



THE SECRETARY OF EDUCATION
WASHINGTON, DC 20202

MEMORANDUM

TO: Robin Minor
FROM: The Secretary
SUBJECT: Personal Delegation of Authority

I. DELEGATION

By the authority vested in me by Section 412 of the Department of Education Organization Act, 20 U.S.C. §3472 and The Federal Vacancies Reform Act of 1998, Pub. L. 105-277, Division C, Title I, Section 151, 5 U.S.C. §3345(a)(2), I hereby designate you as the Acting Chief Operating Officer and delegate to you the authority to perform the functions and duties vested by law and other delegations in the position of Chief Operating Officer within Federal Student Aid, notwithstanding the order of succession established for Federal Student Aid in the U.S. Department of Education Principal Offices' Order of Succession.

Unless otherwise noted in future delegations of authority, amendments to the authority delegated herein are included within the scope of this delegation.

II. RESERVATIONS

None.

III. REDELEGATION

This authority may not be redelegated.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon the resignation of the Chief Operating Officer and certification by the Department's Principal Delegations Control Officer. This delegation shall not be affected by subsequent changes to, or reissuances of, the Order of Succession for the Office of Federal Student Aid. This delegation shall remain in effect until an appointee is sworn into the position of Chief Operating Officer or a subsequent personal delegation to perform the functions and duties of the position of Chief Operating Officer is issued, whichever occurs first.

I hereby ratify actions within the scope of this delegation taken by you prior to the date of certification.

/s
Miguel A. Cardona

OGC Concurrence: Tracey Sasser on 03/02/2021

Date Certified: 3/5/2021

Delegations Control Officer: Jim Clemmens

Control Number: EN1/ENA/95