cyber Security	Master's Degree	11.0103	Information Technology
Information Systems	Master's Degree	11.0401	Information Sciences/Studies
Information Technology (Cyber Security, Network Administration, Software Engineering Concentrations)	Bachelor's Degree	11.0103	Information Technology
Software Engineering	Master's Degree	14.0903	Computer Software Engineering

## 79. Stratford University Baltimore Campus

210 S. Central Avenue

Baltimore, MD 21202, United States

**Member Since:** 2011

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:** [www.stratford.edu/disclosure](http://www.stratford.edu/disclosure)

**School Number:** 00108252

**Member Class:** Branch

**Phone:** (410) 752-4710

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Advanced Culinary Arts	Academic Associate's Degree	12.0503	Culinary Arts/Chef Training
Baking And Pastry Arts	Academic Associate's Degree	12.0501	Baking & Pastry Arts/Baker/Pastry Chef
Health Care Administration	Bachelor's Degree	51.0701	Health Care Administration/Management
Health Information Management	Bachelor's Degree	51.0706	Health Info/Med Rcds Administration/Administrator
Hospitality Management	Bachelor's Degree	52.0905	Restaurant/Food Services Management
Hotel And Restaurant Management	Academic Associate's Degree	52.0905	Restaurant/Food Services Management
International Hospitality Management	Master's Degree	52.1101	International Business/Trade/Commerce
Medical Insurance, Billing, And Coding	Academic Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller

## 80. Stratford University

7777 Leesburg Pike, Suite 100-S

Falls Church, VA 22043, United States

**School Number:** 00019411

**Member Class:** Main

**Member Since:** 2002

**Phone:** (703) 821-8570

**Accreditation Expiration:** 12/31/2019

**Accreditation Extended To:** 05/31/2020

**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:** [www.stratford.edu/disclosure](http://www.stratford.edu/disclosure)

Program Name	Credential Level	Program Code	Program Category
Accounting	Bachelor's Degree	52.0301	Accounting
Accounting	Master's Degree	52.0301	Accounting
Business Administration	Academic Associate's Degree	52.0101	Business/Commerce, General
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Cyber Security	Master's Degree	11.1003	Computer and Information Systems Security
Cyber Security Leadership And Policy	Master's Degree	11.1003	Computer and Information Systems Security
Digital Forensics	Master's Degree	43.0116	Cyber/Computer Forensics and Counterterrorism
Health Information Management	Bachelor's Degree	51.0706	Health Info/Med Rcds Administration/Administrator
Health Sciences	Bachelor's Degree	51.0000	Health Services/Allied Health/ Health Sciences
Healthcare Administration	Bachelor's Degree	51.0701	Health Care Administration/Management
Healthcare Administration	Master's Degree	51.0701	Health Care Administration/Management
Information Systems	Master's Degree	11.0401	Information Sciences/Studies
Information Technology	Bachelor's Degree	11.0103	Information Technology
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Insurance Billing And Coding	Academic Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Network Management And Security	Academic Associate's Degree	11.1003	Computer and Information Systems Security
Networking And Telecommunications	Master's Degree	11.0901	Computer Systems Networking/ Telecommunications
Nursing	Bachelor's Degree	51.3801	Nursing/Registered Nurse
Pharmacy Technician	Academic Associate's Degree	51.0805	Pharmacy Assistant
Software Engineering	Master's Degree	14.0903	Computer Software Engineering

## 81. Stratford University

14349 Gideon Drive

Woodbridge, VA 22192, United States

**Member Since:** 2002

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:** [www.stratford.edu/disclosure](http://www.stratford.edu/disclosure)

**School Number:** 00019413

**Member Class:** Branch

**Phone:** (703) 897-1982

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Accounting	Bachelor's Degree	52.0301	Accounting
Accounting	Master's Degree	52.0301	Accounting
Advanced Culinary Arts	Academic Associate's Degree	12.0503	Culinary Arts/Chef Training
Advanced Culinary Arts Professional	Certificate/Diploma	12.0503	Culinary Arts/Chef Training
Business Administration	Academic Associate's Degree	52.0101	Business/Commerce, General
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Cyber Security	Master's Degree	11.1003	Computer and Information Systems Security
Health Information Management	Bachelor's Degree	51.0706	Health Info/Med Rcds Administration/Administrator
Health Sciences	Bachelor's Degree	51.0000	Health Services/Allied Health/ Health Sciences
Healthcare Administration	Bachelor's Degree	51.0701	Health Care Administration/Management
Healthcare Administration	Master's Degree	51.0701	Health Care Administration/Management
Hospitality Management	Bachelor's Degree	52.0905	Restaurant/Food Services Management
Information Technology	Bachelor's Degree	11.0103	Information Technology
Master Of Science In Cyber Security Leadership And Policy	Master's Degree	11.1003	Computer and Information Systems Security
Medical Assisting	Certificate/Diploma	51.0801	Medical/Clinical Assistant
Medical Assisting	Academic Associate's Degree	51.0801	Medical/Clinical Assistant
Medical Insurance Billing And Coding	Academic Associate's Degree	51.0714	Medical Insurance Specialist/Medical Biller
Network Management And Security	Academic Associate's Degree	11.1003	Computer and Information Systems Security
Networking And Telecommunications	Master's Degree	11.0901	Computer Systems Networking/ Telecommunications
Nursing	Bachelor's Degree	51.3801	Nursing/Registered Nurse

## 82. Suncoast College of Health

6513 14th Street West #103  
 Bradenton, FL 34207, United States

**Member Since:** 2016

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Show-Cause

**Student Achievement Disclosure Information:** <http://www.suncoastcollege.edu/disclosures.html>

**School Number:** 00257970

**Member Class:** Main

**Phone:** (845) 499-4707

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Practical Nursing	Certificate/Diploma	51.3999	Practical Nur, Vocntl Nur and Nur Asst, Other
Rn-Bsn Bridge	Bachelor's Degree	51.3801	Nursing/Registered Nurse

## 83. Texas Health and Science University- San Antonio

9240 Guilbeau Road  
San Antonio, TX 78250, United States

**Member Since:** 2014

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://www.thsu.edu/campus-accountability-report/>

**School Number:** 00243171

**Member Class:** Branch

**Phone:** (210) 509-8080

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Acupuncture And Oriental Medicine	Master's Degree	51.3301	Acupuncture and Oriental Medicine
Traditional Chinese Medicine	Bachelor's Degree	51.3302	Traditional Chinese Medicine and Chinese Herbology

#### 84. Texas Health and Science University

4005 Manchaca Road  
Austin, TX 78704, United States

**Member Since:** 2012

**Accreditation Expiration:** 12/31/2019

**Accreditation Status:** Compliance Warning

**Student Achievement Disclosure Information:** <https://www.thsu.edu/campus-accountability-report/>

**School Number:** 00103319

**Member Class:** Main

**Phone:** (512) 444-8082

**Accreditation Extended To:** 05/31/2020

Program Name	Credential Level	Program Code	Program Category
Acupuncture And Oriental Medicine	Master's Degree	51.3301	Acupuncture and Oriental Medicine
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Business Administration In Healthcare Management	Master's Degree	52.0201	Business Administration and Management
EsI Achieve Toefl	Certificate	13.1401	Teaching ESL/ESL Instructor
Traditional Chinese Medicine	Bachelor's Degree	51.3301	Acupuncture and Oriental Medicine

#### 85. The Puerto Rico School of Nurse Anesthetists

656 Ave. Ponce de Leon  
Hato Rey, PR 00918, United States

**Member Since:** 2016

**Accreditation Expiration:** 12/31/2023

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

[https://d5a20b9b-90cb-4c7b-9516-12f9a6ef842b.filesusr.com/ugd/8647f6\\_7d1a06d5a8e5499ca764ad67c6e01ef](https://d5a20b9b-90cb-4c7b-9516-12f9a6ef842b.filesusr.com/ugd/8647f6_7d1a06d5a8e5499ca764ad67c6e01ef)

**School Number:** 00263809

**Member Class:** Main

**Phone:** (787) 998-4957

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Nurse Anesthesia	Master's Degree	51.3804	Nurse Anesthetist
Nursing With Speciality In Critical Care	Master's Degree	51.3814	Critical Care Nursing

#### 86. United International College

3130 Commerce Parkway  
Miramar, FL 33025, United States

**Member Since:** 2013

**Accreditation Expiration:** 12/31/2020

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.unilatina.edu/academics/academic-performance/](http://www.unilatina.edu/academics/academic-performance/)

**School Number:** 00060614

**Member Class:** Main

**Phone:** (954) 607-4344

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Business Administration	Academic Associate's Degree	52.0201	Business Administration and Management
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Communication And Mass Media	Bachelor's Degree	09.0100	Communication, General
Communications And Mass Media	Academic Associate's Degree	09.0100	Communication, General
English As A Second Language	Certificate/Diploma	13.1401	Teaching ESL/ESL Instructor
International Business Management	Academic Associate's Degree	52.0201	Business Administration and Management
International Business Management	Bachelor's Degree	52.0201	Business Administration and Management
Travel And Tourism Management	Academic Associate's Degree	52.0903	Tourism and Travel Services Management
Travel And Tourism Management	Bachelor's Degree	52.0903	Tourism and Travel Services Management

### 87. Universidad San Ignacio De Loyola - Magdalena

Jr. José Galvez 386

**School Number:** 00282621

**Member Class:** Branch

**Member Since:** 2019

**Phone:** (1) 317-1040

**Accreditation Expiration:** 12/31/2022

**Accreditation Extended To:**

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:**

Program Name	Credential Level	Program Code	Program Category
Business Administration (Administración De Empresas)	Bachelor's Degree	52.0201	Business Administration and Management
Industrial Engineering (Ingeniería Industrial)	Bachelor's Degree	15.1501	Engineering-Industrial Management
Marketing And Commercial Management (Marketing Y Gestión Comercial)	Bachelor's Degree	52.1401	Marketing/Marketing Management

### 88. Universidad San Ignacio De Loyola S.A.

Av. Industrial 3494

**School Number:** 00233044

**Member Class:** Branch

**Member Since:** 2014

**Phone:** 51 1 3171000 3662

**Accreditation Expiration:** 12/31/2022

**Accreditation Extended To:** 12/29/2018

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** [www.usil.edu.pe/nosotros/nuestras-acreditaciones](http://www.usil.edu.pe/nosotros/nuestras-acreditaciones)

Program Name	Credential Level	Program Code	Program Category
Accounting (Contabilidad)	Bachelor's Degree	52.0301	Accounting
Business Administration (Administración De Empresas)	Bachelor's Degree	52.0201	Business Administration and Management
Business And Systems Engineering (Ingeniería Empresarial Y De Sistemas)	Bachelor's Degree	11.1005	Information Technology Project Management
Industrial Engineering (Ingeniería Industrial)	Bachelor's Degree	15.1501	Engineering-Industrial Management
Marketing And Commercial Management (Marketing Y Gestión Comercial)	Bachelor's Degree	52.1401	Marketing/Marketing Management

Master's Degree In Entrepreneurship And Business Administration (Maestría En Administración De Negocios Y Emprendimiento)	Master's Degree	52.0201	Business Administration and Management

## 89. Universidad San Ignacio De Loyola

Av. La Fontana 750

**School Number:** 00061155

**Member Class:** Main

**Member Since:** 2014

**Phone:** 51 1 3171000 3661

**Accreditation Expiration:** 12/31/2022

**Accreditation Extended To:** 12/31/2018

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <http://www.usil.edu.pe/nosotros/nuestras-acreditaciones>

Program Name	Credential Level	Program Code	Program Category
Accounting (Contabilidad)	Bachelor's Degree	52.0301	Accounting
Agro-Industrial Engineering And Agribusiness (Ingeniería Agroindustrial Y Agronegocios)	Bachelor's Degree	01.1001	Food Science
Architecture And Urban Planning (Arquitectura, Urbanismo Y Territorio)	Bachelor's Degree	04.0201	Architecture
Art And Design (Arte Y Diseño Empresarial)	Bachelor's Degree	50.0409	Graphic Design
Business (Administración)	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration (Administración De Empresas)	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration And Finance (Administración Y Finanzas)	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration –Executive Mba (Maestría En Administración De Negocios-Executive Mba)	Master's Degree	52.0201	Business Administration and Management
Business And Corporate Finance (Administración Y Finanzas Corporativas)	Bachelor's Degree	52.0201	Business Administration and Management
Business And Systems Engineering (Ingeniería Empresarial Y De Sistemas)	Bachelor's Degree	11.1005	Information Technology Project Management
Business Engineering (Ingeniería Empresarial)	Bachelor's Degree	11.1005	Information Technology Project Management
Business Sciences (Maestría En Ciencias Empresariales)	Master's Degree	52.0201	Business Administration and Management
Civil Engineering (Ingeniería Civil)	Bachelor's Degree	14.0801	Civil Engineering, General
Communication And Advertising (Comunicación Y Publicidad)	Bachelor's Degree	09.0100	Communication, General
Communications (Comunicaciones)	Bachelor's Degree	09.0100	Communication, General
Corporate Environmental Management (Gestión Ambiental Empresarial)	Bachelor's Degree	52.0201	Business Administration and Management
Culinary Arts (Arte Culinario)	Bachelor's Degree	12.0500	Cooking and Related Culinary Arts, General
Early Childhood Education (Educación Inicial)	Bachelor's Degree	13.0101	Education, General
Early Childhood Intercultural Bilingual Education (Educación Inicial Intercultural Bilingüe)	Bachelor's Degree	13.0101	Education, General
Economics (Economía)	Bachelor's Degree	45.0601	Economics, General
Economics And Finance (Economía Y Finanzas)	Bachelor's Degree	45.0601	Economics, General

Economics And International Business (Economía Y Negocios Internacionales)	Bachelor's Degree	45.0601	Economics, General
Education – Art And Humanities Specialization (Educación Con Especialidad En Letras Y Humanidades)	Bachelor's Degree	13.1019	Education/Teaching Indiv Scndry Spcl Ed Prgms
Education – Science And Technology Specialization (Educación Con Especialidad En Ciencia Y Tecnología)	Bachelor's Degree	13.1316	Science Teacher Education/General Science Tcher Ed
Education (Educación)	Bachelor's Degree	13.0101	Education, General
Entrepreneurship And Business Development (Administración Y Emprendimiento)	Bachelor's Degree	52.0701	Entrepreneurship-Entrepreneurial Studies
Environmental Engineering (Ingeniería Ambiental)	Bachelor's Degree	14.1401	Environmental Engineering
Food Industry Engineering (Ingeniería En Industrias Alimentarias)	Bachelor's Degree	01.1001	Food Science
Gastronomy And Restaurant Management (Gastronomía Y Gestión De Restaurantes)	Bachelor's Degree	52.0905	Restaurant/Food Services Management
Health Administration (Administración De La Salud)	Bachelor's Degree	51.2211	Health Services Administration
Hospitality Management (Administración Hotelera)	Bachelor's Degree	52.0901	Hospitality Administration/Management, General
Industrial And Commercial Engineering (Ingeniería Industrial Y Comercial)	Bachelor's Degree	15.1501	Engineering-Industrial Management
Industrial Engineering (Ingeniería Industrial)	Bachelor's Degree	15.1501	Engineering-Industrial Management
Information Systems Engineering (Ingeniería Informática Y De Sistemas)	Bachelor's Degree	11.0101	Computer and Information Science, General
International Business (International Business)	Bachelor's Degree	52.1101	International Business/Trade/Commerce
International Business Administration (Negocios Internacionales)	Bachelor's Degree	52.1101	International Business/Trade/Commerce
International Relations (Relaciones Internacionales)	Bachelor's Degree	45.0901	International Relations and Affairs
Law (Derecho)	Bachelor's Degree	22.0101	Law
Logistics And Transportation Engineering (Ingeniería Logística Y De Transporte)	Bachelor's Degree	14.0804	Logistics and Transportation Engineering
Marketing (Marketing)	Bachelor's Degree	52.1401	Marketing/Marketing Management
Marketing And Commercial Management (Marketing Y Gestión Comercial)	Bachelor's Degree	52.1401	Marketing/Marketing Management
Marketing And Commercial Management (Maestría En Dirección De Marketing Y Gestión Comercial)	Master's Degree	52.1401	Marketing/Marketing Management
Master'S Degree In Business Sciences – International Business And External Affairs (Maestría En Ciencias Empresariales Con Mención En Gestión En Negocios Internacionales Y Comercio Exterior)	Master's Degree	52.0201	Business Administration and Management
Master'S Degree In Business Sciences – Financial Management (Maestría En Ciencias Empresariales Con Mención En Gestión Financiera)	Master's Degree	52.0201	Business Administration and Management

