

**Resolution Agreement
Baldwin Wallace University
OCR Docket #15-18-2319**

Baldwin Wallace University (the University) voluntarily submits the following Agreement (the Agreement) to the U.S. Department of Education's Office for Civil Rights (OCR) to ensure compliance with Title VI of the Civil Rights Act of 1964 (Title VI), 42 U.S.C. § 2000d et seq., and its implementing regulation at 34 C.F.R. Part 100, which prohibit discrimination on the basis of race, color, or national origin by recipients of federal financial assistance; as well as the Age Discrimination Act of 1975 (the Age Act), 42 U.S.C. § 6101 et seq., and its implementing regulation at 34 C.F.R. Part 110, which prohibit discrimination on the basis of age by recipients of federal financial assistance. The University affirms its commitment to nondiscrimination in admissions. Through signing this Agreement, the University does not admit any violations of any federal, state, or local laws.

The University agrees to take the following actions:

1. By April 15, XXX, the University will send a letter and e-mail to the student at issue in OCR complaint # 15-18-2319 (the Student):
 - a. welcoming her to apply for admission to the University during its next available, regular admissions period and generally in the future. The letter will contain clear notice to the Student about the deadline(s) by which she must apply for the upcoming admissions period. The letter will provide her with the name(s) or title(s) and contact information of persons she can contact for the applicable academic year with questions about the admissions process and the program(s) in which she is interested;
 - b. the letter will contain an assurance that the Student's application will be considered in the same, nondiscriminatory manner as any other student's application for admission to the program(s) in question; and
 - c. the letter will also notify the Student that, should her application for admission be rejected, she may file a complaint about that determination using the University process applicable to complaints of discrimination. The letter will provide information as to whom to contact/how to file such a complaint under the process applicable at the time.
2. By September 30, XXX, the University will provide training by a person knowledgeable about the requirements of Title VI and the Age Act to, at a minimum, the Director of XXX as to the nondiscrimination requirements of Title VI and the Age Act, particularly as regards nondiscrimination in counseling potential applicants as a University representative. Training may be accomplished through already established faculty and/or staff meetings or trainings or by an alternative means determined by the University that will provide effective access to the information.

Reporting Requirements

On or before October 15, XXX, the University will provide OCR with copies of the letter sent to the Student pursuant to Item 1 of the Agreement. The University will also provide information documenting the date, time, and location of the training under Item 2; the name, title, and qualifications of the person who provided the training; a copy of the training agenda; a copy of any training materials distributed during the training; and a list, including name and title, of the attendees.

On or before April 15, XXX, the University will inform OCR of whether the Student has applied to the University to that date and of its determination as to her application. The University will provide OCR with notes, e-mails, or other documentation of the contact(s) (if any) between the Student and the person designated to assist her with the admissions process. If the Student applied but was not admitted, the University will explain the bases for that determination and will provide information documenting its notice to the Student of her right to file a complaint about the determination, as well as of the process by which she could file.

General Requirements

The University understands that, by signing this Agreement, it agrees to provide the foregoing data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the University understands that during the monitoring of this Agreement, if necessary, OCR may visit the University, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the University has fulfilled the terms of this Agreement. Upon completion of the obligations under this Agreement, OCR will close this complaint.

The University understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10) or judicial proceedings to enforce this Agreement, OCR shall give the University written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

This Agreement will become effectively immediately upon the signature of the University's representative below.

/ss/ _____
Baldwin Wallace University
President or Designee

3/14/19 _____
Date