

U.S. Department of Education

**Supplemental Support under the American Rescue Plan (SSARP) (ALN: 84:425T)**

Application must be submitted electronically using GRANTS.gov <https://www.Grants.gov>

**Funding Opportunity Number: ED-GRANTS- 020322-002**

**Closing Date: April 04, 2022**

**Before Applying, please sure to download the corresponding Certificate and Agreement and Program Profile Form at <https://www2.ed.gov/about/offices/list/ope/arp.html>**

Instructions for Submitting the Recipient's Funding Certification and Agreement and Application Forms

**Federal Register Notice:**

**<https://www.federalregister.gov/documents/2022/02/03/2022-02338/applications-for-new-awards-supplemental-support-under-the-american-rescue-plan>**

To apply for funding, an institution must have an account with Grants.gov.

If you **do not** have a Grants.gov account, you may create an account at the following link: <https://www.grants.gov/web/grants/applicants/registration.html>. Please contact the Grants.gov Help Desk at 1-800-518-4726 or [support@grants.gov](mailto:support@grants.gov) if you have any questions regarding registration. After you create a Grants.gov account, you can access Grants.gov and follow the guidance below for submitting documents.

If you **do** have a Grants.gov account, you can access Grants.gov and follow the guidance below for submitting documents.

To apply:

- Register in Grants.gov
- Download the corresponding Certificate and Agreement and Program Profile and complete offline and submit through grants.gov.
- Complete the Application for Federal Assistance (SF-424).
- Complete the Department of Education Supplemental Information Form for the SF-424.

Part I:

- SF-424 Form
- Application for Federal Assistance (SF-424)
- Department of Education Supplemental Information for the SF-424

Instructions on how to complete the SF-424 and Department of Education Supplemental Information for the SF-424 can be found at this link:

<https://www2.ed.gov/fund/grant/apply/appforms/appforms.html>

- Please do not attach any narratives, supporting files, or application components to the SF-424.

Important fields on the SF-424 Form:

Field 8a: Should be the recipient name as shown on the Certificate and Agreement.

Field 17a: The start date is the day that you submit the documents.

b. The end date is one year from the start date.

Field 18: Estimated Funding:

a: The Federal Request for funding is the amount you are requesting funding for your unmet need.

Field 19: The application is not subject to Executive Order 12372

## **Part II: Attachments**

Other Attachments Form—attach the completed **Recipient's Funding Certification and Agreement and Program Profile** to this form.

**The Recipient's Funding Certification and Agreement and Program Profile** must be signed by the institution's authorized representative. Typically, that person is the institution's president, chancellor, or CEO. The signature must be a wet or digital/electronic signature.

All attachments must be in PDF or Word format only. Other type of files will not be accepted. Additional information is included on the [Grants.gov Submission Procedures and Tips for Applicants](#).

[Grants.gov Submission Procedures and Tips for Applicants](#) are provided on the Grants.gov application package instructions.

Questions relating to application information should be directed to [HEERF@ed.gov](mailto:HEERF@ed.gov).

Questions relating to Grants.gov should be directed to the Grants.gov Help Desk at 1-800-518-4726 or [support@grants.gov](mailto:support@grants.gov).