Master'S Degree In Business Sciences – Human Resources Management (Maestría En Ciencias Empresariales Con Mención En Gestión De Capital Humano)	Master's Degree	52.0201	Business Administration and Management
Master'S Degree In Business Sciences – Project Management (Maestría En Ciencias Empresariales Con Mención En Gestión De Proyectos)	Master's Degree	52.0201	Business Administration and Management
Master'S Degree In Education – Education Management (Maestría En Educación Con Mención En Gestión De La Educación)	Master's Degree	13.0101	Education, General
Master'S Degree In Education – Higher Education (Maestría En Educación Con Mención En Docencia En Educación Superior)	Master's Degree	13.0406	Higher Education/Higher Education Administration
Master'S Degree In Graphic Design (Maestría En Diseño Gráfico)	Master's Degree	50.0409	Graphic Design
Master's Degree In Business Law	Master's Degree	22.0205	Banking, Corporate Finance and Securities Law
Mechanical Engineering (Ingeniería Mecánica)	Bachelor's Degree	15.0805	Mechanical Engineering/Mech Technology/Technician
Mechatronics Engineering (Ingeniería Mecatrónica)	Bachelor's Degree	14.4201	Mechatronics Engineering
Medicine (Medicina Humana)	Bachelor's Degree	51.1201	Medicine
Music (Música)	Bachelor's Degree	36.0115	Music
Nutrition And Dietetics (Nutrición Y Dietética)	Bachelor's Degree	30.1901	Nutrition Sciences
Nutrition Management (Maestría En Gestión De Negocios De Nutrición)	Master's Degree	52.0201	Business Administration and Management
Physical Education And Sports Science (Ciencias De La Actividad Física Y Del Deporte)	Bachelor's Degree	31.0501	Health and Physical Education/Fitness, General
Primary Education (Educación Primaria)	Bachelor's Degree	13.0101	Education, General
Primary Intercultural Bilingual Education (Educación Primaria Intercultural Bilingüe )	Bachelor's Degree	13.0101	Education, General
Psychology (Psicología)	Bachelor's Degree	42.0101	Psychology, General
Public Administration (Maestría En Gestión Pública)	Master's Degree	44.0401	Public Administration
Secondary Education – Biologics And Chemistry Specialization (Educación Secundaria Con Especialidad En Biología Y Química)	Bachelor's Degree	13.1322	Biology Teacher Education
Secondary Education – English Specialization (Educación Secundaria Con Especialidad En Inglés)	Bachelor's Degree	13.0101	Education, General
Secondary Education – Informatics Technology Specialization (Educación Secundaria Con Especialidad En Informática)	Bachelor's Degree	13.1321	Computer Teacher Education
Secondary Education – Language And Literature Specialization (Educación Secundaria Con Especialidad En Lenguaje Y Literatura)	Bachelor's Degree	13.0409	Secondary School Administration/Principalship

Secondary Education – Mathematics And Physics Specialization (Educación Secundaria Con Especialidad En Matemática Y Física)	Bachelor's Degree	13.1311	Mathematics Teacher Education
Secondary Education – Social Sciences Specialization (Educación Secundaria Con Especialidad En Ciencias Sociales)	Bachelor's Degree	13.1316	Science Teacher Education/General Science Tcher Ed
Software Engineering (Ingeniería De Software)	Bachelor's Degree	14.0903	Computer Software Engineering
Tourism Administration (Administración En Turismo)	Bachelor's Degree	52.0903	Tourism and Travel Services Management

## 90. University of North America

12750 Fair Lakes Circle

Fairfax, VA 22033, United States

**Member Since:** 2014

**Accreditation Expiration:** 12/31/2021

**Accreditation Status:** Accreditation Continued

**Student Achievement Disclosure Information:** <https://uona.edu/files/uploads/disclosures/CAR%20Disclosure.pdf>

**School Number:** 00228584

**Member Class:** Main

**Phone:** (571) 633-9651

**Accreditation Extended To:**

Program Name	Credential Level	Program Code	Program Category
Accounting And Finance	Master's Degree	52.0304	Accounting and Finance
Business Administration	Bachelor's Degree	52.0201	Business Administration and Management
Business Administration	Master's Degree	52.0201	Business Administration and Management
Computer Science	Master's Degree	11.0701	Computer Science
Cyber Security	Master's Degree	11.1003	Computer and Information Systems Security
Educational/Instructional Technology	Master's Degree	13.0501	Educational/Instructional Technology
English For Speakers Of Other Languages	Certificate	23.0101	English Language and Literature, General
Information Technology	Master's Degree	11.0101	Computer and Information Science, General
Information Technology	Bachelor's Degree	11.0103	Information Technology
Management And Data Analytics	Master's Degree	52.1301	Management Science
Organizational Leadership	Certificate/Diploma	52.0213	Organizational Leadership
System And Application Engineering	Master's Degree	11.0202	Computer Programming Specific Applications

# ACCREDITATION CRITERIA

Policies, Procedures, and Standards

**Publication Date: January 17, 2020**

**ACCREDITING COUNCIL FOR INDEPENDENT COLLEGES AND SCHOOLS**

1350 Eye Street, NW • Suite 560 • Washington, DC 20005

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# Accreditation Criteria Policies, Procedures, and Standards

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*Publication Date: January 17, 2020*



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# INTRODUCTION

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The Accrediting Council for Independent Colleges and Schools (“ACICS” or “Council”) supports the concept that periodic evaluation entered into voluntarily by institutions and their peers enhances the quality of the educational process and demonstrates that self-regulation of a profession is superior to outside regulation. This has been the philosophy of ACICS since 1912 when the first association of business schools was formed.

ACICS is incorporated as a non-profit education organization in the Commonwealth of Virginia and maintains offices in the District of Columbia. It has been recognized by the U.S. Department of Education since 1956 as a national institutional accrediting body. The federal government, for purposes of distributing institutional and student financial funds, lists ACICS as an accrediting body on which it relies in determining the quality of education and training offered at institutions that ACICS accredits.

To help institutions and peer evaluators meet their responsibilities in conducting the process, ACICS developed and periodically has revised a set of policies, procedures, and standards governing the activity. Collectively, they comprise the *Accreditation Criteria* which, when complied with by institutions, results in the awarding of accreditation. This document incorporates all changes agreed to by the institutions since the last published edition, as well as organizational modifications.

Embodied in these criteria is the belief by ACICS that accredited institutions should at all times demonstrate a high standard of professional conduct involving educational practices and business ethics. Accreditation is not a regulatory process in the legal sense. The Council encourages not just conformity to standards but a continuous striving for excellence. Only those institutions that believe in this tenet should seek accreditation.



# TITLE I            GENERAL POLICIES

## Chapter 1        An Overview of the Council

---

### STATEMENT OF MISSION

The mission of the Accrediting Council for Independent Colleges and Schools is to advance educational excellence at independent, nonpublic career schools, colleges, and organizations in the United States and abroad. This is achieved through a deliberate and thorough accrediting process of quality assurance and enhancement as well as ethical business and educational practices.

### DEFINITION OF ACCREDITATION

Accreditation is an independent appraisal of an institution during which the institution's overall educational quality (including outcomes), professional status among similar institutions, financial stability, and operational ethics are self-evaluated and judged by peers. It is a voluntary activity separate and distinct from business licensing, authority to award educational credentials, and eligibility to administer student financial assistance.

### DEFINITION OF ACADEMIC QUALITY

ACICS defines academic quality as the overall performance of the institution in the context of its mission and as measured by the extent to which the institution achieves its intended student learning and student success outcomes.

The evaluation of student learning outcomes involves the assessment of skill and competency attainment. Student success outcomes include student retention or persistence; employment or placement; and student, graduate and employer satisfaction.

The effectiveness of the institution is demonstrated by its compliance with accreditation standards as well as its continuous striving for enhancement of quality. ACICS assesses academic quality in the following areas: mission and objectives; campus effectiveness planning; student outcomes; financial stability; recruitment and admission practices; organizational structure and administration; student services; academic program and curriculum; quality of faculty and instruction; physical facilities; library and learning resources; and publication and disclosure of student achievement.

### 1-1-100 – BYLAWS

The Bylaws of the Accrediting Council for Independent Colleges and Schools ("ACICS" or "the Council") are an integral part of the *Accreditation Criteria* and are incorporated herein by reference. The Bylaws are contained in Appendix A.

### 1-1-200 – RECOGNITION

ACICS is a national institutional accrediting agency that is a reliable authority regarding the quality of education and training provided by the institutions that it accredits. It has been recognized by the U.S. Department of Education ("the Department") as a national institutional accrediting agency that is a reliable authority regarding the quality of education and training provided by the institutions that it accredits.

The Department's recognition provisions include certain operational requirements. Any proposed change in the policies, procedures, or accreditation criteria that might alter ACICS's scope of recognition or ACICS's compliance with the requirements for recognition will be submitted to the Department, the membership, and other appropriate agencies.

The Council adopts the following statements regarding ACICS and the manner in which it carries out its accreditation function:

- (a) The Council grants accreditation for an established period of time, as described more fully in these criteria. Prior to the expiration of the grant of accreditation, each institution must seek a renewal of accreditation. The Council maintains complete and accurate records for each accredited institution that cover the current and the prior periods of accreditation.
- (b) The Council conducts ongoing and comprehensive reviews of its accreditation criteria and its policies and procedures to ascertain their appropriateness and effectiveness. Proposed changes to the criteria or the Council's policies and procedures may be initiated by the Council or submitted by member institutions or other interested parties, and substantive proposed changes approved by the Council will be circulated to member institutions, appropriate governmental agencies, and other interested parties for comment. The Council will consider all comments before it adopts any final changes.

### **1-1-300 – PUBLIC PARTICIPATION**

Visitors to Council policy meetings will be seated as space permits. They should notify the President or the Chair of the Council in advance if they wish to address specific agenda items. Individuals may request that items be placed on the agenda by writing to the President at least 45 days before each meeting.

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**TITLE I                    GENERAL POLICIES****Chapter 2                Eligibility Criteria**

---

**INTRODUCTION**

The Council fulfills an evaluative and accrediting function for a particular sector of postsecondary education. This function has been deemed appropriate by the U.S. Department of Education through the recognition of ACICS.

The mission of the Accrediting Council for Independent Colleges and Schools is to advance educational excellence at independent, nonpublic career schools, colleges, and organizations in the United States and abroad. This is achieved through a deliberate and thorough accreditation process of quality assurance and enhancement as well as ethical business and educational practices.

**1-2-100 – MINIMUM ELIGIBILITY REQUIREMENTS**

To be eligible for consideration for accreditation, an institution or entity must satisfy the following minimum requirements.

- (a) It shall be an institution of postsecondary education (as herein defined) primarily offering certificates or diplomas, associate's, bachelor's, or master's degrees in programs designed to educate students for professional, technical, or occupational careers. The Council may consider, on a case-by-case basis, a noninstitutional entity which is approved by an agency authorized by the state agency or governing body, to evaluate such academic or occupational programs.

An institution is presumed to be an institution of postsecondary education if it (1) enrolls a majority of its students in one or more programs, the content of which is on a postsecondary academic level and which leads to a postsecondary academic credential (such as a certificate, diploma, or degree); (2) enrolls students who possess a high school diploma or its equivalent, or who are beyond the age of compulsory school attendance and demonstrate through valid assessment an ability to benefit from the educational experience; and (3) offers at least one postsecondary program which is a minimum of 300 clock hours in length.

A noninstitutional entity must enroll a majority of its students in one or more programs, the content of which is on the postsecondary level or at a level which prepares the student for immediate enrollment into a postsecondary program. A noninstitutional entity is ineligible to participate in federal student aid programs.

- (b) It shall be legally organized; licensed by (1) the appropriate state education agency for postsecondary institutions or (2) the appropriate state agency for authorizing the conduct of business in that state for noninstitutional entities. For non-U. S. institutions in countries in which legal authority to award degrees is not available or required, evidence of acceptance as a reputable private institution with significant support from all key stakeholders must be provided. For all institutions, educational services must have been offered to the general public for at least two years immediately prior to consideration of the application by ACICS.
- (c) Its mission shall be to offer educational programs which help students develop skills and competencies to enhance their careers.
- (d) Its residential enrollment and enrollment in each program shall be sufficient both to support coursework and learning experiences that, separately or in combination, constitute measurable and defined educational programs, and to enable ACICS to assess the educational effectiveness of those programs.

Institutions that are considered distance education institutions may be considered on a case-by-case basis

provided they require a residential component.

- (e) It shall have a sufficient number of graduates from a majority of its programs to enable ACICS to assess the educational effectiveness of those programs.
- (f) It shall demonstrate financial stability to sustain operations.
- (g) It shall be in compliance with all applicable laws and regulations.
- (h) It shall be organized as a corporation, as a limited partnership with a corporate general partner, or as a limited liability company.
- (i) Its evaluation for accreditation shall be authorized by the chief executive officer.
- (j) Its owners or managers shall not have been debarred by ACICS. (See Section 2-3-900)

These eligibility requirements must be continuously met in order to maintain accreditation.

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**TITLE I                    GENERAL POLICIES****Chapter 3                Classification of Campuses and Institutions**

---

**INTRODUCTION**

ACICS is an institutional accrediting body that accredits entire institutions. It does not separately accredit individual campuses or programs. All approved locations and programs are included within the institution's grant of accreditation. Therefore, all campuses must meet the standards established by the Council and must be evaluated accordingly. The specific method by which compliance with these standards is evaluated and accreditation is conferred depends upon the classification of campuses and the institutions they comprise.

**1-3-100 – CLASSIFICATION OF CAMPUSES**

The Council classifies campus activities into two categories: main and branch campus.

**1-3-101. *Main.*** A main campus is the primary location of an institution to be accredited by ACICS. This campus is expected to meet fully all applicable standards set forth in the *Accreditation Criteria*.

**1-3-102. *Branch Campus.*** A branch campus is a location of an institution that is geographically apart and independent of the main campus of that institution, but under the same corporate structure as the main campus (i.e., part of the main campus corporation or a wholly owned subsidiary). The branch campus is permanent in nature, offers courses in educational programs leading to a degree, certificate, or other recognized educational credential, and has its own budget, faculty, administrative staff, and supervisory organization.

Full disclosure must be made in the catalogs of the main campus and/or branch campus as to the credentials and programs offered at each location. A branch campus may publish its own catalog.

**1-3-103. *Learning Site.*** A learning site is a classroom extension of a main or branch campus that is within a five-mile radius of the managing campus and maintains academic quality by providing sufficient academic and administrative oversight and access to all student services and instructional resources. Learning sites that are greater than five miles from the managing campus and offer student transportation to the managing campus or are used for delivery of distance education activity or collaborative arrangements with other entities for specific on-site educational activity must be approved by the Council on a case-by-case basis and are subject to a quality assurance visit as specified by the Council. All learning sites are subject to an on-site evaluation visit during the managing campus renewal of accreditation evaluation visit.

**1-3-200 – CLASSIFICATION OF INSTITUTIONS**

**1-3-200. *Classification of Institutions.*** The Council classifies institutions into two categories: single-campus and multiple-campus.

**1-3-201. *Single-Campus Institution.*** A single-campus institution is an institution that provides educational programs at one main campus. Accreditation is granted to the institution.

**1-3-202. *Multiple-Campus Institution.*** A multiple-campus institution is an institution that provides educational programs at one main campus and one or more branch campuses. Compliance with the *Accreditation Criteria* of the main campus and its branch campuses is reviewed separately. Accreditation is granted to the institution at the main campus, with the specific inclusion of each of the branch campuses.

## TITLE II GENERAL PROCEDURES

### Chapter 1 Gaining and Maintaining Accreditation

---

#### INTRODUCTION

This chapter outlines the steps that institutions must follow and the procedures utilized by ACICS leading to and following the award of accreditation status. Accreditation is a deliberate and thorough process and is entered into for purposes of quality assessment and institutional enhancement. When an institution applies for and receives a grant of accreditation, it is committing itself to operate in accordance with the standards and policies established by the Council throughout the term of the grant.

Inasmuch as accreditation is given for a specified period of time not to exceed six years, ACICS uses the term “initial grant” to connote the first time an institution is accredited. The term “renewal of accreditation” indicates a continuing status with ACICS after an institution has reapplied, has been reevaluated, and, in effect, has been reaccredited.

