

**Comstock Park Public Schools**  
**Resolution Agreement**  
**OCR Docket #15-23-1201**

Comstock Park Public Schools (the District) voluntarily submits this Resolution Agreement (Agreement) to the U.S. Department of Education, Office for Civil Rights (OCR), for the purpose of resolving the above-referenced complaint and ensuring compliance with Section 504 of the Rehabilitation Act of 1973 (Section 504), 29 U.S.C. § 794, and its implementing regulation at 34 C.F.R. Part 104. The District agrees to take the following actions:

**Reporting Requirements:**

1. By **September 29, 2023**, the District will convene the Student's Section 504 team (the team), including the Student's parent(s), to consider [redacted content]. The District will provide the Student's parent(s) with a meaningful opportunity to provide input into these determinations, written notice of the determinations made, and notice of the procedural safeguards available to the parent(s) under 34 C.F.R. § 104.36, including the right to challenge such determinations through an impartial due process hearing should the parent(s) disagree.

**Reporting Requirement:** By **October 13, 2023**, the District will submit to OCR documentation showing implementation of Item 1 above, including a copy of any meeting minutes, a copy of any plan developed for the Student, documentation of any input provided by the Student's parent(s) and showing that procedural safeguards were provided to the parent(s), and any other documentation relevant to the determinations reached in accordance with Item 1 above.

2. By **September 29, 2023**, the District will provide training by a competent authority on Section 504 and Title II on the District's obligations to students with disabilities under Section 504 and Title II. The District will provide this training to, at a minimum, the superintendent, the special education director, the principals of the District's [redacted content] [redacted content] [redacted content] schools, and any staff at the District's [redacted content] [redacted content] [redacted content] schools with responsibility for evaluating and determining the placement of students under Section 504. The training will address, at a minimum, Section 504's prohibition of discrimination against students with disabilities at 34 C.F.R. § 104.4, Section 504's FAPE requirement at 34 C.F.R. § 104.33 and the procedural requirements as set forth in § 34 C.F.R. 104.36.

**Reporting Requirement:** By **August 29, 2023**, the District will submit for OCR's review and approval a copy of its proposed training materials to implement Item 2, along with the name and qualifications of the proposed trainer demonstrating that he/she is a competent authority on Section 504. Within 30 calendar days after OCR's approval of the training materials and trainer qualifications, the District will provide OCR with documentation showing that Item 2 has been implemented. The documentation will include information about the date of the training, copies of the agenda and any training

materials distributed, and a copy of the sign-in sheets of attendees, indicating name and job title.

**General Requirements**

The District understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of the Agreement and/or Section 504 and Title II and their implementing regulations, 34 C.F.R. Part 104 and 28 C.F.R. Part 35. Before initiating such proceedings, OCR will give the District written notice of the alleged breach and 60 calendar days to cure the alleged breach.

The District understands that OCR will not close the monitoring of this Agreement until OCR determines that the District has demonstrated compliance with all the terms of this Agreement and is in compliance with Section 504, which was at issue in this complaint.

The Agreement will become effective immediately upon the signature of the District’s representative below.

/s/

06/22/2023

\_\_\_\_\_  
Superintendent or Designee

\_\_\_\_\_  
Date