

MEMORANDUM

TO: Director, Human Capital and Client Services

FROM: Assistant Secretary for Management

SUBJECT: Redelegation of Authority for Human Capital and Human Resources
Management

I. DELEGATION

Under the authority vested in me by a delegation from the Secretary, delegation control number EA/EM/310, certified on May 9, 2006, I hereby delegate to you, to your successor in function, and to anyone serving for you in an acting capacity, the authority to perform all functions related to human capital and human resources management for the Department including, but not limited to, labor and employee relations, and training and development, consistent with your organization's functional statement in the Department's Mission and Organization Manual.

II. RESERVATIONS

Unless otherwise noted in existing or future delegations of authority, the following are not delegated:

- A. the authority to sign Federal Register notices;
- B. the authority to award contracts and discretionary grants;
- C. the authority to appoint, and fix compensation of, members of advisory councils; and
- D. unless otherwise provided by law, the authority to submit reports to Congress or the President.

III. REDELEGATION

Subject to the reservations imposed by the U.S. Office of Personnel Management and those contained herein, you may redelegate any of the authorities delegated to you, and may authorize further redelegations.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification of the Department's Delegations Control Officer and supersedes EM/EMH/375.

-s-

Winona H. Varnon
Principal Deputy Assistant Secretary
for Management

Certified Date: 5/3/2012

Departmental Delegations Control Officer: /s/ Bruce Monblatt

Control Number: **EM/EMH/392**