#### 2-1-100 – ACCREDITATION WORKSHOP REQUIREMENTS

The Council schedules accreditation workshops each year. Applicants for initial or renewals of accreditation are required to attend a workshop. During these workshops, Council representatives will consult with institutional representatives to help them understand and complete the process. Institutional representatives are required to attend an accreditation workshop within 18 months prior to the final submission of the evaluation visit materials, which are due two weeks prior to an on-site visit. The chief on-site administrator of each campus, as well as any other individual whose responsibility is to coordinate the accreditation process, is required to attend.

#### 2-1-200 – INITIAL ACCREDITATION

All communications concerning initiation of the accrediting process for an institution should be sent to the ACICS office. The accrediting process proceeds in distinct phases, each of which must be satisfactorily completed by the institution before the next can occur. Each phase must be authorized by the chief executive officer of the institution, who also can authorize voluntary withdrawal from the process at any time prior to final action by ACICS.

When considering whether to award an initial grant of accreditation to an institution, ACICS will take into consideration the actions of other recognized accrediting agencies that have denied accreditation to the institution, placed the institution on probationary status, or revoked the accreditation of the institution. If an institution’s accreditation was withdrawn or denied previously by ACICS, its initial application will be considered only after at least two years have elapsed.

**2-1-201. *Preliminary Review.*** The institution must request in writing a preliminary review and receive a determination as to whether it is eligible to apply for accreditation as a single campus institution or a multiple campus institution. Such a preliminary review does not constitute an application.

To be eligible for accreditation, the institution must meet the eligibility criteria outlined in Title I, Chapter 2, and the definitions of campuses and institutional types outlined in Title I, Chapter 3. In addition, it must have graduated at least one class at each credential level it offers. Programs offered at any credential level from which there are not graduates will be reviewed as required in Section 2-2-107.

**2-1-202. *Application.*** The institution, after receiving a favorable preliminary review, shall submit a formal application for accreditation on forms supplied by ACICS. By submitting an application for an initial grant of accreditation, the institution agrees to be bound by the standards contained herein, including the ACICS Bylaws

contained in Appendix A.

The institution shall certify that the requirements covered in Title I, Chapter 2, “Eligibility Criteria” have been met. The application forms, eligibility certification, supporting documents required in the application form, and the nonrefundable application fee shall be submitted to ACICS.

Once an institution has been determined to be eligible for evaluation, filed a formal application, and remitted the application fee, the application is kept active for a period of one year.

**2-1-203. Resource Visit.** Following a determination by staff of the completeness of the application materials, a resource visit will be made to the institution, at the institution’s expense, to determine if it is ready to begin the self-evaluation. ACICS, at its discretion, may waive a resource visit if that institution has maintained a satisfactory standing with another recognized accrediting agency. A report of the resource visit will be made available to the school and to ACICS and will be used for advisory purposes only.

Initial applicants must submit audited financial statements certified by an independent certified public accountant for the institution’s most recent fiscal year before a resource visit will be scheduled.

**2-1-204. Self-Evaluation.** Self-evaluation is the most important part of the accreditation process, requiring full involvement by administration, staff, and faculty. The Council publishes separate guidelines and materials to help institutions with the process.

**2-1-205. Scheduling the Evaluation Visit.** Council staff will schedule dates for the visit or visits to evaluate compliance of an institution at all of its locations. It is the responsibility of the institution to agree to dates for the visit(s) when classes are in session, faculty is teaching, administrative staff is available, and other operations are functioning normally.

## **2-1-300 – RENEWAL OF ACCREDITATION**

It is the responsibility of the institution to file an application and remit the appropriate fees for a renewal of accreditation three months prior to the start of the assigned review cycle. This also involves submission of the institution’s renewal self-study, with supporting documents. Institutions that have not submitted a renewal self-study at least two months prior to the start of the assigned review cycle, and have not requested and received an appropriate extension or notified the Council of intent to voluntarily withdraw its accreditation, will be subject to late fees and may be issued a show-cause directive. The accreditation previously granted to an institution expires automatically with the passage of time unless extended by an action taken by ACICS. An extension of the previous grant cannot exceed one year, and not more than one extension may be given except for extraordinary circumstances over which the institution has no control.

**2-1-301. Application.** The process of application for a renewal of accreditation is the same as for initial accreditation except that institutions are not required to undergo another resource visit. No substantive changes shall be made to the institution once the application has been submitted, leading up to the campus site visit. Multiple campus institutions that are applying for renewals of accreditation will be required to submit a separate self-study for each branch campus.

The Council will not consider an application for a renewal of accreditation unless all reports are current and all fees are paid. (See Sections 2-1-801 and 2-1-802.)

**2-1-302. Withholding of Accreditation.** A decision by ACICS, based upon the application and evaluation for a renewal of accreditation, not to award accreditation for a new period is considered to be the withholding of accreditation, not the withdrawal of the previous grant of accreditation. The previous grant expires automatically with the passage of time unless the Council affirmatively extends the previous grant while it is considering the renewal of accreditation application. The Council always will give written reasons for withholding accreditation,

and the matter from that point will be governed by procedures later described in Title II, Chapter 3, Council Actions.

ACICS will not award a renewal of accreditation to an institution that is subject to an interim action by another recognized institutional accrediting agency or a state agency that could lead to the suspension, revocation, or termination of that institution's accreditation or authority to provide postsecondary education. Further, a renewal of accreditation will not be awarded to an institution that has been notified by its state licensing agency of a threatened suspension, revocation, or termination by the state of the institution's legal authority to provide postsecondary education, and the due process rights required by the action have not been exhausted.

## **2-1-400 – VISITING TEAMS, SELECTION AND COMPOSITION**

When an institution has submitted a satisfactory self-study and other required documentation, the office of the President will appoint a team to visit and evaluate the institution. The institution is notified of the composition of the visiting team and may request that team members be replaced for cause.

**2-1-401. *Selection of Team Members.*** Evaluators are selected from among educators, executives, and practitioners in business, administrative, and technical fields, and from state departments of education and other evaluation and approval bodies. The person designated as chair of the team is experienced in management and is responsible for assuring that the visit is conducted fairly and thoroughly.

Appropriate state licensing and approval bodies are routinely notified of forthcoming visits and invited to participate in the visits as observers. They do not participate in team deliberations or in preparing the team report.

**2-1-402. *Composition of Teams.*** The size and qualifications of the team are determined at the discretion of the Council based on the type and size of the institution, the type and number of programs being offered, the mode of educational delivery, location of the campus, student enrollment, credentials offered, and other special circumstances. Full-team on-site evaluation visits will consist of individuals serving as academic, administrative, public, or member representatives as defined in Appendix A, Bylaws.

The application forms and the completed self-study will be supplied to members of the visiting team for review prior to the visit and for use during the visit.

**2-1-403. *Evaluation of Separately Accredited Programs.*** If, in compliance with Section 3-1-515, an attestation and documentation have been provided to ACICS that a program at an institution has been separately accredited by a specialized accreditor recognized by the U.S. Department of Education, or, for foreign institutions, the government or appropriately recognized organization providing specialized accreditation, ACICS at its sole discretion may accept those documents as evidence that the accredited program meets an acceptable level of quality.

**2-1-404. *Staff Member on Visit.*** A member of the ACICS staff accompanies teams on visits. In the event that an ACICS staff member is unable to accompany a team on a visit, the use of a qualified and trained contractor may be used as the ACICS staff representative on the visit. The ACICS staff representative is responsible for assuring that comparability is achieved from visit to visit and from institution to institution. The same ACICS staff representative who accompanies a team also is available when ACICS deliberates and may be asked questions about what was observed and reported by the team during the visit.

**2-1-405. *Fees.*** A fee will be assessed for this visit. Failure to remit payment for the visit fee may result in an adverse action.

## 2-1-500 – TEAM FUNCTIONS AND PROCEDURES

An institution is expected to be performing according to what it reported in its self-study and to be in compliance with the *Accreditation Criteria* at the time of the visit.

**2-1-501. *Scope of Visit.*** The scope of a visit will depend on the location, operation, size, program offerings, and classification of the institution. For a multiple campus institution, the main campus and all branch campuses are subject to evaluation, either in conjunction with the main campus or separately.

**2-1-502. *Functions.*** The functions of the evaluation team are to verify information in the institution's self-study and to report all facts observed during the visit as to how the institution is accomplishing its stated mission, or failing to do so, in compliance with the criteria.

**2-1-503. *Procedures.*** Institutions are provided in advance with a checklist of materials and documents that should be current and readily available for review by the team. Prior to the visit, institutions are required to update the self-study where significant changes have occurred since its submission to ACICS. Teams visiting an academic administrative center will generate a report that will be shared with teams conducting visits to the individual campuses.

During the visit, institutions are expected to make provisions for adequate consultation between team members and the faculty, administrative staff, students, and chief on-site administrative officer.

The team prepares a written report that covers each area reviewed at the institution and includes other information pertinent to an accurate evaluation. The report subsequently is sent by the team chair to ACICS.

An exit conference is conducted at the conclusion of the visit and is attended by the chief executive or administrative officer of the institution and any others designated by the chief executive officer. During the session, the chair of the team will summarize the evaluation team's findings. Members of the team also may append to the report recommendations for institutional improvement. The visiting team is not a decision-making body.

## 2-1-600 – POST-VISIT PROCEDURES

After the evaluation visit, the following post-visit procedures and reviews occur.

**2-1-601. *Opportunity to Respond.*** The ACICS office sends a copy of each evaluation team report to the designated representative at the main campus or to the chief on-site administrator of the respective multiple- or single-campus institution. These individuals are invited to respond in writing within the specified time frame.

**2-1-602. *Intermediate Review.*** All materials pertinent to an institution's accreditation are reviewed by experienced persons before being reviewed by the Council. These materials include, but are not limited to, the institution's self-evaluation report(s), the visiting team report(s), the institution's response(s) to the team report, financial records of the institution (which are not examined by the evaluation team), and any official reports from state or federal regulatory bodies.

The Intermediate Review Committee (IRC), upon intensive review of institutional files, makes recommendations to the Council of possible accreditation action.

**2-1-603. *Council Review.*** All materials collected during the evaluation process are reviewed by the Council. Only the Council can take a final accreditation action.

## 2-1-700 – COUNCIL ACTIONS

Action by ACICS to accredit or renew accreditation or not to do so, or to limit or otherwise condition the grant of

accreditation, is determined only following review of the self-evaluation report prepared by the applicant institution, the report of the visiting team, the response of the institution to that report, the institution's financial condition, and the recommendations (if any) of the interim reviewers. At each level of review, the number and seriousness of any deficiencies are taken into account, as well as the institution's indicated willingness and capability to overcome them. The Council may, at its discretion, direct an institution to submit a teach-out agreement, as described in Section 2-2-303. Specific Council actions are discussed in Title II, Chapter 3.

**2-1-701. *Maximum Length of Grants of Accreditation.*** The Council determines the grant lengths of each institution that is accredited by ACICS. The maximum length of an initial grant of accreditation is three years. If an institution can demonstrate a record of having been in good standing with another institutional accrediting agency recognized by the United States Department of Education, the Council may award an initial grant of up to four years. The maximum length of a renewal grant of accreditation is six years.

## **2-1-800 – MAINTAINING ACCREDITATION**

An institution, by successfully completing the process, inherently agrees to keep ACICS fully informed of activities at the institution. The Council requires an annual report from each main and branch campus, where appropriate. Institutional changes that must be reported to ACICS are described in Title II, Chapter 2.

**2-1-801. *Annual Accountability Reports.*** The Annual Accountability Reports must be submitted on Council forms, comply with Council guidelines, and be certified by the chief executive officer of the institution. Data must be submitted separately on the Campus Accountability Report (CAR) for each main campus and for each branch campus. These reports are due on or before November 1 annually. Failure to submit the Annual Accountability Reports in a timely manner will result in the revocation of accreditation.

**2-1-802. *Annual Financial Report.*** The Annual Financial Report must be submitted on Council forms and be certified by an officer or stockholder of the corporation. Data reported must align with an institution's fiscal year and must be submitted separately for each campus included in the institution's grant of accreditation. It is due no more than 180 days after the end of the institution's fiscal year. Failure to submit the Annual Financial Report in a timely manner will result in the revocation of accreditation.

**2-1-803. *Compliance Audits and Audited Financial Statements.*** Title IV compliance audits and audited financial statements, certified by an independent certified public accountant, are essential instruments in the determination by ACICS of an institution's compliance with Title IV requirements and financial stability. All institutions are required to submit audited financial statements within 180 days of the end of their fiscal year. All institutions are required to submit audited financial statements within 180 days of the end of their fiscal year, and the statements must represent the institution's fiscal year. All institutions that participate in the Title IV program are required to submit the compliance audit within 180 days of the end of their fiscal year. This audit must also represent the institution's fiscal year, as required by U.S. Department of Education regulations.

**2-1-804. *Payment of Fees.*** Institutions are required to pay all annual sustaining fees, user fees, evaluation visit deposits and expenses, and other assessed costs by the established deadlines. Non-payment of any fees or expenses subjects a member to revocation of accreditation without a hearing. (See Appendix A, Bylaws, Article VI, Section 5.)

**2-1-805. *Unannounced Visits.*** The Council, at its discretion, may direct an unannounced visit to occur at an institution, at any time. Procedures for unannounced visits are described in Appendix B.

**2-1-806. *Denoting Accreditation.*** Only after accreditation is granted by ACICS may an institution so denote its status in official publications or in advertising. The form of notice is prescribed by ACICS, and specific permissible language is set forth in Institutional Publications Requirements in Appendix C.

**2-1-808. *Financial Review.*** The Council reviews the Annual Financial Report, audited financial statements, and other relevant information to monitor each institution's financial condition. When this review indicates that an institution's financial condition may be weak or deteriorating, the Council will require the institution to furnish Quarterly Financial Reports, a Financial Improvement Plan, or other interim narrative reports that demonstrate the actions the institution is taking to improve its financial condition. If the Council determines the institution no longer complies with the Council's requirements for financial stability, the Council will issue a compliance warning, issue a show-cause directive, or otherwise take negative action and require the institution to demonstrate compliance within the time frames described in Title II, Chapter 3. These time frames may be extended at the sole discretion of the Council for good cause, including evidence that there has been significant improvement in the deficient area(s) and the applicable time frame does not provide sufficient time to demonstrate full compliance, e.g., significant improvement in financial stability. Institutions that are required to submit interim financial reports or that are determined to be out of compliance with the Council's standards for financial stability are considered to be on financial review and are subject to additional restrictions regarding the initiation of branches and learning sites.

**2-1-809. *Student Achievement Review.*** The Council reviews the Campus Accountability Report (CAR) to monitor performance in terms of student achievement at both the campus and program levels. Measures will include retention, placement, and licensure or certification examination pass rates, if applicable. When this review indicates that the achievement of an institution's students is below benchmark, the Council, at its discretion, will take action consistent with the guidelines outlined in Appendix L, Student Achievement Standards and Campus Accountability Reports.

**2-1-810. *Student Loan Cohort Default Rates Review.*** The Council will monitor an institution's student loan cohort default rates. An institution may be subject to additional reports or actions based upon these rates.

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## TITLE II GENERAL PROCEDURES

### Chapter 2 Institutional Changes

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#### INTRODUCTION

Approval by ACICS is required before substantive changes are published, advertised, and implemented, and institutions must notify ACICS of other changes. The material in this chapter explains the evaluation procedures that ACICS will follow for approving substantive and non-substantive changes.

