



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE FOR CIVIL RIGHTS

400 MARYLAND AVENUE, SW
WASHINGTON, DC 20202-1475

REGION XI
NORTH CAROLINA
SOUTH CAROLINA
VIRGINIA
WASHINGTON, DC

RESOLUTION AGREEMENT
Prince William County Schools
OCR Complaint No. 11-17-1361

Prince William County Schools (the Division) agrees to fully implement this voluntary Resolution Agreement (Agreement) to resolve the allegation(s) investigated in Office for Civil Rights (OCR) Complaint No. 11-17-1361. This Agreement does not constitute an admission by the Division of a violation of Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (Title II), or any other law enforced by OCR.

1. In the event the Student re-enrolls with the Division at any time during the regular 2020-2021 school year, the Division, after providing proper written notice to the Student's parent/guardian, will convene a group of persons knowledgeable about the Student, making all reasonable efforts to include the parent/guardian, to determine whether the Student's IEP accommodations were properly implemented during a Language Arts class during the 2016-2017 academic year. If the group determines that the Student's IEP accommodations were not properly implemented, the group shall determine whether the Student needs compensatory educational services as a result. If the group determines that the Student needs such services, the group will develop a plan for providing timely compensatory and/or remedial services with a completion date not to extend beyond July 30, 2021. The Division will provide the Student's parent/guardian with written notice of the outcome of the meeting, including an explanation for decisions made, a description of and schedule for providing compensatory and/or remedial services (if any) to the Student. A copy of the procedural safeguards will be provided to the Parents.

Reporting Requirements:

- a. The Division will notify OCR within thirty (30) days of the Student's re-enrollment with the Division during the 2020-2021 school year and schedule a meeting to consider compensatory services within forty-five (45) days of the Student's re-enrollment, after giving proper notice of the meeting to the Parent.
- b. Within one week of the meeting, the Division will submit to OCR a copy of the meeting minutes or similar documentation from the meeting, including an explanation for decisions made, a description of and schedule for providing compensatory and/or remedial services (if any) to the Student, and a list of meeting attendees. The Division will also submit to OCR a copy of the written invitation to the Student's parent/guardian and a copy of the notice of the outcome of the meeting that was provided to the Student's parent/guardian. OCR will review the documentation submitted to ensure that the Division met the procedural and other requirements of the regulation implementing Section 504, at 34 C.F.R. §§ 104.34, 104.35, and 104.36, in making these determinations.

The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

c. By August 6, 2021, the Division will provide documentation to OCR of the dates, times, and locations that compensatory and/or remedial services were provided, a description of what was provided, and the name(s) of the service provider(s).

2. By January 30, 2021, the Division will circulate a memorandum to XXXX staff responsible for implementing IEPs outlining the process for informing teachers and staff of a student’s particular disability-based accommodations, the manner in which those accommodations are to be implemented, and the School’s point of contact in the event a staff member has questions or concerns regarding the implementation of a student’s or IEP.

Reporting Requirement: By February 5, 2021, the Division will provide OCR with documentation confirming the circulation of the memorandum. If the Division would like OCR’s feedback in advance, it may provide OCR with a draft copy of the memorandum by January 15, 2021.

The Division understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the Division understands that during the monitoring of this Agreement, if necessary, OCR may visit the Division, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the Division has fulfilled the terms and obligations of this Agreement. Upon the Division’s satisfaction of the commitments made under this Agreement, OCR will close this case.

The Division understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of this Agreement and/or the applicable statute(s) and regulation(s). Before initiating such proceedings, OCR will give the Division written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

By: _____ Date: _____ January 8, 2021 _____
Superintendent or Designee Prince William County
Schools