RESOLUTION AGREEMENT
Dillon School District Three
Latta Schools
OCR Complaint No. 11-18-1042

Dillon School District Three/Latta Schools (the District) agrees to fully implement this Resolution Agreement (the Agreement) to resolve the allegations investigated in Office for Civil Rights (OCR) Complaint No. 11-18-1042. This Agreement does not constitute an admission by the District of a violation of Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (Title II), or any other law enforced by OCR.

Action Item A: The Complainant and the Student

By February 1, 2021, the District will issue a letter to the Complainant and the Student acknowledging their, and any individual’s, right to be free of retaliation in the exercise of their rights under Section 504 and Title II.

Reporting Requirement: By February 15, 2021, the District will provide OCR with a copy of the letter and proof of its issuance to the Complainant and the Student.

Action Item B: Section 504/Title II Retaliation Policies and Procedures

By March 1, 2021, the District will review its current policy and/or amend such policy or policies (hereinafter, “the Policy”) to prohibit retaliation against individuals who have engaged in activities protected by Section 504 and Title II, which prohibit discrimination on the basis of disability. The Policy will also identify and describe the procedure for filing complaints alleging retaliation on the aforementioned bases, as well as the District’s response to such complaints.

Reporting Requirements:

1. Within thirty (30) school days of the District and/or District School Board’s adoption of the Policy described above, the District will provide to OCR a copy of the District/School Board minutes, if applicable, or other documentation verifying that the Policy has been adopted and provide a copy of the final Policy.¹
2. Within thirty (30) school days of the District’s/School Board’s adoption or finalization of the Policy, the District will:
   a. Publish a copy of the final Policy on its general website, as well as on the Exceptional Children page of the District’s website.
   b. Post a notice at (1) the District’s Central Office and (2) at XXXXXX School, in the locations where other District policies are posted within the designated building. The notice will state that the District has developed and adopted the Policy and will also reference the procedure for filing a complaint alleging retaliation.

¹ If the District would like OCR’s feedback on a proposed draft Policy in advance, it may provide OCR with a draft copy of the Policy at least four weeks before the anticipated adoption or finalizing of the Policy.
c. The District will provide to OCR a statement verifying that the postings have occurred, along with a uniform record locator (URL), as applicable, at which relevant postings may be found.

**Action Item C: Section 504/Title II Retaliation Training**

By May 1, 2021, the District will provide training to all District administrators\(^2\), including the District Superintendent, regarding retaliation. The training will include discussion of the Policy developed under Action Item B of this Agreement. The training will be provided by an individual within the District (who has not been involved in this OCR complaint), or an external party, who has sufficient knowledge, experience, and education about retaliation.\(^3\)

**Reporting Requirement:** By May 15, 2021, the District will provide OCR with documentation confirming completion of the required training, including: (a) the name of the individual(s) who conducted the training and their qualifications; (b) the date(s) of the training session(s); (c) all training materials; and (d) a sign-in sheet including a list of the names, signatures, and position titles of the District personnel who participated in each training session.\(^4\)

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms and obligations of this Agreement. Upon the District’s satisfaction of the commitments made under this Agreement, OCR will close this case.

The District understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of this Agreement and/or the applicable statute(s) and regulation(s). Before initiating such proceedings, OCR will give the District written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

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\(^2\) Administrators is defined for purposes of this Agreement to include Principals and other District central administration, including internal attorneys, the Superintendent, Assistant Superintendents, Executive Directors, and other senior leadership within the District.

\(^3\) The District may provide an in-person, video, virtual, or other training; however, the District will ensure that the format used provides participants with an opportunity to ask questions or request clarification of the appropriate District personnel on the material presented.

\(^4\) If the District would like OCR’s feedback on the training materials in advance, it may provide OCR with a draft copy of the training materials at least three weeks before the date of the training.

By: /s/ Vernie L. Williams  
Dillon School District Three  
School Board Attorney  

Date: 12/21/2020