#### 2-2-100 – SUBSTANTIVE CHANGES

**2-2-101. *List of Substantive Changes.*** The following institutional changes will be considered substantive and require Council approval before they can be included in the institution's scope of accreditation:

- (a) any change in the established mission or objectives of the institution as described in Section 2-2-103;
- (b) any change in the legal status, form of control, or ownership of the institution as described in Section 2-2-400;
- (c) the addition of programs that are considered to be out of scope. Programs considered out of scope are those that represent a significant departure from existing programs that were offered when the agency last evaluated the institution as described in Section 2-2-105;
- (d) the addition of courses or programs that represent a significant departure from the existing delivery method utilized when the agency last evaluated the institution as described in Section 2-2-106;
- (e) the addition of programs of study at a degree or credential level different from that which is included in the institution's current scope of accreditation as described in Section 2-2-107;
- (f) a change from clock hours to credit hours as described in Section 2-2-108;
- (g) a 25 percent or greater change in the number of clock or credit hours awarded for successful completion of a program as described in Section 2-2-109;
- (h) the acquisition of any other institution (See Section 2-2-104(a) and 2-2-400) or any program (See Section 2-2-10 and 2-2-107) or location of another institution;
- (i) the addition of a permanent location at a site at which the institution is conducting a teach-out for students of another institution that has ceased operating before all students have completed their program of study;
- (j) the entering into a contract under which an institution or organization not certified to participate in the Title IV, HEA programs offers more than 25 percent of one or more of the accredited institution's educational programs as described in Standard 2-2-505; and
- (k) the establishment of a branch campus or learning site geographically apart from the main campus at which the institution offers at least 50 percent of an educational program as described in Standard 2-2-104.

It is required that the change occur within one year of approval. If the institution does not implement the change in this time frame, it shall notify the Council, and reapply for the change if it still seeks implementation. Requests to extend the proposed start date beyond one year of the initial date must be submitted to the Council.

**2-2-102. *Effect of Extensive Substantive Changes.*** The Council shall conduct a comprehensive on-site evaluation of the institution if substantive changes that have been made or are proposed are sufficiently extensive that the institution's capacity to maintain compliance with accreditation standards requires an immediate assessment.

Substantive changes are defined by Council as “extensive” when the types and/or number of changes are so substantial that the nature and scope of the accredited institution will no longer be the same since last evaluated and in its place a new institution has evolved.

**2-2-103. *Change of Institutional Mission.*** It is the responsibility of the institution to secure approval from the Council prior to implementing any change in the mission or objectives of the institution.

**2-2-104. *Initiation of Additional Campus Activity.*** An additional activity includes any ongoing instructional activity offered at a site away from the main facility of an institution. Activity at a site that meets the Council’s definition of a “Branch” is described in Section 1-3-100, Classification of Campuses. Activity at a site that does not meet the definition of a Branch Campus is referred to below as a “Learning Site.” Reporting requirements are as follows:

- (a) *Branch Campus.* It is the responsibility of the institution to secure approval from ACICS of the intention to initiate a branch campus before the branch begins classes. If approved, activity must be initiated at the branch campus within one year of the proposed start date. A branch campus must be approved by the Council before advertising, recruiting, and enrollment may take place. Failure to secure approval from ACICS prior to the initiation of a branch campus may call into question the accreditation of the institution.

The institution shall provide, on Council forms, the rationale for initiation of the branch and other information about the educational programs, credentials to be awarded, faculty, learning resources, physical and financial resources, strength in supporting fields, admission and graduation requirements, compliance with state law and authority to operate, number of students, and administrative arrangements. An acceptable catalog which identifies the branch campus also shall be included as part of the application.

The Council will monitor the number of branch applications submitted for each main campus and main campuses under common ownership based on a demonstration of sound administrative and financial capabilities. The Council reserves the right to limit the number of branches based on its review of demonstrated administrative and financial capabilities.

Any institution which (1) is required to submit a financial improvement plan to the Financial Review Committee, or which (2) is under a deferral action by the Council must request and receive prior permission from ACICS for the initiation of any branch campuses. An institution under a show-cause directive or a negative action will not receive approval from ACICS for the initiation of any branch campus while the action is in effect.

- (b) *Learning Site.* It is the responsibility of the institution to secure approval from ACICS prior to initiation of any new educational activity which is under the direct control of the on-site administration of a main campus or branch campus and at a site that is apart from the primary location of that campus. In addition, if that activity involves 50% or more of an academic program, the learning site must be approved by the Council before advertising, recruiting, and enrollment may take place. If approved, activity must be initiated at the learning site within one year of the proposed start date. The institution shall provide, on Council forms, the location of the activity, its educational purpose, the programs offered, the number of students involved, and any additional information ACICS may request. A catalog for the campus which identifies the learning site also shall be included as part of the application.

Any institution which has a campus that (1) is under review by the Financial Review Committee of ACICS, (2) shows either a net loss or a negative net worth on its most recent financial report, (3) is required to report placement and/or retention data to the Institutional Effectiveness Committee, or (4) is under a deferral action by the Council must request and receive prior permission from ACICS for the initiation of any additional campus activity at which 50% or more of an academic program is provided. An institution under a show-cause directive or a negative action will not receive approval for the initiation of any such additional campus activity while the action is in effect.

**2-2-105. Addition of Programs Out of Scope.** It is the responsibility of the institution to secure approval from the Council of the intention to initiate the addition of programs that represent a significant departure or are out of scope from existing educational programs that were offered when the agency last evaluated the institution. The institution or campus must initiate the approval process through the submission of a new program application and required documents for Council review and approval before being included in the institution's scope of accreditation.

**2-2-106. Initiation of Distance Education (Online) or New Instructional Delivery Method.** It is the responsibility of the institution to secure approval from the Council of the intention to initiate online delivery if all courses and programs within the institution are currently approved for residential or face-to-face instructional delivery method. Any significant change in instructional delivery method requires prior Council approval.

The institution or campus must initiate the approval process through the submission of a new program application and required documentation information for Council review and approval before being included into the institution's current scope of accreditation.

**2-2-107. Expansion of Program Offerings to Higher Credential Level.** It is the responsibility of the institution to secure approval from the Council of the intention to initiate a program at a higher credential level.

The institution or campus must initiate the approval process through the submission of a new program application and required documentation for Council review and approval before being included into the institution's scope of accreditation.

**2-2-108. Initiation of Change from Clock to Credit Hour Offering.** It is the responsibility of the institution to secure approval from the Council of the intention to initiate a change from clock to credit hours in its program offering through the submission of an application and required documentation.

**2-2-109. Increasing the Number of Clock or Credit Hours.** It is the responsibility of the institution to secure approval from the Council of the intention to initiate a change of 25 percent or greater in the number of clock or credit hours awarded for successful completion of a program. If the percentage is less than 25 percent but results in a change in the credential level, the credential level will be evaluated to be within the institution's scope of accreditation.

The institution or campus must initiate the approval process through the submission of a new program application and required documentation for Council review and approval before being included into the institution's scope of accreditation. The institution shall notify the Council if it does not implement the changes within one year of approval. Requests to extend the proposed start date beyond one year of the initial date must be submitted to the Council.

**2-2-110. Evaluation, Approval, and Monitoring of Substantive Change Activity.** All activity for which approval is sought will be evaluated by ACICS before approval is granted. Following is a description of those evaluations.

- (a) *Branch Campus.* Initial inclusion of a branch campus within the scope of the accreditation of the institution may be granted upon receipt of all required information. An institution proposing the initiation of a new location must follow the procedures as outlined by the Council and disclosed on its website. A new location must receive initial inclusion before advertising, recruiting, or enrolling students at the proposed location. The Council reserves the right to require a preliminary visit to any potential branch campus prior to the granting of initial inclusion.

A branch campus that is granted initial inclusion will be required to undergo a verification visit within six months after the initial class start date. Following this visit, the Council may require the institution to submit additional information to satisfy areas of concern identified during the evaluation.

Only after a determination of acceptability and notification to the institution of the decision, may the institution consider a branch campus to be included within the scope of the institution's grant of

accreditation. If approval is withheld, the withholding may be treated as a deferral or a denial, based on circumstances, and the institution may exercise its due process rights as outlined in Title II, Chapter 3.

- (b) *Learning Site*. The Council must evaluate and approve additions to a main or branch campuses that are apart from the primary location of that campus. Educational activities at a learning site are eligible to be evaluated for inclusion within the scope of the accreditation of the managing campus provided that the learning site has been established to meet a specific educational need or condition and is authorized by the appropriate governmental education authority, if applicable.

The managing campus proposing the initiation of a learning site must submit a Learning Site Application. The managing campus must assure the Council that the educational activities at the learning site complement the overall objectives of the institution. Based on its review of the application materials, ACICS may (1) grant inclusion of the learning site or (2) deny the application.

A learning site that is granted inclusion will be required to undergo a verification visit within six months after the initial class start date if 50% or more of a program will be offered at the site. Following this visit, the Council may require the institution to submit additional information to satisfy areas of concern identified during the evaluation.

All additions to the campuses of an institution are evaluated during an institution's regular evaluation for a renewal of accreditation.

- (c) *New Programs of Study*. Changes to an institution's scope of accreditation resulting from the proposed initiation of a new program of study, must be approved by the Council following a comprehensive review of supporting materials specific to the substantive change. Only upon approval of the substantive change to the institution's scope of accreditation is the institution or campus authorized to advertise, recruit, and enroll students for the new program.

To further monitor the institution or campus which initiated the substantive change to the institution's scope of accreditation, an on-site evaluation visit will be conducted as directed by the Council.

Following this visit, the Council may require the institution to submit additional information to satisfy areas of concern identified during the evaluation.

## **2-2-120 – INITIATION AND EVALUATION OF CHANGES WITHIN CURRENT SCOPE**

All programs and delivery methods must be within the institution's scope of accreditation and receive ACICS approval before recruiting or enrolling students. Programs offered by the institution are appropriately evaluated during the institution's initial grant of accreditation and renewal of accreditation evaluations.

The initiation of a new program, or a change in the overall objective of a currently approved program or in the credential level of an existing program, requires approval prior to implementation. The initiation of courses and programs offered via an online modality also requires approval prior to implementation. An application form and any additional documentation specified by ACICS must be submitted. Programs that have not started within one year of the proposed start date and programs that have been inactive for at least two years must be surrendered as defined in Section 2-2-503, *Termination of Programs*. Institutions or campuses must have demonstrated compliance with ACICS standards at a lower credential level before requesting a new program at a higher credential level.

Any institution or campus on interim reporting to the Financial Review Committee may be required to obtain prior permission from ACICS for the initiation of any new program. Any institution or campus under a compliance warning, a show-cause directive or a negative action must obtain prior approval to apply for a new program. Additionally, any institution or campus subject to a comprehensive on-site evaluation as a result of extensive substantive changes must obtain prior permission from ACICS for the initiation of any new program.

**2-2-121. Changes to Existing Programs.** Changes to existing or currently approved programs fall under (a) extensive changes and (b) non-substantive changes.

- (a) *Extensive Changes.* An extensive change to existing program application process must be initiated and approval received prior to implementation. Failure to do so will result in a compliance warning for offering an unapproved program. The following changes will be considered substantive changes to the institution's scope of accreditation and require approval per Section 2-2-100 - Substantive Changes:
  - 1) a 25 percent change in the number of clock or credit hours awarded for successful completion of an existing program; and
  - 2) a change from clock hours to credit hours.
- (b) *Non-substantive Changes.* These include minor changes to existing programs which do not substantially alter the scope, objectives and nature of the programs as described in Section 2-2-151.

**2-2-122. Substantial Changes to Nonmain Campus Operations.** Prior notification to ACICS is required when an institution decides to make substantial changes to the operation of a nonmain campus. Notice shall be made in writing to the President, who is authorized to act on behalf of ACICS in approving such changes. Failure to notify and receive approval prior to substantial change of activity may call into question the accreditation of the institution, and further evaluation may be required.

**2-2-151. Non-Substantive Program Changes.** Institutions and campuses are required to notify the Council of all non-substantive changes to existing program prior to implementation. The following non-substantive changes will be acknowledged:

- (a) less than 25 percent change in existing contact hours; credits awarded, curriculum content (courses offered), or program length of a currently approved program within a 12-month period;
- (b) a change in the name of an existing program that does not change the overall objective of the program; and
- (c) a change from semester to quarter credit hours or vice versa.

If the institution applies for acknowledgment of non-substantive program changes prior to implementation but chooses not to implement the changes within one year of approval, it must notify the Council. Requests to extend the proposed start date beyond one year of the initial date must be submitted to the Council.

**2-2-152. Non-Substantive Changes to Campus Operations.** As a condition for maintaining its accreditation status, the institution is expected to keep ACICS informed of changes affecting campus operations.

## **2-2-200 – REDESIGNATION OF CAMPUSES**

**2-2-201. Branch-to-Main Campus Reclassification.** A branch is eligible for evaluation as the freestanding main campus of a separately accredited, single campus institution only if it has been operating as an approved branch for at least two years. Branches seeking main campus status must submit the appropriate application, and audited financial statements certified by an independent certified public accountant for the institution's most recent fiscal year. The Council reserves the right to conduct an on-site quality assurance monitoring visit at any time as it deems necessary.

**2-2-202. Reassignment and Consolidation of Campuses.** Institutions seeking to reassign the classification of a campus or campuses or to consolidate groups of campuses must submit the appropriate application and documentation, including the rationale to the Council. The Council will consider the institution's requested grant expiration date for the newly formed group of campuses and assign modified or full-team evaluation visits as necessary to bring the grant lengths of the various groups of campuses into alignment. The scope and timing of these visits will be based on the length of the grant of accreditation for each group being reassigned or consolidated, as well as a review of determining factors such as retention and placement rates, reporting status, complaints and adverse, and any other pertinent information. No campus will be given an extension of its current grant longer than one year for purposes of the consolidation, and new campuses moving through the branch inclusion process will be visited as part of that process, regardless of the consolidation proposal. The Council reserves the right to assign an on-site evaluation visit at either the main campus or branch campuses at any time as

it deems necessary.

### **2-2-300 – CLOSING OF A CAMPUS**

In all instances of termination of activity at either main or nonmain campuses, ACICS must be assured that provision is made for presently enrolled students to complete the program of instruction for which they have enrolled, either at that institution or at another acceptable institution. In addition, ACICS must be assured that student academic transcripts are safely stored and protected and that the transcripts will be accessible to students and alumni indefinitely. ACICS and the appropriate regulatory agency must be notified of the arrangements made in this regard.

**2-2-301. *Closing of a Main Campus.*** An institution is required to notify ACICS as far in advance as possible when it plans to cease operation. It must complete the appropriate forms describing its plans for teaching out its students and for storing and servicing its records and other information necessary for effecting the cessation of operations as smoothly as possible. The institution's grant of accreditation will be revoked effective its final date of academic activity.

When ACICS receives information from any source that an institution has ceased to operate, it shall immediately take steps to verify the information. If the Council believes that the institution, in fact, has ceased operations, the grant of accreditation is summarily suspended. Such action is authorized without prior notice or hearing and with immediate public notice.

The institution shall be notified of the summary suspension in writing at its address of record. Within 10 days after receipt of the suspension notice, the institution may petition ACICS for an expedited determination of whether such suspension should be withdrawn. If no petition is filed within 10 days, the suspension automatically shall become a revocation effective as of the date of notice of suspension. Alternatively, should the closed institution provide ACICS with information regarding its final date of academic activity, the suspension shall become a revocation effective as of the date provided by the institution.

**2-2-302. *Closing of a Nonmain Campus.*** An institution is required to notify ACICS as far in advance as possible when it plans to close a nonmain campus. It must complete the appropriate forms describing its plans for teaching out its students and for storing and servicing its records and other information necessary for effecting the cessation of operations as smoothly as possible. The nonmain campus will cease to be included in the institution's grant of accreditation effective its final date of academic activity.

**2-2-303. *Teach-out.*** The Council will require an institution to provide a teach-out plan in the following instances:

- (a) The Secretary of Education notifies ACICS that it has initiated an emergency action against an institution or an action to limit, suspend, or terminate participation in Title IV programs, and that a teach-out plan is required;
- (b) ACICS acts to deny or withdraw the accreditation of an institution;
- (c) The institution notifies ACICS that it intends to cease operations or close a location that provides 100% of at least one program;
- (d) A state licensing or authorizing agency notifies ACICS that an institution's license or legal authorization to provide educational programs has been or will be revoked; or
- (e) A result of adverse information, high cohort default rate(s), low retention and/or placement rate(s), financial instability, or other concerns that may call into question the institution's ability to continue to serve the educational needs and objectives of its students or to continue as an on-going concern.
- (f) At the discretion of the Council, the teach-out plan may include a formal teach-out agreement with another institution.

If an institution closes or announces its intent to close, the Council will work to the extent feasible with the U.S. Department of Education and the appropriate state regulatory agencies to ensure that students are given

reasonable opportunities to complete their education without additional charge. An institution that closes without completing its contractual training obligations to students must refund all unearned revenue.

