



UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF MANAGEMENT

RECEIVED MAR 21 2014

MEMORANDUM

TO: Executive Officers
FROM: Director, Human Capital and Client Services
SUBJECT: Delegation of Authority

I. DELEGATION OF AUTHORITY

Under the authority vested in me by delegation EM/EMH/392, certified on May 3, 2012, I hereby delegate to you, your successor in function, and anyone serving for you in an acting capacity or delegated to perform the functions and duties of your position, the authority to review and sign appointment affidavits, check Form I-9 (Personal Identification Verification (PIV) Enrollment Application) and accept personnel documents at appointment for membership on Boards and Commissions.

Unless otherwise noted in future delegations of authority, amendments to the authorities delegated herein are included in the scope of this delegation.

II. RESERVATIONS

Unless otherwise noted in existing or future delegations of authority, the following are not delegated:

- A. the authority to appoint members of advisory councils and fix compensation.

III. REDELEGATION

The authority may not be redelegated.

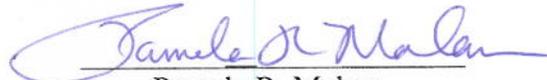
IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification by the Department's Principal Delegations Control Officer.

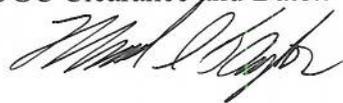
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The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

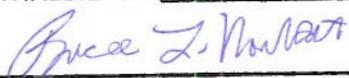
I hereby ratify actions within the scope of this delegation taken by the addressee prior to the date of certification.


Pamela R. Malam

OGC Clearance and Date::

 3/19/14

CERTIFIED DATE: MARCH 21, 2014


Departmental Delegations Control Officer

EMHYGEN/401
Control Number