



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE FOR CIVIL RIGHTS

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REGION VIII

ARIZONA
COLORADO
NEW MEXICO
UTAH
WYOMING

RESOLUTION AGREEMENT
Glendale Unified High School District
OCR Case Number: 08-20-1341

The Glendale Unified High School District (GUHSD or Recipient) voluntarily enters this Resolution Agreement (Agreement) with the U.S. Department of Education (Department), Office for Civil Rights (OCR), Denver Office. The Recipient voluntarily agrees it will take the following actions to comply with Section 504 of the Rehabilitation Act of 1973 (Section 504), as amended, 29 U.S.C. § 794, and its implementing regulations at 34 C.F.R. Part 104; and Title II of the Americans with Disabilities Act of 1990 (Title II), 42 U.S.C. §§ 12131 et seq., and its implementing regulations at 28 C.F.R. Part 35, and to resolve the Complainant's disputed allegations. This Agreement does not constitute an admission by GUHSD that it violated any law, that it discriminated against the Complainant, or that GUHSD engaged in any wrongdoing. Prior to the completion of OCR's investigation, GUHSD agreed to resolve the disputed complaint on the terms set out below. Accordingly, GUHSD voluntarily agrees to take the following actions:

ACTION ITEMS & REPORTING REQUIREMENTS:

Action Item 1

No later than December 31, 2021, the Recipient will conduct training regarding its obligation under Section 504 and Title II (Training). The Training will include, but not be limited to, the following obligations under Section 504 and Title II:

- timeliness in providing services
- ensuring all service providers are given copies of 504 plans (incl. SROs and online teachers, when applicable¹)
- convening properly constituted 504 meetings to make decisions such as adding or subtracting services, including changes of placement

The Training(s) above will be provided to all relevant personnel at Greenway High School (School), including, but not limited to, principals, assistant principals, and relevant administrators, Section 504/Title II coordinators, teachers, teacher's aides, and counselors providing services to students with disabilities to include School Resource Officers. GHUSD will also include the SRO assigned to the School the Training(s). The Training(s) will be conducted by an individual or individuals knowledgeable about laws and issues pertaining to disability discrimination, including Section 504 and Title II.

¹ When an SRO, on-line teacher, or other District personnel (e.g., cafeteria worker) is a provider of services then they will be provided a copy of the student's 504 plan and trained on the 504 plan's implementation.

Reporting Requirements for Action Item 1

- A. **Prior to the trainings required by Action Item 1 being held, and no later than August 31, 2021**, the Recipient will provide OCR, for review and approval, the following:
- i. A copy of the Training materials the Recipient will use (e.g., Power Point slides, discussion materials);
 - ii. The name, title, credentials, and contact information for the person(s) who created the Training materials and who will provide the Training.
- B. **No later than December 31, 2021**, the Recipient will provide OCR with detailed information regarding the training conducted pursuant to Action Item 1, including the following:
- i. A list of all personnel who completed the Training(s) (e.g., sign-in sheets) (List);
 - ii. Assurance that the List constitutes the entirety of the personnel required to attend the Training(s);
 - iii. The date(s) of the Training(s);
 - iv. A copy of the Training materials used; and
 - v. The name, title, credentials, and contact information of the person(s) who provided the Training.

The Recipient understands that by signing the Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the Recipient understands that during the monitoring of the Agreement, if necessary, OCR may visit the recipient, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the recipient has fulfilled the terms of the Agreement.

Upon the Recipient's satisfaction of the commitments made under the Agreement, OCR will close the case and provide written notice to GUHSD that it has done so.

The Recipient understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of the Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce the Agreement, OCR shall give the Recipient written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

EXECUTION:

This Agreement will become effective immediately upon the signature of GUHSD's authorized representative below.

Superintendent Brian Capistran
Glendale Unified High School District

Date