Should an institution enter into a teach-out agreement with another accredited institution, the signed agreement must be submitted to and approved by the Council prior to implementation. In addition to general information on the institutions entering into the teach-out agreement, the agreement must demonstrate the following:

- (a) that students will be provided, without additional charge, all of the instruction promised but not yet provided by the closing institution; and
- (b) that the teach-out institution is geographically proximate to the closing institution or otherwise can provide students with reasonable access to its programs and services, and that it has the necessary experience, resources, and support services to provide an educational program that is of acceptable quality and is reasonably similar in content, structure, and scheduling to that provided by the closing institution.

## **2-2-400 – OWNERSHIP OR CONTROL**

The Council at all times must know who is in control of an accredited institution. The transfer of ownership or a change in the control of an institution is a substantial change that must be approved by the Council before continuation of accreditation can occur. Any institution or owning corporation that is contemplating a transaction that may result in a change of ownership/control must submit the appropriate application and supporting documentation to the Council for approval 30 days prior to consummating the proposed change. Failure to provide this notification in a timely manner may negatively impact the continuation of accreditation. Transactions that constitute a change of ownership/control vary depending on the structure of the entity that owns or controls the institution.

Accredited institutions are owned or controlled by one of several types of corporations, by a limited partnership with a corporate general partner, or by a limited liability company, each of which is defined in the following subsections. In cases where the entity that directly owns or controls the institution is a subsidiary of another entity, the Council requires information on and monitors the ownership of the controlling entity, the parent entity, and any entities in the chain between those two.

- (a) *Privately held corporation.* A privately held corporation is one that operates for profit in which one or more stockholders own the voting stock of the corporation. The stock is marketable, but a majority of the voting stock is not traded on public markets overseen by governmental agencies such as the Securities and Exchange Commission in the United States. The control of a privately held corporation is vested in those in control of a majority of the voting stock of the corporation.
- (b) *Publicly traded corporation.* A publicly traded corporation is one that operates for profit in which a majority of the voting stock is traded on public markets overseen by governmental agencies such as the Securities and Exchange Commission in the United States. The control of a publicly traded corporation is vested in the voting members of the board of directors of the corporation.
- (c) *Not-for-profit corporation.* A not-for-profit corporation is one that has been determined by a governmental agency to be tax exempt for reasons the same as or similar to those set forth in Section 501 of the Internal Revenue Code of the United States. The control of a not-for-profit corporation is vested in the voting members of the board of directors of the corporation.
- (d) *Limited partnership with corporate general partner.* A limited partnership is one that is organized in accordance with the partnership laws of its home jurisdiction. The control of the limited partnership is vested in the general partner, which must be a corporation as defined in subsection (a), (b), or (c) above.
- (e) *Limited liability company.* A limited liability company is one that has been granted a certificate of approval under the laws of the state corporation office or other appropriate regulatory body in its home jurisdiction. A limited liability company may or may not issue certificates of ownership. The control of a limited liability company is vested in the members, whose ownership interests are defined in the limited liability company operating agreement or other such governing document, who are in control of a majority of the direct or beneficial ownership interest in the company.

**2-2-401. Change of Ownership or Control.** A change of ownership or control generally means that a transaction has occurred whereby a new person, combination of persons, or entity can exercise control of a corporation or limited liability company as described in Section 2-2-400. The following subsections outline the typical changes of ownership or control of the three types of corporations that own accredited institutions, including corporate general partners in limited partnerships, and limited liability companies. Transactions other than those outlined below, however, may constitute a change of ownership or control, and the Council reserves the right in its discretion to make the determination of whether a change of ownership or control has occurred in all cases. Institutions, therefore, must keep the Council informed of all substantive changes in the ownership of stock and the composition of the board of directors.

The Council, for purposes of determining ownership or control, views couples in a legally recognized marriage or partnership as a single entity, and it views closely related family groups as a single entity in most cases where all of the present and future relevant stockholders actively participate in the management of the corporation.

In addition to the transactions outlined below, any change from one type of entity to another as defined in Section 2-2-400 constitutes a change of ownership or control. Institutions also are reminded that nonmain campuses cannot be bought or sold independently of their main campus.

- (a) *Privately held corporation.* A change of ownership of a privately held corporation occurs as a result of any of the following transactions:
  - (i) the transfer of 50% or more of the total outstanding voting stock from one party or parties to another party or parties;
  - (ii) a transfer of voting stock that results in the ownership of 50% or more of the total outstanding voting stock by any party other than any previous owner of 50% or more of the total outstanding voting stock;
  - (iii) a transfer of voting stock whereby a stockholder's ownership of outstanding voting stock decreases from more than 50% to 50% or less, or from 50% to less than 50%; or
  - (iv) any other transaction whereby a stockholder or group of stockholders who previously could not exercise control of the corporation as described in Section 2-2-400(a) now can exercise control.
- (b) *Privately held corporation.* A change of control of a privately held corporation occurs as a result of a transfer of ownership interest within an immediate family.
- (c) *Publicly traded corporation.* A change of ownership of a publicly traded corporation occurs as a result of any of the following transactions or events:
  - (i) the change of 50% or more of the voting members of the board of directors in any rolling, 12-month period;
  - (ii) a change in the number of voting members of the board of directors in any rolling, 12-month period that will allow a group of directors to exercise control who could not exercise control before the change;
  - (iii) the acquisition of outstanding voting shares by any entity whereby that entity owns 50% or more of the total outstanding voting shares; or
  - (iv) any other transaction that is deemed by an appropriate governmental agency to constitute a change of control, including but not limited to a transaction that requires the corporation to file Form 8-K with the Securities and Exchange Commission of the United States.
- (d) *Publicly traded corporation.* A change of control occurs as a result of any change of 25% or more of voting stock.
- (e) *Not-for-profit corporation.* A change of control of a not-for-profit corporation occurs as a result of any of the following occurrences:

- (i) the change of 50% or more of the voting members of the board of directors in any rolling, 24-month period; or
  - (ii) a change in the number of voting members of the board of directors in any rolling, 24-month period that will allow a group of directors to exercise control who could not exercise control before the change; or
  - (iii) a fundamental change to its governance structure.
- (f) *Limited liability company.* A change of ownership or control of a limited liability company occurs as a result of any of the following transactions:
- (i) the transfer of 50% or more of the direct or beneficial ownership interest from one member or members to another member or members;
  - (ii) a transfer of direct or beneficial ownership interest that results in the holding of 50% or more of the total direct or beneficial ownership interest by any member other than any previous member who owned 50% or more of the total direct or beneficial ownership interest;
  - (iii) a transfer of direct or beneficial ownership interest whereby a member's direct or beneficial ownership interest decreases from more than 50% to 50% or less, or from 50% to less than 50%; or
  - (iv) any other transaction whereby a member or group of members who previously could not exercise control of the company as described in Section 2-2-400(e) now can exercise control.

A change of ownership or control, however, has not occurred when there is a transfer of assets among wholly owned subsidiary corporations or between a wholly owned subsidiary corporation and its parent corporation; a transfer of assets from a subsidiary corporation to its parent corporation where the parent corporation owns a majority of the outstanding stock of the subsidiary corporation; or a transfer of assets among subsidiary corporations where the common parent owns a majority of the outstanding stock of the subsidiary corporations.

**2-2-402. Contingent Sales.** The Council will not grant reinstatement of accreditation after a change of ownership or control if the sale of the stock or assets triggering the change of ownership is contingent on approval of the transaction by the Council. If the transaction is rescinded as a result of a condition subsequent to the change of ownership or control of an institution, then the previous owner must apply to the Council for reinstatement.

**2-2-403. Change of Ownership or Control Review Procedures.** Institutions must submit Part I of the change of ownership/control application 30 days prior to the transfer of ownership or change in control occurs. Part II of the change of ownership/control application must be submitted within five business days after the transaction. The following procedures govern the Council's review of change of ownership/control:

- (a) *Automatic Discontinuation.* Any change of ownership or control results in the immediate and automatic discontinuation of an institution's grant of accreditation. The grant of accreditation may be reinstated only upon application to and approval by the Council. Because the discontinuation results without action or prior approval on the part of the Council, this change in status does not constitute withdrawal of accreditation and is not a negative action.
- (b) *Reinstatement.* After the grant of accreditation has been discontinued, it may be reinstated at the discretion of the Council within 30 days of the change in ownership/control. Those terms and conditions of the reinstatement process are set forth in policy statements issued to the field and in the change of ownership/control application document that institutions must file to initiate the reinstatement process. The Council will conduct a quality assurance monitoring visit within six months of the effective date of a change of ownership/control. The new owner(s) and the chief on-site administrator must provide evidence of attending an ACICS Accreditation Workshop within one year of the change of ownership or attend an Accreditation Workshop prior to the quality assurance monitoring visit.
- (c) *Effect.* Until the Council approves a reinstatement of the grant of accreditation, the accreditation of the institution remains in abeyance. If approval of the application for reinstatement is withheld, the matter will be treated procedurally as a deferral or a denial, as the case may be. (See Title II, Chapter 3, Council Actions, for further information.)

**2-2-500 – PROGRAMS OF STUDY REGULATIONS**

**2-2-501. *Evaluation of Programs for Purposes of Federal Financial Aid.*** As part of its evaluation of an institution for initial accreditation or renewal of accreditation, ACICS will review the institution’s policies and procedures for determining credit hour assignments for purposes of awarding federal financial aid. ACICS will evaluate the reliability and accuracy of the institution’s assignment of credit hours, as defined by federal requirements, to courses and programs and will determine whether this assignment conforms to commonly accepted practice in higher education.

- (a) *Credit Hours for Credit-Hour Programs.* The evaluation of credit hour programs, as defined by federal requirements, for purposes of financial aid is based on the following federal definition of a credit hour:

Except as provided in federal regulations, a credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than—(1) One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or (2) At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

- (b) *Credit Hours for Programs that are neither Credit-Hour nor Clock-Hour Programs.* Clock hour programs as defined in federal regulations may not assign credit hours for the purpose of awarding federal financial aid. However, undergraduate degree programs of less than two years in length and non-degree programs that are not fully transferrable to degree programs of at least two years in length (with at least two graduates) at the same institution are eligible to convert clock hours to credit hours for purposes of awarding federal financial aid. In doing so, these programs may seek to combine a minimum number of hours in a range of hours of student work outside of class with a required minimum number of hours of instruction alone to meet or exceed a total number of clock hours of instruction. The evaluation of these clock-to-credit hour programs is based upon the following federal conversion formulas:

The institution’s student work outside of class combined with the clock hours of instruction meet or exceed the following numeric requirements:

- (i) A semester hour must include at least 37.5 clock hours of instruction;
- (ii) A trimester hour must include at least 37.5 clock hours of instruction; and
- (iii) A quarter hour must include at least 25 clock hours of instruction; and

The clock hours of instruction alone meet or exceed the following numeric requirements:

- (a) A semester hour must include at least 30 clock hours of instruction;
- (b) A trimester hour must include at least 30 clock hours of instruction; and
- (c) A quarter hour must include a least 20 hours of instruction.

**2-2-502. *Program Show-Cause or Compliance Warning.*** When the Council determines that a program at a campus of the institution has fallen below the compliance standard for retention, placement, or licensure or certification examination pass rates, the institution will be provided in writing with a show-cause or compliance warning regarding the alleged deficiency in accordance with the guidelines outlined in Appendix L, Student Achievement Standards and Campus Accountability Reports.

**2-2-503. *Termination of Programs.*** The withdrawal of approval for a program following the issuance of a program show-cause or compliance warning or a decision by an institution to terminate any program voluntarily must be appropriately communicated to all interested publics. These publics include, but are not limited to, students, governmental agencies, the local community, and ACICS.

All institutions subject to the withdrawal of approval for a program or who voluntarily terminate an approved program will be directed to submit a program termination plan that conforms to the following requirements. New students may not be enrolled in any program which cannot be completed prior to the termination date for which public notice has been given. Moreover, the institution is obligated to continue to offer appropriate courses, including prerequisites, so that currently enrolled students will be able to complete the program and receive the credential which was their designated educational objective. For this purpose, the period of time need not extend beyond sufficient time for students already enrolled and maintaining normal academic progress to complete the program.

Council-directed withdrawal of approval for a program conditions the institution's grant of accreditation with respect to the inclusion of the program and therefore is appealable to the Council. Due to the limited nature and narrow scope of the withdrawal of program approval, the appeal to the Council may be in writing only. An institution may not initiate the new program application process for a program it was directed to teach-out until after it has requested and received approval from the Council to do so, no sooner than the completion of the program's teach-out. To reinstate a voluntarily terminated program, the institution must initiate a new program application process.

To maintain approval, an institution must demonstrate active enrollment in each program of study. If an approved program is inactive for at least two years, the program will be considered discontinued and will be removed from the institution's list of approved programs. To reinstate the program, the institution must initiate the new program application process. Programs that have not started within one year of the proposed start date will also be surrendered. To reinstate the program, the institution must initiate the new program application process. Requests to extend a new program's proposed start date beyond one year of the initial date must be submitted to the President.

**2-2-504. *Contracts or Agreements with Accredited Institutions.*** A written arrangement between one institution eligible to participate in HEA Title IV financial aid programs and another eligible institution or with a consortium of such institutions permits an institution to arrange for a portion of its approved program to be delivered by another accredited institution. Contracts or consortium agreements describing these arrangements must be in writing and must be disclosed in the catalog. Institutions are advised that specific state and federal regulations may apply.

- (a) The entire consortium agreement must be submitted to and approved by the Council prior to the institution's participation in the arrangement. The institution seeking approval of such an agreement must submit documentation that demonstrates that the other institution or the members of the consortium that will deliver instruction hold institutional accreditation from an accrediting agency recognized by the U.S. Department of Education and that the portion of the program to be delivered by any other institution has been approved by that institution's accrediting agency.
- (b) The consortium agreement must identify how the curriculum and instruction will be monitored, how curriculum revisions will be undertaken, and how student grievances will be addressed. The institution seeking approval of a consortium agreement must acknowledge in writing that it retains ultimate responsibility for the delivery of its programs and the satisfaction of its students.
- (c) More than 50% of the program must be delivered by the institution that awards the academic credential.

**2-2-505. *Contracts with Unaccredited Institutions or Entities.*** An institution may enter into a contract with an unaccredited institution or entity for the delivery of up to 25% of a program of study.

The institution must submit the contract and provide the following information to ACICS for review and approval prior to the initiation of the contract:

- (a) a full catalog description of the program and the services to be provided by the contractor;
- (b) a systematic plan for administrative and student evaluations of instructors provided by the contractor;
- (c) evidence of the qualifications of faculty to teach the contracted courses;

- (d) a description of the instructional facilities provided by the contractor; and
- (e) plans for the completion of the program should the contractor fail to provide contracted services.

**2-2-506. *Articulation Agreements with Secondary Schools.*** An institution may enter into an articulation agreement with a secondary school to transfer credit for courses taken at the secondary level that are equal to courses offered in a postsecondary institution. Articulation agreements must be in writing, periodically reviewed, signed, and dated. The institution must maintain a file consisting of the following: (1) a Letter of Intent to Articulate signed by both institutions specifying the numbers and titles of courses to be articulated, (2) a written description of the standards for acceptable transfer of credit, and (3) a comparison of the course objectives of the secondary and postsecondary courses(s) with signed approvals of both institutions. These credits appear on both the secondary and postsecondary transcripts.

**2-2-507. *International Partnership Agreements.*** An ACICS-accredited institution may enter into an international partnership agreement with an institution of higher education in a geographic location other than that of the United States or its territories. At least 25% of the program must be delivered by the institution that awards the academic credential.

The ACICS-accredited institution must submit an international partnership agreement to the Council and provide the following information to ACICS for review and approval prior to the initiation of the partnership agreement:

- (a) evidence provided by the institution or agency that the international partner and the programs to be delivered are recognized by an educational approval agency equivalent to an accrediting agency recognized by the US Department of Education;
- (b) a full catalog description of the program and the services to be provided through the partnership agreement;
- (c) a plan which describes recruitment, admission, standards of satisfactory academic progress;
- (d) a plan which describes student financial relations, including tuition and fees, and refund policies;
- (e) a description of the program(s) of study or courses offered;
- (f) a systematic plan for administration and student evaluations of instructors provided by in the partnership agreement;
- (g) evidence of the qualifications of faculty to teach;
- (h) a description of the instructional facilities at the international site;
- (i) a plan for the completion of the program(s) should the international partner fail to provide agreed upon services;
- (j) a plan for the safety and security of students, faculty, and staff; and
- (k) specify which programs or portions are to be delivered via distance education and how the institutions will monitor growth.

