RESOLUTION AGREEMENT
Prince William County Public Schools
OCR Complaint No. 11-19-1398

Prince William County Public Schools (the Division) agrees to fully implement this Resolution Agreement (Agreement) to resolve the allegation investigated in Office for Civil Rights (OCR) Complaint No. 11-19-1398. This Agreement does not constitute an admission by the Division of a violation of Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (Title II), or any other law enforced by OCR.

1. By December 20, 2019, after providing proper written notice to the Student's parent/guardian, the Division will convene a group of persons knowledgeable about the Student, making all reasonable efforts to include the parent/guardian, to determine the number of outstanding homebound instructional hours owed to the Student pursuant to his May XXXX, 2019 IEP (which required 4 hours of special education services per week and 3 hours of general education instruction per week) between May 9, 2019 and May 31, 2019. The group will develop a plan for the delivery of those homebound hours to the Student to be completed no later than March 15, 2020. The Division will provide the Student's parent/guardian with written notice of the outcome of the meeting, including an explanation for decisions made, a description of and schedule for providing homebound instruction to the Student, and notice of the procedural safeguards, including the right to challenge the group's determination through an impartial due process hearing.

   Reporting Requirement: By December 23, 2019, the Division will provide OCR with a copy of the meeting minutes or similar documentation from the meeting, including an explanation for decisions made, a description of and schedule for providing homebound instruction to the Student, and a list of meeting attendees. The Division will also submit to OCR a copy of the written invitation to the Student's parent/guardian and a copy of the notice of the outcome of the meeting that was provided to the Student's parent/guardian.

   Reporting Requirement: By March 20, 2020, the Division will provide documentation to OCR of the dates, times, and locations that homebound instruction was provided, a description of what was provided, and the name(s) of the service provider(s).

2. By February 15, 2020, the Division will conduct a training for administrators at the School, and any other staff at the School responsible for providing special education or related services, on Section 504 and Title II, including the process for providing timely delivery of homebound instruction to students, especially students who are placed on homebound instruction due to a disability.

   Reporting Requirement: By February 20, 2020, the Division will provide OCR with confirmation that the training referenced in provision 2 was delivered, which will include a copy of the presentation and any supporting documentation, the name(s) and title(s) of the presenter(s), and a sign-in sheet that contains the name, title, and signature of each attendee.

The Division understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the Division understands that during the monitoring of this Agreement, if necessary, OCR may visit the Division, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the Division has fulfilled the terms and obligations of this Agreement. Upon the Division's satisfaction of the commitments made under this Agreement, OCR will close this case.

The Division understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of this Agreement and/or the applicable statute(s) and regulation(s). Before initiating such proceedings, OCR will give the Division written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

By: _____   Date: _____
      Superintendent