

How to Determine Institutional Eligibility for Titles III, V, and VII Grants



ELIGIBILITY

REQUIREMENTS

FREQUENCY: Annual
DATES: FEBRUARY - MARCH
INSTITUTIONAL DATA USED: 2 years prior

NEEDY STUDENT

At least 50 percent of an institution's degree-seeking students received financial assistance under: the Federal Pell Grant, Federal SEOG, Federal Work Study, or the Federal Perkins Loan Programs. Or, the percentage of an institution's undergraduate degree-seeking students who were enrolled at least half-time and received Federal Pell Grants exceeds the average percentage of the same at similar (type and control) institutions.

GRANT SPECIFIC

Titles III, V, and VII grants may have requirements defined by legislation. Most, but not all, require a minimum percentage of students from specific demographic groups.

CORE EXPENSES PER FTE

Core Expenses are regular operational expenditures of postsecondary institutions (excluding auxiliary enterprises, independent operations, and hospital expenses). These are then divided by the FTE (12-month undergraduate enrollment for the academic year). This measure is then compared to the average value for other similar (type and control) institutions. The Core Expenses per FTE measure must be lower than the average for the institutional group.

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NOTICE INVITING APPLICATIONS

FEBRUARY

2

FIRST-WAVE REVIEW

FEBRUARY

Data from the Integrated Postsecondary Education Data System (IPEDS) is reviewed to pre-determine eligibility.

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APPLY FOR ELIGIBILITY AND WAIVERS

FEB/
MARCH

Institutions may check their eligibility by visiting <https://HEPIS.ed.gov/title3and5/> and clicking on "Application for Designation as an Eligible Institution" (<https://HEPIS.ed.gov/title3and5/login.cfm>) and then "Check Main Campus Eligibility" (<https://HEPIS.ed.gov/title3and5/ltrMatrix/eligMatrix.cfm>). Letters of Eligibility are available for eligible institutions. Ineligible institutions proceed to Step 4.

If ineligible, you may move to Step 4

If eligible, you may move to Step 5

4

SECOND-WAVE REVIEW

Submit an "Application for Eligibility" by following the steps in the web system. If the data you enter meet the requirements for eligibility, the system automatically generates the Letter of Eligibility for your institution. If the requirements are still not met, the institution will automatically proceed to the waiver process where you will select at least one waiver for the unmet requirement(s) as defined by the system. Remember to submit the necessary documentation and data to validate the claims for the waiver(s) that you are submitting. Submit your waiver by the deadline in the NIA.

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DOWNLOAD LETTERS OF ELIGIBILITY

APRIL

Visit the Eligibility website at <https://HEPIS.ed.gov/title3and5/login.cfm> to download your Letter of Eligibility.

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ELIGIBILITY MATRIX

MAY

Eligibility Matrix for Grant Year available on the Office of Postsecondary Education's Eligibility website <https://www2.ed.gov/about/offices/list/ope/idades/eligibility.html>.