## **2-2-600 – OTHER CHANGES**

**2-2-601. *Change of Name.*** The Council must be notified and grant approval when an institution decides to change its name. Forms are supplied for the institution to explain and justify the change. The President has the authority to review and approve a change in name. The following limitations apply: “university” may be used only by those institutions that offer a master’s degree. These limitations are effective for all Change of Name applications received after January 1, 1997. All institutional names approved prior to that date may be retained.

**2-2-602. *Change of Location.*** The Council must be notified and grant approval when an institution decides to change its physical location or its address and prior to the initiation of classes at any new location. Forms are supplied for the institution to explain and justify the change. The President has the authority to review and approve a change of location. In addition, the President may require an on-site evaluation visit as part of its

review in order to determine compliance with Council standards.

**2-2-700—VOLUNTARY WITHDRAWAL**

If an institution seeks to voluntarily withdraw from its grant of accreditation by ACICS, or the inclusion of one or more of its nonmain campuses from within its grant of accreditation, it must submit written notice to ACICS of its request. The notice must be signed by the chief executive or administrative officer of the institution and indicate the requested date of effect. The institution's grant of accreditation will be revoked as of the effective date, or retroactive to the date that all outstanding obligations, including payment of fees, had previously been fulfilled by the institution.

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## TITLE II            GENERAL PROCEDURES

### Chapter 3        Council Actions

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#### INTRODUCTION

When the Council has considered all of the information and reports submitted as a result of the accrediting process, it will make a judgment as to an institution's compliance with the *Accreditation Criteria*. The Council's decision is based on the extent of an institution's compliance. The judgment made is referred to as a "Council action." The actions which the Council may take are described in this chapter. Procedures available to institutions to challenge those actions and the maximum time frames for achieving final disposition of those actions by the Council also are explained. There are four general areas of Council actions: accreditation granted, accreditation deferred, accreditation denied, and accreditation withdrawn.

If the Council determines that an institution is not in compliance with the *Accreditation Criteria*, it will take prompt adverse action against the institution, or it will require the institution to take appropriate action to bring itself into compliance with the *Accreditation Criteria* within a time frame specified by the Council after the institution has been notified that it is not in compliance. That time frame will not exceed and may be less than the following:

- (a) twelve months, if the longest program is less than one year in length;
- (b) eighteen months, if the longest program is at least one year, but less than two years in length; and
- (c) two years, if the longest program is at least two years in length.

Similarly, if the Council determines that a campus's program is not in compliance with the *Accreditation Criteria*, it will take prompt adverse action on the program, or it will require the campus to take appropriate action to bring the program into compliance with the *Accreditation Criteria* within a time frame specified by the Council after the campus has been notified that its program is not in compliance. That time frame will also not exceed and may be less than the following:

- (a) twelve months, if the program is less than one year in length;
- (b) eighteen months, if the program is at least one year, but less than two years in length; and
- (c) two years, if the program is at least two years in length.

The above time frames may be extended at the sole discretion of the Council for good cause, including evidence that there has been significant improvement in the deficient area(s) and the applicable time frame does not provide sufficient time to demonstrate full compliance, e.g., significant improvement in completion or placement rates. In no event will the good-cause extension exceed one year.

#### **2-3-100 – ACCREDITATION GRANTED**

If an institution is found to be in compliance with the *Accreditation Criteria*, ACICS may grant accreditation for a specific period of time from a minimum of one year to a maximum of six years. The length of the grant shall be at the discretion of ACICS. A grant of accreditation for less than six years is not a negative action and, therefore, is not appealable.

The Council will not grant accreditation for a full six-year term if the grant is awarded following any hearing resulting from a previous action to deny accreditation.

**2-3-200 – ACCREDITATION DEFERRED OR CONDITIONED**

The Council, upon review of relevant information concerning an institution, may take any of the following actions at any time in accordance with the procedures described, up to and including a final adverse action.

**2-3-210. *Deferral.*** When Council determines there is insufficient evidence available to make a decision, it may defer action until a later date pending receipt of additional information. In such cases, the Council will provide in writing the reasons for the deferral, state what the institution needs to provide with sufficient time for the institution to respond and specify the response date. Based on the nature and/or number of identified deficiencies, the Council may require attendance of key administrators at a workshop and/or consultation.

Deferral is, in effect, “no action at this time” and is not a negative action. Therefore, deferral is not an appealable action. Neither is deferral a final action. In all cases of deferral on renewal of accreditation of accredited institutions, the Council will extend the present grant of accreditation for a period sufficient for the institution to provide the information needed.

**2-3-220. *Compliance Warning.*** When the Council determines that an institution is not in compliance with the *Accreditation Criteria*, the Council may issue a compliance warning. The institution will be provided in writing with the areas of noncompliance and will be required to demonstrate corrective action for review by ACICS.

The Council may issue a show-cause directive or a denial action as the result of reviewing a compliance warning as described in Section 2-3-230 or 2-3-402. Following receipt of a compliance warning, the institution must bring itself into compliance within the time frames specified in Title II, Chapter 3, or the institution will be subject to a final adverse action.

**2-3-230. *Show-Cause Directive.*** Show-cause is a status that the Council may impose on an institution when it determines that the institution or one of the campuses within the institution does not materially operate in accordance with the *Accreditation Criteria*. The Council will provide a written summary of the areas of noncompliance to the institution, which will be required to provide evidence of corrective action for review by ACICS. Following receipt of a show-cause directive, the institution must bring itself into compliance within the time frames specified in Title II, Chapter 3, or be subject to an adverse action.

The issuance of a show-cause directive may be considered the basis for an institutional review, as defined in Section 2-3-500. A suspension order or denial action may be issued by ACICS as the result of the Council’s review of the institution’s response, and such action is considered a final action that may only be appealed to the Review Board of Appeals as described in Section 2-3-600. All institutions that are issued a show-cause directive by the Council will be directed to submit a school closure plan and may be required to submit a teach-out agreement as described in Section 2-2-303 of the *Accreditation Criteria*.

**2-3-231. *Result of Show-Cause.*** The Council will not accept any applications for new programs or new campuses from any institution on show-cause unless approval is received in advance to submit such an application.

**2-3-232. *Vacate Show-Cause.*** If the institution demonstrates that it has addressed the Council’s concerns and is operating in compliance with the *Accreditation Criteria*, then ACICS may vacate the show-cause. The Council may also order a special visit at the institution’s expense before lifting the show-cause.

**2-3-233. *Notification of Show-Cause.*** The Council will notify the U.S. Secretary of Education, appropriate state regulatory agencies, other appropriate accrediting agencies, and the public of its decision to place an institution on show-cause. The institution is required to notify immediately its current and prospective students along with the public of its show-cause status through appropriate means, including posting a prominent notice on its website.

### **2-3-300 – ACCREDITATION DENIED**

Denial of an accredited status is characterized by the Council as a “withholding” action and is differentiated from suspension of accreditation, which is a “withdrawal” action. There are two levels of denial. One totally withholds accreditation of the institution or a branch; the other denies approval of a requested substantive change. Denial at either level constitutes a negative action and is challengeable by the institution. The process of challenge, however, is different for each level of denial as separately described in Sections 2-3-301, 2-3-302, and 2-3-303. In all cases of denial, the Council will give the institution written reasons for the denial, which are subject to modification through the appeals processes as later described and explained. Denial actions that are not appealed in accordance with the appeals procedures provided by the Council are considered final actions.

**2-3-301. Denial of Initial Grant.** An institution that objects to a Council decision to deny an application for an initial grant of accreditation has the right and will be given the opportunity to present its case and to be heard by a panel of the Review Board of Appeals. At such a hearing, the institution may not present new evidence for consideration and must follow the procedures described in Section 2-3-600.

**2-3-302. Denial of Renewal of Accreditation or Denial of Reinstatement of Accreditation Following Change of Ownership/Control.** An institution that objects to a Council decision to deny an application for a renewal of accreditation or reinstatement of accreditation following a change of ownership or control has the right to appeal the decision to the Review Board of Appeals pursuant to the procedures described in 2-3-604.

Additionally, in cases of affirmed denial of an application for renewal of accreditation, the Council may revoke the institution’s current grant of accreditation as described in Section 2-3-401.

**2-3-303. Denial Actions Not Affecting Overall Accreditation.** An institution that objects to a Council decision to deny an application for the addition of a program within the institution’s current scope of accreditation or any substantive change addressed in Section 2-2-101 will be given the opportunity to present its case in writing to the Council.

**2-3-304. Subsequent Action Following Denial.** If the denial not affecting overall accreditation is affirmed, the denial action becomes final and no further remedy is available to the institution. In all cases of denial, the Council retains discretion to specify whether and under what conditions the institution might initiate a request for consideration of the same type of application.

### **2-3-400 – ACCREDITATION WITHDRAWN**

“Withdrawal of accreditation” differs from “denial of accreditation” in that denial rejects an institution’s application for an initial grant of accreditation or for a renewal of accreditation to take effect upon the expiration of an existing grant of accreditation; withdrawal of accreditation takes away a current grant of accreditation before its expiration. Accreditation may be withdrawn from an institution or inclusion withdrawn from a branch campus through two types of Council action: “revocation of accreditation” or “suspension of accreditation.”

**2-3-401. Revocation.** Revocation occurs without a hearing for any of the following reasons:

- (a) An institution, campus, State authority, U.S. Department of Education, Ministry of Education, or similar body notifies the Council that the institution has closed and/or ceased operation.
- (b) An institution notifies the Council that it is voluntarily withdrawing its grant of accreditation or the inclusion of one or more of its nonmain campuses from within its grant of accreditation.
- (c) An institution is denied a renewal of accreditation and does not appeal the action, or the action is affirmed by the Review Board of Appeals.
- (d) An institution or campus fails to submit a written response to a show-cause directive by the indicated due date.
- (e) An institution or campus whose accreditation has been summarily suspended does not challenge or appeal

the suspension within 10 days of receipt of the suspension notice. (See Section 2-2-301)

- (f) The institution or campus fails to file an annual report as required by the Council. (See Sections 2-1-801 and 2-1-802)
- (g) The institution or campus fails to pay its annual fees, application fees, other assessed fees, or evaluation expenses. (See Section 2-1-804)

A revocation action is not appealable. It requires an institution to start anew and to undergo the entire accreditation process to regain accreditation.

**2-3-402. *Suspension.*** Suspension of accreditation may occur when, in the judgment of ACICS, an institution or one of the campuses within the institution no longer complies with the criteria.

By way of illustration, ACICS might issue an order of suspension for reasons such as the following:

- (a) The institution or any of its components (a branch or new program, for example), is evaluated as directed by ACICS and is determined not to be in compliance with the criteria.
- (b) Periodic required reports filed by the institution or campus fail to conform to Council reporting requirements.
- (c) The institution or campus makes substantial or significant change, without notice to ACICS, in its operation, structure, governance, ownership, control, location, facilities, or programs of study.
- (d) The institution or campus fails to respond to or cooperate with attempts by the Council to make arrangements for a site evaluation.
- (e) The institution or campus has deviated from the criteria or other directives of ACICS.
- (f) The institution or campus fails to disclose any agreements, options, or other contractual arrangements between the institution and other parties which bear on the management or control of the main campus or its non-main campuses.

In all cases of suspension, the Council retains discretion to specify whether and under what conditions the institution might apply for an initial grant of accreditation or inclusion of a branch campus.

**2-3-403. *Procedural Guarantees for Withdrawal by Suspension.*** In all cases where accreditation is subject to withdrawal by suspension under Section 2-3-402, the institution is afforded the following procedural guarantees:

- (a) Opportunity for a review or hearing before ACICS on all material issues in controversy.
- (b) Written prior notice of the proceedings, the charges levied, and the standards by which the institution/campus ultimately is to be judged.
- (c) A decision on the record alone and a statement of reasons for the ultimate decision.
- (d) A right of appeal as provided in Section 2-3-600.
- (e) If the Review Board of Appeals affirms the withdrawal of accreditation by way of suspension, the appeal shall be deemed to be finally disposed of upon issuance of the decision and publication will be made as described in Section 2-3-607.

### **2-3-500 – COUNCIL REVIEW OR HEARING PROCEDURES**

All institutional reviews will be in writing unless the Council exercises its sole discretion to require a hearing in person before the Council. The following procedures will govern reviews to be conducted by and hearings to be held before the Council:

- (a) The institution shall have the right to respond with evidence and facts concerning the areas of noncompliance with which it has been charged, to raise all reasonable questions, and to present evidence in opposition to or extenuation of the charges of noncompliance. Such written evidence must be submitted

by the date prescribed by the Council unless the institution can show that such information was not available before the submission date and that failure to make a timely submission was outside of the institution's control.

- (b) In the event that the Council requires a hearing in person, the acceptance of an in-person hearing must be made by a date determined by the Council, which will not be less than ten (10) days from the date of receipt of the letter of notification of show-cause directive. The acceptance of the in-person hearing must be in writing and signed by the chief executive officer of the institution. Upon receipt of the acceptance of the hearing, the Council will notify the institution of the procedures to follow to prepare for the hearing. The institution may send one or more representatives, including legal or financial counsel, to present its argument in opposition to or extenuation of the Council action. The Council transcribes all such hearings for its records. A copy of the transcript is available to the institution upon request.

**2-3-501. Institutional Review or Hearing Format.** Institutional reviews conducted by and hearings before the Council resulting from a show-cause directive and involving areas of noncompliance other than or in addition to financial concerns will take place before a panel of commissioners.

A review or hearing panel of at least three commissioners will be designated by the Council to review the written response or hear the presentation of the institution, if applicable. The panel will present its findings and its recommended action to the full Council, which will make the final decision within the time frames specified in Title II, Chapter 3.

**2-3-502. Financial Reviews or Hearings.** All reviews conducted by or hearings before the Council for financial concerns only will be deliberated or heard by a panel of at least three commissioners, which will include at least one representative of the Financial Review Committee. The panel will present its findings and its recommended action to the full Council, which will make the final decision within the time frames specified in Title II, Chapter 3.

### **2-3-600 – REVIEW BOARD APPEAL PROCESS**

For those institutions that appeal to the Review Board of Appeals a denial action as described in Sections 2-3-301 and 2-3-302 or a suspension action as described in Section 2-3-402, the Council has established procedures designed to provide due process.

**2-3-601. Purpose and Authority of Review Board.** The Review Board of Appeals is a separate, independent appeals body established by the Council for the purpose of hearing appeals by institutions for actions specified in Sections 2-3-301, 2-3-302, and 2-3-402.

**2-3-602. Appointment of Members.** The Review Board of Appeals shall consist of a pool of fifteen (15) persons, all of whom have had experience in accreditation, who are appointed to three-year terms. An appointed person shall not have been a commissioner within one year prior to appointment. The Review Board of Appeals shall consist of at least two (2) academic representatives, two (2) administrative representatives, and three (3) public members, as defined in Appendix A.

A Review Board of Appeals panel of three to seven persons, depending on the scope and complexity of the matter or institution being reviewed, will be designated by the Council from the entire Review Board to hear an appeal from an institution. The Council also will designate one member of the Review Board panel to serve as chair. The selection and actions of the panel are subject to ACICS conflict of interest policies. A Review Board Panel will consist of at least one (1) academic, one administrative, and one public representative as defined in Appendix A.

**2-3-603. Jurisdiction and Authority.** The Review Board of Appeals is empowered to review, upon notice of appeal timely filed, actions specified in Sections 2-3-301, 2-3-302, and 2-3-402. The Review Board panel has the authority to:

- (a) affirm the decision of the Council;
- (b) amend the decision of the Council;
- (c) reverse the decision of the Council; or
- (d) remand the case to the Council with recommendations for further consideration.

The Review Board panel may amend or reverse the decision of the Council or remand the case to the Council for further consideration only if it finds the decision to be one of the following:

- (a) arbitrary, capricious, or otherwise in substantial disregard of the *Accreditation Criteria*; or
- (b) not supported by substantial evidence in the record on which the Council took the negative action.

The Review Board panel cannot amend or reverse the decision of the Council or remand the decision based on argument by the appellant that the Council action was disproportionate to the violations cited. The Review Board panel is further limited in that it has no jurisdiction or authority concerning the reasonableness of the *Accreditation Criteria*.

A determination by the Review Board panel to affirm the Council's decision is effective immediately upon the Review Board panel's action. A determination by the Review Board panel to amend, reverse, or remand the Council's decision will be referred to the Council for implementation and further action.

