

**Twinsburg City School District
Resolution Agreement
OCR Docket #15-18-1362**

Twinsburg City School District (the District) voluntarily submits this Resolution Agreement (Agreement) to the U.S. Department of Education, Office for Civil Rights (OCR), for the purpose of resolving the above-referenced complaint and ensuring compliance with Section 504 of the Rehabilitation Act of 1973 (Section 504), 29 U.S.C. § 794, and its implementing regulation at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 (Title II), 42 U.S.C. § 12131 *et seq.*, and its implementing regulation at 28 C.F.R. Part 35.

The District agrees to take the following actions:

1. By **January 19, 2021**, the District will provide Section 504 training, by a competent authority on Section 504, to all of its administrators, Section 504 coordinators, and staff members who are responsible for processing complaints of discrimination under Section 504, and all staff members who are responsible for reporting discrimination under the District's policies (e.g., teachers, counselors). At a minimum, the training will cover Section 504's prohibition of disability-based discrimination and harassment at 34 C.F.R. § 104.4. The training will also cover the District's Section 504 grievance procedure, including staff members' responsibilities for reporting and responding to allegations of discrimination and procedures for investigating allegations of discrimination. The training may be provided virtually.

REPORTING REQUIREMENTS: By **February 5, 2021**, the District will submit information to OCR documenting implementation of Item 1, including: (i) the date(s) of the training(s); (ii) a copy of any training agendas; (iii) a copy of the training materials used; (iv) the name, title, and qualifications of the person(s) who provided the training(s); and (v) sign-in sheets showing the names and job titles of all persons who attended the training(s). If any required participants were unable to make the training, the District should note their names, and titles and its plan for making up the training with those individuals.

2. By **November 1, 2020**, the District will notify students, parents, guardians, and staff of its Section 504 grievance procedures. The notification will occur by written correspondence, email, and/or website notification and will further provide information on where the grievance procedure is located on the District's website.

REPORTING REQUIREMENTS: By **November 1, 2020**, the District will submit information to OCR documenting implementation of Item 2, including a copy of the notification and the URL (web address) for the location of the grievance procedure.

General Requirements

The District understands that, by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms of the Agreement. Upon the District's satisfaction of the commitments made under the Agreement, OCR will close the case.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of the Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10) or judicial proceedings to enforce the Agreement, OCR will give the District written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

The Agreement will become effective immediately upon the signature of the District's representative below.

/S/

9/25/2020

Superintendent or Designee

Date