



UNITED STATES DEPARTMENT OF EDUCATION
THE SECRETARY

MEMORANDUM

TO: The Chief Financial Officer

FROM: The Secretary

SUBJECT: Delegation of Audit Follow-up Official Authority and Authority to Sign Program Determination Letters

I. DELEGATION

Under the authority vested in me by Section 412 of the Department of Education Organization Act, 20 U.S.C. 3472, and Office of Management and Budget (OMB) Circular No. A-50 dated September 29, 1982, I hereby designate you as the Department Audit Follow-up Official and delegate to you, or to your successor in function or to anyone serving for you in an acting capacity or delegated to perform the functions and duties of your position, the following authorities:

- A. The authority to oversee audit follow-up, including resolution and corrective action, in accordance with the Administrative Communications system (ACS) Handbook OCFO-01, Handbook for the Post Audit Process (the Handbook).
- B. The authority to sign any Program Determination Letters (PDLs) for audits with findings as outlined in the Handbook.
- C. The authority to include in PDLs the resolution of findings from an investigative report, monitoring report, or other evidence that is discovered during the resolution of an audit for which the Office of the Chief Financial Officer (OCFO) is responsible.

Unless otherwise noted in future delegations of authority, amendments to the authority cited herein are included within the scope of this delegation.

II. RESERVATIONS

The authority to resolve disputes elevated to the Audit Follow-up Official in accordance with the Handbook when the dispute involves activities administered by the OCFO is reserved to the Under Secretary. The authority to sign PDLs for which the CFO is the cognizant official and has a conflict of interest is reserved to the Under Secretary.

Unless otherwise noted in existing or future delegations of authority, the following are not delegated:

- A. the authority to sign Federal Register documents;
- B. the authority to appoint, and fix compensation of, members of advisory councils; and
- C. unless otherwise provided by law, the authority to submit reports to Congress or the President.

III. REDELEGATION

In accordance with OMB Circular No. A-50, the authority delegated in Sections I.A. may only be redelegated to a “top management official.” The authority delegated in I.B. and I.C. above may be redelegated to the Director of the Post Audit Group, OCFO.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification by the Department’s Delegations Control Officer and supersedes all previous delegations of this authority. I hereby ratify actions within the scope of this delegation taken by you prior to the date of the certification of this delegation.

-S-

Arne Duncan

OGC Concurrence and Date: Michael Taylor 10/24/11

Certification Date: 11/26/11

Certified by Departmental Delegations Control Officer: /s/ Bruce L. Monblatt

Control Number: EA/EL/116