



**UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF MANAGEMENT**

THE ASSISTANT SECRETARY

MEMORANDUM

TO: Director, Management Services

FROM: The Assistant Secretary for Management

SUBJECT: Redefinition of Authority

I. DELEGATION

Under the authority vested in me by a delegation from the Secretary, delegation EA/EM/340 certified on March 4, 2008, I hereby delegate to you, and to anyone serving for you in an acting capacity, the authority to administer the Department's responsibilities under section 550 of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 550 et seq.).

Unless otherwise noted in future delegations of authority, amendments to the authority delegated herein are included within the scope of this delegation.

II. RESERVATIONS

Unless otherwise noted in existing or future delegations of authority, the following are not delegated:

- A. the authority to sign Federal Register notices;
- B. the authority to award discretionary grants and contracts for goods and services;
- C. the authority to appoint, and fix compensation of, members of advisory councils; and
- D. unless otherwise provided by law, the authority to submit reports to the Congress or the President.

III. REDELEGATION

You may redelegate the authority delegated to you.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification by the Department's Principal Delegation Control Officer. It supersedes delegation EM/EMF/341 and its subsequent redelegation EMF/EMF2/342.

I hereby ratify actions within the scope of this delegation taken by you prior to the date of certification.

-S
Winona H. Varnon
Principal Deputy Assistant Secretary
for Management

Certification Date: 3/26/11

Departmental Delegations Control Officer: Bruce L. Monblatt

Control Number: **EM/EMF/387**