

RESOLUTION AGREEMENT
Allegheny County Schools
OCR Case No. 11-16-1169

Allegheny County Schools (the District) agrees to fully implement this Resolution Agreement (Agreement) to resolve Office for Civil Rights (OCR) Case No. 11-16-1169.

1. By 10/28/16, the District will provide training to School administrators and Exceptional Children staff regarding procedural requirements of Section 504, at 34 C.F.R. Section 104.35(c). The training will emphasize the District's obligations under Section 504 to identify and evaluate students who need or are believed to need special education and/or related aids and services and to conduct reevaluations prior to a significant change in placement.

Reporting Requirement:

- a. By 10/7/16, the District will submit for OCR's review and approval the proposed training materials to fulfill the District's commitment in paragraph 1 above. The District will also identify the presenter and provide the presenter's qualifications.
 - b. Within 15 calendar days of the completion of the training program, the District will submit to OCR the date of the training, the material used or disseminated, and the sign-in sheet indicating the names and titles of participants.
2. The District will draft Section 504 evaluation and placement procedures, including revised grievance procedures, to reflect the requirements of the Section 504 regulations and the Title II regulations, including the changes made to both Title II and Section 504 by the Americans with Disabilities Act Amendments Act of 2008. Specifically, the District will draft procedures to explain when and in what circumstances evaluation is necessary, include the appropriate standards for determining whether a student is a qualified student with a disability (i.e., major life activity and substantial limitation), provide an accurate definition of free appropriate public education, and notify students and parents of the applicable grievance procedures for addressing complaints of discrimination based on disability. Once the procedures are finalized, the District will publish and disseminate them to District staff and to students and parents/guardians. The District will also separately notify students and parents/guardians of the newly adopted policies and procedures, including grievance procedures, and let them know who to contact if they wish to file a grievance.

Reporting Requirement:

- a. By 11/18/16, the District will submit to OCR for its review and approval a draft of its Section 504 evaluation and placement procedures, including grievance procedures.
- b. 30 days after receipt of OCR's approval, the District will provide OCR with documentation that it has published and disseminated the policy and procedures. The District also will provide a copy of the separate notification to

