

**Stepstone Academy
Resolution Agreement
OCR Docket #15-17-1390**

Stepstone Academy (the Academy) voluntarily submits this Resolution Agreement (Agreement) to the U.S. Department of Education, Office for Civil Rights (OCR), for the purpose of resolving the above-referenced complaint and ensuring compliance with 34 C.F.R. §§ 104.33 and 104.35.

The Academy agrees to take the following actions:

1. By **August 31, 2021**, the Academy will propose training materials with the name and qualifications of the proposed trainer. The training materials will address the Academy's obligation to provide qualified students with a free appropriate public education (FAPE) under 34 C.F.R. § 104.33. The training will specifically address the District's obligation under 34 C.F.R. § 104.35(a) to conduct reevaluations for students with disabilities before making a significant change in placement through the manifestation determination review process. The training will also address what constitutes a significant change in placement under Section 504 and will clarify that exclusions of more than ten days, such as the imposition of in-school suspensions, out-of-school suspensions or other non-formal exclusionary discipline, that result in the denial of services to a student with disabilities, amount to a significant change in placement. The training may be provided by OCR if requested by the Academy.

Reporting Requirement: By **August 31, 2021**, the Academy will submit to OCR for review and approval its proposed training materials for implementation of Item 1 with the name and qualifications of the proposed trainer.

2. After OCR's approval of the training materials submitted under Item 1 and by no later than **November 30, 2021**, the Academy will provide training by a competent authority specified in Item 1 to the Academy's special education personnel and all school administrators who are responsible for student discipline.

Reporting Requirement: Within 60 days of OCR's approval of the training materials submitted under Item 1 and by no later than **November 30, 2021**, the Academy will submit information to OCR documenting implementation of Item 1 above, including: the date(s) of the training(s); a copy of the training agenda; copies of training materials used; the name and qualifications of the person(s) who provided the training; and sign-in sheets or acknowledgements showing the names and job titles of all persons who received the training verifying that the set of staff who should have received the training actually did so.

General Requirements

The Academy understands that, by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the Academy understands that during the monitoring of this Agreement, if necessary, OCR may visit the Academy, interview staff and students, and request such additional reports or

data as are necessary for OCR to determine whether the Academy has fulfilled the terms and obligations of the Agreement. Upon the Academy’s satisfaction of the terms and obligations of the Agreement, OCR will close the case.

The Academy understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of the Agreement and/or applicable statute(s) and regulation(s). Before initiating such proceedings, OCR will give the Academy written notice of the alleged breach and 60 calendar days to cure the alleged breach.

The Agreement will become effective immediately upon the signature of the Academy’s representative below.

/s/

08/20/2021

Superintendent

Date