

**Resolution Agreement  
Clover School District  
OCR Complaint No. 11-13-1303**

Clover School District (the District) voluntarily agrees to fully implement this resolution agreement (Agreement) to resolve Office for Civil Rights (OCR) Complaint No. 11-13-1303.

1. By **February 28, 2014**, the District will convene a meeting in accordance 34 C.F.R. § 104.35(c) to determine whether the Student requires compensatory and/or remedial services as a result of the delay in evaluating the Student from late January 2013 to May 9, 2013. If applicable, the District will offer, and, if accepted by the Student's parent, will provide compensatory educational services to the Student.

**Reporting Requirement:** By **March 7, 2014** the District will submit OCR documentation of its consideration of whether the student is eligible for compensatory educational services. This explanation shall include copies of all meeting notes where this issue was addressed; the names and titles of all meeting participants; the information that the District considered in making these determinations; the rationale for the determinations; and, if applicable, any proposed compensatory education services designed to address any educational deficiencies. OCR will review the documentation submitted to ensure that the District met the procedural requirements of the regulation implementing Section 504, at 34 C.F.R. §§ 104.34, 104.35 and 104.36, in making these determinations.

**Reporting Requirement:** If applicable, **within 5 business days after OCR's review and approval** of any proposed compensatory educational services, the District will offer compensatory educational services to the Student's parent, including a timetable for the delivery of those services. Within 20 business days of the offer to the Student's parent, the District will submit to OCR a copy of its offer and any response to the offer. If the parent accepts any offer, by June 30, 2014, the District will provide OCR with documentation of its provision of services to the Student or any attempts made to deliver such services.

2. By March 14, 2014, the District will provide training to relevant personnel at Student's current school, including all teachers, nurses, administrators, and any personnel responsible for facilitating students' evaluations for Section 504 plans and identifying students who are eligible for special education services and related aids and services. The training will address the procedural requirements of Section 504 in identification, evaluation, and placement and the District's process for meeting these requirements. The training also will address the process for identifying and evaluating students believed to need special education services.

**Reporting Requirement:** By **February 21, 2014**, the District will provide for OCR's review and approval a copy of the training materials prepared, including the name(s) and title(s) of the trainer(s) and any handouts or presentations developed.

**Reporting Requirement:** **Within fourteen days of the completion of the approved training** program, the District will submit to OCR the date of the training, the materials used, and the sign-in sheet indicating the names and titles of participants.

The District understands that OCR will not close the monitoring of this Agreement until OCR determines that the District has fulfilled the terms of this Agreement and is in compliance with the regulation implementing the provisions Section 504, at 34 C.F.R. Part 104; and Title II, at 28 C.F.R. by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the District understands that

during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms of this Agreement and is in compliance with the regulation implementing the provisions of Section 504, at 34 C.F.R. Part 104 and Title II, at 28 C.F.R. Part 35, which were at issue in this case.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and a minimum of sixty (60) calendar days to cure the alleged breach.

\_\_\_\_\_/s/\_\_\_\_\_  
Superintendent or Designee  
Clover School District

\_\_\_\_2/3/14\_\_\_\_\_  
Date