

Data Integrity Board

The Data Integrity Board (the Board) was established in accordance with the provisions of P.L. 100-503, the Computer Matching and Privacy Protection Act of 1988 (the Act). The Board is responsible to:

1. Review, approve, and maintain all Departmental computer matching agreements
2. Review annually agreements to ensure compliance with laws, regulations, and guidelines
3. Review record-keeping and disposal policies and practices
4. Provide interpretation and guidance
5. Serve as clearinghouse for receiving and giving information on reliability of records
6. Report matching agreements to congress and Office of Management and Budget (OMB)
7. Submit an annual report on matching activities to the Secretary and OMB

The U.S. Department of Education, Data Integrity Board Charter is attached for more information.



THE SECRETARY OF EDUCATION
WASHINGTON, DC 20202

CHARTER
U.S. DEPARTMENT OF EDUCATION
DATA INTEGRITY BOARD

AUTHORITY

The Data Integrity Board (the Board) is established in accordance with the provisions of P.L. 100-503, the Computer Matching and Privacy Protection Act of 1988 (the Act).

PURPOSE AND FUNCTION

The Board shall: (1) review, approve, and maintain all Departmental computer matching agreements, (2) review annually agreements in which the Department has received or provided records for matching programs in order to ensure compliance with relevant laws, regulations, and guidelines, assess the costs and benefits of those programs, and determine if the matching programs should be continued, (3) review the Department's record-keeping and disposal policies and practices for matching programs, (4) provide interpretation and guidance to Department staff, (5) serve as the Department's clearinghouse for receiving and giving information on the accuracy, completeness, and reliability of records used in matching programs, (6) report matching agreements to Congress and to the Office of Management and Budget (OMB), and (7) submit an annual report on matching activities to the Secretary and to OMB. The Board may also review and report on any Department matching activities that are not defined as matching programs under the Act.

STRUCTURE

The Board shall consist of six Education Department senior officials, as designated by the Secretary of Education in this Charter. The Board's chairperson is the Assistant Secretary for Management as the Office of Management oversees the Department's Privacy Act functions. The Director of the Budget Service, the Inspector General, and the Chief Information Officer also serve on the Board. The remaining two members of the Board are the Principal Officers or designated senior officials who report directly to the Principal Officers from the Office of the General Counsel and the Office of Postsecondary Education. Mandatory board members and Non-Presidential appointees are not authorized to redelegate their authority to approve or deny matching agreements. An appointment, other than one required by the Act, may be terminated by the Secretary at any time.

The Board's chairperson may assign to one or more Board members tasks in connection with the Board's responsibilities for implementation of the Act.

Information, staff, and other assistance shall be made available to the Board as deemed appropriate by the Assistant Secretary for Management. With the exception of the approval and denial of matching agreements, which may not be delegated by the Board, the Board may direct

staff to carry out Board actions such as compiling reports, advising program officials, and maintaining and disseminating information on the accuracy and reliability of data used in matching. Staff will also assist the Board by providing planning, monitoring, and assessment functions necessary to develop, implement, and operate a comprehensive data integrity program for the Department.

MEETINGS

The Board shall meet at the call of the Chairperson, after reasonable notice to all of the Board's members.

The Board may conduct its business through meetings of its members, provided that a quorum of four members is present to vote. Alternatively, the Board may conduct business by voting on proposals circulated for approval to members, provided that at least four members respond to the proposed action. Any action by the Board requires a majority of the members taking the action.

REPORTS

The Board reports matching agreements to Congress and to the Office of Management and Budget and submits an annual report on the Department's matching activities to the Secretary and to OMB. Other status reports may be submitted as needed.

AMENDMENTS

This charter may be amended from time to time as deemed appropriate by the Secretary of Education.

Approved:

Date

Margaret Spellings, Secretary