

**Redondo Beach Unified School District**  
**Resolution Agreement**  
**OCR Case No. 09-14-1374**

The Redondo Beach Unified School District (District) agrees, without admitting to any violation of law, to implement this Agreement to resolve the issues opened for investigation by the U.S. Department of Education, Office for Civil Rights (OCR), under Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 in the above-referenced OCR complaint.

1. By **January 30, 2015**, the District will provide to OCR for its review and approval, a written protocol for Redondo Union High School to ensure that the following actions are implemented, documented, and tracked:
  - a. For each student with a disability with a 504 Plan or Individualized Education Program (IEP), the current version of such plans (or relevant portions thereof) will be promptly provided to each of the student's teachers responsible for the plan's implementation. Such plans will be provided before the beginning of each term for continuing students, or promptly when a student enters a class after the beginning of the term. In the event that a student's 504 Plan or IEP is developed, amended, or updated after the beginning of the term, the current version of the 504 Plan or IEP will be promptly provided to each of the student's teachers responsible for the plan's implementation.
  - b. The District will designate a knowledgeable individual to provide support to any teacher at Redondo Union High School with questions about such plans, including how to implement them. The District will include the designated individual's name, email, and phone number concurrently with the current version of each 504 Plan or IEP to each teacher.
  - c. The District will designate an administrator at Redondo Union High School who will be responsible for informally facilitating resolution to the concerns of any parent or student about the implementation of the 504 Plan, including listening to the concerns, facilitating communication between the student and teacher, providing information, support, or remedial actions to the teacher or student, and notifying the parent of options for filing a due process complaint or complaint under another District procedure. All certificated staff at the high school will be given the name, email, and telephone number for the designated administrator and instructed that if a student or parent has a concern about the implementation of a 504 Plan, they should be encouraged to contact the designated administrator.

OCR will review and provide feedback and/or approval to the District's protocol by **February 10, 2015**. The protocol will be fully implemented upon OCR approval.

2. By **June 30, 2015**, the District will report to OCR on its implementation of the protocol at Redondo Union High School through the end of the 2014-2015 academic year. The report will include evidence demonstrating that the 504 Plans and IEPs are being promptly provided to teachers in accordance with the protocol. It will also include how often the administrator designee is contacted for assistance regarding 504 Plan implementation, the range of actions taken by the designee, the outcomes of such contacts, and the District's assessment of the effectiveness of the practice. OCR will review and provide feedback, if necessary, to the District's report. The District will make any necessary changes to ensure that the terms of this Agreement are fully implemented.
3. The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner. Further the District understands that during the monitoring of this Agreement, OCR may visit the District, interview staff and students and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms of this Agreement and is in compliance with the regulations implementing Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, which were at issue in this case. The District understands that OCR will provide reasonable notice to the District of any visits in order that the District may facilitate the availability of staff and access to records requested.
4. The District understands that OCR will not close the monitoring of this Agreement until OCR determines that the District has fulfilled the terms of this Agreement and is in compliance with the regulation implementing Title VI at 34 C.F.R. §§100.3(a) and (b)(1) and(2).
5. The District understands and acknowledges that OCR may initiate administrative enforcement proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and a minimum of sixty (60) calendar days to cure the alleged breach.

\_\_\_\_\_/s/\_\_\_\_\_  
**Aaron Benton, Executive Director**  
**Office of Special Education**  
**Redondo Beach Unified School District**

\_\_\_\_\_12/09/2014\_\_\_\_\_  
**Date**