



**UNITED STATES DEPARTMENT OF EDUCATION  
THE SECRETARY**

**MEMORANDUM**

**TO:** The Assistant Secretary  
Office of Planning, Evaluation, and Policy Development

**FROM:** The Secretary

**SUBJECT:** Delegation of Authority

**I. DELEGATION**

Under the authority vested in me by Section 412 of the Department of Education Organization Act, 20 U.S.C. 3472, I hereby delegate to you, to your successor in function, and to anyone serving for you in an acting capacity, the authority to perform Department-level program and administrative budget, and program planning and evaluation functions. The authority also includes, but is not limited to, the authority to establish Department-wide standards, policies, and procedures and to approve issuance of departmental manuals, guidelines and instructions in the areas of budget, planning, and evaluation.

In addition, I delegate to you the following authorities that you will share jointly with the Chief Financial Officer:

- A. Authority to establish and maintain the Department's system of funds control; and
- B. Authority to establish all appropriation and fund accounts for the Department, including management fund accounts.

Unless otherwise specified in future delegations of authority, amendments to the authority delegated herein are included within the scope of this delegation.

**II. RESERVATIONS**

Unless otherwise noted in existing or future delegations of authority, the following are not delegated:

- A. The authority to sign certain documents for publication in the Federal Register;

- B. The authority to appoint, and fix compensation of, members of advisory councils; and
- C. Unless otherwise provided by law, the authority to submit reports to the Congress or the President.

III. REDELEGATION

Subject to any requirements of law, you may redelegate the authority delegated to you. All redelegations must be prepared in accordance with the Administrative Communications System Directive, OM:1-102, Delegations of Authority, dated July 26, 2005.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification of the Department's Principal Delegations Control Officer and supersedes all previous delegations of this specific authority. I hereby ratify actions within the scope of this delegation taken by you prior to certification of this delegation.

\_\_\_\_\_  
/s/  
Margaret Spellings

OGC Concurrence and Date: David Berthiaume, 8/4/2005

Certified Date: **8/17/2005**

Departmental Delegations Control Officer: /s/ Naty G. Beetle

Control Number: **EA/ED/1**