

Resolution Agreement
Fairfield-Suisun Unified School District

OCR Reference No. 09-20-1144

The Fairfield-Suisun Unified School District (District) agrees to implement this Resolution Agreement (Agreement) to resolve the compliance concerns identified by the U.S. Department of Education, Office for Civil Rights (OCR), under Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (Title II), and their implementing regulations in the above-referenced OCR case number.

I. Written Guidance and Training

- A. The District will issue a written guidance memorandum and facilitate training for the Principal for XXXXXXXXXXXX Elementary School and all administrators in its Special Education, Student Services, and Human Resources departments who have responsibility for responding to UCP complaints alleging disability-related discrimination and/or concerns regarding the evaluation and placement of students with disabilities who may be eligible for IEPs or Section 504 plans. The memorandum and training will address the District's obligations under Section 504, including with respect to evaluation and placement procedures, and what constitutes a significant change in placement.

Reporting Requirement

1. By June 18, 2021, the District will submit a draft of the guidance memorandum, training materials, and title/name of the proposed trainers as described in Section (I)(A) of the Agreement for OCR review and approval.
2. The District will finalize and issue the guidance memorandum and provide the training required in Section (I)(A) of the Agreement within 60 days of OCR's approval. Within 15 days of providing the training required in Section (I)(A) of the Agreement, the District will provide OCR with the following documentation: the dates of the training, the names and titles of the trainer(s), a copy of any materials used or distributed during the training, sign-in sheets evidencing the District employees who attended the training, a list of the required District employees who did not attend, and a plan for providing follow-up for those employees who did not attend, as needed.

The District understands that by signing the resolution agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the resolution agreement. Further, the District understands that during the monitoring of the resolution agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms and obligations of the resolution agreement. Upon the District's satisfaction of the commitments made under the Agreement, OCR will close the case.

The District understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of the resolution agreement and/or the applicable statute(s) and regulation(s). Before initiating such proceedings, OCR will give the District written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

_____/s/_____
For the District

_____05/17/2021_____
Date