

Case Name: *In the Matter of* Accrediting Council for Independent Colleges and Schools

Docket No.: 16-44-O

Filing Party: Respondent, Accrediting Council for Independent Colleges and Schools

Exhibit No.: B-O-78

Commission Orientation – April 2017

Monday, April 03, 2017

1. Overview of the Commissioner Portal – Finding What You Need
 - a. Commission/ Board of Directors Conflict of Interest Form
 - b. Training Manual
 - c. Layout of Resources and Files

2. Accessing Institutional Information to Inform Review
 - a. Council Actions
 - b. View Complaints/Adverse
 - c. Additional Information
 - d. CAR Analytics Dashboard

3. Student Achievement Actions Reviews

COMMISSIONER ATTESTATION	
NAME	SIGNATURES
Ms. Michelle Edwards	(b)(6)
Mr. Roger Swartzwelder	
Ms. Julie Blake	
Dr. Lawrence Leak	
Dr. Edward Thomas	
Mr. Richard Bennett	
Mr. John Euliano	
Dr. Fardad Fateri	
Dr. Adriene Hobdy	
Dr. Deborah Jones	
Ms. Martha Loveman	
Dr. Judee Timm	
Ms. Elizabeth Guinan	
Dr. Rafael Ramirez-Rivera	

PL Student Achievement Review Guidelines

After evaluating the campus's response to the program-level show-cause directive, consideration should be given to the following prior to recommending one of the actions below:

- *Quality of the Corrective Plan and Evidence of Implementation and Success*
- *Audit of Students' Details*
- *Teach-out plans and timelines*
- *Extenuating or Mitigating Circumstances – to be summarized in Review Sheet*

Action*	Mid-Year CAR Rate
Vacate Show-Cause:	$\geq 70\%$
Vacate Show-Cause and Place on Reporting	$60\% \leq x \leq 69\%$
Continue Show-Cause Directive	$50\% \leq x \leq 59\%$
Take Adverse Action	$\leq 49\%$

** Recommendations may also include conditions such as Vacate with Quarterly Reports*

Commissioner Orientation Agenda

Date: August 1, 2016

Time: 1pm - 2pm

Location: Conference Room A

Training Items:

- ❖ Commissioner Fiduciary Responsibility and Presentation
- ❖ Hearing Protocol and Expectations
- ❖ Utilizing the Sources of Information to Inform Accreditation Decisions
 - Call for comments
 - Complaints/ Adverse
 - Student Surveys
 - Expanded Narrative
 - Data Integrity Review
- ❖ The Consideration of Complaints/ Adverse and other triggers in the Accreditation review
- ❖ File Review Enhancements to Improve Effectiveness