



**UNITED STATES DEPARTMENT OF EDUCATION
THE SECRETARY**

MEMORANDUM

TO: Principal Officers
Executive Director, Advisory Committee on Student Financial Assistance
Director, National Institute for Literacy
Executive Director, National Assessment Governing Board

FROM: The Secretary

SUBJECT: Delegation of Authority – Federal Advisory Committee Act: Closing Meetings to the Public

I. DELEGATION

Under the authority vested in me by Section 412 of the Department of Education Organization Act, Public Law 96-88, 20 U.S.C. §3472, I hereby delegate to you, your successor in function, or to anyone serving for you in an acting capacity, pursuant to the provisions of Section 10(d) of the Federal Advisory Committee Act, Public Law 92-463, as amended, 5 U.S.C. App. §10, the authority to make determinations that advisory committee meetings, or portions thereof, may be closed to the public, with respect to those committee(s) which report to you. Those advisory committees not reporting to an Assistant Secretary or his/her equivalent may be closed to the public upon the determination of the Deputy Secretary. For your information, a complete list of all Departmental advisory committees has been attached to this delegation. Any determination to close a meeting or portion thereof shall be in writing and shall contain the reasons for the determination. Each and every closing shall require a separate determination and concurrence by the Office of the General Counsel.

II. RESERVATIONS:

None.

III. REDELEGATIONS:

This authority may not be redelegated.

U.S. Department of Education
Advisory Committees – Principal Office Assignments

Office of the Secretary

*Presidents Board of Advisors on Historically Black Colleges and Universities

*President’s Board of Advisors on Tribal Colleges and Universities

A National Dialogue: The Secretary of Education’s Commission on the Future of Higher Education

National Institute for Literacy Advisory Board - **Independent Board**

Office of the Deputy Secretary

Safe and Drug-Free Schools and Communities Advisory Committee

Office of Postsecondary Education

Historically Black College and University Capital Financing Advisory Board

National Board of the Fund for the Improvement of Postsecondary Education

National Advisory Committee on Institutional Quality and Integrity

Advisory Committee on Student Financial Assistance - **Independent Committee**

*NOTE: Under the 2005 Departmental reorganization, the functions of these two committees are housed in OPE and coordinated by OUS, but the committees still have a reporting relationship with the Office of the Secretary.

Institute for Education Sciences

National Board for Education Sciences

Office of Elementary and Secondary Education

National Advisory Council on Indian Education