Except as noted below, Review Board panels will not consider any evidence that was not in the record before the Council. Documents reviewed by or available to evaluation teams are not considered to be part of the record unless they are appended to the team report or the institution submits them to the Council as part of the institution's response to the evaluation team report.

An exception to the policy on evidence will be made where a final adverse action is based solely on the failure of an institution to comply with the standards of financial stability. In that case, the institution on one occasion may seek review of significant financial information that was unavailable to the institution prior to the determination of the adverse action and that bears materially on the financial deficiencies identified by the Council. The Financial Review Committee will determine if the new financial information submitted by the institution is significant and material. If these criteria are met, the Financial Review Committee will provide a report of its review to the Council, which then will reconsider its adverse action in light of the new information. If the Council reaffirms the adverse action, the Financial Review Committee report and the result of the Council's recommendation will become part of the record under review before the Review Board.

The panel acts on behalf of the entire Review Board. Therefore, a decision of a Review Board panel is final and will not be considered further by the full Review Board. In cases remanded to the Council for reconsideration, the Review Board panel will identify specific issues that the Council must address. With respect to a Review Board panel decision that is implemented by or remanded to the Council, the Council will act in a manner consistent with the Review Board panel's decisions or instructions.

**2-3-604. *Request for Appeal.*** To exercise its right of appeal, the institution must file a request for a hearing before the Review Board of Appeals and submit the appropriate fee within a time frame determined by the Council, normally not more than 10 business days from date of receipt of notification of the denial or suspension action. The request for a hearing must be in writing and signed by the chief executive officer of the institution. Upon receipt of the request for a hearing and the appropriate fee, pursuant to the ACICS Schedule of Fees, the Council will notify the institution of procedures to follow in preparing for it.

**2-3-605. *Hearing of Appeal.*** The hearing will be held at a time and place designated by the chair of the Review Board panel. Three members will constitute a quorum.

If the appealing institution intends to submit a written appeal brief or statement of points, it must be received by

the Review Board panel and the Council at least 15 business days prior to the hearing date. The Council's reply brief must be received by the panel and the appealing institution at least seven business days prior to the hearing. The Review Board panel chair will preside at the hearing and will rule on all procedural matters. There will be no right to cross-examine the opposing party or its representatives.

The Council transcribes all Review Board hearings for its own records. A copy of the transcript is available to the institution upon request.

The hearing shall be as informal as may be reasonable and appropriate under the circumstances. Both the Council and the institution may appear by or with counsel or other representative. The institution may waive a personal appearance, in which case the matter will be handled solely on briefs.

The chair of the Review Board panel may promulgate such additional rules of procedure for the scheduling and conduct of hearings as are consistent with these procedures.

**2-3-606. *Decision of the Review Board.*** Every decision must have the concurrence of the majority of the Review Board panel. Within a reasonable time after the conclusion of the hearing, the hearing panel shall issue in writing its decision with a statement of its reasons and recommendation, if any, to the Council. The decision will indicate those members of the Review Board panel who concur with the decision. Dissenting opinions may be filed. The majority decision with dissenting opinions, if any, will be furnished to the institution.

**2-3-607. *Council Receipt of Review Board Decisions.*** Decisions by the Review Board panel are transmitted to the Council for disposition and publication.

If the Review Board panel affirms the prior decision of the Council, there is no further remedy available within these procedures. The Council's decision is final, and immediate publication is automatic. If the Review Board panel remands the matter, the case shall be deemed to be finally disposed of when the Council takes final action on remand.

### **2-3-700 – COMPLAINTS AND ADVERSE INFORMATION**

Procedurally apart from Council actions heretofore described and explained, ACICS receives and is obligated to investigate legitimate complaints about an institution from any source, that in any way pertain to ACICS criteria.

Also, ACICS periodically receives and may investigate information from federal or state agencies or other accrediting agencies, or through public media sources, which may indicate possible criteria violations. Adverse information may include, but is not limited to, low completion rates, low placement rates, high default rates, tuition refund problems, negative audits or program reviews, and governmental agency investigations.

When the staff of ACICS, with delegated authority to do so, determines that a complaint or adverse information warrants investigation, it will notify the chief executive officer of the institution in writing about the complaint or adverse information, and a copy of the information will be provided. The institution is requested to submit to the Council office its version of the conditions or circumstances which led to the complaint or adverse information. The complainant also will be informed in writing that the institution has been contacted and has been requested to provide information. Any governmental agency providing adverse information to the Council may be informed at the discretion of the Council of the action taken on the adverse information.

The role of the Council in resolving complaints and investigating adverse information is to determine whether the institution is out of compliance with one or more accrediting standards to which the complaint is addressed or to which the adverse information applies. After such determination, ACICS may then do one of the following:

- (a) dismiss the complaint or terminate further investigation of the adverse information;
- (b) postpone a final action on the complaint or adverse information if there is evidence that the institution is

- making progress to rectify the situation or if more investigation is necessary; or
- (c) notify the institution that, on the basis of information available, ACICS has determined that the institution is failing to comply with the *Accreditation Criteria* and that the institution is:
- (i) issued a compliance warning
  - (ii) directed to show cause why its accreditation should not be suspended, revoked, or otherwise conditioned;
  - (iii) directed to submit a report to ACICS detailing plans for rectifying the area(s) of noncompliance; or
  - (iv) directed to undergo a special on-site evaluation.

The Council will inform the complainant of the determination by the Council and the disposition of the complaint.

### **2-3-800 – SPECIAL AND FACT VISITS**

The Council reserves the right to initiate special on-site evaluation visits to or request specific reports from an institution at any time, both of which are to be completed under conditions and within a time frame determined by ACICS. Refusal of an institution to respond to or cooperate with such requests shall be grounds for suspension of its grant of accreditation.

At any time ACICS has substantive evidence or information that an institution is in jeopardy of having its eligibility status with a federal or state agency or its accreditation status with another accrediting agency conditioned, ACICS may direct a special on-site evaluation visit to that institution. The purpose of the visit will be to ensure that the students in the institution are not being harmed educationally because of the institution's alleged noncompliance with federal or state statutes or regulations or another accrediting agency's standards and criteria.

The Council also may direct a Fast Assessment and Compliance Team (FACT) visit to investigate and report on alleged improper practices at ACICS institutions.

The Council retains discretion to determine the size and composition of special and FACT teams and the length and breadth of the evaluation. In making these decisions, the Council will consider the issues and factors that prompted the visit, the size of the institution, and the nature of the institution's offerings.

### **2-3-900 – DEBARMENT**

The Council may bar a person or entity, including spouses and closely related family groups as defined in Section 2-2-401, from being an owner, senior administrator, or governing board member of an ACICS-accredited institution if that person or entity was found guilty of fraudulent or criminal behavior; was debarred by a government agency or an accrediting agency; or was an owner, senior administrator, or governing board member of an institution that lost its accreditation as a result of a denial or suspension action or that closed without providing a teach-out or refunds to students matriculating at the time of closure.

The Council will notify the person(s) or entity whom it intends to bar as the result of denial or suspension action within four months following the loss of the institution's accreditation. It will notify the person(s) or entity whom it intends to bar as the result of the closing of an institution within a reasonable period of time following the closure. In each case, the Council will forward an intent to bar notice by both electronic and certified mail to the last institutional mailing address known to the Council, unless the Council has received updated mailing information following the institution's closure or loss of accreditation. Those individuals or entities will be considered notified when the Council has forwarded the intent to bar notice in accordance with these procedures.

The intent to bar notice will inform the person(s) or entity that they are entitled to present information and materials in writing to appeal the intent to bar at the next scheduled meeting of the Council. The notice will

stipulate that if they intend to appeal the intent to bar, the person(s) or entity must inform the Council office in writing within ten business days of receipt of the notice as to whether they will appeal the intent to bar in writing or in person, and an in-person hearing is subject to such fees as contained in the ACICS Schedule of Fees. The Council's decision is final if the person or entity elects not to appeal within ten business days of the Council notification.

A debarment order may be issued by the Council as a result of its consideration of the facts presented in the appeal. The Council's decision is final and will be sent to the person(s) or entity by electronic and certified mail following their appeal before the Council.

The Council retains final discretion to establish the terms and length of the debarment. The length of debarment will be for a period of at least three years; however, it may vary depending on the circumstances that led to the debarment decision. Individual circumstances may justify a longer period of debarment.

## TITLE III EVALUATION STANDARDS

# Chapter 1 General Standards Applicable to All Institutions

### INTRODUCTION

This section of the *Accreditation Criteria* comprises the most heavily weighted part of the accrediting process. Chapter 1 states and explains the minimum operational and educational practices expected of all institutions, whatever methodology and mode of educational delivery is used and wherever the institution provides educational activities. Inasmuch as these are minimum expectations, extreme deviation from them is not permitted. The Council, while encouraging innovation at institutions and attempting to be somewhat flexible in its interpretation of these standards, does not grant waivers on criteria pertaining to good educational practice.

Chapters 2-6 contain additional criteria which are applicable to institutions offering nondegree programs and programs culminating in occupational associate's, academic associate's, bachelor's, and master's degrees. The Council recognizes that some requirements of these standards may not be appropriate for entities, and it may waive specific standards on a case-by-case basis.

### 3-1-100 – MISSION: PURPOSE AND OBJECTIVES

Every institution must have a mission which is its specific purpose for existing. The mission must include a mission statement and a set of objectives which together accomplish the purpose of the institution. The objectives should be devoted substantially to career-related education and should be reasonable for the program of instruction, mode of delivery, and facilities of the institution.

Institutions may exhibit a variety of missions, ranging from those which have a singleness of purpose to those which are multi-purpose.

**3-1-101. *Disclosure.*** The mission statement of the institution, its purpose, and its supporting objectives must be stated in the catalog and in other publications readily available to the public. The mission statement must be expressed in terms readily understandable by a prospective student, parents, the public, and other educational institutions.

**3-1-102. *Implementation.*** The institution is measured both in terms of its stated purpose and in terms of its conscientious endeavor to fulfill this purpose. The faculty, financial resources, physical plant, administration, management, and educational activities shall be appropriate and committed to successful implementation of the stated mission of the institution.

### 3-1-110 – CAMPUS EFFECTIVENESS

An important indication of the overall effectiveness of an ACICS-accredited institution is the degree to which it meets the mission, objectives, and educational goals it has identified. Each ACICS-accredited main and branch campus shall develop and implement a Campus Effectiveness Plan (CEP) that is consistent with its mission and objectives. The CEP shall identify how a campus plans to assess and continuously improve its overall educational operations and how it plans to meet the educational and occupational objectives of its programs, taking into consideration its review of all critical organizational functions such as admissions, recruitment, financial aid, and student services.

For the Campus Effectiveness Plan, the following elements, at a minimum, shall be evaluated and reported for achievement of outcomes, at both the campus and program levels:

1. retention rates;

2. placement rates;
3. graduation rates;
4. current student satisfaction;
5. graduate satisfaction;
6. employer satisfaction; and
7. student learning outcomes.

**3-1-111. *Development of the Campus Effectiveness Plan.*** The effectiveness plan for each campus shall be described in a written CEP document that complies with Appendix K, Requirements and Guidelines for the Campus Effectiveness Plan (CEP).

**3-1-112. *Implementation and Monitoring of the Campus Effectiveness Plan.*** Each campus shall establish a process for developing, reviewing, and monitoring the Campus Effectiveness Plan (CEP). Each campus shall document that progress reports, completed at least biannually, related to completion of activities and changes in data and information for each of the elements identified in the CEP are prepared.

**3-1-113. *Evaluation of the Campus Effectiveness Plan.*** Each campus shall evaluate the CEP, its goals, and the effectiveness of activities completed at least annually. The annual evaluation will involve comparison of outcomes with baseline rates and goals for each of the elements measured after completion of planned activities. Data for historical outcomes shall be maintained and included in the report to provide a basis for evaluating the achievement of goals for the various elements of operations and campus and program effectiveness over time.

### **3-1-200 – ORGANIZATION**

Each institution should have an organizational structure designed to promote among all staff and faculty a spirit of understanding, cooperation, and responsibility. Performance standards and monitoring controls need to be employed to insure adequate administrative functioning. The annual budget expenditures should be adequate to properly carry out the stated educational objectives of the institution.

**3-1-201. *Disclosure.*** The governance, control, and corporate organization of the institution shall be stated in appropriate publications, including the catalog, together with the names of the trustees, directors, administrators, and officers.

**3-1-202. *Institutional Integrity and Capability.*** The integrity and capability of an institution is manifested by the professional competence, experience, personal responsibility, and ethical practices demonstrated by all individuals comprising the ownership, control, or management.

An institution must assume full responsibility for the actions, statements, and conduct of its representatives and must, therefore, select each of them with the utmost care, provide them with adequate training, and arrange for constant and proper supervision and evaluation of their work. The Council considers the following to be important:

- (a) Emphasis shall be placed upon the efficiency and effectiveness of the overall administration of the institution. Attention shall be given to educational activities, admissions, student financial aid, financial operations, plant and equipment, student services, and compliance with applicable local, state, and federal laws. The degree of institutional compliance with the criteria in these areas is a measure of the administrative capability of the chief on-site administrator of a main campus or branch campus.
- (b) The institution must maintain written evidence that faculty and staff members clearly understand their duties and responsibilities, know the person to whom they report, and understand the standards by which the success of their work is measured. A copy of the document describing these terms and conditions shall be given to the faculty and staff member and a copy maintained by the institution. The administration

must maintain documentation of the evaluation of the faculty and staff.

- (c) In the administrative organization of the institution, the professional integrity of the faculty and staff shall be respected. Administrative decisions shall not inhibit the academic freedom of the faculty. The institution shall adopt a policy assuring academic freedom and communicate the policy to all faculty.
- (d) An institution shall establish, publish, and implement appropriate grievance policies and procedures for considering complaints received from students, employees, and other interested parties. The grievance procedure for students shall be published in the institutional catalog or student handbook and shall include the name and address of ACICS.

**3-1-203. *Data Integrity.*** All data reported to ACICS for any purpose is expected to reflect an accurate and verifiable portrayal of institutional performance and is subject to review for integrity, accuracy, and completeness.

**3-1-204. *Financial Stability.*** The financial well-being of an institution requires constant oversight by competent managers.

The institution shall have adequate revenues and assets to meet its responsibilities, to ensure continuity of service, and to accomplish its mission. Budgetary practices should reflect a balanced application of resources to operations; the amount of expenses and debt must not burden the educational objectives of the institution; the proportion of the budget allocated to instructional programs must be adequate; and the financial profile of the institution must support the intent of its objectives.

### **3-1-300 – ADMINISTRATION**

Each institution must coordinate its administrative functions to best serve its educational mission. All staff should be well trained to carry out administrative functions. Detailed recordkeeping enhances the management of the institution.

**3-1-301. *Management.*** Each institution shall have a chief executive officer. Moreover, each institution also shall have a qualified on-site administrator at the main campus and at all branches. This person must be made known to ACICS and shall be responsible for the implementation of the stated mission as determined by the institution's governing body. The staff continuously shall evaluate the programs of study, student activity program, guidance services, financial aid services, instructional procedures and resources, and other aspects of the educational program of the institution. The chief executive officer shall seek to improve the educational program as a result of such evaluation. A current copy of the *Accreditation Criteria* shall be maintained by each main and branch location and shall be available to faculty and staff.

**3-1-302. *Evidence of Degrees.*** Institutions listing degrees of staff members in the catalog shall have on file appropriate evidence of the degrees. Copies of either transcripts or diplomas are acceptable.

**3-1-303. *Records.*** Careful recordkeeping is crucial to the smooth day-to-day operation of an institution. The data from these records are important to the institution for future planning, to students for informational purposes, and to evaluation teams during school visits. All such records should be maintained at each institutional site or shall be available at each site during evaluation visits. The Council expects at least the following:

- (a) Adequate records shall be kept by each institution relative to administrative operations. These include financial aid activities, admissions, curriculum, accreditation and licensure, guidance, instructional resources, supplies and equipment, school plant, faculty and staff, student activities, and student personnel.
- (b) For all students admitted under an ability-to-benefit determination, the institution shall maintain records of the validated test scores, initial and periodic academic and career advising, and any other factors used by the institution to support its admissions determination.
- (c) For institutions admitting students under an ability-to-benefit determination, documentation shall be

maintained to evidence the relationship between test cut-off scores from one of the U.S. Department of Education Federal Student Aid approved admissions test and successful academic or employment outcomes.

