

Resolution Agreement
Coastline Community College
OCR Case No. 09-17-2063

In order to resolve the above referenced case with the U.S. Department of Education, Office for Civil Rights (OCR) under Section 504 of the Rehabilitation Act of 1973 (Section 504), and Title II of the Americans with Disabilities Act of 1990, as amended (Title II), Coastline Community College (College), without admitting any violation of federal law, agrees to take the actions in this Resolution Agreement (Agreement).

I. Individual Remedies

- A. The College will send a letter to the Complainant reaffirming its commitment and obligations to provide qualified students with disabilities approved academic adjustments.
- B. The College will provide the Complainant access to his completed online Math 0C10 work. Specifically, the College will export the course work completed by the Student in the Spring 2016 Math 010C course and provide the content to the Student.

The College will reimburse the cost of enrollment and materials for Math 0C10, totaling \$339.86 (\$10 health fee, \$184 enrollment fees, \$6 college service charge, \$129.80 MyMath Lab access and digital book, \$10.06 sales tax).

II. Written Guidance and Training

- A. The College will issue a written guidance memorandum and facilitate training for all administrators, faculty, and staff who have responsibility for ensuring that students with disabilities receive academic adjustments. That guidance and training, will include, at a minimum:
 - 1. An overview of College's policies and procedures for requesting academic adjustments.
 - 2. The obligations of faculty and staff to implement approved academic adjustments.
 - 3. Responding to requests for additional time on coursework and examinations due to hospitalization related to a student's disability.

III. Monitoring and Reporting

A. Individual Remedies

By June 1, 2017, the College will submit documentation to OCR confirming that it has complied with the provisions described above in Section I.

B. Written Guidance and Training

- 1. By June 30, 2017, the College will submit a draft of the guidance memorandum, training materials, and title/name of the proposed trainers as described in Section II for OCR review and approval.

2. By July 30, 2017, the College will finalize and issue the guidance memorandum.
3. By October 31, 2017, the College will provide the training required in Section II.
4. By November 30, 2017, the College will provide OCR with documentation that it has provided the training required under Section II. The documentation will include the dates of the training, the names and titles of the trainer(s), a copy of any materials used or distributed during the training, sign-in sheets evidencing the College employees who attended the training, a list of the required College employees who did not attend, and a plan for providing follow-up for those employees who did not attend, as needed, by February 28, 2018.

The College understands that OCR will not close the monitoring of this Agreement until OCR determines that the recipient has fulfilled the terms of this Agreement and is in compliance with the regulations implementing Section 504 and Title II at 34 C.F.R. Part 104 and 28 C.F.R. Part 35, which were at issue in this case.

The College understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the College understands that during the monitoring of this Agreement, if necessary, OCR may visit the College, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the College has fulfilled the terms of this Agreement and is in compliance with the regulations implementing Section 504 and Title II at 34 C.F.R. Part 104 and 28 C.F.R. Part 35, which were at issue in this case.

The College understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the College written notice of the alleged breach and sixty (60) days to cure the alleged breach.

_____/s/_____

President
Coastline Community College

_____05/01/2017_____

Date