

- b. The working relationship of campus security personnel with state and local law enforcement agencies, including whether the institution has agreements with such agencies, such as written memoranda of understanding, for the investigation of alleged criminal offenses.**

### **What does this mean?**

Describe the working relationship of your campus security personnel with state law enforcement agencies *and* with local law enforcement agencies. Be specific about whether or not your institution has any written memorandum of understanding (MOU) or any other type of written agreement, such as a memorandum of agreement (MOA), with any law enforcement agencies for the investigation of alleged criminal offenses. You do not have to include a copy of your MOU in your policy statement; just disclose whether you have one. A sample MOU is found in Appendix C.

**Figure 22. Sample Statement for an Institution That Has an MOU**

The College recognizes that laws and rules are necessary for society to function and supports the enforcement of law by governmental agencies and rules by officials of the College. All persons on the campus are subject to these laws and rules at all times. While the College is private property, and Constitutional protections apply, law enforcement officers may enter the campus to conduct business as needed. Additionally, the officers are invited to patrol the campus to assist DoCS in deterring crime. All law enforcement agencies are expected to check in with DoCS when on campus. DoCS is recognized by the State of Maryland as a law enforcement agency.

DoCS enjoys an especially good relationship with the Westminster Police Department (WPD). The response time of the police department to campus averages less than two minutes for emergency calls. Several members of DoCS are special police officers with law enforcement and arrest authority on campus. The exercise of that authority is described in a “memorandum of understanding” (MOU) between WPD and DoCS that outlines which law enforcement agency will have jurisdiction over which types of offenses. Other campus safety officers have no arrest authority beyond that of an ordinary citizen. These safety officers may make an arrest in the event a felony is committed in his or her presence. However, as a matter of course, serious crimes are the responsibility of the WPD.

Safety officers are expected to render all possible assistance provided such assistance can be given without significantly endangering the officer or others not involved in the crime.

As noted in the introduction and the emergency policies, WPD is notified of all serious crime on campus, and is immediately notified of major crimes via the telephone or two-way radio. The College relies on the telephone or two-way radio to contact the county emergency dispatch center for fire and emergency medical needs. All victims are offered an opportunity to report crimes to WPD where appropriate under the MOU.

Annually, the Chief of Police in Westminster is provided with a summary of all crime occurring on campus. Frequent meetings or telephone conversations between the chief of police (or his designee) and the director of campus safety allow for exchanges of routine information on a timely basis. Additionally, special needs are communicated between agencies as they occur. Instances where state police resources are needed are determined jointly between the Chief of Police and the Director of Campus Safety. Crimes committed at off campus facilities under the control of Mcdaniel College will be disclosed in these statistics if they come to the attention of DoCS.

**Figure 23. Sample Statement for an Institution That Does Not Have an MOU**

The GW Police Department maintains a close working relationship with the Metropolitan Police Department (MPD). The GWPD staff occasionally works with other law enforcement agencies in DC, including the FBI, Metro Transit Police, the Park Police and the U.S. Secret Service. Meetings are held between the leaders of these agencies on both a formal and informal basis. The officers of GWPD and MPD communicate regularly on the scene of incidents that occur in and around the campus area. The GW Police Investigators work closely with the investigative staff at MPD when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary. There is no written memorandum of understanding between GWPD and MPD.