

VOLUNTARY RESOLUTION AGREEMENT

PRIDE Prep Alternative Learning School (the school) enters into this agreement to resolve the allegation in a complaint (OCR Reference No. 10181102) filed with the U.S. Department of Education, Office for Civil Rights (OCR), under Section 504 of the Rehabilitation Act of 1973 (Section 504) and its implementing regulation at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 (Title II) and its implementing regulation at 28 C.F.R. Part 35.

I. POLICIES AND PROCEDURES

The school will review and revise its written policies and procedures (revised procedures) as needed to ensure they are consistent with the requirements of Section 504 and Title II regarding the provision of a free, appropriate public education to students with disabilities, and specifically with respect to ensuring that the school does not discriminate against students with disabilities, as prohibited by Section 504 and Title II, in admitting and enrolling students into the school.

Reporting Provisions:

- a) By October 1, 2018, the school will submit to OCR, for its review and approval, the revised procedures developed in accordance with section I, above. If OCR requires changes to the revised procedures, the school will re-submit the revised procedures within 30 calendar days of receiving notice of the required changes. The school and OCR will continue this process until OCR approves the revised procedures.
- b) Within 30 days of receiving OCR's approval of the revised procedures, the school will provide documentation to OCR demonstrating the school has adopted and implemented the revised procedures, such as a copy of the materials and publications containing this information or a link to the on-line version of the materials and publications.

II. NOTICE AND TRAINING

- A. The school will provide written notice to all school employees informing employees of the revised procedures and employee obligations regarding the requirements of Section 504 and Title II to provide a free, appropriate public education to students with disabilities, and specifically with respect to ensuring that the school does not discriminate, as prohibited by Section 504 and Title II, in admitting and enrolling students with disabilities into the school.

Reporting Provision:

Within 30 calendar days of providing documentation to OCR demonstrating the adoption and implementation of the revised procedures as required in

section I, above, the school will provide OCR with a copy of the notice and information about the method and date of distribution.

- B. By October 1, 2018, the school will conduct training for school staff on the requirements of Section 504 and Title II regarding the provision of a free, appropriate public education to students with disabilities, and specifically with respect to ensuring that the school does not discriminate against students with disabilities, as prohibited by Section 504 and Title II, in admitting and enrolling students into the school.

Reporting Provision: Within 30 calendar days of the employee training required in section II.B, above, the school will provide OCR with documentation that includes the time(s) and date(s) of the training, a detailed description or lesson plan of the training given, any handouts or presentation slides used during the training, a list, by name and job position, of persons who attended the training, and the name and qualifications of the trainer.

III. INDIVIDUAL STUDENT

The school will send the student's parents a letter. The letter will inform the student's parents, at a minimum, that (a) the school is committed to ensuring its policies and procedures are compliant with the requirements of Section 504 and Title II regarding the provision of a free, appropriate public education to students with disabilities, and specifically with respect to ensuring that the school does not discriminate against students with disabilities, as prohibited by Section 504 and Title II, in admitting and enrolling students into the school; (b) that the school conducts yearly training for its staff on these requirements of Section 504 and Title II; (c) that there is a spot reserved for the student in the appropriate grade at the school for the 2018-2019 school year; and (d) that upon request to have the student enrolled, the school will immediately schedule a meeting of the student's individualized education program (IEP) team in order to determine the placement and related services necessary to ensure the student receives a free, appropriate public education for the 2018-2019 school year.

Reporting Provisions:

- a) Within 14 days of this agreement being signed, the school will submit to OCR, for its review and approval, a draft of the letter developed in accordance with section III, above. If OCR requires changes to the letter, the school will re-submit the letter within 30 calendar days of receiving notice of the required changes. The school and OCR will continue this process until OCR approves the letter.
- b) Within 30 days of receiving OCR's approval of the letter, the school will provide documentation to OCR demonstrating the school has mailed the letter to the student's parents by first class mail.

IV. GENERAL MONITORING PRINCIPLES

- A. The school understands that by signing this agreement, it agrees to provide OCR data and other information in a timely manner in accordance with the reporting requirements of the agreement. Further, the school understands that during the monitoring of this agreement, if necessary, OCR may visit the school, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the school has fulfilled the terms of this agreement. Upon the school's satisfaction of the commitments made under this agreement, OCR will close this case.
- B. The school understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this agreement. Before initiating administrative enforcement under 34 C.F.R. §§ 100.9 and 100.10, or judicial proceedings, including to enforce this agreement, OCR shall give the school written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

Signed:

/s/

September 4, 2018

Brenda McDonald
Principal/Chief Executive Officer
PRIDE Prep Alternative Learning School

Date