

VOLUNTARY RESOLUTION AGREEMENT

Oxnard School District

Case Number 09-14-1436

The Oxnard School District (the District), without admitting to any violation of law, agrees to implement this Resolution Agreement (Agreement) to resolve the compliance concerns identified by the U.S. Department of Education, Office for Civil Rights (OCR) under Title VI of the Civil Rights Act of 1964 (Title VI), 42 U.S.C. § 2000d et seq., and its implementing regulations at 34 C.F.R. Part 100, in the above referenced OCR case number.

A. Strengthening and Enhancing Communication with Limited-English Proficient Parents and Guardians

1. By June 8, 2018, the District shall develop and implement procedures to ensure that national origin minority LEP parents are notified, in a language understood by the parents, of school activities and other information and matters that are called to the attention of other parents. The procedures will address:
 - a. How the District identifies parents who require translation and interpretation, including the language in which translation/interpretation is required; and how it notifies them of the availability of interpretation and translation services;
 - b. How the District provides oral interpretation for LEP parents in public meetings and in individual communications, including parent-teacher communications and meetings concerning student progress, discipline, and special education and related services.
 - c. How the District provides written translation of documents for LEP parents, including documents related to the identification and placement of students with disabilities, and the mechanisms through which the District ensures that translated documents are provided promptly;
 - d. How the District ensures that all persons who provide interpretation and translation services are appropriately trained on the role of an interpreter/translator, the ethics of interpreting/translating, and the need to maintain confidentiality.

- e. By June 11, 2018, the District will provide to OCR a copy of its written procedures for review and approval by OCR to ensure meaningful communication with language-minority parents, in accordance with Section A above. Within 5 days of the start of the 2018-2019 school year, the District will notify parents and staff of their requirements.
2. By June 30, 2019, the District will provide OCR with a report on the implementation of the procedures during the 2018-19 school year, including logs showing: a) requests for and provision of Mixteco interpretation at XXXXX XXXXXXXX XX XXXXXXX XXXXXXXX XXX XXXXXXXXXXXX, and b) requests for and provision of translation of documents related to the identification and placement of students with disabilities.

B. Race, Color and National Origin Harassment

1. By August 31, 2018, the XXXXX XXXXXXXX XX XXXXXXX XXXXXXXX XXX XXXXXXXXXXXX will train staff on its procedures prohibiting race, color and national origin harassment, including the harassment of students by other students. Specifically, the School will train all staff on how to recognize national origin harassment, and specifically, harassment against indigenous populations within the Latino community. In addition, it will review its anti-discrimination policy, Board Policy 0410, and its Uniform Complaint Procedures, Board Policy 1312.3(a), for handling and investigating complaints of race, color and national origin harassment and discrimination with the staff as part of its training.
2. By August 31, 2018, the XXXXX XXXXXXXX XX XXXXXXX XXXXXXXX XXX XXXXXXXXXXXX will train all students on how to recognize national origin harassment, and what to do if a student observes conduct that subjects students to harassment. In addition, the training will advise students of how to report harassment, and of the disciplinary consequences for students who engage in such conduct.
3. By August 31, 2018, the XXXXX XXXXXXXX XX XXXXXXX XXXXXXXX XXX XXXXXXXXXXXX will advise OCR of the dates of the training in 1 and 2 above, and provide a description of the training, including the identity of the trainer.

C. Monitoring

The recipient understands that by signing the Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the recipient understands that during the monitoring of the Agreement, if necessary, OCR may visit the recipient, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the recipient has fulfilled the terms of the Agreement. Upon the recipient's satisfaction of the commitments made under the Agreement, OCR will close the case.

The recipient understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of the Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce the Agreement, OCR will give the recipient written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

_____/s/_____
Superintendent or designee
Oxnard School District

_____05/25/2018_____
Date