Such records could include such data as admissions rate (acceptances versus rejections), completion rate of those enrolled, general placement rate, or specific career placement rate.

The test score should predict successful completion of the program. Institutions must develop longitudinal data comparing the test cut-off score(s) utilized for acceptance with the eventual success of students.

An institution admitting a high percentage of applicants based on testing and losing a comparably high percentage of those students before completion (even allowing for factors other than ability) may not be using the appropriate test to measure aptitude, or the cut-off score for admission is too low, or both. The use of the minimum cut-off scores determined by the U.S. Department of Education will not, in and of itself, satisfy the requirements of this section.

- (d) For high school graduates or those with high school equivalency, the institution shall have on file evidence that the student has received a high school diploma or its equivalent. The student's record also may include personal background information, evidence of other educational experiences (including certificates, diplomas, or degrees earned), or information about the ability of the student to benefit from the education offered, including any aptitude testing information or recommendations from other sources.
- (e) A permanent academic record (transcript) of the student's progress shall be maintained. Compatible with the institution's mission, the transcript shall indicate student accomplishment in terms of clock hours, units of credit, or some other recognized system. The grading system used shall be fully explained on the transcript and must be consistent with that appearing in the institutional catalog.
- (f) All records pertaining to students shall be safely protected. Records shall be stored consistently in a manner that provides protection against misuse, misplacement, damage, destruction, or theft. Acceptable methods of protecting records from theft, fire, water damage, or other possible loss include electronic records management systems and software appropriately fire-rated file cabinets (that can be and are locked when not being used); a central location such as a vault, the entirety of which is protected; and printout records or other hard copies of records protectively stored off the premises.
- (g) Certain records shall be maintained by the institution for a specified period of time. The institution shall adopt and publish a policy on the responsibility and authority of the institution to properly maintain and retain such records. At a minimum, the policy should address the following document retention requirements:
  - (i) Academic records shall be maintained permanently (see Glossary definition of Record, Permanent Academic);
  - (ii) Admissions and advisement records shall be kept for at least five years from graduation or the last date of attendance (see Glossary definition of Record, Admissions and Advisement); and
  - (iii) Financial aid records shall be maintained according to the record retention policies and guidelines established by the funding source (see Glossary definition of Record, Financial Aid).

The institution shall comply with its published policy on records maintenance and retention.

### **3-1-400 – RELATIONS WITH STUDENTS**

Each institution should strive to ensure that its relations with students always reflect the highest ethical standards and conform to all applicable laws and regulations. Each institution also is required to develop a program of student services that is consistent with its stated mission, including services provided for students attending branch campuses and learning sites. Such services should support the educational program and reflect the institution's concern for the welfare of the student.

**3-1-410 – ADMISSIONS AND RECRUITMENT**

It is up to an institution to establish its own admissions criteria. It is the responsibility of ACICS to ensure that all who are enrolled are accorded equal educational opportunity.

The monitoring of the activities of an institution's employees, vendors, contractors, or agents in the referral, recruiting, evaluation, and admissions processes is the responsibility of the institution. The activities of these individuals must be supervised by the institution. An institution may not delegate these activities to anyone whose economic incentives are to recruit prospects through means that are unethical or subject to public criticism or to admit ill-prepared applicants. The institution may not contract, directly or indirectly, with third parties who are generally unfamiliar with the institution. "Non-employees" are independent contractors who are not considered "employees" under the Internal Revenue Code.

Institutions participating in Title IV programs must be aware of regulations imposed by the U.S. Department of Education as they apply to recruiting practices.

**3-1-411. Admissions.** The admissions policy shall conform to the institution's mission, shall be publicly stated, and shall be administered as written. The following minimums apply:

- (a) The requirements for students admitted to programs leading to a certificate, diploma, or degree shall include graduation from high school or its equivalent. Foreign transcripts of international students seeking admission must be evaluated by the American Association of Collegiate Registrars and Admissions Officers (AACRAO)'s International Education Services, or a member of Association of International Credential Evaluators (AICE), or a member of National Association of Credential Evaluation Services (NACES) to validate equivalency with graduation from high school and eligibility to enter college or university in the United States.

For students admitted under the ability-to-benefit classification, as specified under standard 3-1-303(b) and (c), students may only be admitted by passing an independently administered U.S. Department of Education approved ATB test.

- (b) It is the responsibility of the institution to maintain student records which reflect the requirements for admission of all students.
- (c) Institutions are not precluded from admitting, under different requirements, students who are beyond the age of compulsory school attendance or who may be otherwise specially circumstanced, such as:
  - (i) having financial sponsorship through contractual arrangements with public or private organizations;
  - (ii) having identifiable needs requiring remedial instruction as a supplement to the regular curricula;
  - (iii) participating in innovative postsecondary programs specially described to ACICS; or
  - (iv) being enrolled in individual courses not leading to an academic credential.

**3-1-412. Recruitment.** Recruiting shall be ethical and compatible with the educational objectives of the institution. The allocation of an institution's financial resources for purposes of recruitment shall be consistent with the stated mission of the institution. The following minimums apply:

- (a) An institution shall ensure that any person or entity engaged in admissions or recruitment activities on its behalf is communicating current and accurate information regarding courses and programs, student achievement disclosures (see Section 3-1-704), services, tuition, terms, and operating policies. The institution must maintain documentation that demonstrates that it systematically monitors its recruitment activities.
- (b) No prospective student names obtained as a result of a survey, canvass, promise of future employment or income while a student, or other marketing activity by an institution may be used for recruitment purposes unless the name of that institution is clearly identified and purposes of such activity are communicated to the respondent. This does not preclude the use of surveys or other studies to determine the employment needs and the educational desires of the local community.

- (c) An institution shall conform to the laws and regulations of each of the states in which it operates and shall ensure that each of its representatives is properly licensed or registered as required by the laws of that state.
- (d) Representatives of an institution shall use only those titles which accurately reflect their actual duties and responsibilities. Recruitment and enrollment personnel may not be designated as counselors or advisors and may not make final decisions regarding financial aid eligibility, packaging, awarding, and disbursement.
- (e) Referrals are permitted, and the referrer may be paid a fee so long as the referrer provides full disclosure and does not misrepresent the purposes of soliciting a prospective referral and such payments do not violate state or federal laws.
- (f) All recruiters must be supervised by the institution's administration to ensure that their activities are in compliance with all applicable standards.

**3-1-413. *Transfer of Credit.*** An institution shall evaluate and consider awarding proper academic credit for credits earned only at institutions that are either accredited by agencies recognized by the United States Department of Education or recognized by the respective government as institutions of higher education, for internationally-based institutions. The institution shall establish and adhere to a systematic method for evaluating and awarding academic credit for those courses that satisfy current program course requirements including an evaluation of all foreign transcripts by the American Association of Collegiate Registrars and Admissions Officers (AACRAO)'s International Education Services, or a member of Association of International Credential Evaluators (AICE), or a member of the National Association of Credential Evaluation Services (NACES), prior to the evaluation and award. Written policies and procedures must clearly outline the process by which transfer of academic credit is awarded. The institution shall disclose in its catalog its policies on transfer of credit, including a statement of the criteria established by the institution by which a determination is made with regard to accepting credits from another institution and if applicable, a list of institutions with which the institution has established articulation agreements.

In addition, the institution shall disclose in its catalog the transferability of the credits in the programs that are offered.

**3-1-414. *Enrollment Agreements.*** All institutions must use an enrollment agreement for each enrolled student which clearly outlines the financial obligations of both the institution and the student. The agreement must outline all program-related tuition and fees as well as the scheduled month and year of expected graduation, and must be signed by the student and the appropriate school representative, and a copy provided to the student.

### **3-1-420 – STANDARDS OF SATISFACTORY PROGRESS**

Each institution shall establish and administer measures of satisfactory academic progress for all students as referenced in Appendix D.

**3-1-421. *Compliance.*** The institution complies with the requirements of Appendix D.

**3-1-422. *Documenting Compliance.*** The institution documents compliance with its Satisfactory Academic Progress policy.

**3-1-423. *Oversight.*** The institution encourages and assists students who are experiencing difficulty in progressing satisfactorily in their programs.

### **3-1-430 – TUITION AND FEES**

**3-1-431. *Institutionally Financed Grants, Scholarships and Loans.*** The Council recognizes that most accredited institutions offer or administer grants, scholarships and loans for students. Institutions must meet appropriate

guidelines for such programs in order to ensure their legitimacy. Participation in ethical institutional grant (see Appendix E, Guidelines for Institutionally Funded Student Aid), institutional loan, and scholarship programs requires adherence to the following:

- (a) In addition to administering federal or state student aid programs, institutions may offer the following types of student financial aid:
  - (i) grants funded by the institution and awarded to all students within a qualifying category or to all students who demonstrate a need in accordance with published standards;
  - (ii) scholarships funded by the institution or a third-party and administered by the institution to provide aid to students who demonstrate academic achievement in accordance with published standards; and
  - (iii) loans funded by the institution and available equally to all students.
- (b) Institutionally financed or administered grants, scholarships and loans must be described in the current catalog with a description of the criteria for the award, the application procedures and deadlines, and amounts that may be awarded. All information must avoid false, misleading or exaggerated statements.
- (c) Institutionally financed loans may vary in amount depending on the student's need. The terms and conditions for loans, including forbearance and repayment, must be described in the current catalog. All institutionally financed loans must be collected in accordance with sound and aggressive business practices for the collection of student loans. Institutions must counsel students concerning their loan repayment obligations.

**3-1-432. Tuition and Charges.** Institutions may charge varying amounts of tuition and fees for different programs. All charges should be consistent for similarly circumstanced students enrolling at the same time and in the same programs, however, and detailed financial records should indicate at all times the financial obligation of the student to the institution. The following are minimum expectations:

- (a) The tuition and other charges, including the period for which the student is financially obligated, shall be clearly stated in the catalog of the institution. The existence of any separate or comparable publication containing tuition rates must be referenced specifically in the catalog. The schedule of charges must be uniformly administered to similarly circumstanced students.
- (b) The financial records of the students shall clearly show the charges and dates for the posting of tuition, fees, and other charges; the payments and dates of payment; and the balance after each transaction.
- (c) Announcements of changes in tuition or fees must state the effective date of the change and be uniformly administered.
- (d) Terms of payment may be varied by the institution so long as the tuition charges are uniformly administered.

**3-1-433. Refund Policy.** The institution must have a fair and equitable refund policy that is applicable to all students and that is published in the institution's catalog. Specific federal or state policies may apply.

**3-1-434. Administration of Student Financial Aid.** Participation in state or federal student financial aid programs requires serious administrative responsibility. The Council expects all institutions participating in such programs to be knowledgeable of and in compliance with applicable laws and regulations. The following requirements govern how such activities are evaluated by ACICS:

- (a) An institution participating in student financial aid programs shall designate at least one competent person at the site to administer student financial aid. The extent of this activity and the personnel needed shall be governed by the size and classification of the institution. The person who determines the amount of student awards cannot be responsible for disbursing those awards.
- (b) The person or persons assigned to administer student financial aid programs must in all cases be a part of the administration. Administrative personnel involved in student recruitment as their major activity shall

not have the final decision-making authority in the approval or awarding of student financial aid.

- (c) There shall be professional awareness on the part of the financial aid administrator as shown by membership and participation in state, regional, or national financial aid associations and by other educational activities designed to keep the administrator up to date on procedures and changes in the field.
- (d) Institutions shall document that students are counseled concerning their student loan repayment obligations.

**3-1-435. Cash Discounts.** Any institution providing discounts for cash received in advance of the normal payment schedule must have a written policy. That policy must be provided in writing to all student applicants prior to enrollment.

The institution must demonstrate that the policy:

- (a) is available to all students at the institution; and
- (b) bases the size of the discount on the financial benefit the institution receives from the payment of cash earlier than otherwise would be required under the institution's normal tuition payment schedule or applicable retail installment contract.

### **3-1-440 – STUDENT SERVICES**

**3-1-441. Advising.** Each institution shall designate at least one person with experience to advise students on academic problems and employment opportunities. The extent of such activity, and the personnel assigned to it, shall be determined by the size, classification, and admissions standards of the institution, the characteristics and location of students, and the means of communication with them. Orientation activities shall assist new students in adapting to the institution. The following are minimum expectations:

- (a) A system of educational and occupational advising shall be available to students and shall be provided on a periodic basis to ability-to-benefit students enrolled pursuant to Section 3-1-303(b).
- (b) Institutions shall emphasize retention and program completion for all students through activities that take into account their academic and socioeconomic characteristics.
- (c) Institutions shall provide employment assistance and document activity. An institution shall not guarantee employment or the starting salary of its graduates. All institutions that use placement percentages or salary projections as part of their recruiting activities shall maintain data on all graduates, including the percentage receiving jobs and the percentage receiving jobs in the career field for which they were trained. Institutions also should keep data on students who do not graduate but who become employed on their own or with the institution's assistance.

An institution is encouraged to provide placement assistance, when requested, to graduates of other ACICS-accredited institutions who are relocating to a new community.

**3-1-442. Extracurricular Activities.** Institutions which sponsor or conduct programs of extracurricular activities shall base such programs on well-defined purposes. These programs shall be designed primarily to serve the educational needs of the students, and the institution shall provide guidance and supervision for them.

### **3-1-500 – EDUCATIONAL ACTIVITIES**

The major index of an institution's quality is the effectiveness of its educational program. The educational program must be consistent with the stated mission, be adequate in breadth and context to achieve it, and produce measurable results. Its educational activities, whether residential or otherwise and whether group or individually oriented, shall include definable instruction, interaction, and evaluation. A second index of institutional quality is the resources available to instructors and students.

The third index of an institution's quality is the competence of its faculty. The effectiveness of any institution

depends upon contemporary teaching strategies and practices and upon the knowledge, ability, and commitment of its faculty. The selection, orientation, guidance, stimulation, and evaluation of the teaching staff are some of the most significant responsibilities of the administration. The faculty should actively participate in developing the total educational program of the institution.

**3-1-501. *Faculty Involvement in Academic Governance.*** The faculty shall have a clear responsibility, distinct from that of developing institutional policy, to participate in administering and implementing policy, especially as it pertains to academic affairs. The institution shall adopt and publish a policy on the responsibility and authority of faculty in matters of academic governance. At a minimum, the policy should address the role of faculty in:

- (a) the development of the educational program of the institution;
- (b) the selection of course materials, instructional equipment, and other educational resources;
- (c) systematic evaluation and revision of the curriculum;
- (d) assessment of student learning outcomes; and
- (e) planning for institutional effectiveness.

**3-1-502. *Programs Requiring Certification or Licensure.*** For institutions offering programs in which state certification, licensing, or registration is mandatory in order to become employed in a specific career field, curricula must contain the necessary course work to afford students the opportunity to obtain the minimum skills and competencies in order to become certified, licensed, or registered in that career field.

**3-1-503. *Specialized/Programmatically Accredited Programs.*** Where accreditation of a program by a specialized or programmatic accreditor is required for students to obtain entry-level employment in the state where the institution is licensed or otherwise approved, the institution must obtain such accreditation in a timely manner. The institution must provide and document notification to students as to:

- (a) which programs hold specialized or programmatic accreditation;
- (b) whether successful completion of a program qualifies a student to receive, apply to take, or take licensure exams in the state where the institution is located. For online programs, this information must be provided for all states from which the institution enrolls students; and
- (c) any other requirements that are generally required for employment.

The institution shall assess the curriculum and/or the need for specialized accreditation and update it as needed to reflect current requirements for employment.

**3-1-504. *Education or Study Abroad Activities.*** An institution may enter into formal education or study abroad relationships with eligible institutions outside its home country in accordance with the requirements outlined in Appendix J.

**3-1-505. *Distance Education Review.*** Each institution engaged in the distance education mode of delivery must meet the requirements of Appendix H.

**3-1-506. *Occupational and Avocational Programs.*** The evaluation of these programs, as defined in the Glossary, will be consistent with the guidelines of Appendix M.

### **3-1-510 – PROGRAM ADMINISTRATION, PLANNING, DEVELOPMENT, AND EVALUATION**

**3-1-511. *Program Administration.*** The administration of the academic programs shall be assigned to individuals whose academic or experiential qualifications are related to the programs of study. The amount of time devoted to the administration of the program(s) must be commensurate with the size and scope of the institution and its program offerings.

Within the administrative structure of the institution, program administrators or department heads shall have