

**Resolution Agreement**  
Woodland Joint Unified School District  
OCR Case No. 09-18-1172

The Woodland Joint Unified School District (District), without admitting to any violation of law, agrees to implement this Resolution Agreement (Agreement) to resolve the compliance concerns identified by the U.S. Department of Education, Office for Civil Rights (OCR), under Title VI of the Civil Rights Act of 1964 and its implementing regulation in the above-referenced OCR case number.

**I. Individual Remedies**

- A. The District will provide the Complainant with complete and accurate Japanese translations of the following three documents: (1) IEP document, dated August XX, 2016; (2) IEP document, dated January XX, 2016 and signed by parents on March X, 2016; and (3) IEP document, dated March X, 2016, Annual Goals and Objectives, containing information for Progress Reports 1 through 3 and Annual Review, dated March X, 2016, May XX, 2016, November XX, 2016, and January XX, 2017, respectively.
- B. In response to any future requests for translated documents, the District will provide the requested translation to the Complainant within 30 days of receiving the request. The District will check the translated documents for completeness and overall accuracy before providing them to the Complainant. If the Complainant finds any problems with the translated documents and notifies the District within 14 days of receiving the translated documents, the District will review the Complainant's concerns and correct any substantive mistakes within seven days.

**II. Monitoring and Reporting**

- A. Within 30 days after this Agreement is signed, the District will provide the Complainant with complete and accurate Japanese translations of the four documents described in section I.(A.), above.
  - 1. Within 14 days of providing these translated documents to the Complainant, the District will provide OCR with documentation confirming completion, including copies of the final documents in English and Japanese.
- B. Within 30 days after this Agreement is signed, the District will inform OCR of the name and title of the person(s) responsible for handling requests for translated documents, reviewing any translated documents for completeness and overall accuracy, and responding to reports of issues with any translated documents, and explaining when and how it will notify the Complainant of this procedure.
- C. By June 31, 2019, the District will provide OCR with a list of the documents for which the Complainant or her spouse requested translations, the date on which the

request was made, the date on which the translation was provided and a description of any follow-up communication between the Complainant and the District concerning the completeness and accuracy of the translation.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the District understands that during the monitoring of this agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms of this Agreement. Upon the District's satisfaction of the commitments made under the Agreement, OCR will close the case.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and sixty (60) days to cure the alleged breach.

\_\_\_\_\_/s/\_\_\_\_\_

Superintendent or District Representative

\_\_\_\_\_07/27/2018\_\_\_\_\_

Date