

MEMORANDUM

TO: Executive Officer
Office of Elementary and Secondary Education

FROM: The Secretary

SUBJECT: Delegation of Authority

I. DELEGATION

Under the authority vested in me, I redelegate to you, and to anyone serving for you in an acting capacity, the authority to administer and utilize the gift funds described in the attached Memorandum of Agreement between the Atlantic Philanthropies, The California Endowment, Open Society Institute, the Schott Foundation, the Edward W. Hazen Foundation, and the W.K. Kellogg Foundation. These gift funds will be used for planning and managing all logistical support for a National Leadership Summit on School Discipline and School Climate, which include attendee travel, attendee lodging, hotel meeting venue, audio/visual arrangements, printing, and signage.

II. RESERVATIONS

The authority under this delegation may only be used to make all logistical arrangements and obligate gift funds to pay for expenses related to carrying out the National Leadership Summit on School Discipline.

III. REDELEGATION

This authority may not be redelegated.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification of the Department's Principal Delegations Control Officer.

-S-

Arne Duncan

Tracy Sasser, 8/7/2014
OGC Clearance/Date

Certified Date; August 13, 2014
Departmental Delegations Control Officer: Bruce Monblatt
Control Number: EA/ES1/93