

# REDUCE THE FOOTPRINT

The Department's Space Modernization Program strives to bring a new approach to its workplaces: by building greater employee performance and productivity through innovative space designs and technology enhancements, while reducing the agency's space footprint and associated out-year costs. The Reduce the Footprint effort will allow the agency to meet the federal space guidelines (150–180 usable square footage per person vs. the current usable square footage per person of 338).

### THE DEPARTMENT CHALLENGES ARE:

- If requested funding is not received, future planned projects will be at risk. As a result, the Department may be faced with future increased rent payments while continuing to occupy oversized, inefficient space.
- Existing lease terms of several properties restrict the Department's movement to more efficient space.

### THE DEPARTMENT STRATEGY IS TO:

- Renew workspaces including sit-stand desks and ergonomic chairs.
- Allow more natural light into workspaces by providing more open workspace.
- Improve use of shared, common, and multi-functional spaces.
- Enhance technology.
- Provide electronic file storage and reduce paper file storage, resulting in a reduced footprint.

The square footage totals are for the office and warehouse domestic assets, which are assets located in the 50 states, Washington, D.C., and United States territories. The square footage total includes owned and leased assets. The Department does not own any assets; they are all leased. Updated square footage information is posted on the [performance.gov](https://www.performance.gov) website.

**Table 8. Reduce the Footprint Baseline Comparison**

	FY 2015 Baseline	FY 2018	Change (FY 2015 Baseline to FY 2018)
Usable Area, or Usable Square Footage per Person	1,548,425	1,382,553	(165,872)